



EXECUTIVE BOARD MEETING MINUTES

DATE:	March 14, 2017	TIME:	9:00 AM Executive Session 10:00 AM Regular Meeting
PLACE:	Coolidge – City of Coolidge Council Chambers 911 S. Arizona Blvd., Coolidge, AZ		
	Irene's Cell 520-705-5143		
<i>Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.</i>			
Attendees:	Supervisor Steve Miller, PC Mayor Bob Jackson, CG Mayor Joel Belloc, Eloy Mayor Jon Thompson, Coolidge	Duane Eitel, Casa Grande Harvey Krauss, Eloy Matt Rencher, Coolidge Kevin Adam, RTAC Jason Bottjen, ADOT Ed Stillings, FHWA Michael Blankenship, AMEC	Greg Stanley, Pinal Co. Kathy Borquez, Pinal Co. Irene Higgs, SCMPO Jason Hafner, SCMPO
ITEM	AGENDA ITEM - EXECUTIVE SESSION MEETING		
1	Call to order	9:02 AM	
2	Vote to adjourn to Executive Session A.R.S. §38-431.03(A)	APPROVED 4 - 0	
	<i>Secretary/Treasurer Craig McFarland presented a motion to adjourn to Executive Session. Motion was seconded by Member Jon Thompson.</i>		
3	<p>Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of public officer, appointee, or employee (A.R.S § 38-431 (A)(1))</p> <ul style="list-style-type: none"> • Executive Director 6 Month Evaluation • Personnel Discussion <p>Any records or documents distributed to the Executive Board or any conversations occurring during executive session shall be kept confidential. Legal action involving a final vote or decision shall not be taken at an executive session.</p>		
4	Adjourn Executive Session	APPROVED 4 - 0	
	<i>Secretary/Treasurer Craig McFarland presented a motion to adjourn from Executive Session. Motion was seconded by Vice Chair Steve Miller. Meeting adjourned at 9:55 AM.</i>		
ITEM	AGENDA ITEM - REGULAR BOARD MEETING		
1	Call to Order, Pledge and Introductions	10:07 AM	
2	Approval of Meeting Minutes: January 10, 2017	APPROVED 4 - 0	
	<i>A motion to approve the January 10, 2017 meeting minutes was made by Secretary/Treasurer Craig McFarland. Motion was seconded by Vice Chair Steve Miller.</i>		
3	Call to the Public		
	<i>There were no public comments.</i>		

Anyone needing accommodations, please contact Irene Higgs at 520-705-5143 48 hours prior to the meeting.



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4	Regional Transportation Advocacy Council (RTAC)
	<i>Kevin Adams provided an update on Transportation Funding Transfers(attached).</i>
5	<p>Transportation Advisory Committee (TAC) Update:</p> <ul style="list-style-type: none"> • Safety Plan Update • City of Casa Grande Transit Development Plan • Traffic Count, Data Collection and Mapping Project Update
	<p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> • Safety Plan Update - <i>The Executive Board will be approving the final Safety Plan today.</i> • City of Casa Grande Transit Development Plan - <i>Held the 1st public meeting on February 23, 2017. We have received 429 surveys to-date online. The team will be presenting to City Council on Monday, March 20, 2017. Our next public engagement tool will be an interactive mapping tool.</i> • Traffic Count, Data Collection and Mapping Project Update - <i>All traffic counts have been completed. UCG is currently developing regional maps. Craig McFarland requested traffic counts for I-10. MPO Staff will provide these counts to Craig via email.</i>
6	Arizona Department of Transportation (ADOT) Planner Update
	<p><i>Jason Bottjen provided the following update:</i></p> <p>ADOT Tentative 5-Year Program - <i>Is available for public comment. There are currently three public hearings scheduled: March 17, 2017 in Tucson, April 21, 2017 in Flagstaff and May 19, 2017 in Phoenix.</i></p> <p>PARA Program - <i>ADOT will be making a call for projects for the PARA Studies and PARA Pre-Scoping projects in April/May 2017. The amount of funding available has not yet been determined.</i></p> <p>HURF Exchange Program - <i>Will be effective beginning October 2017. The exchange program only applies to STBG funding and can be used for both design and construction activities.</i></p>
7	Federal Highways Administration (FHWA) Update
	<i>Ed Stillings provided the following update - The continuing resolution is set to expire on April 28, 2017. There is currently a hiring freeze and the Arizona Division office is down 4 positions. Performance measures for Pavement and Bridge Conditions, System Performance and Highway Asset have been put on hold.</i>
8	District Engineer Update
	<i>Rod Lane provided an update on projects within the region.</i>



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9	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (9.1) • Federal Fiscal Year (FFY) 2017 Ledger (9.2) • Design/Construction Report (9.3) • TIP Administrative Amendment #5 (9.4) • 2016 Budget vs Actual (9.5) • HURF Update (9.6) 	
	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (9.1) - Irene Higgs provided an overview of activities that were attended during the months of January, February and a portion of March. • Federal Fiscal Year (FFY) 2017 Ledger (9.2) - Jason Hafner provided an update on the changes to the ledger. The OA rate changed back to 94.9%. • Design/Construction Report (9.3) - All projects are moving forward. The following projects are complete and will be removed from the report: Casa Grande Pinal Avenue Bypass, Eloy Regulatory Sign Upgrade and Eloy Upgrade Pavement Markings. • TIP Administrative Amendment #5 (9.4) - An administrative amendment was requested by ADOT to increase the total cost of the project from \$336,776 to \$650,000. Because this was an increase to ADOT funds only, no TAC, Executive Board or FHWA action was required. • 2016 Budget vs Actual (9.5) - Irene Higgs provided an overview of the 2016 budget vs actual. Irene is working with the City of Casa Grande on the 2018 budget and will increase the budget on any item that was overspent. • HURF Update (9.6) - Jason Bottjen covered the HURF Exchange Program under Item 6. The Board did request a copy of the criteria for STBG vs HURF. MPO Staff will provide a copy to the Board once available. 	
10	<p>Consent Agenda ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>	APPROVED 4 - 0
	<p><i>Vice Chair Steve Miller presented a motion to approve the Consent Agenda as presented. Motion was seconded by Member Jon Thompson.</i></p>	
11	<p>Approval to Initiate a Pinal County Strategic Transportation Safety Plan - Approximately \$200,000</p>	APPROVED 4 - 0
	<p><i>Secretary/Treasurer Craig McFarland presented a motion to approve \$85,000 of HSIP funding for the Pinal County Strategic Transportation Safety Plan. Motion was seconded by Vice Chair Steve Miller.</i></p>	



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12	Member Jurisdiction Reports and Comments
	<p><i>Eloy - Mayor Belloc stated that the Executive Director - Irene Higgs will be moved from probationary status to full-time.</i></p> <p><i>Pinal County - Greg Stanley thanked the Board for supporting the Pinal County Strategic Transportation Safety Plan. Greg also provided a handout on upcoming community open houses for the Regional Transportation Authority (attached).</i></p> <p><i>Casa Grande - No comments</i></p> <p><i>Coolidge - No comments</i></p>
13	<p>Announcements and Other Items to Discuss:</p> <ul style="list-style-type: none"> • State Transportation Board Meeting - Public Hearing, March 17, Tucson • Southcentral Arizona Economic Development Roundtable, March 29, CAC • AZTA Conference, April 9-11, Phoenix • Roads and Streets Conference, April 12-14, Tucson • State Transportation Board Meeting - Public Hearing, April 21, Flagstaff • State Transportation Board Meeting - Public Hearing, May 19, Phoenix • JPAC, May 19, Phoenix
	<p><i>Kevin Adams reminded everyone that the Rural Transportation Summit will be October 18 - 20th in Prescott.</i></p>
14	<p>Next Meeting Date:</p> <ul style="list-style-type: none"> • May 9, 2017 - Eloy • June 15, 2017 - Special Call In Conference Call
15	<p>Adjourn 11:10 AM</p>