



EXECUTIVE BOARD MEETING AGENDA

DATE:	September 8, 2015	TIME:	9:00 AM Executive Session 10:00 to Noon Regular Meeting
PLACE:	Coolidge City Council Chambers - 911 S. Arizona Blvd., Coolidge		
	520-705-5153 Sharon's Cell		

Executive Board Members

Chairman	Steve Miller, Pinal County Supervisor	Sec/Tres	Joel Belloc, Mayor Eloy
Member	Kelly Anderson, ADOT District 4 Rep	Member	Bob Jackson, Mayor Casa Grande
Vice Chair	Jon Thompson, Mayor Coolidge		

Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.

ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to order		
2	Executive Session Executive Director Performance Evaluation	Supervisor Miller	
3	Adjourn		
1	Call to order, Pledge and Introductions	Supervisor Miller	
2	Approval of Minutes of July 14, 2015	Supervisor Miller	3
3	Call to the Public	Supervisor Miller	
4	RTAC	Kevin Adam	
5	TAC Update	Susanna Struble	
6	ADOT Planner Report	Charla Glendening	
7	FHWA Update	Ed Stillings	
8	District Engineer Report	Rod Lane Jerry James	
9	MPO Update: <ul style="list-style-type: none"> ● MPO Progress Report - Sharon ● Transit Update - Sharon ● Update on Strategic Planning Session - Sharon ● Construction Projects Report - Irene ● RTP Update - Irene ● Safety Plan Update - Irene 	Sharon Mitchell Irene Higgs	6-12
10	Approval to loan FY2016 STP with Payback in FY 2017 - \$312,000	Irene Higgs	13
11	Approval to advertise: Traffic Count RFP - \$20,000	Irene Higgs	14
12	Approval to advertise: Transit Implementation Plan RFP	Sharon Mitchell	15
13	Approval to submit a grant for Transit 5304 planning funds in the amount of approximately \$200,000 to add to our Transit Implementation Plan project.	Sharon Mitchell	16



ITEM	AGENDA ITEM	PRESENTER	PAGE
14	Approval of the 5310 Mobility Management Award, and advertise for new MM position - \$80,000	Sharon Mitchell	17
15	Member Jurisdiction Reports and Comments		
16	Announcements: <ul style="list-style-type: none"> September 16: Safety Plan Stakeholder Meeting (Location TBD) September 18: State Transportation Board Meeting in Tombstone October 20-28: AMPO Conference - Sharon to attend December: JPAC Meeting in Tucson (Date to be determined) 	Steve Miller	
17	<p>Next Executive Board Meeting Date:</p> <ul style="list-style-type: none"> November 10, 2015 - Eloy to Host <p>Possible Agenda Items for November 10 Meeting:</p> <ul style="list-style-type: none"> TIP Amendment 		
18	Adjourn	Steve Miller	



EXECUTIVE BOARD MEETING MINUTES

DATE:	July 14, 2015		TIME:	10:00 AM
PLACE:	820 E Cottonwood Lane, Casa Grande: Conference Room B (Center corridor, first door on left)			
	520-705-5153 Sharon's Cell			
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.				
Attendees:	Supervisor Steve Miller, PC Mayor Bob Jackson, CG Mayor Joel Belloc, Eloy Mayor Jon Thompson, Coolidge	Travis Ashbaugh, Pinal Co. Kevin Louis, Casa Grande Harvey Krauss, Eloy Jill Dusenberry, Coolidge Ed Stillings, FHWA Patrizia Gonella, JACOBS James Gomes, ADOT Mark Benner, Eloy Chamber	Susanne Struble, Coolidge Brent Crowther, Kimley Horn Randall Overmyer, CK Engineering Irene Higgs, SCMPO Sharon Mitchell, SCMPO	
ITEM	AGENDA ITEM			
1	Call to order, Pledge and Introductions			
2	Approval of Minutes of May 12, 2015 AND June 16, 2015	APPROVED 4-0		
3	Call to the Public			
	<i>There were no comments from the public</i>			
4	RTAC			
	<i>Kevin was in Washington DC, and Sharon gave a brief overview of his report from June.</i>			
5	TAC Update			
	<i>Susanna provided a general overview of the TAC meeting, and update on the planning efforts.</i>			
6	ADOT Planner Report			
	<p><i>1. Charla provided an update on the Casa Grande PARA project for pre-scoping for their Pedestrian Hybrid Beacon - Florence Blvd. 287. This will provide a good estimate for the project.</i></p> <p><i>2. The key commerce corridor project has identified eight corridors in Arizona. One of them is I-8, and the profile study should start in July. Irene will be on the TAC.</i></p> <p><i>3. The North/South Corridor Study will now include SR 24. There will be an update meeting this afternoon at ADOT. Sharon will attend.</i></p>			

Anyone needing accommodations, please contact Sharon Mitchell at 520-705-5153 48 hours prior to the meeting.

EXECUTIVE BOARD MEETING MINUTES

7	FHWA Update
	<i>Ed provided us with an update on 'we run out of money in August' if a reauthorization bill is not passed. Poor FHWA! It seems this is always happening to them (and us of course).</i>
8	District Engineer Report
	<i>James Gomes provided a handout of project updates and went over the projects that the district is managing for the Sun Corridor MPO agencies.</i>
9	<p>MPO Update:</p> <ul style="list-style-type: none"> ● MPO Progress Report - Irene ● RTP Update - Irene ● Construction Projects Report - Irene ● Safety Plan Update: Presentation by AMEC - Mike ● Transit Plan Update -Sharon
	<p><i>Irene provided a brief update of activities for the MPO, as well as an update on the RTP and Safety plan. She also provided an excellent report on where our construction projects are for our members (see attached).</i></p> <p><i>Sharon provide an update on the transit implementation planning efforts. The RFP should go out in late August or no later than mid September. She will provide the draft scope to our members to review and comment on.</i></p>
10	Meet and Greet with new ADOT Leadership
	<i>Mike Kies provided introductions of new staff positions. He is now the deputy director of MPD, and Jodi Rooney is now the director of Planning and Programming. Scott Omer, who was the deputy director of MPD is now the deputy director for Operations. Dallas is our new State Engineer.</i>
11	ADOT Passenger Rail Study Update
	<i>Carlos provided us with an update on the passenger rail study.</i>
12	Strategic Planning Workshop (Discussion and Comments)
	<i>We will tentatively hold our strategic planning workshop in September. Sharon will send out information to the board and managers.</i>

EXECUTIVE BOARD MEETING MINUTES

13	Member Jurisdiction Reports and Comments	
	<i>There were no comments from the jurisdictions.</i>	
14	<p>Announcements:</p> <ul style="list-style-type: none"> ● July 17: State Transportation Board - Payson ● Aug 10: Pinal County I-II Coalition - Maricopa ● Aug 18 - 21, AZ League Conference, Tucson ● Aug 25: State Transportation Board (Study Session), Phoenix 	
	<p><i>Sharon brought up that she will be attending the MPO Directors Training provided by the National Association of Regional Councils, to be held August 9-12 in Austin TX.</i></p> <p><i>Sharon attended the panel discussion on the American Society of Civil Engineers 2015 Report Card on Arizona's Infrastructure, and provided the handout report to the board.</i></p>	
15	<p>Next Executive Board Meeting Date:</p> <ul style="list-style-type: none"> ● Sept 8, Coolidge Hosts <p>Possible Agenda Items for Sept 8 Meeting:</p> <ul style="list-style-type: none"> ● Possible TIP amendment #1 for 2016 	
16	Adjourn	11:15

MEMO TO: Sun Corridor MPO Executive Board
FROM: Sharon Mitchell, Director
DATE: August 27, 2015
SUBJECT: Sun Corridor MPO Update – July - August, 2015

Progress Report - Below is a listing of some of the activities staff attended for the month of June, July and August. Staff also prepared documentation for monthly ADOT reimbursement invoicing; attended various meetings with consultants & developers; and general business activities for the MPO.

- June 26: MS2 Webinar for SCMPO - Irene attended
- June 29: ADOT RDSIP Webinar - Irene attended
- June 30: Pinal County RTA Meeting - Irene attended
- July 8: City of Eloy Chamber of Commerce Meeting - Sharon and Irene attended
- July 13: 2015 Transportation Report Card - Sharon attended
- July 14: SCMPO Executive Board - Sharon and Irene attended
- July 14: N/S Corridor Study Stakeholders Meeting - Sharon
- July 15: Access Arizona Breakfast - Sharon and Irene attended
- July 15: Coolidge Chamber of Commerce Luncheon - Sharon
- July 15: Eloy Chamber of Commerce Mixer - Sharon attended
- July 16: Pinal County RTA Meeting - Sharon and Irene attended
- July 17: State Transportation Board Meeting (Payson) - Sharon
- July 21: RTP Meeting w/ Kimley Horn - Sharon and Irene
- July 22: Gila-Pinal Rides - Sharon and Irene attended
- July 24: Casa Grande Finance Meeting - Sharon and Irene
- July 27: Pinal County RTA Meeting - Irene attended
- July 28: State Mobility Management Meeting - Sharon attended
- July 30: Pinal County RTA Meeting - Irene attended
- Aug 4: MM Budget Workshop - Sharon attended
- Aug 4: Maricopa Transportation Plan Public Meeting - Irene
- Aug 5: Pinal County Board Meeting - Irene attended
- Aug 6: Eloy Chamber Luncheon - Sharon and Irene
- Aug 7: JPAC Meeting w/ MAG - Sharon and Irene attended
- Aug 7: TTCA Meeting - Sharon attended
- Aug 10-12: NARC ED Training - Sharon attended
- Aug 11: Casa Grande Finance Meeting - Irene attended
- Aug 11: Pinal County RTA Meeting - Irene attended

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- Aug 12: ADOT Transit Funding Webinar - Irene attended
 - Aug 13: CAG TAC - Irene attended
 - Aug 18-21: Arizona League of Cities Conference - Sharon
 - Aug 18: Pinal Co Law Enforcement Association Meeting, Irene
 - Aug 19: ADOT Freight Advisory Meeting - Irene attended
 - Aug 20: COG/MPO Directors Meeting - Sharon attended
 - Aug 26: Arizona SHSP Roadway Infrastructure & Operations (RIO) Meeting - Irene attended

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: September 8, 2015
SUBJECT: Sun Corridor MPO Transit Update

Listed below are some of the activities in the Sun Corridor MPO region with regards to transit.

1. The City of Coolidge has awarded their required Five Year Transit Plan update, which includes the feasibility component of expanding their regional system, to Moore and Associates.
2. ADOT has announced the awards for the 5310 Enhanced Mobility for Senior's and Individuals with Disabilities. The Sun Corridor MPO region received the following awards (The amounts include the required match by the agency):
 - Horizon Human Services – Three (3) Maxi-Vans - \$84,000
 - Pinal Hispanic Council – One (1) Maxi-van & One (1) Mini Van - \$53,000
 - Sun Corridor MPO – Regional Mobility Management - \$100,000
3. South Eastern Arizona Governments Organization (SEAGO) was awarded a training grant through ADOT, and has started to offer the training modules to any transit provider in the state. The training will provide budget training and management, grant management, grant writing, and data collection. The trainings will be offered annually.
4. There is now a state Mobility Management bi-monthly meeting that will be designed much like the COG/MPO Planners bi-monthly meetings. We have had several meetings thus far, and they have been very productive in moving the MM program forward.

Board Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below

DESIGN/CONSTRUCTION PROGRESS REPORT

<i>City of Casa Grande</i>			
1.	ADOT TRACS:	SS869 01R	Federal No: HPP CSG-0(201) A
	Project Name:	Pinal Ave. Bypass – Pinal Ave. and Main St.	
	Type Of Work:	ROW Acquisition	
	Project Status:	The City of Casa Grande submitted a reimbursement request to ADOT for the city upfront costs associated with acquisition of the property. Once the appraisals are received the City will meet w/ Property owners to offer to purchase and will submit final reimbursement request.	
2.	ADOT TRACS:	SF047 01C	Federal No: SRTS 999 A(317)T
	Project Name:	Rock N’ Roll SRTS - Various Locations in Casa Grande (Saguaro, Casa Grande, and Cottonwood Schools)	
	Type Of Work:	Sidewalk, Ramps and Crosswalk Improvements	
	Project Status:	Construction Phase - Authorized for Construction 7/28/15. The Project is scheduled to advertise in August 2015.	
3.	ADOT TRACS:	SH648 03D/01C	Federal No: HSIP CSG-0(204)T
	Project Name:	Upgrade Pedestrian Countdown Heads II and APS	
	Type Of Work:	Design - Upgrade Pedestrian Countdown Heads and APS	
	Project Status:	Design Phase - Authorized for Design 7/22/15. ADOT Traffic Engineering Group will be doing the design for this project. IGA was executed on 5/26/15. Construction programmed FY16 (anticipated advertisement January 2016).	
4.	ADOT TRACS:	Pending	Federal No: Pending
	Project Name:	SR287 (Florence Blvd, Pedestrian Safety Improvements, in Casa Grande	
	Type Of Work:	Installation of Pedestrian Hybrid Beacon (PHB), pedestrian refuge island, fencing (railing), crosswalk striping, signage and lighting	
	Project Status:	Pending HSIP Eligibility – sent to FHWA for approval	

City of Coolidge			
1.	ADOT TRACS:	SS873 01C	Federal No: STP CLG-0(200)T
Project Name:		Coolidge Avenue, Arizona Blvd to 1 st St.	
Type Of Work:		Street Improvements	
Project Status:		Construction Phase - Construction was completed in October 2014. Final Acceptance was issued on 5/26/15. Susanna is preparing the City final acceptance letter to ADOT. ADOT is holding onto \$400K of the City's funding until final voucher is completed.	
2.	ADOT TRACS:	SL713 01C	Federal No: TEA CLG-0(201)T
Project Name:		Central Ave: Arizona Ave to Main St.	
Type Of Work:		Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting	
Project Status:		Design Phase - Advertising w/ SS98201C - Pending authorization of construction in FY15. AMEC and C&S moved items to the SS98201C project to maximize funding. Underfunded \$47,900 (total City cost \$84,531). The City of Coolidge has requested moving funding from SS873 to cover the total City cost of \$84,531.	
3.	ADOT TRACS:	SS982 01C	Federal No: STP CLG-0(204)T
Project Name:		Central Ave: Arizona Ave to Main St	
Type Of Work:		Street reconstruction and the addition of street lighting	
Project Status:		Design Phase - Advertising w/ SL71301C - Pending authorization of construction. AMEC and C&S have moved items from the SL71301C project to maximize funding. Underfunded \$97,216 (total City cost \$140,599). The City of Coolidge has requested moving funding from SS873 to cover the remaining City balance \$88,641.	
4.	ADOT TRACS:	SZ130 02D/01C	Federal No: STP CLG-0(207)T
Project Name:		Main St.: Coolidge Ave. to Pinkley Ave.	

Type Of Work:		Removal and replacement of full width of pavement, curb/gutter, sidewalk and minor storm drain improvements, lighting.		
Project Status:		Design Phase - Draft Final Project Assessment and Stage II (30%) Plans have been sent out for comment /review due August 7, 2015. Construction programmed FY17.		
5.	ADOT TRACS:	H8838 01D/01C	Federal No:	HSIP 087-A(208)T
Project Name:		Traffic Signal at SR87 and Ruins Dr.		
Type Of Work:		Installation of a new traffic signal at SR87 (AZ Blvd) at Ruins Drive, MP 134.28, including minor median improvements.		
Project Status:		Design Phase – Authorized by FHWA 6/10/15. ADOT administered project – Construction programmed FY18.		
6.	ADOT TRACS:	H8877 01D/01C	Federal No:	HSIP 087-A(204)S
Project Name:		SR87 and Randolph Rd. Intersection Improvement		
Type Of Work:		Installation a left turn lane and the intersection lighting.		
Project Status:		ADOT administered project – the City of Coolidge is pay 100% for the design. IGA is currently being revised to remove all language that makes the City responsible for all overages. The current Maintenance Agreement with ADOT will apply to this project. Construction programmed FY17.		
City of Eloy				
1.	ADOT TRACS:	SH632 01C	Federal No:	HSIP ELY-0(203)T
Project Name:		Regulatory Sign Upgrade		
Type Of Work:		Procure regulatory signs; installation by the City.		
Project Status:		Bid opening date was 7/28/15. The project was awarded to Trafficade. ADOT will be scheduling a kick-off meeting with the City in the near future.		
2.	ADOT TRACS:	SZ058 03D/01C	Federal No:	STP ELY-0(200)T
Project Name:		Main Street Improvement		
Type Of Work:		New pavement, sidewalk/curb improvements, ADA ramps, bike lanes, parking, and landscaping.		
Project Status:		Design Phase - Kittelson & Associates sent the Initial Design Concept Report out for comments on 7/3/15 – Comments		

		are due on 8/10/15. Construction programmed in FY18.	
3.	ADOT TRACS:	SH646 03D/01C	Federal No: HSIP ELY-0(204)T
	Project Name:	Upgrade Regulatory Signs II	
	Type Of Work:	Purchase roadway regulatory signs and install by a contractor	
	Project Status:	Design Phase – Authorized by FHWA 6/17/15. ADOT Traffic Engineering Group will be doing the design for this project. Construction programmed FY17 (anticipated advertisement July 2016).	
4.	ADOT TRACS:	SH647 03D/01C	Federal No: HSIP ELY-0(205)T
	Project Name:	Upgrade Pavement Markings	
	Type Of Work:	Installation of pavement markings at various locations.	
	Project Status:	Design Phase– Authorized by FHWA 6/17/15. ADOT Traffic Engineering Group will be doing the design for this project. Construction programmed in FY16.	
<i>Pinal County</i>			
1.	ADOT TRACS:	SH645 03D/01C	Federal No: HSIP PNL-0(212)T
	Project Name:	Sign Upgrade	
	Type Of Work:	Procure 1,849 regulatory, warning and street name signs.	
	Project Status:	Design Phase – Authorized by FHWA 6/30/15. ADOT Traffic Engineering Group will be doing the design for this project. Construction programmed FY17.	

MEMO TO: Sun Corridor MPO Executive Board
FROM: Irene Higgs, Sun Corridor MPO Transportation Planner
DATE: September 8, 2015
SUBJECT: Surface Transportation Program (STP) Loan

STP Funding – The Sun Corridor MPO currently has a balance of approximately \$312,004 of Surface Transportation Program (STP) funding that has not been programmed in FY2016.

The City of Coolidge’s Main Street Project (SZ130 01C) is short \$275,000 in federal funds for construction in 2017. This additional funding could be utilized to cover the shortfall. In order to make this happen, we would need to loan out the \$312,004 of STP funds, with a pay-back in 2017 to cover this construction project.

The Maricopa Association of Governments (MAG) has agreed to borrow the full amount of STP funding in FY2016 for approximately \$312,004, with payback in FY2017.

The Sun Corridor MPO staff recommends that a loan in the amount for approximately \$312,004 be processed with MAG in FY2016, with payback in FY2017.

Committee Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
A motion to approve a loan in the amount of approximately \$312,004 to MAG in FY2016, with payback in FY2017.		

MEMO TO: Sun Corridor MPO Executive Board
FROM: Irene Higgs, SCMPO Transportation Planner
DATE: September 8, 2015
**SUBJECT: Approval to advertise the Sun Corridor MPO 2015
Regional Traffic Count, Data Collection, and Mapping
Program for Consultant Services**

The Sun Corridor MPO TAC has reviewed the scope of work for the Regional Traffic Count, and has approved it to go out for advertisement.

It is anticipated that the RFP will be ready to advertise the second week of September upon approval by the Executive Board.

We hope that the counts and data collection can be completed no later than December 2015, or January 2016.

The cost of this project is \$20,000 (STP funds), and has already been approved by the Executive Board.

Committee Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
A motion to approve that the Sun Corridor MPO advertise for proposals for the 2015 Regional Traffic Count, Data Collection, and Mapping Program.		

MEMO TO: Sun Corridor MPO Executive Board
FROM: Sharon Mitchell, Director
DATE: September 8, 2015
SUBJECT: Approval to advertise the Sun Corridor MPO Transit Implementation Plan/Coordination Plan for Consultant Services

The scope of work for the Transit Implementation Plan RFP was developed and sent out to the Transit-Technical Advisory Committee (T-TAC), and we have received comments.

*On August 27th, the MPO TAC recommended that the Sun Corridor MPO **NOT** develop a Pinal County wide implementation plan, and instead focus only on the MPO boundaries. They did not approve to go out to advertisement.*

Discussion regarding the planning boundaries is recommended.

ADOT has also requested that we hold off on advertisement until we can meet with the City of Coolidge to discuss mutual coordination efforts for the two interconnected plans.

Staff is recommending that we table this item until such time we have met with the City of Coolidge, and have determined the planning boundaries for the implementation study.

Committee Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
A motion to table this item.		

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: September 8, 2015
SUBJECT: Grant Application for Transit Planning Funds (5304)

ADOT has made available to COG/MPO's, local governments, and tribes 5304 Transit Planning funds. There is \$1M available state wide.

The grant cycle will open in September and will be due to ADOT in December.

The Sun Corridor MPO would like to submit a grant in the amount of \$200,000 or less to add to our \$131,000 for our Transit Implementation Plan. The match on this grant is 20%. We will be able to utilize in-kind as match. The amount of \$200K will be submitted ONLY if we expand our planning boundaries outside of our MPO. Otherwise, the amount will not exceed \$100K. The plan also includes our required Transit Coordination Plan.

The NOFA will be out in September, and must be advertised for 45 days. The ADOT E-Grant system will be available in December for writing and submitting the grant. Awards will be announced in February, 2016.

Staff recommends approval of writing and submitting a 5304 Transit Planning grant in the amount of \$100,000 to \$200,000 to supplement our Transit Implementation Plan.

Board Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below

A motion to approve submission of an ADOT 5304 Transit Planning Grant in the amount of \$100,000 but not to exceed \$200,000.

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: September 8, 2015
SUBJECT: Mobility Management Grant Award

Sun Corridor MPO submitted an ADOT 5310 Mobility Management grant to provide for a full time position to manage all transit coordination activities for the MPO. The grant was awarded in the amount of \$100,000, with an 80-20 match. Our match contribution is \$25,000, which can be provided with in-kind. ADOT may reduce that ratio to 90-10.

We have reserved the last remaining office space in our building, and have started working with the City of Casa Grande HR department to develop this position within their system.

We would like to have the staff on board by November.

ADOT has recommended that we table this item for the following reasons:

- FTA has not approved the final awards for 2015, but should be doing so soon
- ADOT has scheduled a meeting for September 14th with the Sun Corridor MPO and CAG to discuss the coordination efforts between Sun Corridor, MAG and CAG to ensure coverage of this program throughout the CAG region.

Staff recommends the Executive Board table this item until such time as ADOT receives FTA award notification, and we have determined what our mutual boundaries will be for coverage.

Board Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below

A motion to table this item.

Overview of Mobility Management Grant Award

5310 PROGRAM - Enhanced Mobility of Seniors and Individuals with Disabilities:

The 5310 program is intended to enhance mobility for seniors and persons with disabilities, (as well as low income individuals), by providing funds for programs to serve the special needs of transit-dependent populations beyond traditional public transportation services and Americans with Disabilities Act (ADA) complementary paratransit services.

Mobility Management:

ADOT supports mobility management activities through the Coordinated Mobility Program. The purpose of this program is to increase mobility options and access to services, particularly for the core populations served by the Federal Transit Administration’s (FTA) Section 5310 program, individuals who are elderly and disabled. Mobility managers undertake a wide range of activities, some geared to individual customers or human service agencies and some geared to transportation providers.

It is the responsibility of each COG and MPO that has 5300 programs within their planning boundaries to ensure their programs are compliant with ADOT and FTA regulations. But more importantly, it is their responsibility to ensure the programs provide the services needed, and to help each program with capacity building, coordination, and funding opportunities, among other things.

The Sun Corridor MPO has been awarded a Mobility Management position in order for us to undertake the outlined activities within our boundaries.

Funding Ratio for Mobility Management: 80 % Federal / 20% Match (In-Kind)
(ADOT may reduce the ratio to a 90/10)

The Sun Corridor Metropolitan Planning Organization was awarded the 5310 grant for Regional Mobility Management:

SPONSOR NAME	URBAN/ SMALL URBAN/ RURAL	PROJECT DESCRIPTION	FTA TYPE	FEDERAL FUNDS	LOCAL MATCH (In-Kind)	TOTAL COST
Sun Corridor MPO	Small Urban	Sun Corridor MPO Regional Mobility Management	5310	\$80,000	\$20,000	\$100,000

Questions asked of this program:

Why is this program important to us?

All COG/MPOs are responsible for transit activities within their planning boundaries. Since Sun Corridor MPO has nine 5310 and one 5311 intra-city, and one 5311 intercity regional system, we are responsible for the activities and coordination of these programs.

What was the application?

The application was an ADOT 5310 Mobility Management application for a full time position to manage the program.

Reason staff applied for this grant. How did we end up making an application?

Staff is unable to administer another full time program without additional staff. Since managing the transit activities is a requirement, we felt we needed another staff member.

After working with CAG on their application, at the last minute the Director decided to go ahead and apply for the position. This was to ensure coordination and mobility management coverage of the region (CAG Region), just in case CAG did not get funded. We noted in our email to ADOT at submission of the grant, that if CAG was funded we would withdraw our application.

Our JPA agreement with CAG states that the JPA will be renewed only if CAG is funded for mobility management.

What is SCMPO now required to supply with this grant?

This is a program not unlike any ADOT program, in that the scope of work will be designed according to our grant application, and what is expected of all Mobility Managers within the state.

The Sun Corridor MPO requested funding to provide a Regional Mobility Management program for the MPO region. The MPO is responsible for the necessary planning work, implementation of coordination activities, providing technical assistance, and monitoring performances to our member agencies.

What does a mobility manager do?

SOME MOBILITY MANAGER DUTIES AND RESPONSIBILITIES

- Develops and updates the required Regional Transportation Coordination Plan, which identifies regional transit needs overall, with emphases on the elderly, disabled, and low income households; and provides strategies for meeting those local needs. The Plan identifies the human and social service agencies annual funding needs, and gaps in services.
- Develops and maintains the network of human and social transportation related services, by bringing together non-profit and public agency transportation providers within the region.
- Gathers and analyzes data to evaluate transportation service options for the elderly, disabled, and low income households, and develops strategies based on that data and attempts to secure funding to address those strategies.
- Supports state, regional and local coordination planning and policy committees.
- Promotes the enhancement and facilitation of access to transportation services, including the integration and oversight of transportation coordinated services.
- Provides technical assistance in the annual Section 5310, 5311 and 5307 program application process.
- Develops strategies for seeking other funding sources and leveraging existing funds with other non-FTA federal programs to implement those strategies.
- Maintains the regional ADOT recipient's program data.

What kind of effort is this going to take of current staff and of SCMPO members (in-kind)

In-kind contribution will be provided toward the program in the same manner that it is applied to our other programs. The Coordination Meetings will be used as in-kind, much like the TAC meetings are used for in-kind. Any transit related activities can be used as in-kind.

Will the grant pay for more than the coordination of the 5310 program coordination?

Yes. All transit activities will be supported by this position.