



## TRANSPORTATION ADVISORY COMMITTEE AGENDA

DATE:	June 28, 2018	TIME:	2:00 PM
PLACE:	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona 520-705-5153 Jason's Cell		
TAC MEMBERS	Duane Eitel, Casa Grande - Chair Kathy Borquez, Pinal County - Vice Chair Matt Rencher, Coolidge	Jason Bottjen, ADOT Jon Vlaming, Eloy	
<b>Shaded items are action items: <i>Action may be taken on any item on the agenda, or items brought up at the meeting.</i></b>			
ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to Order and Introductions	Duane Eitel	
2	Approval of Minutes from April 26, 2018 and June 12, 2018 TAC Meetings	Duane Eitel	1-10
3	RTAC Update	Kevin Adam	
4	ADOT Planner Report	Jason Bottjen	11-15
5	ADOT Southcentral District Report	Emily Dawson	
6	FHWA Report	Ed Stillings	
7	Casa Grande Transit Development Plan Update	Duane Eitel	
8	Pinal County RTA Update	Kathy Borquez	
9	Air Quality Update	Jason Hafner Michael Sundblom	
10	Pinal County Strategic Transportation Safety Plan Update	Kathy Borquez	
11	Eloy Transit Feasibility Study	Jon Vlaming	
12	MPO Update: • MPO Progress Report (12.0) • Ledger (12.1)	Jason Hafner	16-17 18-27
13	ADOT Functional Classification Status Update	James Meyer	
14	Recommend Approval to Advertise, Select Consultant, and Award Contract for Regional Transportation Plan Update	Jason Hafner	28
15	Recommend Approval of the 2019 SCMPO Title VI Plan Annual Update	Jason Hafner	29-97
16	Recommend Approval to Sign the Joint Planning Advisory Council Resolution	Jason Hafner	98-100
17	Recommend Approval to Sign the Charter Between Sun Corridor MPO and ADOT	Jason Hafner	101-106
18	Recommend Approval to Sign a Letter of Support for the Pinal RTA BUILD Grant Application	Jason Hafner	
19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	Duane Eitel	



ITEM	AGENDA ITEM	PRESENTER	PAGE
20	Upcoming Meetings: <ul style="list-style-type: none"> <li>• Pinal County Strategic Transportation Safety Plan (STSP) Public Meeting, July 12, Maricopa, Council Chambers</li> <li>• Sun Corridor MPO Executive Board, July 10, Coolidge</li> <li>• BUILD Application Deadline, July 18, 2018</li> <li>• State Transportation Board meeting, July 20, Show Low</li> <li>• Pinal County STSP Public Meeting, July 30, Florence, Florence Community Center and Library</li> <li>• Pinal County STSP Public Meeting, July 31, San Tan, Supervisor Mike Goodman's San Tan Office</li> <li>• League of Cities &amp; Towns, August 21 -24, Phoenix</li> <li>• Rural Transportation Summit, Oct 24-26, Lake Havasu</li> </ul>	Duane Eitel	
21	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.	Duane Eitel	
22	Future Agenda Items	Duane Eitel	
23	SCMPO TAC Meeting Date - August 16, 2018	Duane Eitel	
24	Adjourn	Duane Eitel	

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.



Metropolitan Planning Organization

**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

DATE:	April 26, 2018	TIME:	2:00 PM
PLACE:	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona		
	520-705-5153 Jason's Cell		

Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.

	TAC Members	Guests/Staff	
Attendees:	Duane Eitel, Casa Grande Kathy Borquez, Pinal County Matt Rencher, Coolidge Keith Brown, Eloy Jason Bottjen, ADOT	Jason Hafner, SCMPO Rod Lane, ADOT Emily Dawson, ADOT James Gomes, ADOT	Andy Smith, Pinal County Jothan Samuelson, Works Cons. James Meyer, ADOT Jennifer Henderson, ADOT

ITEM	AGENDA ITEM	
1	Call to Order and Introductions	<b>2:00 PM</b>
2	Approval of Minutes from February 22, 2018 TAC Meeting	<b>APPROVED 4-0</b>
	<i>Kathy Borquez made a motion to approve the meeting minutes from the February 22, 2018 TAC Meeting. Matt Rencher seconded.</i>	
3	RTAC Update	
	<i>Kevin Adam was unable to attend.</i>	
4	ADOT Planner Report	
	<i>Jason Bottjen provided the attached update:</i>	
5	ADOT Southcentral District Report	
	<i>Rod Lane provided an update on the projects in the Region.</i> <ul style="list-style-type: none"> <li>• <i>Finishing up the Coolidge, Main St. Project. The project team has completed the Final Walk through with the Contractor and City. The Contractor is going to address some of the drainage issues on the Coolidge Ave. project.</i></li> <li>• <i>Both I-10 projects are going well and are currently ahead of schedule.</i></li> <li>• <i>There are night closures coming on I-8.</i></li> </ul>	
6	FHWA Report	
	<i>Ed Stillings was unable to attend.</i>	
7	Casa Grande Transit Development Plan Update	
	<i>Duane Eitel provided the following update:</i> <ul style="list-style-type: none"> <li>• <i>The project is close to completion and one additional TTAC meeting has been scheduled to update the TTAC and to wrap everything up.</i></li> <li>• <i>Did a series of one-on-one meetings with Casa Grande City Council members to educate them on the process, cost and cover any additional questions they may have.</i></li> <li>• <i>Title VI updates will be needed prior to receiving the 5307 funds, and money for that effort has been placed in the CIP for next year.</i></li> </ul>	
8	Pinal County RTA Update	



Metropolitan Planning Organization

**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<i>Andy Smith provided an overview of the Pinal RTA (attached).</i>
9	<b>Air Quality Update</b>
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>30 Day Review Period for the 2018 Spring AQ Conformity runs from May 2 – May 31.</i></li> <li>• <i>June 12 will be the Special Call in TAC meeting to approve the Air Quality Analysis and TIP Amendment for the 2018 Spring AQ Conformity.</i></li> <li>• <i>June 19 will be the Special Call in Executive Board meeting to approve the Air Quality Analysis and TIP Amendment for the 2018 Spring AQ Conformity.</i></li> </ul> <p><i>Mike Sundblom was unable to attend, but notified Jason Hafner that he had no update for the TAC since the last meeting.</i></p>
10	<b>Pinal County Strategic Transportation Safety Plan Update</b>
	<i>Kathy Borquez provided the attached update:</i>
11	<b>Traffic Count, Data Collection and Mapping Project Update</b>
	<i>Jason Hafner provided the update that there is no update. The TAC recommended that this item be removed from the Agenda until counts start back up in the Fall of 2018.</i>
12	<b>Eloy Transit Feasibility Study</b>
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>The DRAFT version of WP#1 has been completed and reviewed by City and SCMPO staff.</i></li> <li>• <i>The DRAFT Outline for WP#2 has been completed and reviewed by City and SCMPO staff.</i></li> <li>• <i>The survey is currently being drafted.</i></li> <li>• <i>The first Public meeting is tentatively scheduled for either June 5 or June 7.</i></li> </ul>
13	<p><b>MPO Update:</b></p> <ul style="list-style-type: none"> <li>• <i>MPO Progress Report (13.0)</i></li> <li>• <i>Ledger (13.1)</i></li> <li>• <i>SCMPO In-Kind Match (13.2)</i></li> <li>• <i>ADOT Title VI Agreement (13.3)</i></li> <li>• <i>ADOT Top 25 Crash Location List (13.4)</i></li> </ul>



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<p>Jason Hafner provided the following updates:</p> <ul style="list-style-type: none"> <li>• <b>MPO Progress Report (13.0)</b> - Attached is a list of some of the meetings that MPO staff attended since the last TAC meeting.</li> <li>• <b>Ledger (13.1)</b> The discrepancy between the ADOT ledger and the SCMPO ledger in PL funding has been resolved. The ledger that the Executive Board sees will be different than this one because a transfer was secured from ADOT to cover the additional cost projected by the ADOT PMs on the submitted HSIP projects.</li> <li>• <b>SCMPO In-Kind Match (13.2)</b> - The TAC recommended that MPO staff adjust the current In-Kind form to capture additional hours that were spent working on MPO activities outside of the TAC meeting attendance and preparation.</li> <li>• <b>ADOT Title VI Agreement (13.3)</b> - ADOT is going to require any LPA with a project in the MPO TIP to sign a Title VI Agreement with ADOT. Additional details will be shared with the TAC as they become known.</li> <li>• <b>ADOT Top 25 Crash Location List (13.4)</b> - ADOT Traffic Safety Section is creating lists to identify the top 25 locations for both State Routes and Locally owned routes for safety concerns. These reports will be generated each year as the crash data becomes available. ADOT currently plans on reaching out to the Local entities representing the top 5 locations on the list to see about potential safety projects.</li> </ul>	
14	ADOT Traffic Counts and Functional Classification Status Update	
	<p>James Meyer and Jothan Samuelson provided an update on ADOT traffic counts and Functional reclassification of roadways:</p> <ul style="list-style-type: none"> <li>• ADOT will be doing 48 hour tube counts on local routes in select locations. Local Agencies will be contacted prior to the tubes being laid by the Consultant team. The project is still in procurement and a Consultant has not been selected to complete the work at this time.</li> <li>• Please remember to upload any traffic counts that are completed into MS2. Even if it just counts for an intersection study or just a quick count, all data is useful.</li> <li>• ADOT is working on rebalancing the the Functional Classifications of roadways in the State. Works Consulting is doing a review of the current classifications and it seems that many roadways are incorrectly classified based on FHWA standards. Preliminary estimates indicate that roughly 3,100 miles of additional roadways will be classified through this process. ADOT and Works will return to the Region for review, comment and discussion with TAC members before anything is submitted to FHWA.</li> </ul>	
15	HSIP Application Update	
	Jason Hafner Provided an update on the SCMPO HSIP Applications.	
16	SCMPO Administrative TIP Amendment #15 - Update	
	Jason Hafner Provided an update on TIP Amendment #15.	
17	Recommend Approval of 2019 SCMPO Unified Planning Work Program	<b>APPROVED 4 - 0</b>



Metropolitan Planning Organization

**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<i>Jason Bottjen made a motion to recommend approval of the 2019 SCMPO Unified Planning Work Program. Matt Rencher seconded the motion.</i>	
18	Recommend Approval of SCMPO TIP Amendment #16	<b>APPROVED 4 - 0</b>
	<i>Matt Rencher made a motion to recommend approval to approve SCMPO TIP Amendment #16. Keith Brown seconded the motion.</i>	
19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	
	<p><i>Duane Eitel provided the following update for Casa Grande</i></p> <ul style="list-style-type: none"> <li><i>• The Kortsen TI DCR and Environmental Clearance project is moving forward. It is currently at City for signatures</i></li> </ul> <p><i>Matt Rencher provided the following update for Coolidge:</i></p> <ul style="list-style-type: none"> <li><i>• Main St. project is nearly complete. The city is very pleased with the communication with ADOT and the Contractor. They will be nominating the project team for a Partnering Award.</i></li> <li><i>• SR87/Ruins Dr is still in Design. Additional Cultural work has been requested and is currently being worked on. ADOT Design team is still hoping for a FY18 Advertisement.</i></li> </ul> <p><i>Andy Smith provided the following update for Pinal County:</i></p> <ul style="list-style-type: none"> <li><i>• Pinal County is currently installing the signs for the sign project.</i></li> </ul>	
19	<p>Announcements and Other Items to Discuss:</p> <ul style="list-style-type: none"> <li>• Pinal RTA TAC meeting, May 2, Casa Grande</li> <li>• SCMPO Executive Board meeting, May 8, Casa Grande</li> <li>• State Transportation Board meeting, May 18, Phoenix</li> <li>• State Transportation Board meeting Study Session, June 5, Phoenix</li> <li>• Pinal RTA Board, June 29, TBD</li> <li>• Rural Transportation Summit, Oct 24-26, Lake Havasu</li> </ul>	
20	Call to the Public	
	<i>A Call to the Public was made and nobody chose to speak.</i>	
21	SCMPO TAC Meeting Date - June 12, 2018 Call in Meeting, June 28 - Normal TAC	
22	Adjourn	<b>3:08 PM</b>



**SUN CORRIDOR MPO  
TRANSPORTATION ADVISORY COMMITTEE (TAC)  
SIGN IN SHEET**

<b>MEETING HELD AT:</b>	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona	<b>DATE OF MEETING:</b>	April 26, 2018
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Sign in	NAME	Representing/Agency	City/County	Phone	EMAIL
<b>VOTING TAC MEMBERS</b>					
	Duane Eitel	Transportation Engineer	Casa Grande	520-421-8625	<a href="mailto:deitel@casagrandeaz.gov">deitel@casagrandeaz.gov</a>
	Jason Bottjen	Planning Program Mang	ADOT	602-712-6166	<a href="mailto:jbottjen@azdot.gov">jbottjen@azdot.gov</a>
	Kathy Borquez	Senior Trans Planner	Pinal County	520-866-6406	<a href="mailto:kathy_borquez@pinalcountyaz.gov">kathy_borquez@pinalcountyaz.gov</a>
	Jon Vlaming	Community Dev Director	Eloy	520-466-2578	<a href="mailto:jvlaming@eloyaz.gov">jvlaming@eloyaz.gov</a>
	Matt Rencher	Coolidge Civil Engineer	Coolidge	520-723-4882	<a href="mailto:mrencher@coolidgeaz.com">mrencher@coolidgeaz.com</a>
<b>GUESTS</b>					
	Amy Moran	Wilson & Company	Phoenix	602-283-2722	<a href="mailto:amy.moran@wilsonco.com">amy.moran@wilsonco.com</a>
	Charla Glendening	ADOT	Phoenix	602-712-7376	<a href="mailto:cglendening@azdot.gov">cglendening@azdot.gov</a>
	Dale Miller	Rick Engineering	Phoenix	602-522-0330	<a href="mailto:dmiller@rickengineering.com">dmiller@rickengineering.com</a>
	Dan Marum	Wilson & Company	Phoenix	602-283-2702	<a href="mailto:dan_marum@wilsonco.com">dan_marum@wilsonco.com</a>
	Dean Giles	MAG	Phoenix	602-254-6300	<a href="mailto:dgiles@azmag.gov">dgiles@azmag.gov</a>
	Ed Stillings	FHWA	FHWA	602-382-8966	<a href="mailto:ed_stillings@fhwa.dot.gov">ed_stillings@fhwa.dot.gov</a>
	Emily Dawson	ADOT Tucson District	Tucson	520-318-4209	<a href="mailto:edawson@azdot.gov">edawson@azdot.gov</a>
	Greg Stanley	County Manager	Pinal County	520-866-6201	<a href="mailto:gregory.stanley@pinalcountyaz.gov">gregory.stanley@pinalcountyaz.gov</a>
	Harvey Krauss	City Manager	Eloy	520-466-9201	<a href="mailto:hkrauss@ci.eloy.az.us">hkrauss@ci.eloy.az.us</a>
	Irene Higgs	SCMPO	Casa Grande	520-705-5143	<a href="mailto:ihiggs@scmpo.org">ihiggs@scmpo.org</a>
	Jason Hafner	SCMPO	Casa Grande	520-705-5153	<a href="mailto:jhafner@scmpo.org">jhafner@scmpo.org</a>
	Jerry James	ADOT Tucson District	Tucson	520-388-4219	<a href="mailto:jjames@azdot.gov">jjames@azdot.gov</a>
	Keith Brown	Public Works Director	Eloy	523-670-4404	<a href="mailto:kbrown@eloyaz.gov">kbrown@eloyaz.gov</a>
	Kevin Adam	RTAC Director	Phoenix	480-577-7209	<a href="mailto:kadam@rtac.net">kadam@rtac.net</a>
	Kevin Louis	Casa Grande PW Dir	Casa Grande	520-421-8625	<a href="mailto:klouis@casagrandeaz.gov">klouis@casagrandeaz.gov</a>
	Larry Talley	ADOT Traffic Safety	Phoenix	602-712-7709	<a href="mailto:ltalley@azdot.gov">ltalley@azdot.gov</a>
	Michael Blankenship	Green Light TE	Phoenix	623-308-6523	<a href="mailto:mikeb@greenlightte.com">mikeb@greenlightte.com</a>
	Mike Sundblom	Pinal County - Air Quality	Florence	520-866-6915	<a href="mailto:michael.sundblom@pinalcountyaz.gov">michael.sundblom@pinalcountyaz.gov</a>
	Randall Overmyer	CivTech	Phoenix	480-659-4250	<a href="mailto:rovermyer@civtech.com">rovermyer@civtech.com</a>
	Rod Lane	Tucson District Engineer	ADOT	520-388-4210	<a href="mailto:rlane@azdot.gov">rlane@azdot.gov</a>
	Scott Kelley	Green Light TE	Phoenix	602-499-1339	<a href="mailto:scottk@greenlightte.com">scottk@greenlightte.com</a>
	Teri Kennedy	MAG	Phoenix	602-254-6300	<a href="mailto:tkennedy@mag.az.gov">tkennedy@mag.az.gov</a>
	Travis Ashbaugh	CAG	Apache Junction	480-474-9300	<a href="mailto:tashbaugh@cagaz.org">tashbaugh@cagaz.org</a>
	<b>James Meyer</b>	<b>ADOT</b>	<b>AZ</b>	<b>602 712 8037</b>	<b>JMEYER@AZDOT.GOV</b>
	<b>Jothan Samuelson</b>	<b>Works Consulting</b>		<b>480-648-5007</b>	<b>JSamuelson@WorksConsulting.com</b>
	<b>ANDY SMITH</b>	<b>PRTA</b>	<b>Pinal Co</b>	<b>520 866 6407</b>	<b>andrew.smith@pinalcountyaz.gov</b>
	<b>Jennifer Henderson</b>	<b>ADOT</b>	<b>Phoenix</b>	<b>(602) 712-4173</b>	<b>jhenderson@azdot.gov</b>
	<b>JAMES GOMES</b>	<b>ADOT TSMO</b>	<b>TUCSON</b>	<b>520 328 4231</b>	<b>jgomes@azdot.gov</b>

Bold indicates voting TAC members

# Sun Corridor Metropolitan Planning Organization

Transportation Advisory Committee Meeting: April 26, 2018

## **Pinal Regional Transportation Authority (RTA) Update - Agenda Item #8**

- June 5, 2017 – Pinal RTA Board of Directors approved the Regional Transportation Plan and requested by resolution that the Board of Supervisors conduct an election to approve the regional transportation plan and related transportation excise tax.
- June 21, 2017 – Pinal County Board of Supervisors ordered and called for the election to be held on November 7, 2017.
- November 7, 2017 – Pinal County voters approved Propositions 416 (Pinal Regional Transportation Plan) and 417 (County Transportation Excise Tax).
- March 23, 2018 – Judge Whitten denied preliminary injunction on County Transportation Excise Tax.
- April 1, 2018 – County Transportation Excise Tax was implemented.
- April 11, 2018 – Transit Subcommittee met to discuss criteria for allocating funding to existing public transportation and 5310 mobility service providers and for implementing Park and Rides.
- April 25, 2018 – Board of Directors met and was given information and updates on alternative project delivery and funding options, committee bylaws, and the current operational agreement between Pinal County and Central Arizona Governments.
- May 2, 2018 – Technical Advisory Committee meeting is scheduled.
- May 3, 2018 – Citizens Transportation Advisory Committee is seated and the first meeting is scheduled.
- May 30, 2018 (6:00 p.m. at Casa Grande Council Chambers) – Board of Directors meeting was approved.

## **Pinal County Strategic Transportation Safety Plan Update Local Government Project Report - Agenda Item #10**

- November 30, 2018 – Notice to proceed issued to AMEC Foster Wheeler (Wood) November 30, 2017.
- April 21, 2018 – Consultant submitted 3 HSIP applications to ADOT via MAG for approval by the Transportation Safety Committee.
- May 14, 2018 – On-Line Survey and Publicity Campaign is scheduled to be launched.
- May 22, 23, and 31, 2018 (4:30 – 6:30 p.m.) – Combination Stakeholder-Public meetings are scheduled for Maricopa, Florence, and San Tan Valley (respectively).

## **Pinal County Local Government Project Report - Agenda Item #19**

- ***Pinal County Sign Upgrade Project, ADOT TRACS SH645 03D/01C***
  - March 2017 – The project was awarded to Main Street Signs with a contract start date in March 2017.
  - May 2017 – The kick-off meeting was conducted.
  - December 2017 – ADOT inspected the signs and Pinal County was authorized to install.
  - April 25, 2018 – Pinal County staff have installed 340 signs to date and are approximately 20% complete.



## **HSIP Call for Projects**

The Arizona Department of Transportation (ADOT) Traffic Safety Section issuing a formal call for Highway Safety Improvement Program (HSIP) safety projects for SFY21, SFY22 HSIP projects.

Changes to the HSIP Program:

- Projects will be prioritize based on the benefit to cost (B/C) ratio only
- All ADOT applications will be reviewed by Regional Traffic Engineers.

Expected HSIP Available Funds by SFY\*: As of January 19, 2018 available amount is not confirmed.

- SFY21: \$23,000,000.00
- SFY22: \$32,000,000.00

Below are the key dates for HSIP eligibility and project initiation.

1. **HSIP Applications due no later than May 4, 2018\***
2. Eligibility determination due no later than July 2 , 2018

If you have questions please contact Mona Aglan-Swick ([MAglan-Swick@azdot.gov](mailto:MAglan-Swick@azdot.gov)) at 602-712-7374 or contact Larry Talley ([LTalley@azdot.gov](mailto:LTalley@azdot.gov)) at 602-712-7709.

## **Tentative 5-Year Program (FY19 – FY23)**

The public comment period for the 2019-2023 Tentative Five-Year Transportation Facilities Construction Program begins Friday, March 16, and ends at 5 p.m. Tuesday, June 5. It includes public hearings in Sahuarita (Friday, March 16), Flagstaff (Friday, April 20) and Phoenix (Friday, May 18).

- March 16: Public hearing and State Transportation Board meeting at the Town of Sahuarita Council Chambers, 375 W. Sahuarita Center Way, Sahuarita.
- April 20: Public hearing and State Transportation Board meeting at the City of Flagstaff Council Chambers, 211 W. Aspen Ave., Flagstaff.
- May 18: Public hearing and State Transportation Board meeting in the ADOT Administration Building Auditorium, 206 S. 17th Ave., Phoenix.

ADOT welcomes feedback via an [online form](#), by [email](#) and by phone at 855.712.8530.

- [Tentative Program for 2019-2023](#) (includes all programs)
- [How to read the Five-Year Program](#)
- [Submit comments](#) about the Tentative Program until 5 p.m. on June 5.

## **BUILD Grant**

On April 23<sup>rd</sup>, the U.S. DOT published a NOFO for the Better Utilizing Investments to Leverage Development (BUILD) Grant Program which takes the place of the TIGER Grant.

There is \$1.5 billion available through September 30, 2020.

For this round, the maximum grant award is \$25 million, and no more than \$150 million can be awarded to a single State. At least 30 percent of funds must be awarded to projects located in rural areas.

The deadline to submit an application for the FY 2018 BUILD Transportation Discretionary Grants program is July 19, 2018.

The U.S. DOT is hosting a series of webinars during the FY 2018 BUILD grant application process.

- Thursday, May 24: How to compete for BUILD Transportation Grants for all applicants
- Tuesday, May 29: Rural and Tribal applicants
- Thursday, May 31: How to prepare a benefit cost analysis for a BUILD application
- All webinars will take place from 2:00-4:00 PM EDT

Webinar registration and BUILD Grant information can be found here: <https://www.transportation.gov/BUILDgrants>.

The Department will schedule additional webinars on these topics in June.

Questions regarding the BUILD Transportation Grant can be e-mailed to: [BUILDgrants@dot.gov](mailto:BUILDgrants@dot.gov)



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

DATE:	June 12, 2018	TIME:	10:00 AM
PLACE:	Teleconference - Call In Number 520-421-8673		
	520-705-5153 Jason's Cell		
<i>Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.</i>			
	<i>TAC Members</i>	<i>Guests/Staff</i>	
Attendees:	Duane Eitel, Casa Grande Kathy Borquez, Pinal County Matt Rencher, Coolidge Keith Brown, Eloy Jason Bottjen, ADOT	Jason Hafner, SCMPO	
<b>ITEM</b>	<b>AGENDA ITEM</b>		
1	Call to Order and Introductions		<b>10:04 a.m.</b>
2	Recommend Approval of the Spring 2018 Finding of Conformity for the 2016-2025 Sun Corridor MPO TIP and Sun Corridor MPO Regional Transportation Plan 2040		<b>APPROVED 4- 0</b>
	<i>Matt Rencher made a motion to approve the Spring 2018 Finding of Conformity for the 2016-2025 Sun corridor MPO TIP and Sun Corridor MPO Regional Transportation Plan 2040. Keith Brown seconded.</i>		
3	Recommend Approval of the Proposed Amendment #17 to the Sun Corridor MPO FY2016-2025 TIP and Sun Corridor MPO Regional Transportation Plan 2040		<b>APPROVED 4- 0</b>
	<i>Keith Brown made a motion to approve the proposed Amendment #17 to the Sun Corridor MPO FY2016-2025 TIP and Sun Corridor MPO Regional Transportation Plan 2040. Jason Bottjen seconded.</i>		
4	Call to the Public		
	<i>A Call to the Public was made and nobody chose to speak.</i>		
5	SCMPO TAC Meeting Date - June 28, 2018		
6	Adjourn		<b>10:08 a.m.</b>



## DESIGN/CONSTRUCTION PROGRESS REPORT

<i>City of Casa Grande</i>				
<b>1.</b>	<b>ADOT TRACS:</b>	T0164 03D	<b>Federal No:</b>	CSG-0(207)S
	<b>Project Name:</b>	<b>I-10; Kortsen TI</b>		
	<b>Type Of Work:</b>	DCR - Traffic Interchange		
	<b>Project Manager:</b>	Eric Prosnier 602.712.8495		
	<b>Project Status:</b>	Project initiation for the DCR was submitted to ADOT LPA on 11/27/2017. The IGA was initiated on 12/21/2017 and was executed on 05/04/2018. The project Authorization letter was submitted to ADOT on 05/31/2018. (06/15/2018)		
<b>2.</b>	<b>ADOT TRACS:</b>	SH648 03D/01C	<b>Federal No:</b>	
	<b>Project Name:</b>	<b>Upgrade Pedestrian Countdown Heads II and APS</b>		
	<b>Type Of Work:</b>	Design - Upgrade Pedestrian Countdown Heads and APS		
	<b>Project Manager:</b>	Bharat Kandel 602.712.8736		
	<b>Project Status:</b>	The City submitted the requested information to ADOT. The PM submitted the last two outstanding items to Final Voucher on 05/15/2018. (05/15/2018)		
<b>3.</b>	<b>ADOT TRACS:</b>	T0055 01D/01C	<b>Federal No:</b>	HSIP CSG-0(204)T
	<b>Project Name:</b>	<b>SR287 - Florence Blvd, Pedestrian Safety Improvements, Casa Grande</b>		
	<b>Type Of Work:</b>	Installation of Pedestrian Hybrid Beacon (PHB), crosswalk striping, signage and lighting		
	<b>Project Manager:</b>	Dave Wostenberg 602.712.8873		
	<b>Project Status:</b>	Construction was completed on 11/20/2017. Project Closeout is underway. Project Closeout is at Field Reports. Final Voucher section has no information. (05/09/2018)		
<b>4.</b>	<b>ADOT TRACS:</b>	T0181 01D/01C	<b>Federal No:</b>	N/A
	<b>Project Name:</b>	<b>MCG Hwy; N Bianco Rd – Russell Rd, Casa Grande</b>		
	<b>Type Of Work:</b>	Pavement Preservation, Add Turn Lane		
	<b>Project Manager:</b>	Duane Eitel 520.421.8625		

**EXECUTIVE BOARD MEETING  
MEMO**

<b>Project Status:</b>		Project was submitted to ADOT for HURF Exchange Initiation on 03/06/2018. Project Establishment Letter was received 04/04/2018. JPA went to Council on 06/04/2018. (06/15/2018)		
<b>5.</b>	<b>ADOT TRACS:</b>	T0178 01D/01C	<b>Federal No:</b>	N/A
<b>Project Name:</b>		<b>Overfield Rd; SR287 – Kortsen Rd, Casa Grande</b>		
<b>Type Of Work:</b>		Shoulder, Centerline and Traverse Rumble Strips		
<b>Project Manager:</b>		Eric Prosnier 602.712.8495		
<b>Project Status:</b>		The City would like to defer this project to FY22 due to current pavement conditions and a plan to repave the road in FY21. The request was sent to ADOT on 05/04/2018, with follow up on 05/22/2018 and 06/15/2018. (06/15/2018)		
<b>6.</b>	<b>ADOT TRACS:</b>	T0180 01D/01C	<b>Federal No:</b>	CSG-0(208)T
<b>Project Name:</b>		<b>Peart Rd; Jimmie Kerr Blvd – Avenida Ellena, Casa Grande</b>		
<b>Type Of Work:</b>		Illumination, Add Turn Lane, Traverse Rumble Strips		
<b>Project Manager:</b>		Derek Boland 602.712.6660		
<b>Project Status:</b>		Project was submitted to ADOT for HSIP Project Initiation on 03/06/2018. It is on the Council Agenda for approval on 06/18/2018. (06/15/2018)		

<b>City of Coolidge</b>				
<b>1.</b>	<b>ADOT TRACS:</b>	SL713 01C	<b>Federal No:</b>	TEA CLG-0(201)T
<b>Project Name:</b>		<b>Central Ave; Arizona Ave to Main St</b>		
<b>Type Of Work:</b>		Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting		
<b>Project Manager:</b>		Gregory Johnson 602.712.7774		
<b>Project Status:</b>		Awarded by STB on November 20, 2015 to Grey Mountain Construction. Construction was completed on 5/30/16. Field Reports is missing the Record Drawings. Has not been processed and sent to Final voucher. (05/09/2018)		
<b>2.</b>	<b>ADOT TRACS:</b>	SS982 01C	<b>Federal No:</b>	STP CLG-0(204)T
<b>Project Name:</b>		<b>Central Ave; Arizona Ave - Main St</b>		

	<b>Type Of Work:</b>	Street reconstruction and the addition of street lighting		
	<b>Project Manager:</b>	Gregory Johnson 602.712.7774		
	<b>Project Status:</b>	Awarded by STB on November 20, 2015 to Grey Mountain Construction. Construction was completed on 5/30/16. Field Reports is missing the Record Drawings. Has not been processed and sent to Final voucher. (05/09/2018)		
<b>3.</b>	<b>ADOT TRACS:</b>	SZ130 02D/01C	<b>Federal No:</b>	STP CLG-0(207)T
	<b>Project Name:</b>	<b>Main St; Coolidge Ave - Pinkley Ave</b>		
	<b>Type Of Work:</b>	Removal and replacement of full width of pavement, curb/gutter, sidewalk and minor storm drain improvements, lighting.		
	<b>Project Manager:</b>	Gregory Johnson 602.712.7774		
	<b>Project Status:</b>	The project Advertised for bids on 03/14/2017. Bid Opening was on 05/26/2017. Nesbitt Contracting Co. (Tempe) was the low bidder. The project is complete and the City is considering submitting the project for an ADOT Partnering Award. (06/15/2017)		
<b>4.</b>	<b>ADOT TRACS:</b>	H8838 01D/01C	<b>Federal No:</b>	HSIP 087-A(208)T
	<b>Project Name:</b>	<b>Traffic Signal at SR87 and Ruins Dr</b>		
	<b>Type Of Work:</b>	Installation of a new traffic signal at SR87 (AZ Blvd) at Ruins Drive, MP 134.28, including minor median improvements.		
	<b>Project Manager:</b>	Gary Sun602-712-4711		
	<b>Project Status:</b>	Project advertisement will be delayed until at least the 1st quarter (Jul-Sep) due to a continuation of work on the environmental requirements. Field sub-surface testing is scheduled for March; depending on what is found the advertisement could be delayed. (6/15/2018)		
<b>5.</b>	<b>ADOT TRACS:</b>	H8877 01D/01C	<b>Federal No:</b>	HSIP 087-A(204)S
	<b>Project Name:</b>	<b>SR87 and Randolph Rd Intersection Improvement</b>		
	<b>Type Of Work:</b>	Installation a left turn lane and the intersection lighting.		
	<b>Project Manager:</b>	Josiah Roberts 602.712.4032		
	<b>Project Status:</b>	Construction of this project is now complete and the project is in Field Reports and Final Voucher has not received anything. (05/09/2017).		

<b>6.</b>	<b>ADOT TRACS:</b>	T0169 01D/01C	<b>Federal No:</b>	CLG-0(208)T
	<b>Project Name:</b>	<b>Macrae and Woodruff Rds, Coolidge</b>		
	<b>Type Of Work:</b>	Centerline and Edgeline Rumble Strips		
	<b>Project Manager:</b>	Derek Boland 602.712.6660		
	<b>Project Status:</b>	Project establishment letter was received from ADOT on 02/26/2018. IGA was approved by City Council on 05/29/2018. (06/15/2018)		

<b>City of Eloy</b>				
<b>1.</b>	<b>ADOT TRACS:</b>	SH646 03D/01C	<b>Federal No:</b>	HSIP ELY-0(204)T
	<b>Project Name:</b>	<b>Upgrade Regulatory Signs II</b>		
	<b>Type Of Work:</b>	Purchase roadway regulatory signs and install by a contractor		
	<b>Project Manager:</b>	Bharat Kandel 602.712.8736		
	<b>Project Status:</b>	The contract was awarded on 01/20/2017 to ABBCO SIGN GROUP, INC. Construction is complete; the completion memo was sent on 04/10/2017. (08/10/2017)		
<b>2.</b>	<b>ADOT TRACS:</b>	T0112 01D/01C	<b>Federal No:</b>	N/A
	<b>Project Name:</b>	<b>Toltec Rd; Battaglia Rd – I10,Eloy</b>		
	<b>Type Of Work:</b>	Pavement Preservation		
	<b>Project Manager:</b>	Keith Brown 520.464.3163		
	<b>Project Status:</b>	HURF Exchange Initiation Packet was submitted to ADOT on 03/12/2018. Project Establishment Letter was received on 04/06/2018. The Authorization Request Letter was submitted to ADOT on 05/31/2018. <b>This was the first approved HURF Exchange Project for ADOT since reinstating the HURF Exchange Program.</b> (06/15/2018)		
<b>3.</b>	<b>ADOT TRACS:</b>	TBD	<b>Federal No:</b>	N/A
	<b>Project Name:</b>	<b>Battaglia Rd; Sunshine Blvd – SR87,Eloy</b>		
	<b>Type Of Work:</b>	Pavement Preservation		
	<b>Project Manager:</b>	TBD		
	<b>Project Status:</b>	Project Design is programmed for FY19 for a total of \$152,704. Project Construction is programmed in FY21		



		for a total of \$548,030.(08/04/2016)		
<b>4.</b>	<b>ADOT TRACS:</b>	T0168 01D/01C	<b>Federal No:</b>	ELY-0(207)T
	<b>Project Name:</b>	<b>Jimmie Kerr Blvd; Casa Grande Ave – Milligan Rd, Eloy</b>		
	<b>Type Of Work:</b>	Advanced Warning Dilemma Zone Protection and Rumble Strips		
	<b>Project Manager:</b>	Jennifer Acuna 602.712.8336		
	<b>Project Status:</b>	Project Establishment was received from ADOT on 02/23/2018. The signed JPA was sent to ADOT on 06/01/2018. (06/15/2018)		

<b><i>Pinal County</i></b>				
<b>1.</b>	<b>ADOT TRACS:</b>	SH645 03D/01C	<b>Federal No:</b>	HSIP PNL-0(212)T
	<b>Project Name:</b>	<b>Sign Upgrade</b>		
	<b>Type Of Work:</b>	Procure 1,849 regulatory, warning and street name signs		
	<b>Project Manager:</b>	Mike Andazola 602.712.7629		
	<b>Project Status:</b>	Project kickoff was conducted in May 2017. Pinal County staff received the signs in November. ADOT District inspected the signs 12/18/2017. Pinal County can proceed with Sign installation. (12/18/2017)		

**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Hafner, SCMPO Transportation Planner  
**DATE:** June 28, 2018  
**SUBJECT:** MPO Update

**Progress Report** - Below is a listing of some of the activities staff attended for the months of April, May and June. Staff also prepared documentation for monthly ADOT reimbursement invoicing, attended various meetings with consultants, and general business activities for the MPO.

- I-10 Widening Initiative meeting, April 30, Irene attended
- Pinal RTA TAC meeting, May 2, Jason attended
- Jimmie Kerr Blvd Project Discussion, May 3, Jason attended
- Meeting with CivTech, May 3, Irene and Jason attended
- Casa Grande Budget meeting, May 3, Irene and Jason attended
- Meeting with Matrix Engineering, May 11, Irene and Jason attended
- Meeting w/ Supervisor Miller, May 7, Irene attended
- Pinal RTA Transit Technical Advisory Committee meeting, May 8, Irene attended
- Sun Corridor MPO Executive Board meeting, May 8, Irene and Jason attended
- Meeting with Cable One, May 9, Irene attended
- Casa Grande Transit Development Plan PM meeting, May 9, Irene and Jason attended
- Pinal Alliance Luncheon, May 10, Irene and Jason attended
- FHWA/FTA Complaints Procedures Webinar, May 15, Irene and Jason attended
- Pinal/Gila Rides Committee meeting, May 16, Jason attended
- I-11 Leadership meeting, May 16, Irene attended
- Eloy Transit Feasibility Study PM meeting, May 17, Jason attended
- Conference Call w/ ADOT Vah Ki Inn/SR87 Traffic Signal, May 17, Irene attended
- State Transportation Board Meeting (Phoenix), May 18, Irene attended
- AzTA Board meeting, May 21, Irene attended
- Meeting w/ Bob Jackson on I-10, May 22, Irene attended
- Meeting with Jacobs Engineering, May 22, Irene and Jason attended
- Casa Grande Transit Development Plan TTAC meeting, May 23, Irene and Jason attended
- RTA Board meeting, May 23, Irene attended
- City of Maricopa Phase III area Transportation and Transit Studies Open

House, May 23, Jason attended

- BUILD Grant Webinar, May 24, Jason attended
- EDC Conference Call w/ ADOT LPA, May 29, Irene attended
- Pinal Partnership Breakfast with the Governor, June 1, Irene attended
- Vah Ki Inn intersection review with District, June 1, Irene attended
- State Transportation Board Study Session, June 5, Irene attended
- Eloy Transit Feasibility Study Stakeholder meeting, June 5, Irene and Jason attended
- Eloy Transit Feasibility Study Public meeting, June 5, Irene and Jason attended
- Meeting w/ All Aboard Arizona, June 6, Irene attended
- I-11 PM Team meeting, June 6, Jason attended
- COG/MPO Planners meeting, June 8, Irene and Jason attended
- TAC Meeting for Air Quality Conformity Update, June 12, Jason attended
- Meeting w/ Denis Fitzgibbons, SCMPO Attorney, June 12, Irene attended
- Pinal County STSP PM Team meeting, June 13, Jason attended
- Pinal County STSP STAC meeting, June 13, Jason attended
- CG Timekeeper Training, June 13, Irene attended
- Every Day Counts meeting, June 14, Jason attended
- State Transportation Board Meeting (Globe), June 15, Irene attended
- I-11 Coalition meeting, June 18, Irene and Jason attended
- Pinal County RTA TAC meeting, June 18, Jason attended
- Special Executive Board meeting for Air Quality, June 19, Irene and Jason attended
- ADOT Data Meeting, June 19, Irene attended
- Meeting w/ ADOT on I-10, June 20, Irene attended
- AzTA Board Dinner, June 21, Irene attended
- AzTA Board Retreat, June 22, Irene attended
- ADOT HSIP Committee Meeting, June 25, Jason attended
- ACEC Pinal County Liaison Breakfast, June 26, Irene and Jason attended
- Eloy Transit Feasibility Study TTAC meeting, June 26, Irene and Jason attended
- Pinal RTA Board Meeting, June 27, Irene attended

**Sun Corridor MPO Ledger (Item #13.1)**

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
<b>Information Only</b>

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

	Description	HSIP	STBG	SPR	PL	Total Amount	
<b>FY18</b>	Obligation Authority (OA)	\$ 387,694	\$ 812,739	\$ 118,625	\$ 114,663	\$ 815,695	Remaining OA in FY18
	Programmed Projects	\$ 387,428	\$ 812,990	\$ 115,888	\$ 117,415	\$ 1,433,721	
	<b>Remaining Balance OA</b>	<b>\$ 266</b>	<b>\$ (251)</b>	<b>\$ 2,737</b>	<b>\$ (2,752)</b>	<b>\$ (618,026)</b>	<b>\$ 0</b>
<b>FY19</b>	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	Remaining OA in FY19
	Programmed Projects		\$ 571,532	\$ 118,666	\$ 110,643	\$ 800,841	
	<b>Remaining Balance OA</b>		<b>\$ 10,129</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ 10,049</b>	<b>\$ 10,049</b>
<b>FY20</b>	Obligation Authority (OA)		\$ 1,286,922	\$ 118,625	\$ 110,604	\$ 1,480,183	Remaining OA in FY20
	Programmed Projects		\$ 1,286,500	\$ 118,666	\$ 110,643	\$ 1,515,809	
	<b>Remaining Balance OA</b>		<b>\$ 422</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ (35,626)</b>	<b>\$ 342</b>
<b>FY21</b>	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	Remaining OA in FY21
	Programmed Projects		\$ 553,292	\$ 118,666	\$ 110,643	\$ 782,601	
	<b>Remaining Balance OA</b>		<b>\$ 28,369</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ 28,289</b>	<b>\$ 28,289</b>

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

<b>FY22</b>	Obligation Authority (OA)		\$ 294,661	\$ 118,625	\$ 110,604	\$ 538,527	<b>Remaining OA in FY22</b>
	Programmed Projects		\$ 196,500	\$ 118,666	\$ 110,643	\$ 425,809	
	<b>Remaining Balance OA</b>		<b>\$ 98,161</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ 112,718</b>	<b>\$ 98,081</b>
<b>FY23</b>	Obligation Authority (OA)		\$ 321,661	\$ 118,625	\$ 110,604	\$ 810,890	<b>Remaining OA in FY23</b>
	Programmed Projects		\$ 201,500	\$ 118,666	\$ 110,643	\$ 430,809	
	<b>Remaining Balance OA</b>		<b>\$ 120,161</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ 380,081</b>	<b>\$ 120,081</b>
<b>FY24</b>	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 110,604	\$ 934,260	<b>Remaining OA in FY24</b>
	Programmed Projects		\$ 711,500	\$ 118,666	\$ 110,643	\$ 940,809	
	<b>Remaining Balance OA</b>		<b>\$ 161</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ (6,549)</b>	<b>\$ 81</b>
<b>FY25</b>	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 110,604	\$ 934,260	<b>Remaining OA in FY25</b>
	Programmed Projects		\$ 711,500	\$ 118,666	\$ 110,643	\$ 940,809	
	<b>Remaining Balance OA</b>		<b>\$ 161</b>	<b>\$ (41)</b>	<b>\$ (39)</b>	<b>\$ (6,549)</b>	<b>\$ 81</b>

## Notes

**Apportionments** represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.

**Obligation Authority (OA)** is the amount of authorized apportionments which Congress allows states to obligated in an individual year. This is the amount which FHWA will reimburse. Effective 10/01/16 the OA to apportionments is estimated at 90% changed from 94.93%.

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2018	DESCRIPTION	APPORTIONMENTS				OA Rate =	0.9490	
		HSIP	STBG	SPR	PL	Total	FFY Obligation Authority	
	Carry Forward <b>**Lapses on 6/30</b>	\$ 75,506.17				\$ 75,506.17	\$ 75,506.17	
	Current FFY Apportionments	\$ 519,767.00	\$ 612,920.00	\$ 125,000.00	\$ 120,825.00	\$ 1,378,512.00	\$ 1,308,207.89	
	Repayment Out - Payback NACOG from FY17		\$ (151,000.00)			\$ (151,000.00)	\$ (151,000.00)	
	Repayment In - Payback from MAG from FY17		\$ 25,000.00			\$ 25,000.00	\$ 25,000.00	
	Repayment In - Payback from ADOT from FY17	\$ 206,089.00				\$ 206,089.00	\$ 206,089.00	
	Transfer in from ADOT	\$ 105,353.00				\$ 105,353.00	\$ 105,353.00	
	Transfer In from ADOT - Pinal Ave Bypass		\$ 357,078.19			\$ 357,078.19	\$ 357,078.19	
	Transfers to ADOT - SR87 and Ruins Dr.	\$ (492,513.00)				\$ (492,513.00)	\$ (492,513.00)	
	FFY Total Available <b>**Lapses on 6/30</b>	\$ 414,202.17	\$ 843,998.19	\$ 125,000.00	\$ 120,825.00	\$ 1,504,025.36	\$ 1,433,721.25	
	FFY Obligation Authority by Funding	\$ 387,694	\$ 812,739	\$ 118,625	\$ 114,663	\$ 815,695		
		FEDERAL SHARE						
	TIP #	Project Name	HSIP	STBG	SPR	PL	Total of Amount	Declining Balance of OA
								\$ 1,433,721.25
	CSG 17-01D	MCG Hwy; N Biaco Rd - Russell Rd, Casa Grande		\$ 280,000.00			\$ 280,000.00	\$ 1,153,721.25
	CSG 17-02L	I-10; Kortsen TI DCR		\$ 357,000.00			\$ 357,000.00	\$ 796,721.25
	ELY 16-01D	Toltec Rd; Battaglia Rd - I10, Eloy		\$ 139,490.00			\$ 139,490.00	\$ 657,231.25
	CLG 18-01D	Macrae & Woodruff Rds. Coolidge	\$ 85,031.00				\$ 85,031.00	\$ 572,200.25
	ELY 18-01D	JK Blvd; Casa Grande Ave - Milligan A	\$ 92,689.00				\$ 92,689.00	\$ 479,511.25
	CSG 18-01D	Peart Rd; JK Blvd - Avineda Elena	\$ 129,708.00				\$ 129,708.00	\$ 349,803.25
	CSG 18-02D	Overfield Rd; SR 287 - Kortsen Rd	\$ 80,000.00				\$ 80,000.00	\$ 269,803.25
	LTAP	LTAP		\$ 500.00			\$ 500.00	\$ 269,303.25
		2018 HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 233,303.25
		SPR - Requested			\$ 89,025.00		\$ 89,025.00	\$ 144,278.25
		PL - Requested				\$ 80,589.00	\$ 80,589.00	\$ 63,689.25
		SPR - Not Requested			\$ 26,862.73		\$ 26,862.73	\$ 36,826.52
		PL - Not Requested				\$ 36,826.06	\$ 36,826.06	\$ 0.46
								\$ 0.46
								\$ 0.46
		Total Federal Funding Used	\$ 387,428.00	\$ 812,990.00	\$ 115,887.73	\$ 117,415.06	\$ 1,433,720.79	
		Remaining Apportionments	\$ 26,774.17	\$ 31,008.19	\$ 9,112.27	\$ 3,409.94	\$ 70,304.57	
		Remaining OA	\$ 266	\$ (251)	\$ 2,737	\$ (2,752)	Remaining OA	\$ 0.46

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2019	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HSIP	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward <b>**Lapses on 6/30</b>							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments Out							
	FFY Total Available <b>**Lapses on 6/30</b>			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	FFY Obligation Authority by Funding			\$ 581,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25	
			FEDERAL SHARE					
	TIP #	Project Name	HSIP	STBG	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 810,390.25
		2019 HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 774,390.25
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 655,723.85
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 545,081.08
	ELY 17-02D	Battaglia Rd; Sunshine Blvd - SR87, E		\$ 144,000.00			\$ 144,000.00	\$ 401,081.08
	ELY 16-01C	Toltec Rd; Battaglia Rd - I10, Eloy		\$ 391,032.00			\$ 391,032.00	\$ 10,049.08
								\$ 10,049.08
								\$ 10,049.08
		Total Federal Funding Used		\$ 571,532.00	\$ 118,666.40	\$ 110,642.77	\$ 800,841.17	
		Remaining Apportionments		\$ 41,388.00	\$ 6,333.60	\$ 5,905.35	\$ 53,626.95	
		Remaining OA		\$ 10,129	\$ (41)	\$ (39)	Remaining OA	\$ 10,049.08

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2020	APPORTIONMENTS					OA Rate =	0.9490
	DESCRIPTION	HSIP	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward <b>**Lapses on 6/30</b>						
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans In - Payback from MAG FY18		\$ 247,137.20			\$ 247,137.20	\$ 247,137.20
	Loan in - Payback from MAG FY17		\$ 171,124.00			\$ 171,124.00	\$ 171,124.00
	Borrow - from ??? Payback in FY22		\$ 287,000.00			\$ 287,000.00	\$ 287,000.00
	Loans/Transfers/Repayments Out						
	FFY Total Available <b>**Lapses on 6/30</b>		\$ 1,318,181.20	\$ 125,000.00	\$ 116,548.12	\$ 1,559,729.32	\$ 1,516,151.45
	FFY Obligation Authority by Funding		\$ 1,286,922	\$ 118,625	\$ 110,604	\$ 1,480,183	
	FEDERAL SHARE						
TIP #	Project Name	HSIP	STBG	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 1,515,651.45
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 1,396,985.05
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 1,286,342.28
CSG 17-01C	MCG Hwy; N Biaco Rd - Russell Rd, C		\$ 1,250,000.00			\$ 1,250,000.00	\$ 36,342.28
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 342.28
							\$ 342.28
							\$ 342.28
	Total Federal Funding Used		\$ 1,286,500.00	\$ 118,666.40	\$ 110,642.77	\$ 1,515,809.17	
	Remaining Apportionments		\$ 31,681.20	\$ 6,333.60	\$ 5,905.35	\$ 43,920.15	
	Remaining OA		\$ 422	\$ (41)	\$ (39)	Remaining OA	\$ 342.28



# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2021	<b>APPORTIONMENTS</b>					OA Rate =	<b>0.9490</b>	
	<b>DESCRIPTION</b>	<b>HSIP</b>	<b>STBG</b>	<b>SPR</b>	<b>PL</b>	<b>Total</b>	<b>FFY Obligation Authority</b>	
	Carry Forward <b>**Lapses on 6/30</b>							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25	
	Loans/Transfers/Repayments Out							
	FFY Total Available <b>**Lapses on 6/30</b>		<b>\$ 612,920.00</b>	<b>\$ 125,000.00</b>	<b>\$ 116,548.12</b>	<b>\$ 854,468.12</b>		
	FFY Obligation Authority by Funding		<b>\$ 581,661.08</b>	<b>\$ 118,625.00</b>	<b>\$ 110,604.17</b>	<b>\$ 810,890.25</b>	<b>\$ 810,890.25</b>	
	<b>FEDERAL SHARE</b>							
	<b>TIP #</b>	<b>Project Name</b>	<b>HSIP</b>	<b>STBG</b>	<b>SPR</b>	<b>PL</b>	<b>Total of Amount</b>	<b>Declining Balance of OA</b>
		LTAP		\$ 500.00			\$ 500.00	\$ 810,390.25
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 691,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 581,081.08	
ELY 17-02C	Battaglia Rd; Sunshine Blvd - SR87, E		\$ 516,792.00			\$ 516,792.00	\$ 64,289.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 28,289.08	
							\$ 28,289.08	
	Total Federal Funding Used		<b>\$ 553,292.00</b>	<b>\$ 118,666.40</b>	<b>\$ 110,642.77</b>	<b>\$ 782,601.17</b>		
	Remaining Apportionments		<b>\$ 59,628.00</b>	<b>\$ 6,333.60</b>	<b>\$ 5,905.35</b>	<b>\$ 71,866.95</b>		
	Remaining OA		\$ 28,369	\$ (41)	\$ (39)	<b>Remaining OA</b>	<b>\$ 28,289.08</b>	

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2022	<b>APPORTIONMENTS</b>					OA Rate =	<b>0.9490</b>
	<b>DESCRIPTION</b>	<b>HSIP</b>	<b>STBG</b>	<b>SPR</b>	<b>PL</b>	<b>Total</b>	<b>FFY Obligation Authority</b>
	Carry Forward <b>**Lapses on 6/30</b>						
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In						
	Loans/Transfers/Repayments Out (Payback 2020)		\$ (287,000.00)			\$ (287,000.00)	\$ (287,000.00)
	FFY Total Available <b>**Lapses on 6/30</b>		\$ 325,920.00	\$ 125,000.00	\$ 116,548.12	\$ 567,468.12	
	FFY Obligation Authority by Funding		\$ 294,661.08	\$ 118,625.00	\$ 110,604.17	\$ 538,527.25	\$ 523,890.25
	<b>FEDERAL SHARE</b>						
	<b>TIP #</b>	<b>Project Name</b>	<b>HSIP</b>	<b>STBG</b>	<b>SPR</b>	<b>PL</b>	<b>Total of Amount</b>
	LTAP		\$ 500.00			\$ 500.00	\$ 523,390.25
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 404,723.85
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 294,081.08
CLG 17-01D	Coolidge Ave; 9th St - Skousen		\$ 160,000.00			\$ 160,000.00	\$ 134,081.08
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 98,081.08
							\$ 98,081.08
	Total Federal Funding Used		\$ 196,500.00	\$ 118,666.40	\$ 110,642.77	\$ 425,809.17	
	Remaining Apportionments		\$ 129,420.00	\$ 6,333.60	\$ 5,905.35	\$ 141,658.95	
	Remaining OA		\$ 98,161	\$ (41)	\$ (39)	<b>Remaining OA</b>	<b>\$ 98,081.08</b>

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2023	APPORTIONMENTS						OA Rate =	0.9490
	DESCRIPTION	HSIP	STBG	SPR	PL	Total	Total	FFY Obligation Authority
	Carry Forward <b>**Lapses on 6/30</b>							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25	\$ 810,890.25
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	Loans/Transfers/Repayments Out (Repay in FY24/FY25)		\$ (260,000.00)			\$ (260,000.00)		\$ (260,000.00)
	FFY Total Available <b>**Lapses on 6/30</b>		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12		
	FFY Obligation Authority by Funding		\$ 321,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25		\$ 550,890.25
	FEDERAL SHARE							
	TIP #	Project Name	HSIP	STBG	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 550,390.25
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 431,723.85
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 321,081.08
	CLG 17-02D	Vah Ki Inn Rd; 9th St - Kenworthy Rd		\$ 165,000.00			\$ 165,000.00	\$ 156,081.08
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 120,081.08
								\$ 120,081.08
								\$ 120,081.08
		Total Federal Funding Used		\$ 201,500.00	\$ 118,666.40	\$ 110,642.77	\$ 430,809.17	
		Remaining Apportionments		\$ 411,420.00	\$ 6,333.60	\$ 5,905.35	\$ 423,658.95	
		Remaining OA		\$ 120,161	\$ (41)	\$ (39)	Remaining OA	\$ 120,081.08

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2024	APPORTIONMENTS					OA Rate =	0.9490	
	DESCRIPTION	HSIP	STBG	SPR	PL	Total	FFY Obligation Authority	
	Carry Forward <b>**Lapses on 6/30</b>							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25	
	Loans/Transfers/Repayments In (Repay FY23)		\$ 130,000.00			\$ 130,000.00	\$ 130,000.00	
	Loans/Transfers/Repayments Out							
	FFY Total Available <b>**Lapses on 6/30</b>		<b>\$ 742,920.00</b>	<b>\$ 125,000.00</b>	<b>\$ 116,548.12</b>	<b>\$ 984,468.12</b>		
	FFY Obligation Authority by Funding		<b>\$ 711,661.08</b>	<b>\$ 118,625.00</b>	<b>\$ 110,604.17</b>	<b>\$ 934,260.25</b>	<b>\$ 940,890.25</b>	
	FEDERAL SHARE							
	TIP #	Project Name	HSIP	STBG	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 940,390.25
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 821,723.85
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 711,081.08
	CLG 17-01C	Coolidge Ave; 9th St - Skousen		\$ 675,000.00			\$ 675,000.00	\$ 36,081.08
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 81.08
								\$ 81.08
								\$ 81.08
		Total Federal Funding Used		<b>\$ 711,500.00</b>	<b>\$ 118,666.40</b>	<b>\$ 110,642.77</b>	<b>\$ 940,809.17</b>	
		Remaining Apportionments		<b>\$ 31,420.00</b>	<b>\$ 6,333.60</b>	<b>\$ 5,905.35</b>	<b>\$ 43,658.95</b>	
		Remaining OA		\$ 161	\$ (41)	\$ (39)	Remaining OA	\$ 81.08

# Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2025	DESCRIPTION		APPORTIONMENTS				OA Rate =	0.9490
			HSIP	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward <b>**Lapses on 6/30</b>							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In (Repay 2023)			\$ 130,000.00			\$ 130,000.00	\$ 130,000.00
	Loans/Transfers/Repayments Out							
	FFY Total Available <b>**Lapses on 6/30</b>			\$ 742,920.00	\$ 125,000.00	\$ 116,548.12	\$ 984,468.12	
	FFY Obligation Authority by Funding			\$ 711,661.08	\$ 118,625.00	\$ 110,604.17	\$ 934,260.25	\$ 940,890.25
<b>FEDERAL SHARE</b>								
	TIP #	Project Name	HSIP	STBG	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 940,390.25
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 821,723.85
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 711,081.08
	CLG 17-02C	Vah Ki Inn Rd; 9th St - Kenworthy Rd		\$ 675,000.00			\$ 675,000.00	\$ 36,081.08
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 81.08
								\$ 81.08
		Total Federal Funding Used		\$ 711,500.00	\$ 118,666.40	\$ 110,642.77	\$ 940,809.17	
		Remaining Apportionments		\$ 31,420.00	\$ 6,333.60	\$ 5,905.35	\$ 43,658.95	
		Remaining OA		\$ 161	\$ (41)	\$ (39)	Remaining OA	\$ 81.08

**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE

**FROM:** Jason Hafner, SCMPO Transportation Planner

**DATE:** June 28, 2018

**SUBJECT:** Recommend Approval to Advertise, Select Consultant, and Award Contract for Regional Transportation Plan Update

The Scope of Work for this Request for Proposals (RFP) is to update the information in the Sun Corridor MPO Regional Transportation Plan (RTP) 2040. The update will include, but not be limited to: Map-21 and FAST Act Performance Measures and Targets, identify investment strategies, reviewing and adjusting the project selection process, and updating regional goals and measurements, etc.

Proposed procurement timeline:

June 22, 2018	TAC Recommends Approval to Advertise, Select consultant and Award Contract
July 10, 2018	EB Approves Advertisement, Selection of Consultant and Contract Award
July 11, 2018**	RFP Advertised
August 16, 2018**	Proposal Due Date (2:00 PM)
August 16, 2018**	Progress Update to TAC
Sept, 6 2018**	Selection Committee review and rank proposals
Sept 11, 2018**	Progress Update to EB
Sept 20, 2018**	Consultant Presentations/Interviews (if necessary)
Sept 24, 2018**	Notification to Selected Firm
Oct 12, 2018**	Contract Negotiation Finalized

*\*\*Dates subject to change*

The Sun Corridor MPO staff recommends approval to Advertise, Select Consultant, and Award Contract for Regional Transportation Plan Update.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
<b>A motion to recommend approval to Advertise, Select Consultant, and Award Contract for Regional Transportation Plan Update and submit to the Executive Board for review and approval.</b>

**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Hafner, SCMPO Transportation Planner  
**DATE:** June 28, 2018  
**SUBJECT:** Recommended Approval of the SCMPO 2019 Title VI Plan Annual Update

The Sun Corridor MPO Title VI Plan update will ensure fair treatment and meaningful involvement of all people during the planning, development, evaluation, and implementation of Federal-aid programs and activities. The Title VI Plan is due to ADOT Civil Rights Office by August 1, 2018. The changes in the MPO Title VI Plan are as follows:

- Updated the Policy Statement signed by the agency head.
- Updated the notification of Title VI compliance to be inserted in solicitations and contracts.
- Updated Assurance language for record retention.
- Updated Assurance Language for recipient of Federal Funds.
- Updated Title VI/Americans With Disabilities Act Notice to the Public.
- Updated Non-Discrimination Complaint Procedures for both FHWA and FTA funded Programs.
- Updated Non-Discrimination Complaint Procedures for Sun corridor MPO's sub recipient, contractor or consultant.
- Updated Title VI of the Civil Rights Act of 1964 information
- Updated Limited English Proficiency Executive Order 13166 information.
- Updated language for the Public Participation Process taken from the Public Participation Plan.
- Updated Race and Gender Statistical information for the Sun Corridor MPO TAC.
- Updated Demographic information and maps for the Sun Corridor MPO region.



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The Sun Corridor MPO Staff recommends approval of the SCMPO 2019 Title VI Plan and submit to the Executive Board for review and approval.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
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<b>A motion to recommend approval of the SCMPO 2019 Title VI Plan and submit to the Executive Board for review and approval.</b>
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**Sun Corridor Metropolitan Planning Organization**  
211 North Florence Street, Suite 103  
Casa Grande, AZ 85122  
[www.scmpo.org](http://www.scmpo.org)

# 2019 TITLE VI IMPLEMENTATION PLAN

## **Nondiscrimination in Federally Assisted Programs**

Endorsed and Approved By:  
Sun Corridor Metropolitan Planning Organization  
Executive Board  
On: July 10, 2018

Endorsed and Approved By:  
Sun Corridor Metropolitan Planning Organization  
Technical Advisory Committee  
On: June 28, 2018

As prepared by the  
Sun Corridor Metropolitan Planning Organization

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**Contact:**

Irene Higgs, Executive Director - Title VI Coordinator  
211 N. Florence St., Ste 103  
Casa Grande, Arizona, 85122  
Phone: (520) 705-5143  
Email: [lhiggs@scmpo.org](mailto:lhiggs@scmpo.org)  
[www.scmpo.org](http://www.scmpo.org)

**En Española:**

Para más información, o si está interesado en participar en el planeamiento del proceso de transporte en su comunidad y necesita asistencia con el idioma, por favor comuníquese:

Señora Irene Higgs  
Teléfono: (520) 705-5143  
[lhiggs@scmpo.org](mailto:lhiggs@scmpo.org)

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# Sun Corridor Metropolitan Planning Organization (MPO)

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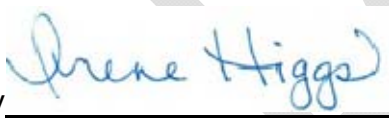
## A. Introduction

The **Sun Corridor Metropolitan Planning Organization (MPO)**, as a condition to receiving Federal financing assistance from the Federal Transit Administration (FTA), Federal Highways Administration (FHWA), and Arizona Department of Transportation (ADOT) agrees to comply with the Title VI of the Civil Rights Act of 1964 and subsequent authorities.

## B. Title VI and Americans with Disabilities (ADA) Nondiscrimination Policy Statement

The Sun Corridor MPO is committed to ensuring that no person is discriminated against on the grounds of race, color, national origin, or disability, status as provided by Title VI of the Civil Rights Act of 1964, The Civil Rights Restoration Act of 1987, Federal-Aid Highway Act of 1973, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Executive Order 13166 (Limited Proficiency), Code of Federal Regulations 49 Part 21, Code of Federal Regulations 23 part 200, and Code of Federal Regulations Part 303.

The Sun Corridor MPO strives to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, the Sun Corridor MPO is responsible for initiating and monitoring Title VI activities, preparing required reports, technical assistance and training. The Sun Corridor MPO's contractors/consultants must also comply with this policy.

By 

Date: July 10, 2018

Irene Higgs, Executive Director – Title VI Coordinator  
Sun Corridor Metropolitan Planning Organization

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## C. Certifications and Assurances

### **Sun Corridor Metropolitan Planning Organization Title VI Assurances**

The **Sun Corridor Metropolitan Planning Organization (MPO)** (herein referred to as the "Recipient"), HEREBY AGREES THAT, as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation (DOT), through Federal Highway Administration and Arizona Department of Transportation, is subject to and will comply with the following:

#### **Statutory/Regulatory Authorities**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin);
- 49 C.F.R. Part 21 (*entitled Non-discrimination In Federally-Assisted Programs Of The Department Of Transportation--Effectuation Of Title VI Of The Civil Rights Act Of 1964*);
- 28 C.F.R. section 50.3 (U.S. Department of Justice Guidelines for Enforcement of Title VI of the Civil Rights Act of 1964);
- 23 C.F.R. Part 200 Subchapter C-Civil Rights (Title VI program implementation and related statues)

The preceding statutory and regulatory cites hereinafter are referred to as the "Acts" and "Regulations," respectively.

#### **General Assurances**

In accordance with the Acts, the Regulations, and other pertinent directives, circulars, policy, memoranda and/or guidance, the Recipient hereby gives assurances that it will promptly take any measures necessary to ensure that:

*"No person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity," for which the Recipient receives Federal financial assistance from DOT, including the Federal Highway Administration.*

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The Civil Rights Restoration Act of 1987 clarified the original intent of Congress, with respect to Title VI and other Non-discrimination requirements (The Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973), by restoring the broad, institutional-wide scope and coverage of these non-discrimination statutes and requirements to include all programs and activities of the Recipient, so long as any portion of the program is Federally assisted.

### **Specific Assurances**

More specifically, and without limiting the above general Assurance, the Recipient agrees with and gives the following Assurances with respect to its *Federal Aid Highway Program*.

1. The Recipient agrees that each "activity," "facility," or "program," as defined in §§ 21.23 (b) and 21.23 (e) of 49 C.F.R. § 21 will be (with regard to an "activity") facilitated, or will be (with regard to a "facility") operated, or will be (with regard to a "program") conducted in compliance with all requirements imposed by, or pursuant to the Acts and the Regulations.
2. The Recipient will insert the following notification in all solicitations for bids, Requests For Proposals for work, or material subject to the Acts and the Regulations made in connection with all *Federal Aid Highway Program* and, in adapted form, in all proposals for negotiated agreements regardless of funding source:

*"The **Sun Corridor Metropolitan Planning Organization (MPO)**, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252.42 U.S.C. §§ 2000d-4) and the Regulations, hereby notifies all advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award."*

3. The Recipient will insert the clauses of Appendix A and E of this Assurance in every contract or agreement subject to the Acts and the Regulations.
4. The Recipient will insert the clauses of Appendix B of this Assurance, as a covenant running with the land, in any deed from the United States effecting

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or recording a transfer of real property, structures, use, or improvements thereon or interest therein to a Recipient.

5. That where the Recipient receives Federal financial assistance to construct a facility or part of a facility, the Assurance will extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the Assurance will extend to rights to space on, over, or under such property.
7. That the Recipient will include the clauses set forth in Appendix C and Appendix D of this Assurance, as a covenant running with the land, in any future deeds, leases, licenses, permits, or similar instruments entered into by the Recipient with other parties:
  - a. for the subsequent transfer of real property acquired or improved under the applicable activity, project, or program; and
  - b. for the construction or use of, or access to, space on, over, or under real property acquired or improved under the applicable activity, project or program.
8. That this Assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property, or interest therein, or structures or improvements thereon, in which case the Assurance obligates the Recipient, or any transferee for the longer of the following periods:
  - a. the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or
  - b. the period during which the Recipient retains ownership or possession of the property.
9. The Recipient will provide for such methods of administration for the program as are found by the Secretary of Transportation or the official whom he/she delegates specific authority to give reasonable guarantee that it, other recipients, sub-recipients, sub-grantees, contractors, subcontractors,

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consultants, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Acts, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Acts, the Regulations, and this Assurance.

By signing this ASSURANCE, **Sun Corridor Metropolitan Planning Organization (MPO)** also agrees to comply (and require any sub-recipients, sub-grantees, contractors, successors, transferees, and/or assignees to comply) with all applicable provisions governing Federal Highway Administration or Arizona Department of Transportation access to records, accounts, documents, information, facilities, and staff. You also recognize that you must comply with any program or compliance reviews, and/or complaint investigations conducted by the Federal Highway Administration or Arizona Department of Transportation. You must keep records, reports, and submit the material for review upon request to Federal Highway Administration, Arizona Department of Transportation, or its designee in timely, complete, and accurate way. Additionally, you must comply with all other reporting, data collection, and evaluation requirements, as prescribed by law or detailed in program guidance.

**Sun Corridor Metropolitan Planning Organization (MPO)** gives this ASSURANCE in consideration of and for obtaining any Federal grants, loans, contracts, agreements, property, and/or discounts, or other Federal-aid and Federal financial assistance extended after the date hereof to the recipients by the U.S. Department of Transportation under the Federal Highway Administration and Arizona Department of Transportation. This ASSURANCE is binding on Arizona, other recipients, sub-recipients, sub-grantees, contractors, subcontractors and their subcontractors', transferees, successors in interest, and any other participants in the Federal Aid Highway Program the person(s) signing below is authorized to sign this ASSURANCE on behalf of the Recipient.

By:  Date: July 10, 2018  
Irene Higgs, Executive Director – Title VI Coordinator  
Sun Corridor Metropolitan Planning Organization



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## APPENDIX A

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. **Compliance with Regulations:** The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, *Federal Highway Administration or the Arizona Department of Transportation*, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performance by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21.
3. **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding, or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the contractor of the contractor's obligations under this contract and the Acts and Regulations relative to Non-discrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient, the *Federal Highway Administration or Arizona Department of Transportation* to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient, the *Federal Highway Administration, or Arizona Department of*

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*Transportation*, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the *Federal Highway Administration or Arizona Department of Transportation*, may determine to be appropriate, including, but not limited to:
  - a) withholding payments to the contractor under the contract until the contractor complies; and/or
  - b) cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The contractor will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with request to any subcontract or procurement as the Recipient, the *Federal Highway Administration, or Arizona Department of Transportation* may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

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## APPENDIX B

### CLAUSES FOR DEEDS TRANSFERRING UNITED STATES PROPERTY

The following clauses will be included in deeds effecting or recording the transfer of real property, structures, or improvements thereon, or granting interest therein from the United States pursuant to the provisions of Assurance 4:

**NOW, THEREFORE**, the U.S. Department of Transportation as authorized by law and upon the condition that **Sun Corridor Metropolitan Planning Organization** will accept title to the lands and maintain the project constructed thereon in accordance with Title 23, United States Code the Regulations for the Administration of Federal Aid for Highways, and the policies and procedures prescribed by the Arizona Department of Transportation ,Federal Highway Administration and the U.S. Department of Transportation in accordance and in compliance with all requirements imposed by Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252;42 42 U.S.C. § 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the **Sun Corridor Metropolitan Planning Organization** all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit A attached hereto and made a part hereof.

(HABENDUM CLAUSE)

**TO HAVE AND TO HOLD** said lands and interests therein unto **Sun Corridor Metropolitan Planning Organization** and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and will be binding on the **Sun Corridor Metropolitan Planning Organization**, its successors and assigns.

The **Sun Corridor Metropolitan Planning Organization** ,in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person will on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any

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facility located wholly or in part on, over, or under such lands hereby conveyed [.] [and]\* (2) that the **Sun Corridor Metropolitan Planning Organization** will use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the U.S. Department of Transportation, Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations and Acts may be amended[, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the Department will have a right to enter or re-enter said lands and facilities on said land, and that above described land and facilities will thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction].\*

*\* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to make clear the purpose of Title VI.*

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## APPENDIX C

### CLAUSES FOR TRANSFER OF REAL PROPERTY ACQUIRED OR IMPROVED UNDER THE ACTIVITY, FACILITY, OR PROGRAM

The following clauses will be included in deeds, licenses, leases, permits, or similar instruments entered into by the **Sun Corridor Metropolitan Planning Organization (MPO)** pursuant to the provisions of Assurance 7(a):

- A. The (grantee, lessee, permittee, etc. as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that:
1. In the event facilities are constructed, maintained, or otherwise operated on the property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation activity, facility, or program is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) will maintain and operate such facilities and services in compliance with all requirements imposed by the Acts and Regulations (as may be amended) such that no person on the grounds of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities,
- B. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will have the right to terminate the (lease, license, permit, etc.) and to enter, re-enter, and repossess said lands and facilities thereon, and hold the same as if the (lease, license, permit, etc.) had never been made or issued.\*
- C. With respect to licenses, leases, permits, etc., in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will have the right to enter or re-enter the lands and facilities thereon, and the above described lands and facilities will there upon revert to and vest in and become the absolute property of the **Sun Corridor MPO** and its assigns\*.

*\*Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.*

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## APPENDIX D

### CLAUSES FOR CONSTRUCTION/USE/ACCESS TO REAL PROPERTY ACQUIRED UNDER THE ACTIVITY, FACILITY OR PROGRAM

The following clauses will be included in deeds, licenses, permits, or similar instruments/agreements entered into by **Sun Corridor Metropolitan Planning Organization (MPO)** pursuant to the provisions of Assurance 7(b):

- A. The (grantee, licensee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases add, "as a covenant running with the land") that (1) no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over, or under such land, and the furnishing of services thereon, no person on the ground of race, color, or national origin, will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee etc.) will use the premises in compliance with all other requirements imposed by or pursuant to the Acts and Regulations, as amended set forth in this Assurance.
- B. With respect to (licenses, leases, permits, etc.), in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will have the right to terminate the (license, permit, etc., as appropriate) and to enter or re-enter or re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, permit, etc., as appropriate) had never been made or issued.\*
- C. With respect to deeds, in the event of breach of any of the above Non-discrimination covenants, **Sun Corridor MPO** will there upon revert to and vest in and become the absolute property of **Sun Corridor MPO** and its assigns.\*

*\* Reverter clause and related language to be used only when it is determined that such a clause is necessary to make clear the purpose of Title VI.*

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## APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

### **Pertinent Non-Discrimination Authorities:**

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin): and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. § 794 et seq.), as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing

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entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;

- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1687 et seq).



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## D. Environmental Justice Activity

In 1994, Executive Order (EO) 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, was issued. EO 12898 emphasizes the responsibility to make environmental justice a goal by identifying and addressing the effects of programs, policies and activities on minority and low-income populations. The Sun Corridor MPO accomplishes this by considering these populations in its transportation planning process to ensure equitable and safe projects within its community.

Title VI of the Civil Rights Act of 1964 requires outreach to underserved groups.

**"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."** A further 1994 Presidential directive dictates, **"Each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations."** *Executive Order 12898*

The Sun Corridor MPO will consider environmental justice through planning activities according to Federal legislation noted above. Furthermore, in order to involve and assist the underrepresented and underserved, the MPO will adhere to the Moving Ahead for Progress in the 21<sup>st</sup> Century Act or MAP-21 and the Fixing America Surface Transportation Act or FAST, within the transportation planning process. The Sun Corridor MPO will make every effort to hold public meetings in facilities that are Americans with Disabilities Act (ADA) compliant; and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, the Sun Corridor MPO will make due preparation for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Sun Corridor MPO will assist persons with limited English proficiency to participate in the transportation planning process. Staff will provide Spanish translators and document translation, where feasible and upon request. Elderly persons or non-vehicle households who are unable to attend meetings may request information from the Sun Corridor MPO office and have the requested materials delivered to their residence. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups in an effort to eliminate participation barriers and involve citizens in the transportation process.

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## **E. Notice to the Public**

The following “Notice to the Public” is posted in the Sun Corridor MPO office and on the on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org)).

### ***SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION’S TITLE VI/ AMERICAN WITH DISABILITIES ACT NOTICE TO THE PUBLIC***

The Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) hereby gives public notice that it is the Agency’s policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities.

The Sun Corridor MPO’s Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Sun Corridor MPO receives Federal financial assistance.

Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Sun Corridor MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Sun Corridor MPO Office or website.

### ***AVISO PÚBLICO DE LA ORGANIZACIÓN DE PLANIFICACIÓN SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION SOBRE EL TÍTULO VI / DECRETO DE AMERICANOS CON DISCAPACIDADES***

La organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) por este medio hace un aviso público de que la norma de la Agencia es la de asegurar el cumplimiento total con el Título VI del Decreto de los Derechos Civiles de 1964, con el Decreto de Restauración de los Derechos Civiles de 1987, con el Título II del Decreto de Americanos con Discapacidades de 1990 (ADA por sus siglas en inglés), y con las autoridades relacionadas en todos sus programas y actividades.

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Los programas de Sun Corridor MPO bajo el Título VI y el decreto ADA requieren que ninguna persona deberá, basándose en su raza, color, origen nacional, o discapacidad, ser excluida de su participación en, denegada de los beneficios de, o de otra forma verse sujeta a discriminación bajo cualquier programa de Carreteras con Asistencia Federal u otra actividad para la cual Sun Corridor MPO reciba asistencia financiera federal.

Cualquier persona que crea que se han violado sus derechos bajo el Título VI o el decreto ADA, puede registrar una queja. Cualquier dicha queja debe hacerse por escrito y registrarse con la Coordinadora del Título VI de la organización Sun Corridor MPO dentro de ciento ochenta (180) días después de la fecha en la que haya ocurrido el supuesto evento discriminatorio. Las Formas de Quejas se pueden obtener en la oficina o el sitio web de la organización Sun Corridor.

Irene Higgs, Director - Title VI Coordinator 520.705.5143 ihiggs@scmpo.org	211 N. Florence Street, #103 Casa Grande, AZ 85122 www.scmpo.org
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## F. Non-Discrimination Complaint Procedures

Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 as they relate to any Federal Highway Administration (FHWA) or Federal Transit Administration (FTA) funded program or activity administered by the Sun Corridor MPO, its subrecipients, consultants and contractors may file a complaint. The complaint must be (a) unequal treatment because of race, color, or national origin or (b) noncompliance with Title VI rules or guidelines adopted thereunder. The complaint form in both English and Spanish can be found at the Sun Corridor MPO website at: <http://scmpo.org/title-vi/> or as an attachment (Exhibit "A") of this document.

### Complaints Filed By Sun Corridor MPO Member Agencies

The Sun Corridor MPO will be responsible for processing, investigating and resolving complaints of discrimination by its member agencies. Complaints will be filed through the Sun Corridor MPO, in writing to:

Irene Higgs, Executive Director – Title VI Program Coordinator
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Sun Corridor Metropolitan Planning Organization  
 211 N Florence St., #103  
 Casa Grande, AZ 85221

**Complaints Filed Against Sun Corridor MPO**

The required procedures for FHWA and FTA Title VI/ADA Non-discrimination Complaints filed against the Sun Corridor MPO are listed below.

**FHWA-Funded Programs**

Title VI complaints filed against the Sun Corridor MPO in FHWA-funded programs will be referred to ADOT’s Civil Rights Office (CRO) within 72 hours for processing and investigation. ADOT CRO’s processing of the complaint will follow ADOT complaint processing procedures as per ADOT’s FHWA Title VI Implementation plan (<https://www.azdot.gov/business/civil-rights/title-vi-nondiscrimination-program/title-vi-implementation>).

The complainant may also file a discrimination related complaint on an FHWA program or activity directly with ADOT or with the Federal Highway Administration by contacting the agencies at:

ADOT Civil Rights Office 206 S. 17th Avenue, Mail Drop 155-A Phoenix, AZ 85007 602.712.8946 602.239.6257 FAX Email CivilRightsOffice@azdot.gov	Federal Highway Administration U.S. Department of Transportation Office of Civil Rights 1200 New Jersey Avenue, SE 8th Floor E81-105 Washington, DC 20590 Email CivilRights.FHWA@dot.gov 202-366-0693 202-366-1599 FAX
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**FTA-Funded Programs**

For FTA funded programs or activities; the complainant may file a discrimination related complaint directly with the Sun Corridor MPO or with ADOT or with the Federal Transit Administration by contacting the agencies at:

ADOT Civil Rights Office 206 S. 17th Avenue, Mail Drop 155-A Phoenix, AZ 85007	FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC
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602.712.8946 602.239.6257 FAX Email CivilRightsOffice@azdot.gov	20590.
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**FHWA Title VI Complaints filed against the Sun Corridor MPO’s subrecipient, contractor or consultant:**

- A. Any person, specific class of persons or entity that believes they have been subjected to discrimination on an FHWA- or FTA related activity or program as prohibited by the legal provisions of Title VI on the basis of race, color, national origin, can file a formal complaint with the Sun Corridor MPO. A copy of the Complaint Form in both English and Spanish may be accessed electronically at: <http://scmpo.org/title-vi/> or as an attachment (Exhibit “A”) of this document.
- B. The complaint must be filed within 180 days of the alleged discrimination, and include the date the alleged discrimination became known to the complainant or the last date of the incident.
- C. Complaints should be in writing and signed; they may be filed by mail, fax, in person, or e-mail. However, the complainant may call the agency to provide the allegations by telephone; the agency will transcribe the allegations of the complaint as provided over the telephone and send a written complaint to the complainant for acknowledgement and signature.
- D. A complaint should contain at least the following information:
- A written explanation of what has happened;
  - A way to contact the complainant;
  - The basis of the complaint (e.g., race, color, national origin);
  - The identification of a specific person/people and the respondent (e.g., agency/organization) alleged to have discriminated;
  - Sufficient information to understand the facts that led the complainant to believe that discrimination occurred in a program or activity that receives

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FHWA or FTA financial assistance; a consultant, contractor or subrecipient of the Sun Corridor MPO; and

- The date(s) of the alleged discriminatory act(s).

E. Upon receipt of a completed complaint, the Sun Corridor MPO will determine jurisdiction, acceptability or need for additional information. Once the determination has been made to accept the complaint for investigation, ADOT CRO will be notified. Title VI complaints against the Sun Corridor MPO subrecipient, contractors or consultants in FHWA or FTA-funded programs will be investigated by the Sun Corridor MPO.

F. The Sun Corridor MPO will maintain a confidential log of all accepted Title VI Complaints for four (4) years; the log will include:

- Name of complainant(s)
- Date the complaint was received
- Date of the allegation
- Description of the alleged discrimination
- Other relevant information, as needed
- Report date
- Recommendations
- Outcome/Disposition

G. Timeframes for Investigating Title VI complaints received directly by the Sun Corridor MPO must be completed within 60 days from receipt.

H. The Sun Corridor MPO will forward a copy of FHWA Title VI complaints and preliminary findings reports to ADOT CRO within 60 days. Once ADOT CRO issues concurrence on preliminary report, the Sun Corridor MPO will notify all parties involved.

If information is needed in another language, please contact the Sun Corridor MPO at (520)-705-5143. Si se necesita información en Español, por favor comuníquese con la Oficina de Sun Corridor MPO al (520) 705-5143.

## G. Limited English Proficiency (LEP)

Limited English Proficiency (LEP) is a term used to describe individuals who are not proficient in the English language. Arizona’s diverse population makes it critically important the Sun Corridor MPO be innovative and proactive in engaging individuals from different cultures, backgrounds and businesses in planning, project development and other program areas.

### Laws and Policy

Executive Order (EO) 13166 - *Improving Access to Services for Persons with Limited English Proficiency* is directed at implementing the protections afforded by Title VI of the Civil Rights Act of 1964 and related regulations. Accordingly, it prohibits recipients of Federal financial assistance from discriminating based on national origin by failing to provide meaningful access to services to individuals who are LEP. This protection requires that LEP persons be provided an equal opportunity to benefit from or have access to services that are normally provided in English.

The following matrix illustrates legal and policy considerations:

<b><u>Title VI of the Civil Rights Act of 1964</u></b>	<b><u>Limited English Proficiency Executive Order 13166</u></b>
<ul style="list-style-type: none"> <li>• Federal law</li> <li>• Enacted July 2, 1964</li> <li>• Considers all persons</li> <li>• Contains monitoring and oversight compliance review requirements</li> <li>• Factor criteria is required, no numerical or percentage thresholds</li> <li>• Provides protection on the basis of race, color, and national origin. Focuses on eliminating discrimination in federally-funded programs</li> </ul>	<ul style="list-style-type: none"> <li>• Federal policy</li> <li>• Signed August 11, 2000</li> <li>• Considers eligible population</li> <li>• Contains monitoring and oversight requirements</li> <li>• Factor criteria is required, no numerical or percentage thresholds</li> <li>• Provides protection on the basis of national origin; focuses on providing LEP persons’ federally-funded programs with meaningful access to services using factor criteria</li> </ul>

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- Annual Accomplishments and Upcoming Goals Report to FHWA
  - Provides protection on the bases of age, sex, and disability
  - Annual Accomplishments and Upcoming Goals Report to FHWA
  - Provides protection on the bases of age, sex, and disability

### **Program Responsibility**

Executive Order (EO) 13166 directs recipients of Federal financial assistance to take reasonable steps to provide limited English proficient individuals with meaningful access to their programs, activities and services.

- *Notify LEP customers of the availability of language assistance services*  
LEP persons have the right to language assistance at no cost to them in their spoken language. Language identification cards or posting signs in public areas are methods that can be used to provide notice of the service.
- *Translation of vital documents in languages other than English*  
It is appropriate to have written materials that have been historically provided in English to applicants, customers and the general public translated into languages that are regularly encountered. The translation of vital documents into languages other than English is particularly important where a significant number or percentage of the customers served and/or eligible to be served have limited English proficiency. Written materials include electronic documents and web-sites. The Sun Corridor MPO with indicate on its web site and newspaper publications that translation can be provided, with appropriate notice.

Vital Documents are documents that convey information that critically affects the ability of the recipient/customer to make decisions about his/or her participation in the program or activity. Examples of vital documents include, but are not limited to applications, public notices, consent forms, letters containing important information regarding participation in a program, eligibility rules, notices pertaining to the reduction, denial or termination of services or benefits, right to appeal, notices advising of the availability of language assistance and outreach and community education materials. It is recommended that divisions/programs develop criteria for deciding which documents are vital thereby subject to translation.

Translating documents for LEP to a fourth (4th) grade literacy level ensures the targeted audience understands the information. Community based organizations or



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focus groups can assist with testing translations for language and literacy level appropriateness.

The Department of Transportation Policy Guidelines give recipients of federal funds substantial flexibility in determining what language assistance is appropriate based upon a local assessment. Due to current financial constraints, translation of large plan documents and maps are considered not warranted at this time. The Sun Corridor MPO will provide translation services, if requested, with 10-days' notice prior to when the services are needed.

### **Sun Corridor MPO LEP Four Factor Analysis**

Section Five of the US Department of Transportation guidance on LEP requires a four-factor analysis to determine the need for translation services in order to ensure LEP populations are able to receive information about and can participate in the planning process in the language they best understand.

Based on the four—factor analysis, the Sun Corridor MPO will continue to provide public notices in English and Spanish. Translation and interpretation services will be provided through public online translation sites, bilingual community members and, if not cost prohibit and funds permit, through a language interpretation and translation service. The goal of the Sun Corridor MPO is to engage all community members in the planning process.

#### **Factor 1: The number and proportion of LEP persons served or encountered in the eligible service population.**

According to the U.S. Census Bureau, 2012-2016, American Community Survey five year estimates, 10% or 10,118 of the Sun Corridor MPO area population is considered to be Limited English Proficient. This equates to 21,516 individuals of the population five years of age or older who report speaking English “very well”. The predominate language spoken by these individuals is Spanish. Under the Department of Justice’s (DOJ) Safe Harbor provision, it is necessary to translate materials when five percent or 1,000 persons, whichever is less, speak English less than “very well”.

<b>Sun Corridor MPO Region Ability to Speak English</b>		
<b>Topic</b>	<b>Estimate</b>	<b>Percent</b>
<b>Population 5 years and over</b>	<b>105,606</b>	<b>-</b>
Speak Only English	73,972	70.0%
Speak Other Languages	31,634	30.0%
Speak English "very well"	21,516	-
Persons with Limited English Proficiency (LEP)	10,118	-
Speak English "well"	4,441	-
Speak English "not well"	3,269	-
Speak English "not at all"	2,408	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

<b>City of Casa Grande Ability to Speak English</b>		
<b>Topic</b>	<b>Estimate</b>	<b>Percent</b>
<b>Population 5 years and over</b>	<b>47,711</b>	<b>-</b>
Speak Only English	36,237	76.0%
Speak Other Languages	11,474	24.0%
Speak English "very well"	8,311	-
Persons with Limited English Proficiency (LEP)	3,163	-
Speak English "well"	1,592	-
Speak English "not well"	1,178	-
Speak English "not at all"	393	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

<b>City of Coolidge Ability to Speak English</b>		
<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<b><i>Population 5 years and over</i></b>	<b>11,152</b>	
Speak Only English	8,111	72.7%
Speak Other Languages	3,041	27.3%
Speak English "very well"	2,454	-
Persons with Limited English Proficiency (LEP)	587	-
Speak English "well"	241	-
Speak English "not well"	232	-
Speak English "not at all"	114	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

<b>City of Eloy Ability to Speak English</b>		
<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<b><i>Population 5 years and over</i></b>	<b>16,364</b>	
Speak Only English	7,905	48.3%
Speak Other Languages	8,459	51.7%
Speak English "very well"	4,996	-
Persons with Limited English Proficiency (LEP)	3,463	-
Speak English "well"	1,137	-
Speak English "not well"	1,237	-
Speak English "not at all"	1,089	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

<b>Arizona City Ability to Speak English</b>		
<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<b>Population 5 years and over</b>	<b>9,632</b>	
Speak Only English	7,791	80.9%
Speak Other Languages	1,841	19.1%
Speak English "very well"	1,540	-
Persons with Limited English Proficiency (LEP)	301	-
Speak English "well"	174	-
Speak English "not well"	15	-
Speak English "not at all"	112	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

<b>Pinal County Ability to Speak English</b>		
<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<b>Population 5 years and over</b>	<b>372,539</b>	
Speak Only English	295,513	79.3%
Speak Other Languages	77,026	20.7%
Speak English "very well"	52,977	-
Persons with Limited English Proficiency (LEP)	24,049	-
Speak English "well"	10,711	-
Speak English "not well"	8,228	-
Speak English "not at all"	5,110	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

**Factor 2: The Frequency in which LEP Persons Encounter Sun Corridor MPO Programs**

Some government offices provide materials in English and Spanish but, because the general public comes in contact with the Sun Corridor MPO on an infrequent basis,

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only public notices and certain vital materials are available in both English and Spanish.

**Factor 3: The Importance of Services Provided by Sun Corridor MPO Programs**

Transportation planning is an important facet of the community and affects all residents. All residents are encouraged to participate in public meetings.

**Factor 4: Available resources, including language assistance services varying from limited to wide ranging with varying costs.**

Due to fiscal constraints and limited resources and small staff, interpretation and translation services are not available without advance notice; however, public notices are available in English and Spanish.

**Program Areas**

- Long Range Transportation Plan
- Transportation Improvement Program (TIP)
- Public Participation Plan (PPP)
- Human Services Transportation Plan
- Unified Planning Work Program
- Transit Studies

All persons living, working, conducting business and visiting the region are beneficiaries of the planning, coordination, and construction activities of the Sun Corridor MPO. The Sun Corridor MPO does not construct projects; albeit, this activity is accorded to member agencies. The safe movement of goods and people is supported by providing and maintaining a transportation network and facilities.

The Title VI Coordinator provides oversight to the program areas through contract reviews and personal interaction in an effort to ensure their compliance with Title VI and other nondiscrimination related authorities.

## **H. Population and Demographic Profile**

The Sun Corridor MPO collects a range of data, including demographic data from the U.S. Census Bureau. In addition to general population concentration's, the Sun Corridor MPO also collects data regarding minorities, age, poverty level, and Limited English Proficiency (LEP). The data collection allows for the analysis to determine if Title VI

neighborhoods are receiving equal benefit and not a disproportionate burden. Demographic Maps can be viewed as an attachment (Exhibit “C”) of this document.

Sun Corridor MPO 2012-2016 5-Year Estimates		
Topic	Estimate	Percent
<b>Race and Ethnicity</b>		
<b>Total Population</b>	<b>113,259</b>	<b>-</b>
Hispanic	51,755	45.7%
<b>Non-Hispanic</b>		
White, Non-Hispanic	48,524	42.8%
Black, Non-Hispanic	4,830	4.3%
Native American, Non-Hispanic	4,158	3.7%
Asian, Non-Hispanic	1,666	1.5%
Pacific Islander, Non-Hispanic	478	0.4%
Other, Non-Hispanic	177	0.2%
Two or More, Non-Hispanic	1,670	1.5%
Minority (1)	64,734	57.2%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Sun Corridor MPO						
Category	Population and Households		Census Block Groups			
	Total	Percent	Number of block groups >= Area Percentage	% Blocks	Affected Population	Population Captured in Census Block Groups
Population Base	113,259	N/A	76	100%	N/A	N/A
Minority	64,734	57%	32	42%	42,479	66%
Age 65+	17,888	16%	32	42%	11,076	62%
Below Poverty Level	22,560	22%	29	38%	15,112	67%
Population with a Disability	13,187	13%	28	37%	7,236	55%
Limited English Proficient Persons (LEP)	10,118	10%	22	29%	6,934	69%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Casa Grande						
Population and Households			Census Block Groups			
Category	Total	Percent	Number of block groups >= Area		Affected Population	% of Affected Population Captured in Census Block Groups
			Percentage	% Blocks		
Population Base	51,571	N/A	43	100%	N/A	N/A
Minority	26,816	52%	22	51%	18,879	70%
Age 65+	9,623	19%	14	33%	5,574	58%
Below Poverty Level	9,473	19%	18	42%	6,516	69%
Population with a Disability	6,807	14%	15	35%	3,098	46%
Limited English Proficient Persons (LEP)	3,163	7%	17	40%	1,917	61%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Coolidge						
Population and Households			Census Block Groups			
Category	Total	Percent	Number of block groups >= Area		Affected Population	% of Affected Population Captured in Census Block Groups
			Percentage	% Blocks		
Population Base	12,073	N/A	11	100%	N/A	N/A
Minority	7,101	59%	4	36%	4,413	62%
Age 65+	1,435	12%	6	55%	1,168	81%
Below Poverty Level	3,243	27%	5	45%	2,573	79%
Population with a Disability	1,805	15%	5	45%	913	51%
Limited English Proficient Persons (LEP)	587	5%	8	73%	592	101%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Eloy						
Population and Households			Census Block Groups			
Category	Total	Percent	Number of block groups >= Area		Affected Population	% of Affected Population Captured in Census Block Groups
			Percentage	% Blocks		
Population Base	17,128	N/A	14	100%	N/A	N/A
Minority	13,499	79%	5	36%	10,683	79%
Age 65+	1,622	9%	10	71%	1,371	85%
Below Poverty Level	3,294	36%	5	36%	1,609	49%
Population with a Disability	1,116	11%	6	43%	717	64%
Limited English Proficient Persons (LEP)	3,463	21%	4	29%	2,702	78%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Arizona City						
Category	Population and Households		Census Block Groups			% of Affected Population Captured in Census Block Groups
	Total	Percent	Number of block groups >= Area Percentage	% Blocks	Affected Population	
Population Base	10,489	N/A	6	100%	N/A	N/A
Minority	5,380	51%	4	67%	4,836	90%
Age 65+	1,694	16%	3	50%	947	56%
Below Poverty Level	1,935	18%	4	67%	1,423	74%
Population with a Disability	715	8%	3	50%	269	38%
Limited English Proficient Persons (LEP)	301	3%	2	33%	235	78%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Pinal County						
Category	Population and Households		Census Block Groups			% of Affected Population Captured in Census Block Groups
	Total	Percent	Number of block groups >= Area Percentage	% Blocks	Affected Population	
Population Base	397,604	N/A	200	100%	N/A	N/A
Minority	167,448	42%	98	49%	118,221	71%
Age 65+	72,473	18%	78	39%	46,866	65%
Below Poverty Level	61,430	16%	90	45%	43,415	71%
Population with a Disability	46,667	13%	99	50%	28,104	60%
Limited English Proficient Persons (LEP)	24,049	6%	73	37%	18,038	75%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

## I. Public Participation Process – Public Participation Plan (PPP)

The Sun Corridor MPO operates under a comprehensive Public Participation Plan (PPP). The Plan explains the agency goals for public participation, governing structure, and composition of boards, procedures for board meetings, program areas, interagency coordination, and specific procedures for public participation in the planning process, public engagement and notification methods. The full plan is available at [www.scmpo.org](http://www.scmpo.org).



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## **Commitment to Public Involvement**

The Public Participation Plan (PPP) contains background material, guidelines, and commitments that the Sun Corridor MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement.
- Open and honest communications with all individuals and entities.
- Timely public notice.
- Full public access to information and key decisions.
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems.
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions.
- Establishing policies and prioritizing needs based on valid data and using objective, fair and consistent processes.
- Providing information and gathering input so that decision makers will be able to make informed decisions.

## **Public Meetings**

The Sun Corridor MPO's Executive Board meets the 2<sup>nd</sup> Tuesday of every other month. The Sun Corridor MPO's Technical Advisory Committee meets the 4<sup>th</sup> Thursday of every other month. The upcoming Annual Meeting Schedule is published on the Sun Corridor MPO website in November of each year. Agendas for each meeting are posted at Sun Corridor MPO office, 211 N. Florence St., Ste. 103, Casa Grande, Arizona and online at: [www.scmpo.org](http://www.scmpo.org) a minimum of 5 days in advance of each meeting.

The following statement is conveyed on each meeting schedule as well as on each agenda, *"The Sun Corridor MPO endeavors to make all public meetings accessible to persons with disabilities. Please contact Irene Higgs at (520) 705-5143 or [ihiggs@scmpo.org](mailto:ihiggs@scmpo.org), 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.* To date, no request has been made.

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Public participation is promoted at each meeting and our agendas give opportunity to call upon the public to make comment on any unrelated agenda topic as well as during discussion on an agenda topic.

In the event of a cancellation, notice will be posted on web site a minimum of 48 hours in advance as well as email notification sent to regular meeting participants.

In an effort to keep the Title VI Plan a reasonable size, the section of the PPP specifically relevant to Title VI is included below.

***Excerpts from the Public Participation Plan***

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:

1. Project leaders may gain new information;
2. Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services;
3. Public participation can be a forum for dispute resolution;
4. Progress can be made and implementation occur because;
  - The project itself will be better designed with public input;
  - The community better understands what the project is about;
5. Input can be a warning mechanism for potential problems; and
6. Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.

The goals of the Sun Corridor MPO public participation plan are to ensure that:

- Residents are given the opportunity to participate in the transportation planning process.
- The issues and concerns of residents are given consideration in the selection of transportation investments.
- Transportation investments do not disproportionately burden any population with adverse impacts.

The Sun Corridor MPO PPP outlines the importance of, and specific guidelines for, involving community members, organizations, governments, transportation professionals and others in ongoing and future Sun Corridor MPO projects, plans

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and programs. Included is information about the value of public participation, how it will be accomplished, and what will be done with the results.

The PPP contains background material, guidelines, and commitments that the Sun Corridor MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically Sun Corridor MPO is committed to:

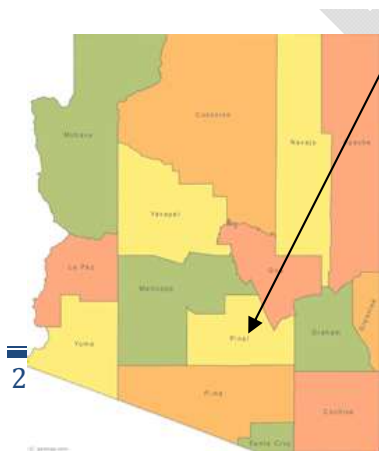
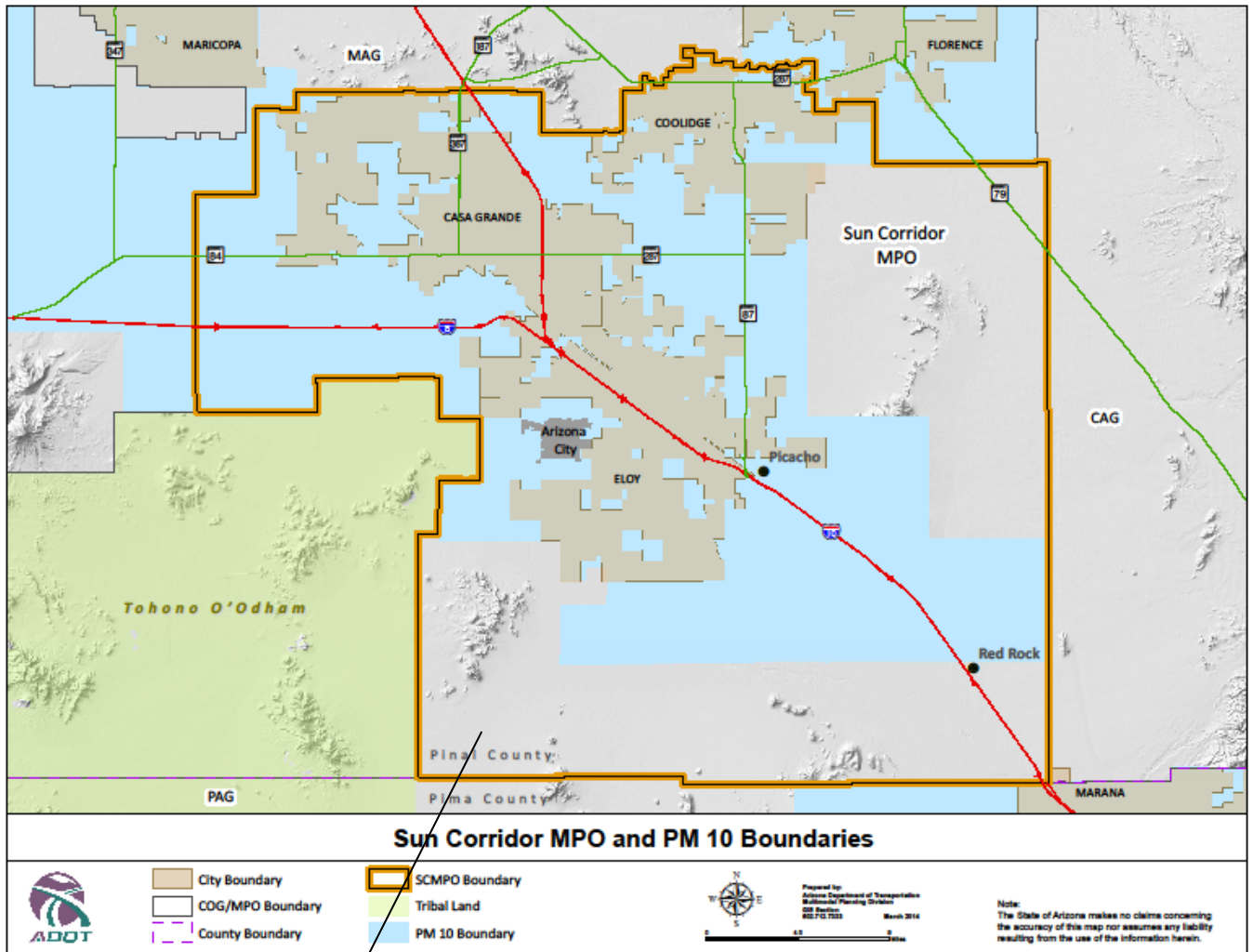
- Inclusive and meaningful public involvement;
- Open and honest communications with all individuals and entities;
- Timely public notice;
- Full public access to information and key decisions;
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems;
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions;
- Establishing policies and prioritizing needs based on valid data and using objective, fair and consistent processes; and
- Providing information and gathering input so that decision makers will be able to make informed decisions.

The Sun Corridor MPO is committed to providing the public 30 – calendar days to review the following:

1. Regional Transportation Plan (RTP) – when amended or updates are performed,
2. Transportation Improvement Program (TIP) Projects – when any changes or updates are prepared; and,
3. Public Participation Plan (PPP) – when major changes are made to the Plan.

The above documents are available on the Sun Corridor MPO web site [www.scmpo.org](http://www.scmpo.org) or at the Sun Corridor MPO location, 211 N. Florence St., Ste. 103, Casa Grande, AZ. A notice shall be placed on the Sun Corridor MPO web site and publicized in the Casa Grande Tri-Valley and the Arizona City Independent inviting public comment when the documents are being amended.

# I. Sun Corridor Regional Boundaries



The Sun Corridor MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and the small urban and rural portions of Pinal County.

It encompasses 1,155 square miles, and has an estimated population of 118,503.

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## **J. Sun Corridor MPO Organization and Planning Administration**

Sun Corridor MPO's transportation planning area covers 1,155 square miles within Pinal County. Within the Sun Corridor MPO region, there are three incorporated communities, unincorporated rural Pinal County areas, and two Native American Tribes (who are not members of the Sun Corridor MPO).

Sun Corridor MPO is charged with providing technical assistance to all the entities within the region, for transportation planning, project management, transit programs and activities, and other related programs.

### **a. General Organization**

The Sun Corridor MPO was developed in 2013, and is dedicated to serving its local jurisdictions, within the cities of Casa Grande, Coolidge, Eloy and the small urban and rural portions of Pinal County. Federal regulations require that an MPO be designated to carry out a comprehensive, continuing, and coordinated transportation planning process for urbanized areas with a population of 50,000 or more. The City of Casa Grande is the fiscal and administrative agent for the Sun Corridor MPO.

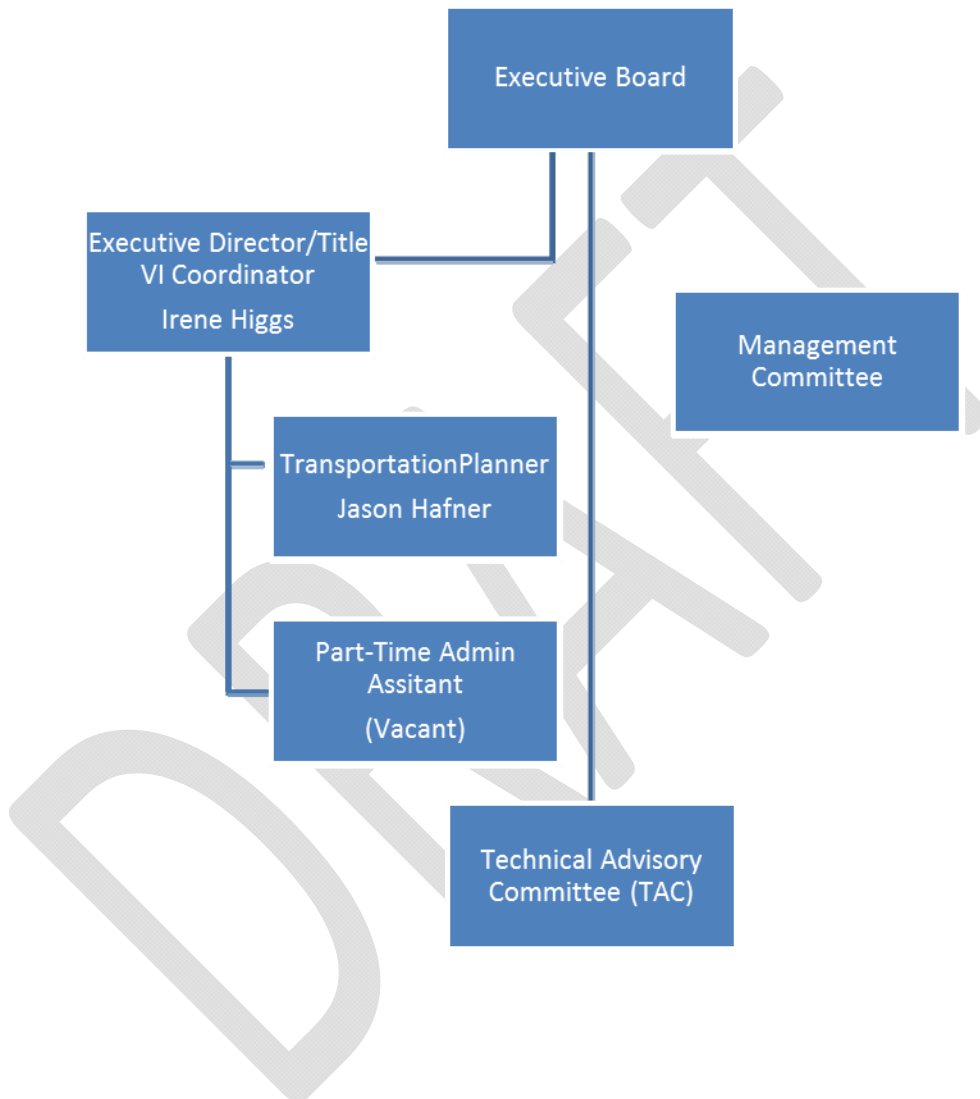
### **b. Sun Corridor MPO Title VI Program Coordination and Administration**

The Executive Board for the Sun Corridor MPO is responsible for ensuring the implementation and approval of the Sun Corridor MPO Title VI Plan and program. The Executive Director of the Sun Corridor MPO, on behalf of the Executive Board, is responsible for the overall management of the Title VI program, and serves as the Title VI Program Coordinator.

Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director which includes, but is not limited to, activities such as; project reporting, data collection, technical assistance and training, when available. Disadvantaged populations, to include individuals with Limited English Proficiency (LEP), are provided equal opportunity to participate in transportation planning through the Sun Corridor MPO Transportation Advisory Committee (TAC) member in their community. The day-to-day administration of the transportation programs lies with the Sun Corridor MPO Executive Director, located in Casa Grande Arizona.

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**Sun Corridor MPO Organizational Chart**



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**c. Sun Corridor MPO Title VI Program Coordinator Contact Information**

Irene Higgs, Executive Director/Title VI Coordinator  
520-705-5143  
[ihiggs@scmpo.org](mailto:ihiggs@scmpo.org)  
[www.scmpo.org](http://www.scmpo.org)

**Sun Corridor MPO Membership**

**a. Executive Board**

The member agencies of the Sun Corridor MPO are represented on the **Executive Board** by elected officials, and the resident ADOT Transportation Board Member. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements. The Executive Board consists of elected officials from the below communities.

<b>Sun Corridor MPO Executive Board Representative</b>
City of Casa Grande – One Member
City of Coolidge – One Member
City of Eloy – One Member
Pinal County District 3 – One Member
ADOT Board Member – One Member

**a. Technical Advisory Committee**

The Sun Corridor MPO **Transportation Advisory Committee (TAC)** is the technical advisory committee to the Executive Board. The voting member TAC is comprised of an appointed representative from each public works department of each member entity, and an ADOT representative. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

<b>Sun Corridor MPO TAC Representative</b>
Casa Grande – One Member
Coolidge – One Member
Eloy – One Member
Pinal County – One Member
ADOT – One Member

**b. Race and Gender Statistical for Sun Corridor MPO TAC:**

<b>Committees</b>	<b>RACE</b>			<b>GENDER</b>	
	<b>White</b>	<b>Hispanic</b>	<b>Am. Indian</b>	<b>Male</b>	<b>Female</b>
Transportation Advisory Committee	4	1	0	4	1

**K. Investigations, Lawsuits and Complaints**

No investigations, lawsuits or complaints have been filed against the Sun Corridor MPO or its member agencies during the past three years. A copy of the Complaint Log is included as an attachment (Exhibit “B”) of this document.



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## L. Title VI Training

Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director – Title VI Coordinator. Title VI nondiscrimination training will be offered to the Sun Corridor MPO Executive Board, Technical Advisory Committee, and stakeholders, when available.

- Work with Member Agencies to sign Title VI Nondiscrimination Statement of Commitments and Title VI Assurances (every two years or as needed)
- Annually – request Civil Rights Office to offer Title VI Training/Overview to Executive Board, Technical Advisory Committee, and stakeholders.

## M. Compliance and Enforcement

### a. *Compliance*

Sun Corridor MPO is committed to Title VI and related authorities and will make every effort to identify, address and eliminate discrimination if it is found to exist in any of its programs and activities.

### b. *Subrecipient Review*

The Title VI Coordinator is responsible for reviewing subrecipient contracts and planning agreements for Title VI Compliance. This is accomplished through contract review, training, onsite visits and personal interviews of staff.

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**N. Exhibit “A” - Non-Discrimination Complaint Forms In English  
and Spanish**

DRAFT



## Discrimination Complaint Form

Note: *The following information is needed to assist in processing your complaint.*

**Complainant's Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

**Person discriminated against (someone other than complainant):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Which of the following best describes the reason you believe the discrimination took place?  
Please be specific.

Race \_\_\_\_\_

Color \_\_\_\_\_

Disability \_\_\_\_\_

National Origin \_\_\_\_\_

On what date(s) did the alleged discrimination take place? \_\_\_\_\_

Where did the alleged discrimination take place? \_\_\_\_\_

What is the name and title of the person(s) who you believe discriminated against you (if known)?

\_\_\_\_\_

\_\_\_\_\_

Describe the alleged discrimination. Explain what happened and who you believe was responsible. (If additional space is needed, add a sheet of paper).

\_\_\_\_\_

\_\_\_\_\_





**Forma Para Poner una Queja De Acuerdo Al ADA Y Título VI**

*Nota: La siguiente información se necesita para procesar su queja.*

**Información de la persona que está poniendo la queja:**

Nombre: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad \_\_\_\_\_ Estado \_\_\_\_\_ Código Postal \_\_\_\_\_  
Teléfono (Casa): \_\_\_\_\_ Teléfono (Trabajo): \_\_\_\_\_

**Persona A La Que Se Discriminó (alguien que no sea la persona que está poniendo la queja)**

Nombre: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad \_\_\_\_\_ Estado \_\_\_\_\_ Código Postal \_\_\_\_\_  
Teléfono (Casa): \_\_\_\_\_ Teléfono (Trabajo): \_\_\_\_\_

**¿Cuál de las siguientes razones describe por lo que usted siente que se le discriminó?**

- Raza \_\_\_\_\_  Nacionalidad (Especifique) \_\_\_\_\_
- Color (Especifique) \_\_\_\_\_  Discapacidad (Especifique) \_\_\_\_\_

**¿En qué fecha(s) sucedió la discriminación?** \_\_\_\_\_

**¿En dónde sucedió la discriminación?** \_\_\_\_\_

**¿Cuál es el nombre y título de la persona(s) que usted siente que cometió la discriminación contra usted (si lo sabe)?** \_\_\_\_\_

**Describa la presunta discriminación. Explique qué sucedió y quién cree usted que fue responsable (si necesita más espacio, agregue otra hoja).** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**Escriba una lista con los nombres de las personas que puedan tener conocimiento de la presunta discriminación y cómo contactarlas.** \_\_\_\_\_

**Si ha presentado esta queja con otra agencia federal, estatal o local, o con cualquier corte federal o estatal, marque todas las que apliquen.**

- Agencia Federal    Corte Federal    Agencia Estatal    Corte Estatal  
 Agencia Local

**Por favor proporcione información de la persona a la que presentó su queja en la agencia/corte.**

Nombre: \_\_\_\_\_  
Dirección: \_\_\_\_\_  
Ciudad \_\_\_\_\_ Estado \_\_\_\_\_ Código Postal \_\_\_\_\_  
Teléfono (Casa): \_\_\_\_\_ Teléfono (Trabajo): \_\_\_\_\_

**Por favor firme abajo. Puede incluir cualquier material escrito u otra información que usted crea que es importante para probar su queja.**

\_\_\_\_\_  
Firma de la Persona que presenta la queja                      Fecha

**Número de anexos:** \_\_\_\_\_

**Someta la forma y cualquier información adicional a:**

ADOT Civil Rights Office	Sun Corridor MPO
ATTN: ADA/Title VI Nondiscrimination Program Coordinator	ATTN: Irene Higgs, Executive Director - Title VI Program Coordinator
206 S. 17th Avenue, Room 183, MD 155	211 N. Florence St., Ste. 103
Phoenix, AZ 85007	Casa Grande, AZ 85122
Phone: 602.712.8946   Fax: 602.239.6257	Phone: 520.705.5143
www.azdot.gov	ihiggs@scmpo.org

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## O. Exhibit “B” – Title VI Complaint Log

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Annual Report Date: July 1, 2018 – June 30, 2019

Title VI Complaints, Investigations and Lawsuits						
Description/Name	Date Month, Day & Year	Funding Source (FHWA or FTA)	Summary (Basis of Complaint)*	Status	Actions / Final Findings	
<b>Complaints</b>						
1) None						
2)						
3)						
<b>Investigations</b>						
1) None						
2)						
3)						
<b>Lawsuits</b>						
1) None						
2)						
3)						

\*Specific category, i.e. Race, Color or National Origin

Report to be Submitted Annually to ADOT Title VI Department; a NIL Report is Required



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## P. Exhibit “C” Demographic Maps

Source: United States Census Bureau, American Community Survey 2012-2016 5yr Estimates:

### Race and Ethnicity

- Asian
- Black
- Hispanic or Latino
- Native American
- Other Race
- Pacific Islander
- Two or More Races
- White

### Select Age Group

- 65 years and over

### Ability to Speak English

- Percent Limited English Proficiency (LEP)

### Poverty Status in the Past 12 Months

- Percent of Families Below Poverty Level

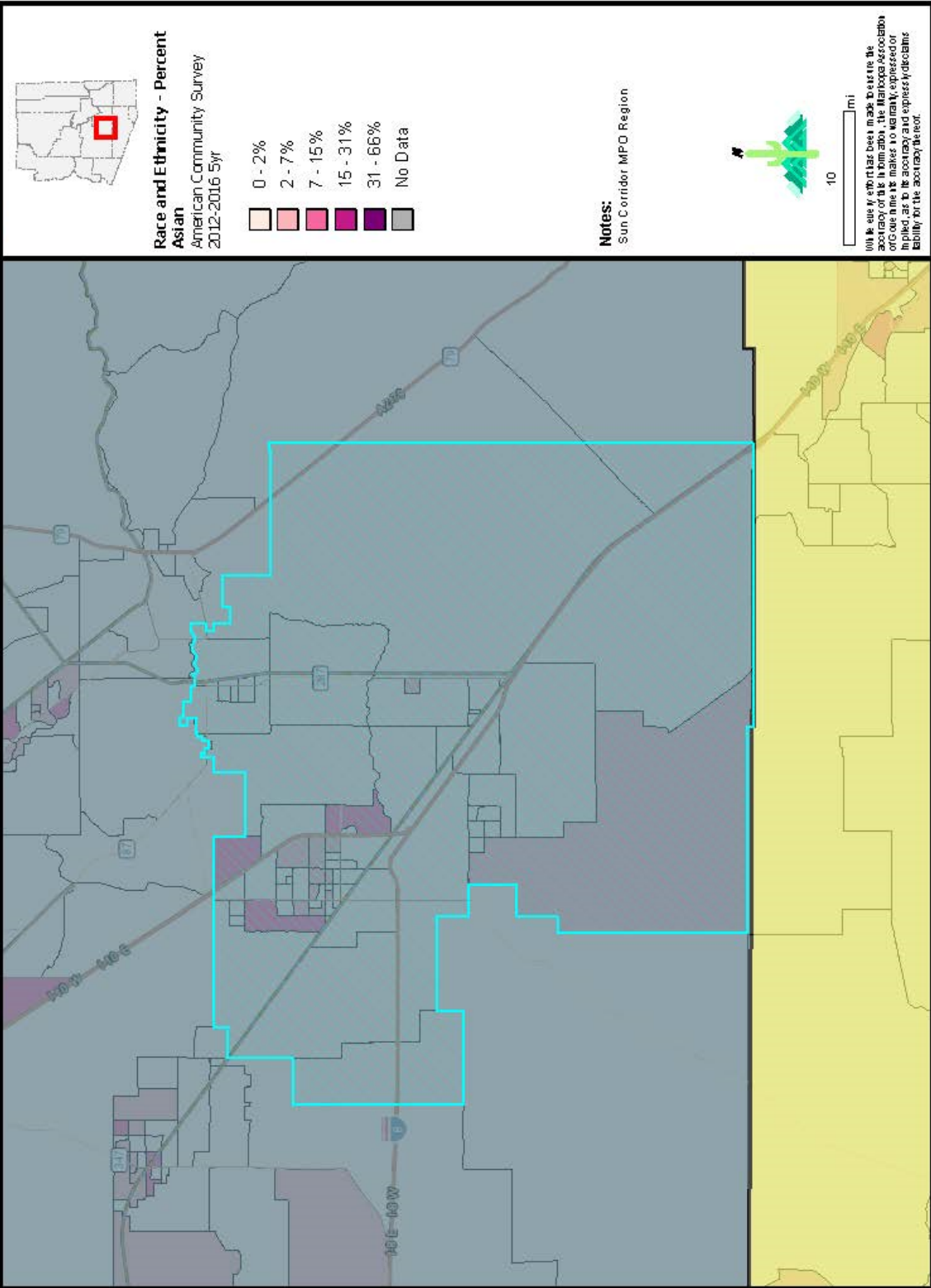
### Persons - Poverty

- Persons – Percent Below Poverty Level
- Percent Persons with income below 150% of Poverty Level
- Percent Persons with income below 200% of Poverty Level

### Vehicles Available

- Percent No Vehicles Available
- Percent One Vehicle Available
- Percent Two Vehicle Available
- Percent Three Vehicle Available

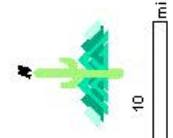
**Race and Ethnicity - Percent Asian**



**Race and Ethnicity - Percent Asian**  
American Community Survey  
2012-2016 5yr

- 0 - 2%
- 2 - 7%
- 7 - 15%
- 15 - 31%
- 31 - 66%
- No Data

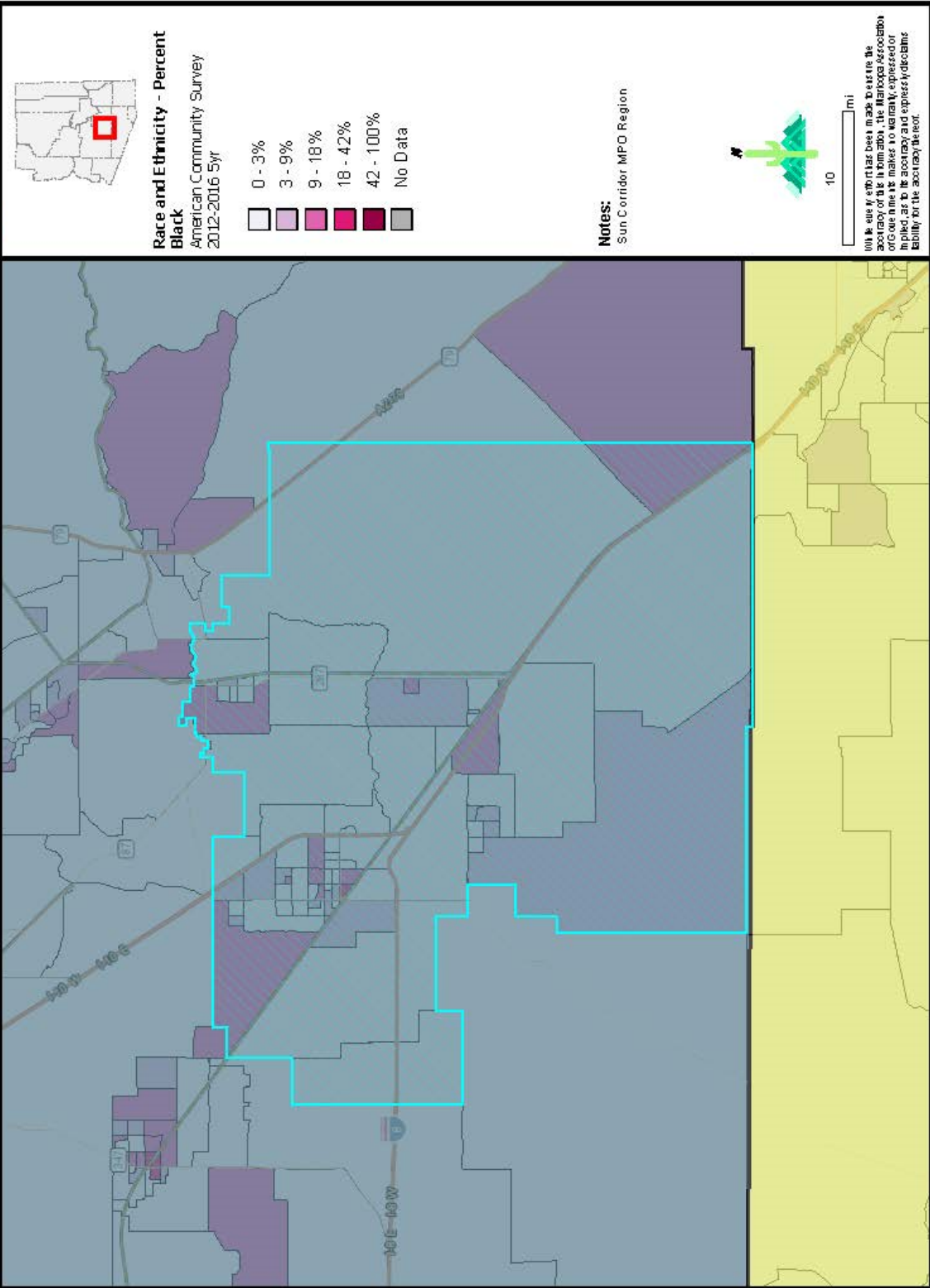
**Notes:**  
Sun Corridor MPO Region



While every effort has been made to ensure the accuracy of this information, the planning association or state agency makes no warranty, expressed or implied, for the accuracy and completeness of the information. The planning association and express no claims liability for the accuracy thereof.

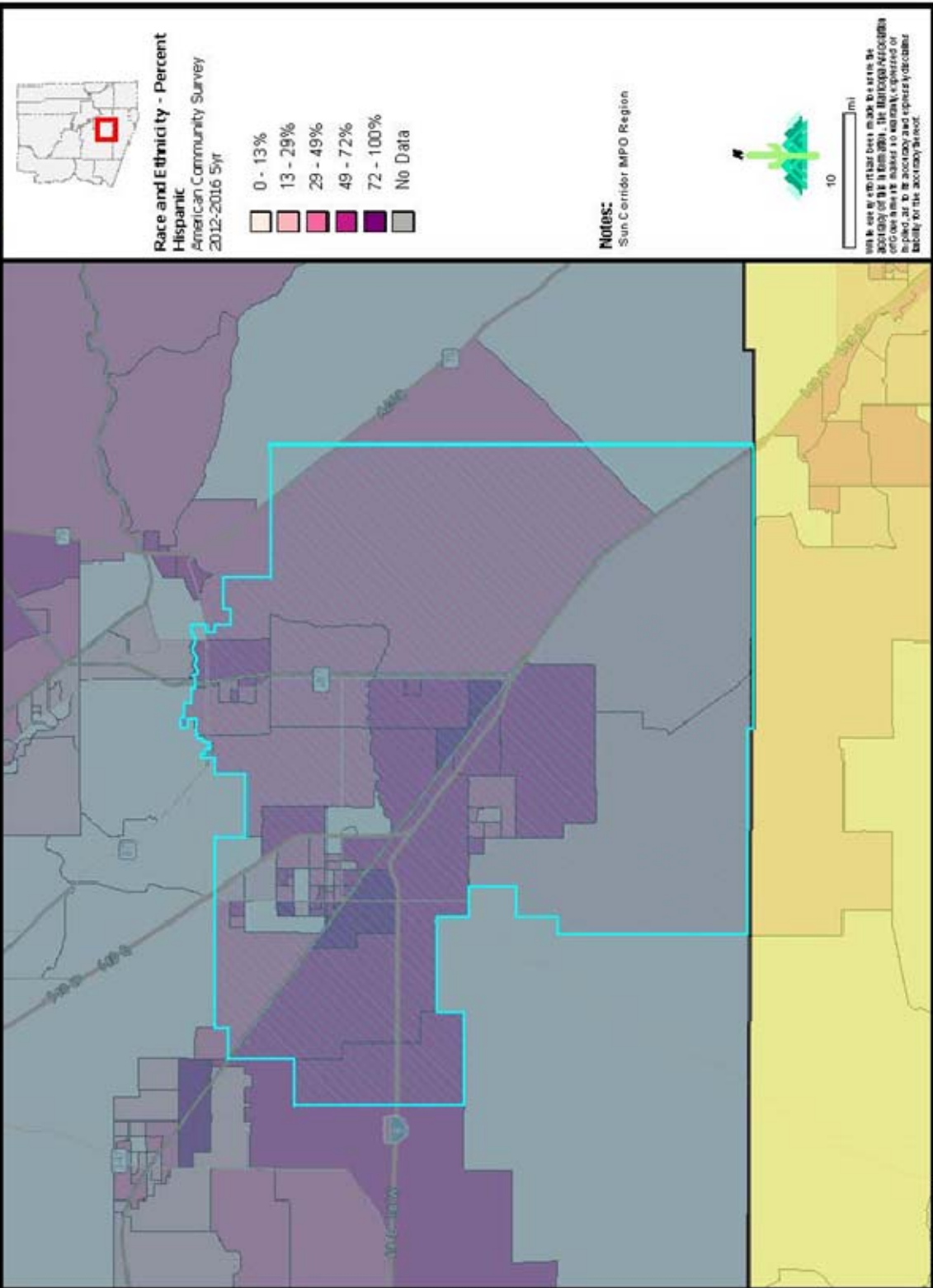
Date: 6/11/2018

**Race and Ethnicity - Percent Black**

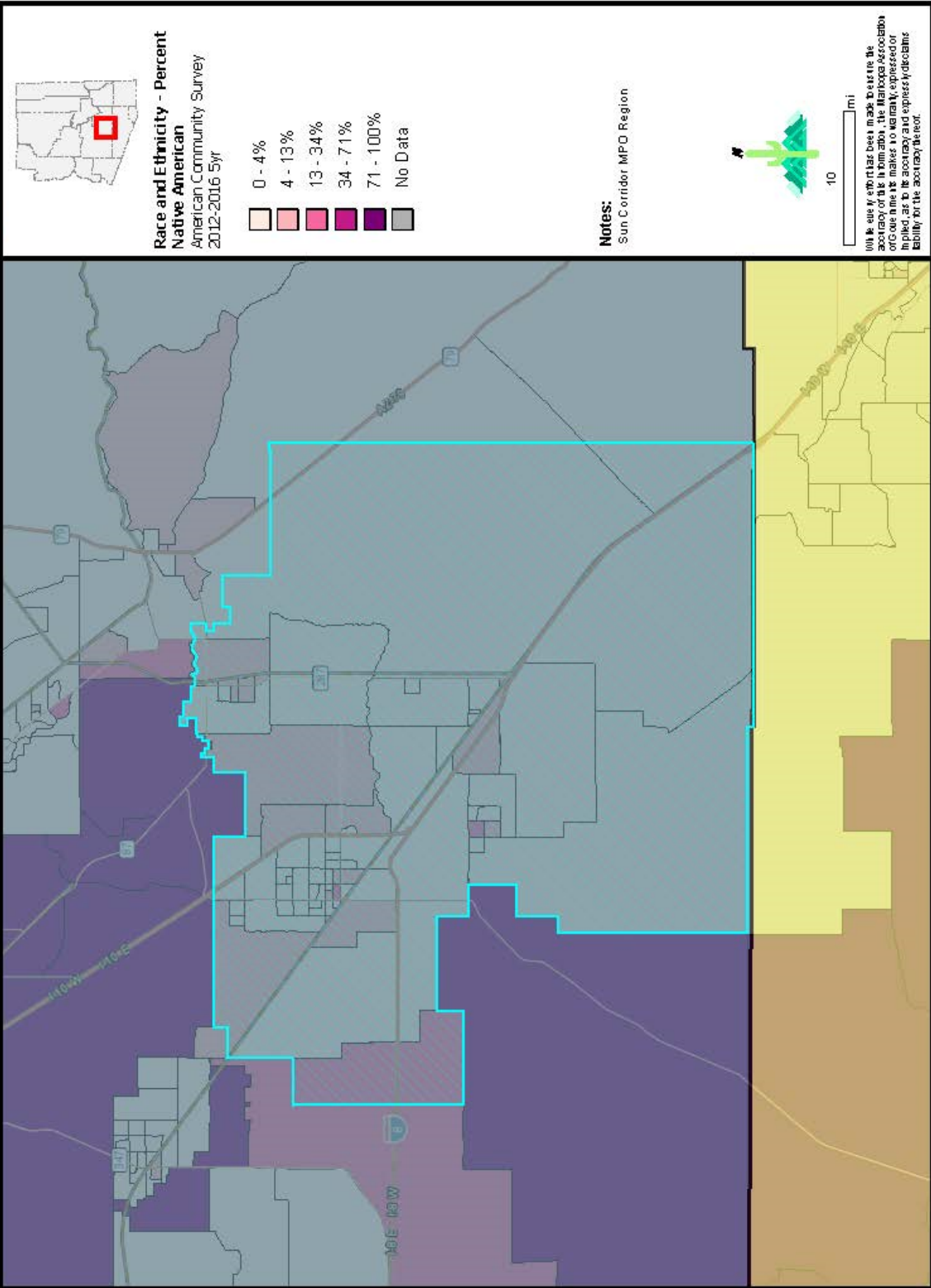


Date: 6/11/2018

**Race and Ethnicity - Percent Hispanic**

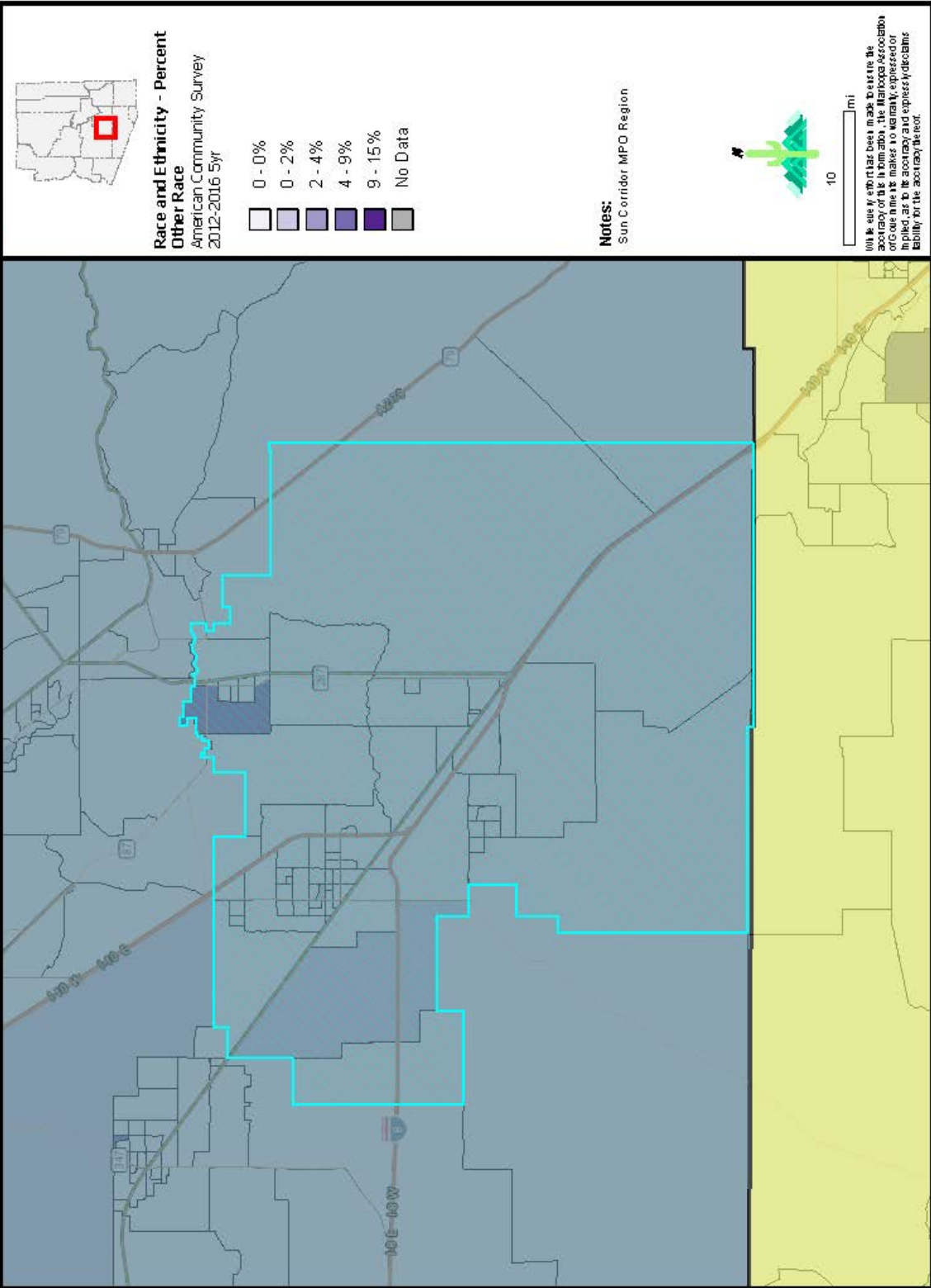


**Race and Ethnicity - Percent Native American**



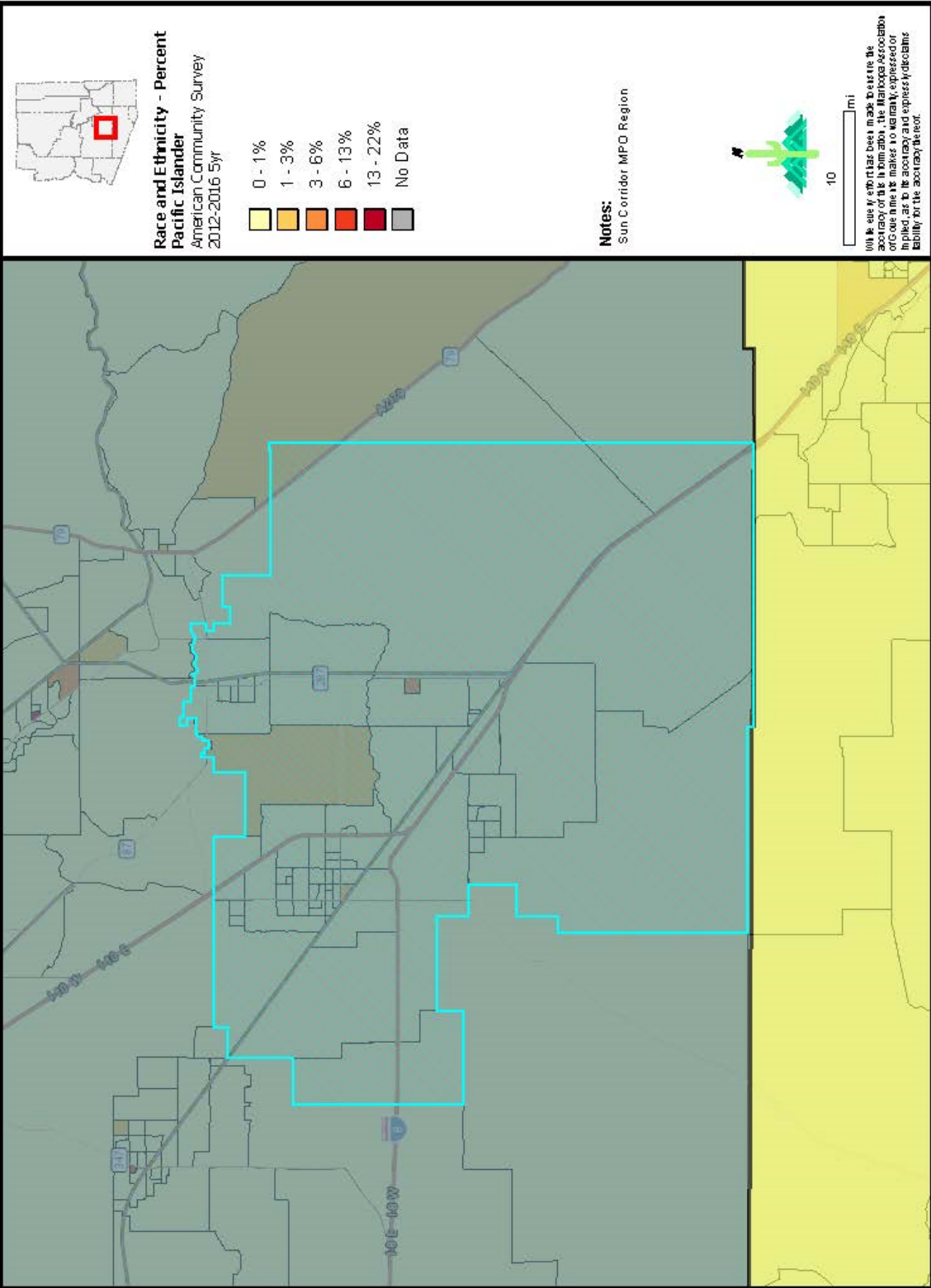
Date: 6/11/2018

**Race and Ethnicity - Percent Other Race**



Date: 6/11/2018

**Race and Ethnicity - Percent Pacific Islander**

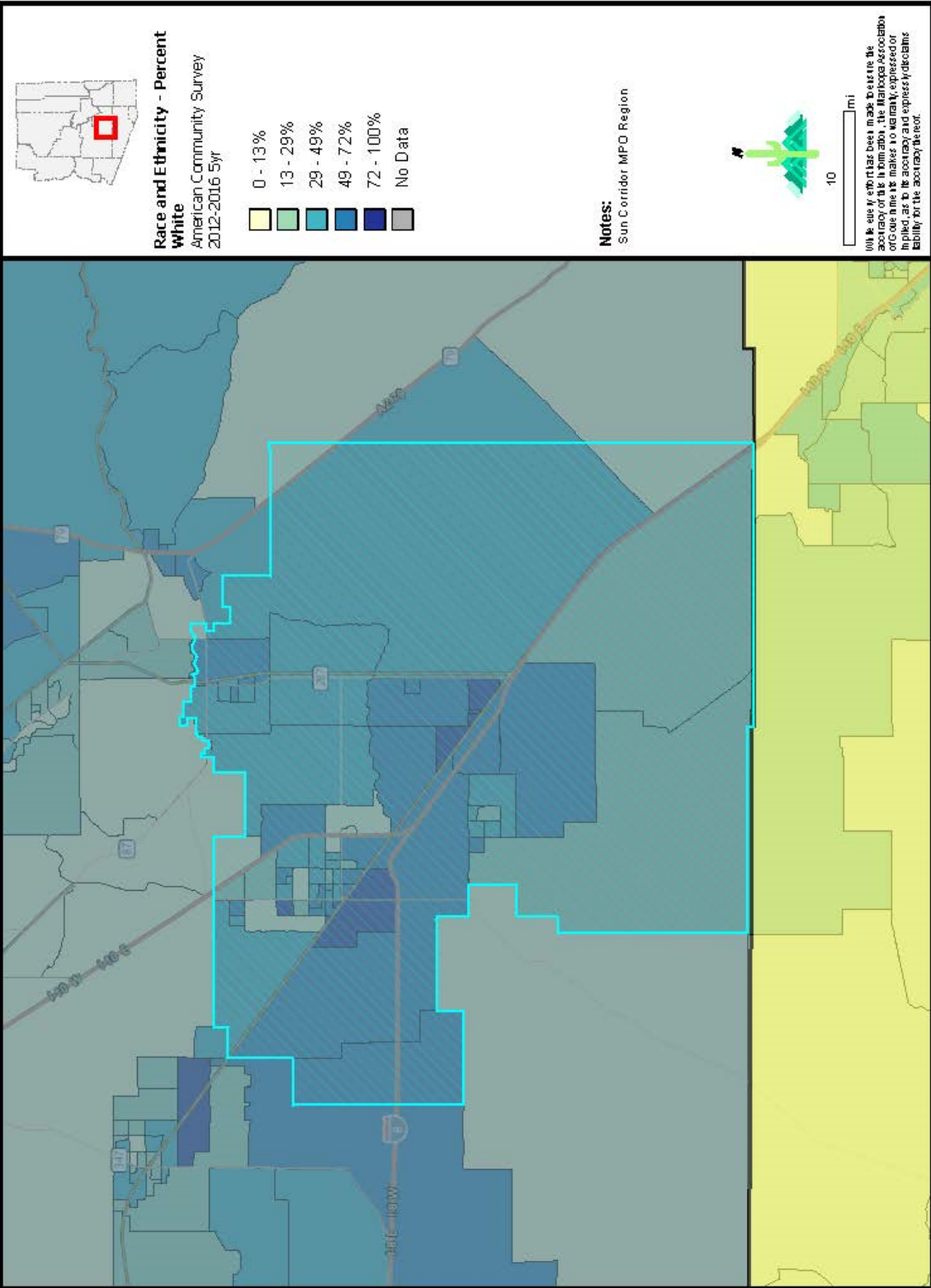


Date: 6/11/2018



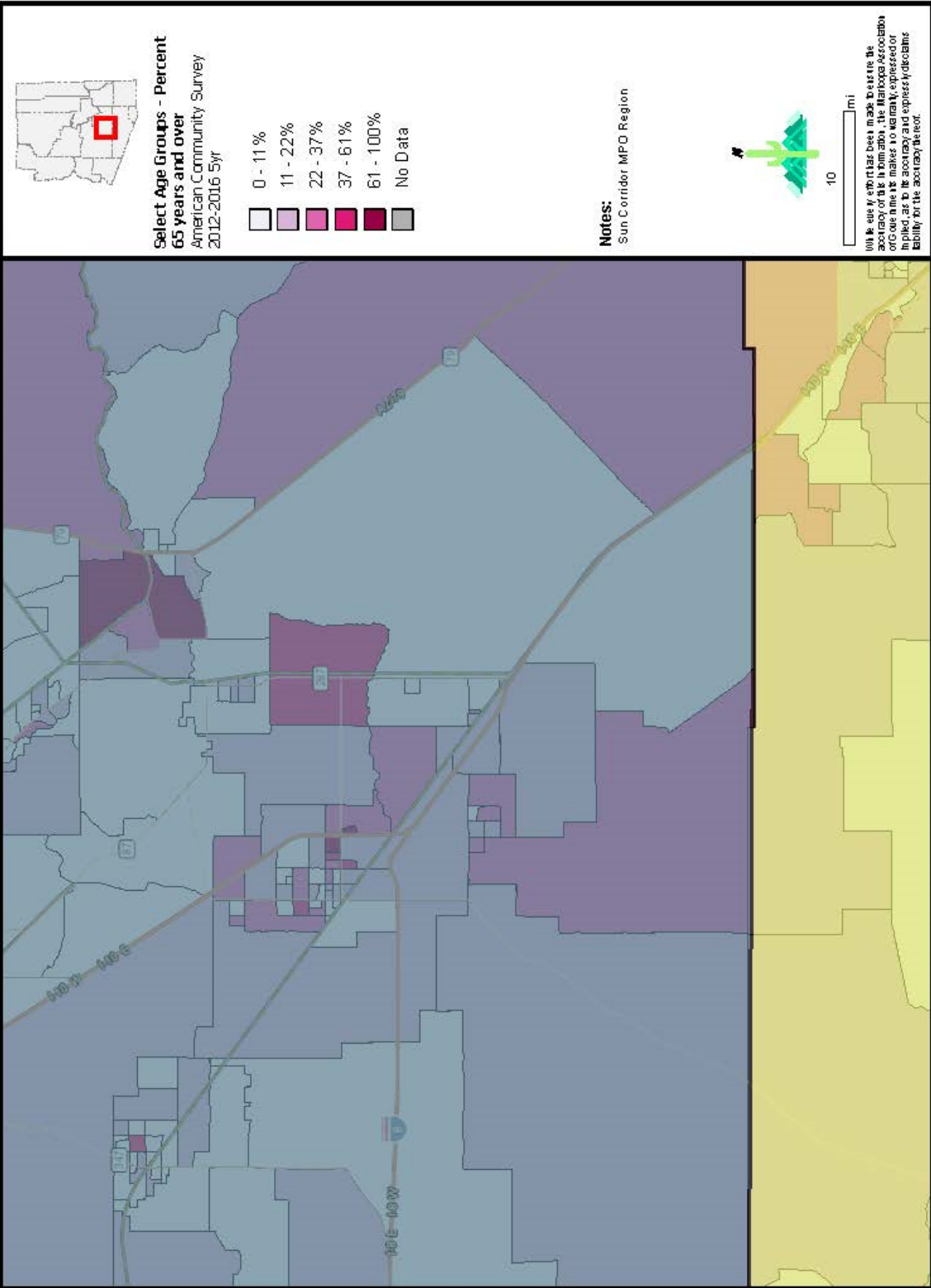


**Race and Ethnicity - Percent White**



Date: 6/11/2018

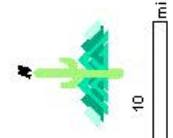
**Select Age Groups - Percent 65 years and over**



**Select Age Groups - Percent 65 years and over**  
American Community Survey  
2012-2016 5yr

- 0 - 11%
- 11 - 22%
- 22 - 37%
- 37 - 61%
- 61 - 100%
- No Data

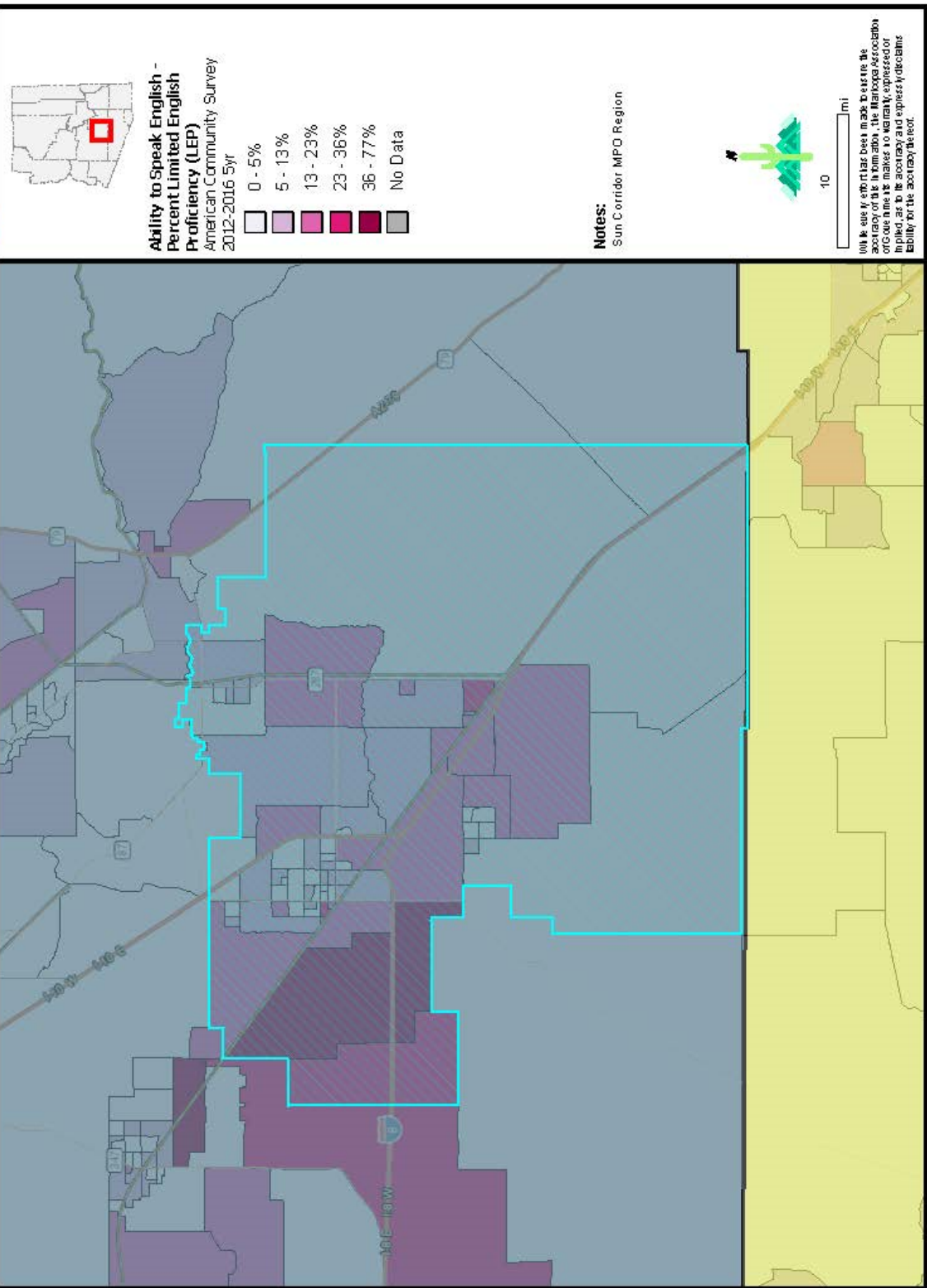
**Notes:**  
Sun Corridor MPO Region



While every effort has been made to ensure the accuracy of this information, the Maricopa Association of Governments makes no warranty, expressed or implied, for the accuracy and completeness of the information. The Association of Governments is not responsible for any errors or omissions.

Date: 6/11/2018

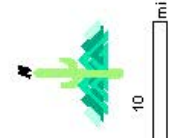
**Ability to Speak English - Percent Limited English Proficiency (LEP)**



**Ability to Speak English - Percent Limited English Proficiency (LEP)**  
American Community Survey 2012-2016 5yr

- 0 - 5%
- 5 - 13%
- 13 - 23%
- 23 - 36%
- 36 - 77%
- No Data

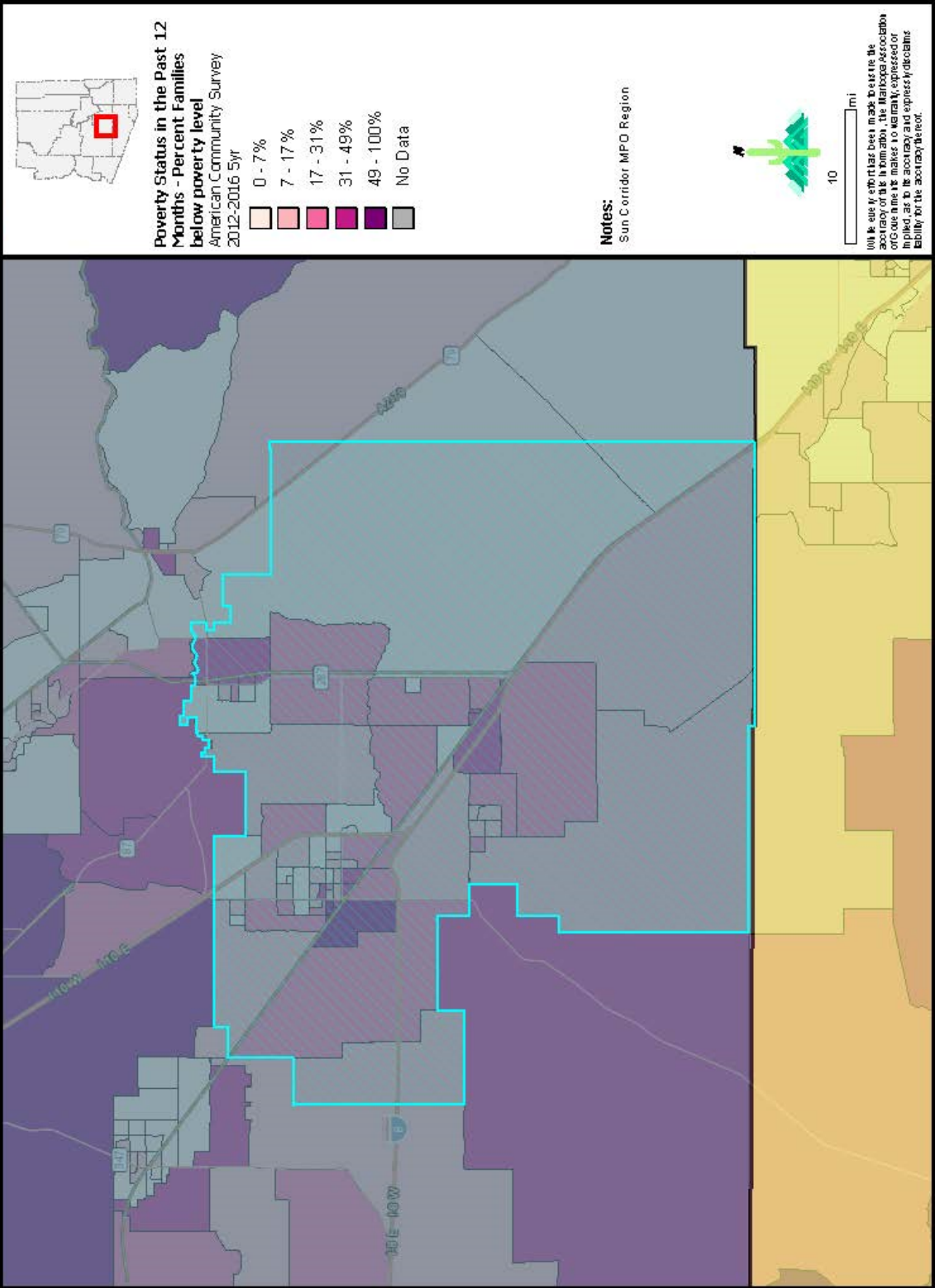
**Notes:**  
Sun Corridor MPO Region



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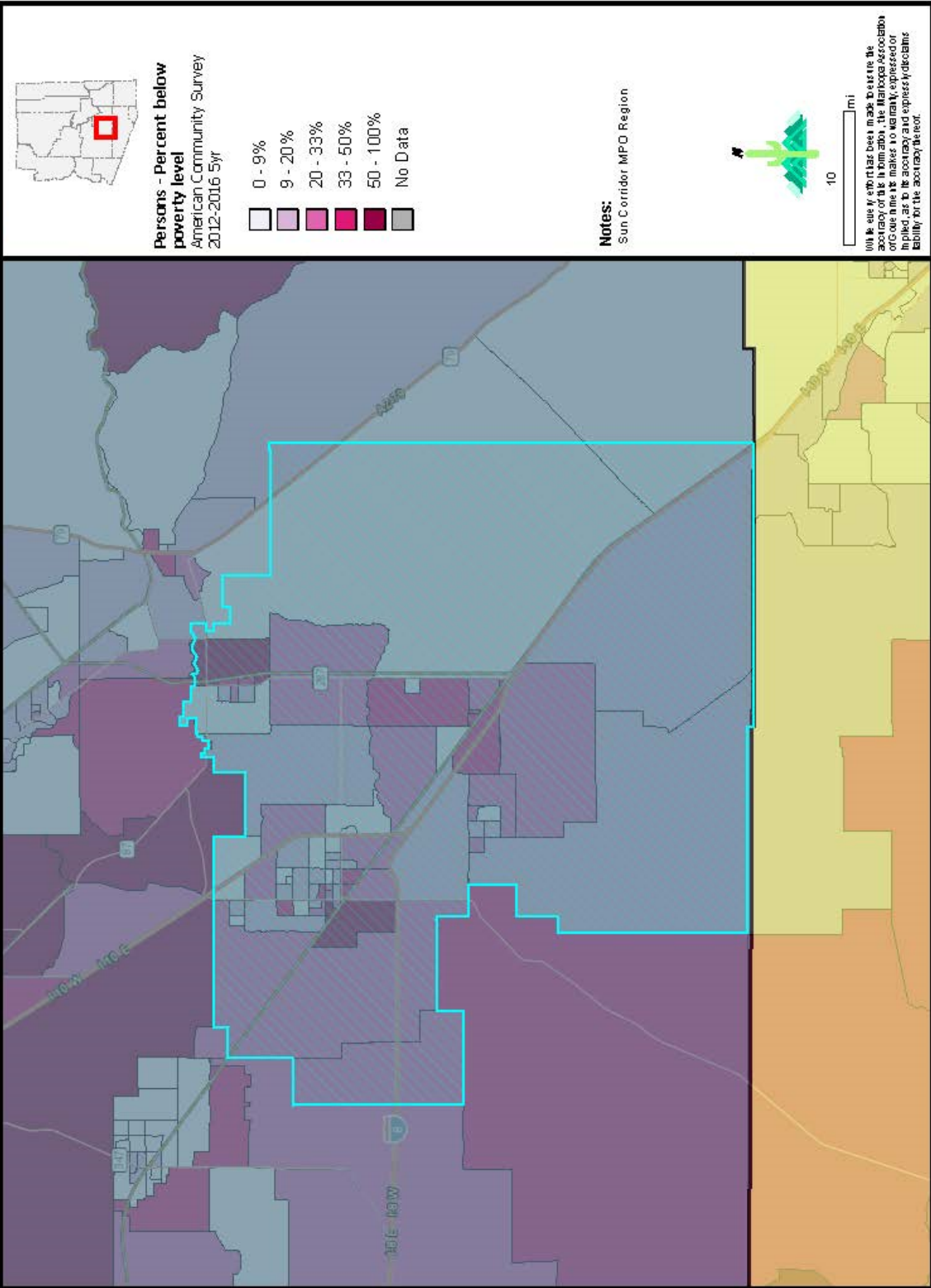
Date: 6/11/2018

**Poverty Status in the Past 12 Months - Percent Families below poverty level**



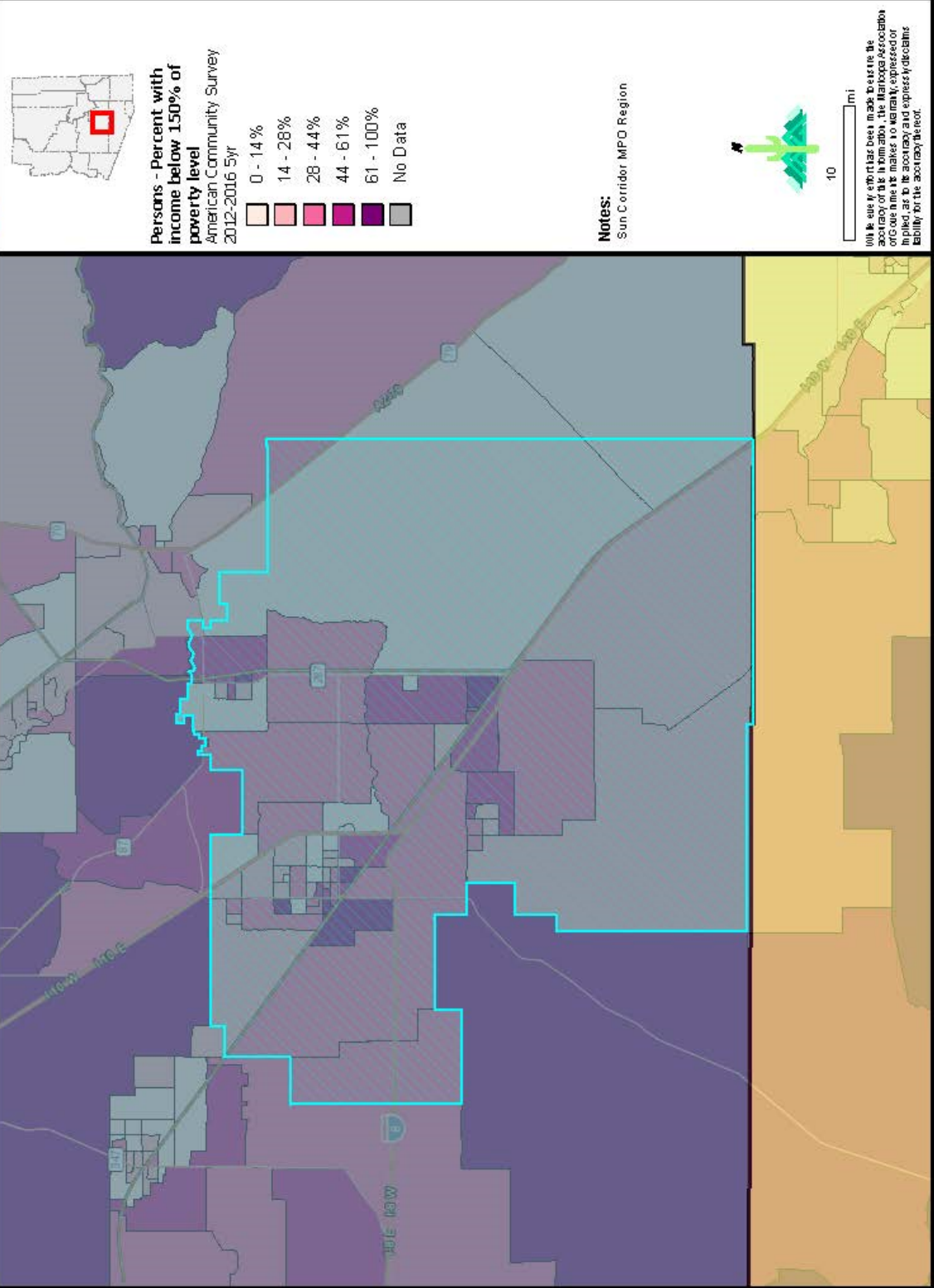
Date: 6/11/2018

**Persons - Percent below poverty level**



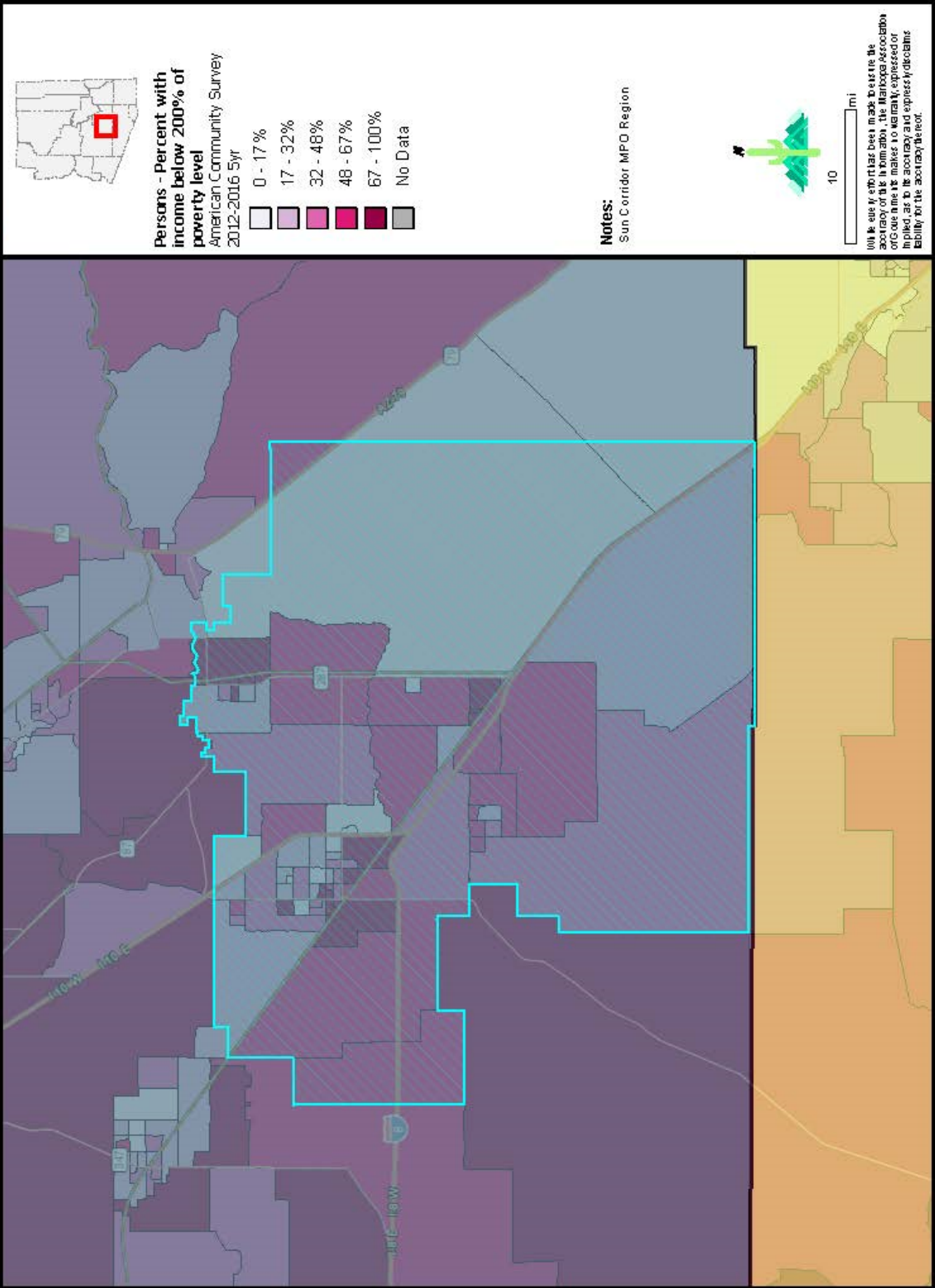
Date: 6/11/2018

# Persons - Percent with income below 150% of poverty level



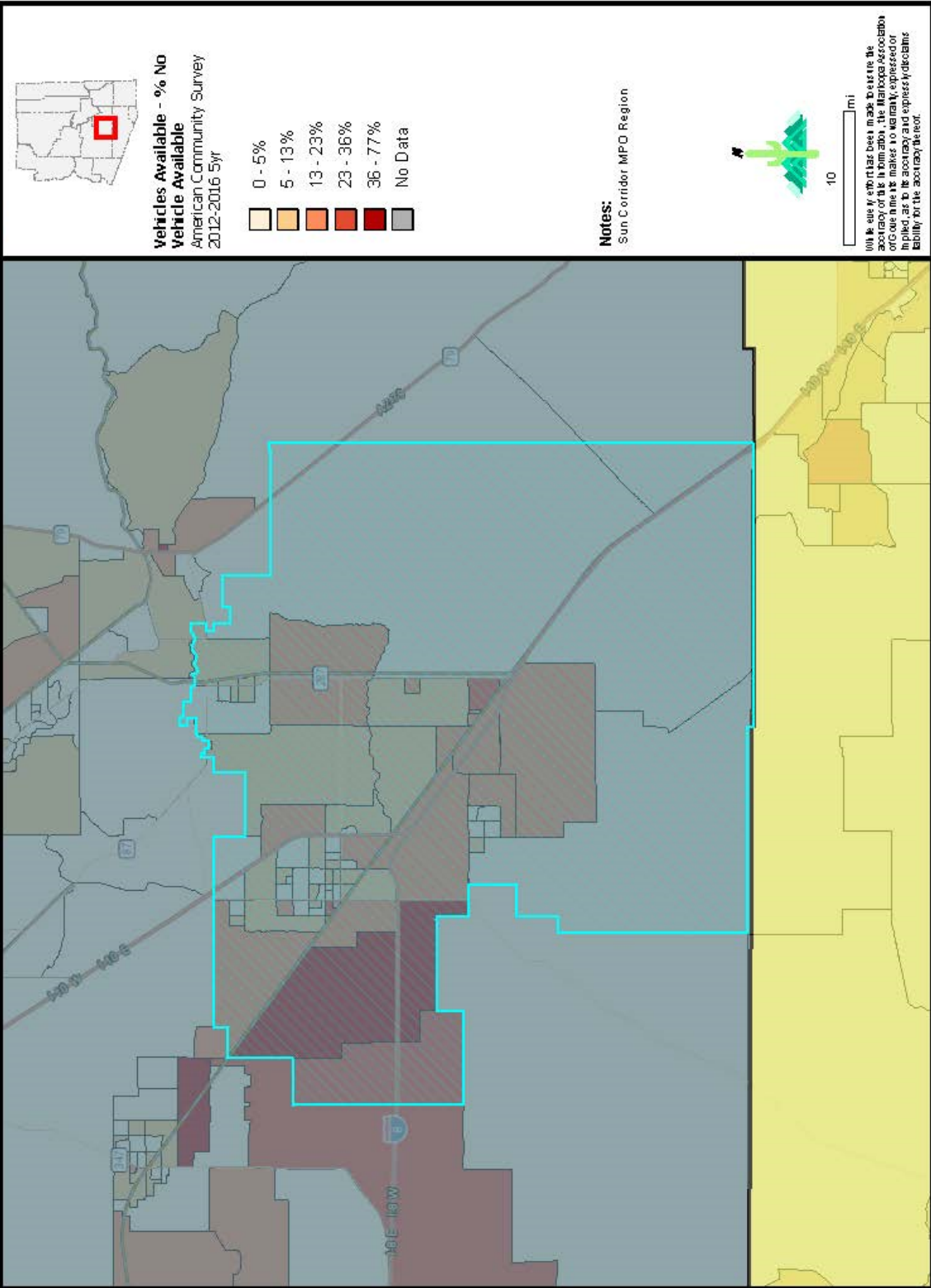
Date: 6/11/2018

**Persons - Percent with income below 200% of poverty level**



Date: 6/11/2018

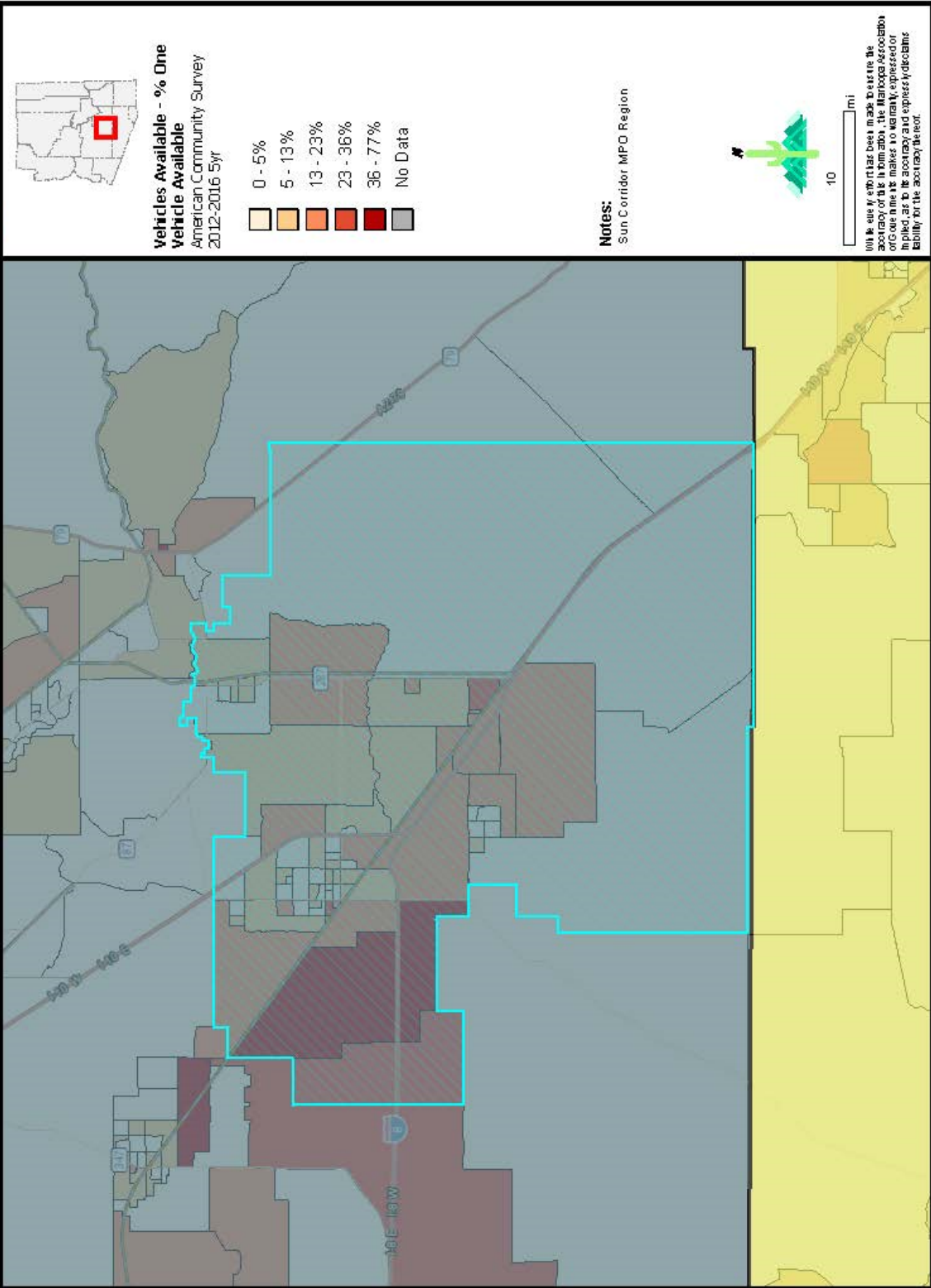
**Vehicles Available - % No Vehicle Available**



Date: 6/11/2018

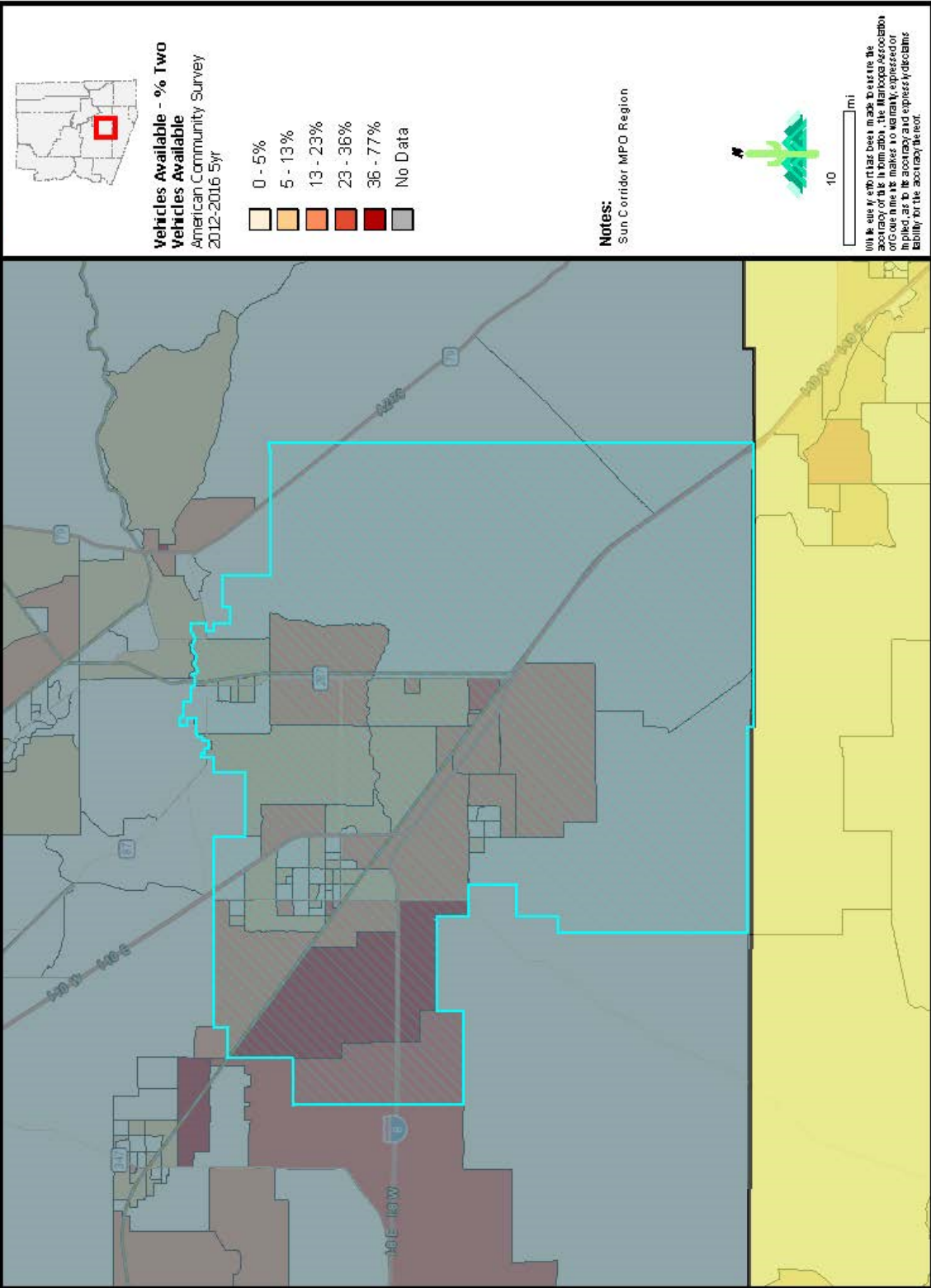


**Vehicles Available - % One Vehicle Available**



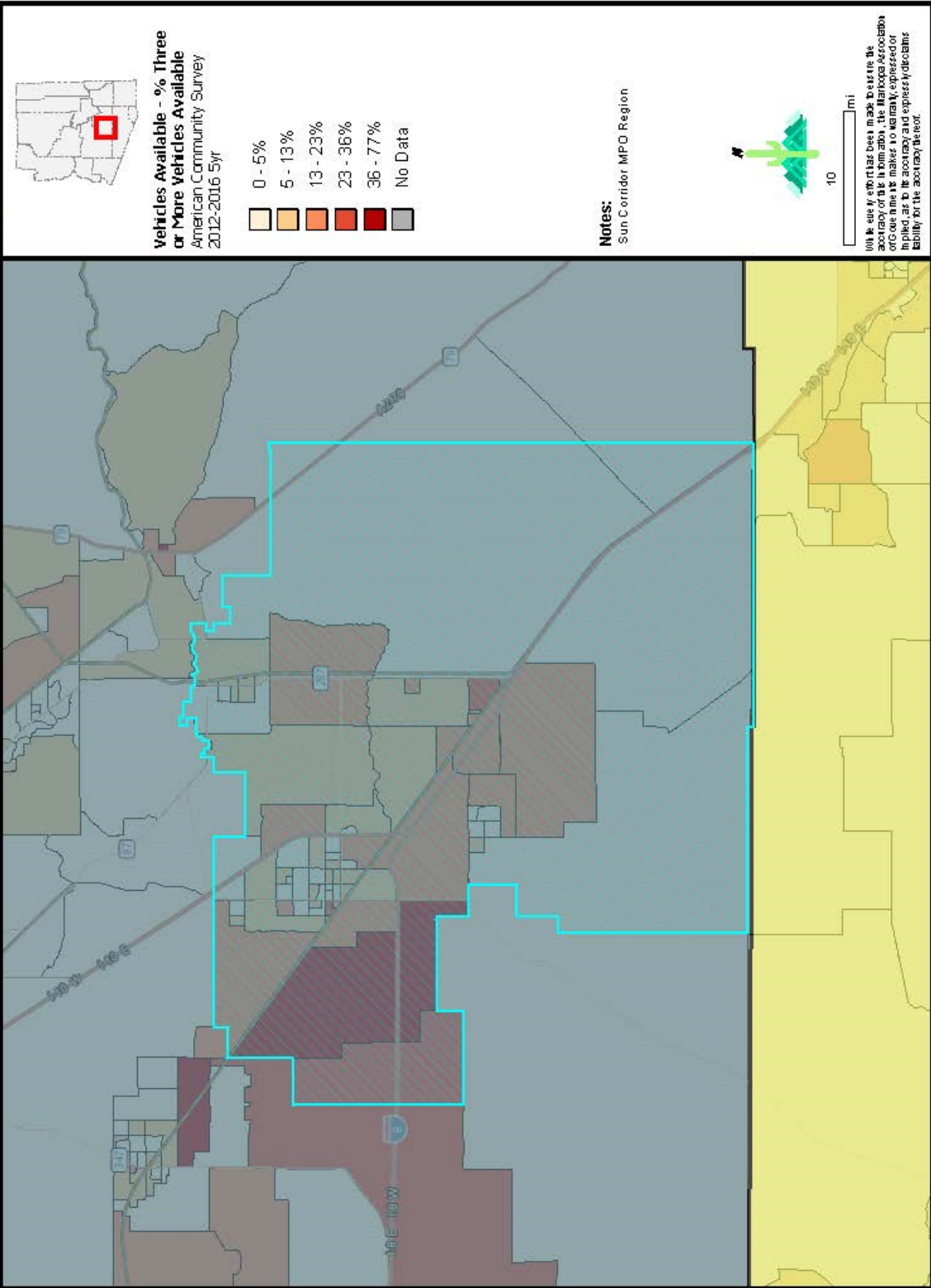
Date: 6/11/2018

**Vehicles Available - % Two Vehicles Available**



Date: 6/11/2018

**Vehicles Available - % Three or More Vehicles Available**



Date: 6/11/2018

**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE

**FROM:** Jason Hafner, SCMPO Transportation Planner

**DATE:** June 28, 2018

**SUBJECT:** Recommend Approval to Sign the Joint Planning Advisory Council (JPAC) Resolution Pledging Collaboration on Areas of Mutual Interest

The Joint Planning Advisory Council (JPAC) was formed in 2009 with the purpose of jointly coordinating planning efforts for the greater good of the participating regions and the State of Arizona. Made up of Sun corridor MPO, Central Arizona governments (CAG), Pima Association of Governments (PAG), and Maricopa Association of Governments (MAG), JPAC lies within the Sun Corridor mega region and represents 81 percent of the population of the State of Arizona.

This Resolution resolves members to:

1. Collaborate on a unified vision that addresses common regional challenges and opportunities.
2. Support joint efforts to continue and enhance the Sun Corridor Economic Development for Global Economy (EDGE) Program.
3. Coordinate on mega regional freight planning.
4. Collaborate on data driven decision making in the mega region through sharing and assisting in the development of technology, information gathering, and analysis.

The aim for this Resolution is that it will be passed, adopted and approved by the chairs of SCMPO, CAG, PAG and MAG.

The Sun Corridor MPO staff recommends approval to sign the JPAC Resolution pledging collaboration on areas of mutual interest for the Sun Corridor region.

Committee Action Requested:  Information Only  Action Requested Below

**A motion to recommend approval to sign the JPAC Resolution pledging collaboration on areas of mutual interest in the Sun Corridor region and submit to Executive Board for review and approval.**

**RESOLUTION PLEDGING TO COLLABORATE ON AREAS OF MUTUAL  
INTEREST WHILE REAFFIRMING PLANNING COORDINATION WITH THE  
CENTRAL ARIZONA GOVERNMENTS, MARICOPA ASSOCIATION OF  
GOVERNMENTS, PIMA ASSOCIATION OF GOVERNMENTS, AND SUN CORRIDOR  
METROPOLITAN PLANNING ORGANIZATION**

Whereas, the Joint Planning Advisory Council (JPAC) formed in 2009 for the purpose of jointly coordinating planning efforts for the greater good of the participating regions and the State of Arizona; and

Whereas, the regions that form the JPAC are represented by four metropolitan planning organizations within the Sun Corridor mega region: Central Arizona Governments (CAG), Maricopa Association of Governments (MAG), Pima Association of Governments (PAG) and Sun Corridor Metropolitan Planning Organization (SCMPO); and

Whereas, according to 2017 data, these organizations, collectively, represent 83 percent of Arizona's population and 86 percent of its sales tax collections; and

Whereas, JPAC was established to identify mutually agreed upon goals and interests, provide guidance on technical assistance and joint planning activities, and enhance the communication and cooperation among the policymakers in these regions; and

Whereas, the JPAC members convened on April 26, 2018, to identify core areas of mutual need and interest; and

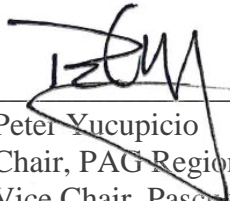
NOW, THEREFORE, THE CHAIRS OF CENTRAL ARIZONA GOVERNMENTS, MARICOPA ASSOCIATION OF GOVERNMENTS, PIMA ASSOCIATION OF GOVERNMENTS AND SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION, WHOM COMPRISE THE JPAC COUNCIL, IN CONSIDERATION OF THESE FACTORS, RESOLVE TO THE FOLLOWING:

- 1) To collaborate on the creation of a unified Sun Corridor vision that addresses common regional challenges and opportunities. These opportunities and challenges include, but may extend beyond, securing a long-term, dedicated infrastructure funding source; preparing for technological innovations and their disruptive impacts on the Sun Corridor's transportation system, public services and the broader economy; and using each of the Sun Corridor member's unique assets to build a stronger economy and better quality of life for residents throughout the Sun Corridor.

- 2) To support joint efforts to continue and enhance the Sun Corridor Economic Development for the Global Economy (EDGE) Program. These efforts may include coordination on future EDGE events, educating regional exporters about the benefits of the program, and encouraging exporting as a key component of economic vitality in the Sun Corridor.
  
- 3) To coordinate on mega-regional freight planning. These efforts may include coordination on designating freight corridors and encouraging trade to compete more successfully for projects and funding. This can enhance quality of life throughout the Sun Corridor by improving safety and increasing economic competitiveness. Modern markets' reliance on global supply chains makes planning coordination critical to ensuring that our transportation network performs efficiently and supports the interconnected movement of freight throughout the Sun Corridor and beyond.
  
- 4) To collaborate on data-driven decision-making in the mega-region through sharing and assisting in the development of technology, information gathering and analysis. This effort includes, but may extend beyond, expanding the capabilities and use of data viewers such as the Statewide Employment Viewer and the State Demographic Viewer and increasing the use and access to performance measures to guide planning processes. Joint efforts may include data sharing and joint trainings on new data analysis tools and interactive open data sources.

PASSED, ADOPTED, AND APPROVED BY THE CHAIRS OF CENTRAL ARIZONA GOVERNMENTS, MARICOPA ASSOCIATION OF GOVERNMENTS, PIMA ASSOCIATION OF GOVERNMENTS AND SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION ON THE DATES PROVIDED BELOW:

\_\_\_\_\_  
 Al Gameros Date  
 Chair, CAG Regional Council  
 Mayor, City of Globe

  
 \_\_\_\_\_ 5/23/2018  
 Peter Yucupicio Date  
 Chair, PAG Regional Council  
 Vice Chair, Pascua Yaqui Tribe

\_\_\_\_\_  
 Jackie Meck Date  
 Chair, MAG Regional Council  
 Mayor, City of Buckeye

\_\_\_\_\_  
 Stephen Q. Miller Date  
 Chair, SCMPO Executive Board  
 Pinal County Supervisor, District 3



**MEMO TO:** SCMPO TECHNICAL ADVISORY COMMITTEE  
**FROM:** Jason Hafner, SCMPO Transportation Planner  
**DATE:** June 28, 2018  
**SUBJECT:** Recommend Approval to Sign the Charter between Sun Corridor MPO and the Arizona Department of Transportation (ADOT)

The purpose of this Charter between Sun Corridor MPO and ADOT is to jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the establishment of performance targets, the reporting of performance targets, the reporting of performance measures to be used in tracking progress toward attainment of critical outcomes for the Sun Corridor MPO region, and the collection of data for the State management plan for the National Highway System (NHS).

As outlined in the agreement, Sun Corridor MPO will:

- Establish necessary transportation performance targets or adopt ADOT performance targets.
- Share with ADOT data obtained in support of the performance measures.
- Approve the established targets through the Technical Advisory Committee and Executive Board.
- Report performance targets to FHWA and FTA (if necessary).
- Prepare a System Performance Report as part of the RTP update
- Include a description of anticipated impact of projects upon the performance targets in the TIP.
- Include a linkage from investment priorities in the TIP.
- Evaluate, on an annual basis, if a Provider of Public Transportation is being, or has been established in the region. At which time, this Charter will be altered to include that entity.

The Sun Corridor MPO staff recommends approval to sign the Charter between Sun Corridor MPO and ADOT for sharing transportation performance information, establishment of performance targets, reporting of performance targets and collection of data for the State asset management plan for the NHS.

Committee Action Requested:  Information Only  Action Requested Below

**A motion to recommend approval to sign the Charter between Sun Corridor MPO and ADOT and to submit to Executive board for review and approval.**

**CHARTER FOR**  
**PERFORMANCE MEASURE TARGET SETTING AND DATA SHARING**  
**SUN CORRIDOR METROPOLITAN PLANNING ORGNIZATION AND THE ARIZONA**  
**DEPARTMENT OF TRANSPORTATION**

This Charter is made and entered into by and among the Arizona Department of Transportation (ADOT) as the Designated Recipient for federal formula funds in the non-urbanized areas and Sun Corridor Metropolitan Planning Organization (SCMPO) as the designated Metropolitan Planning Organization for federal formula funds in the urbanized areas, referred to collectively as the “PARTIES” or individually as a “PARTY”.

This Charter shall become effective as of the date it has been approved by all PARTIES.

**I. Purpose of the Charter**

SCMPO and ADOT shall jointly agree upon and develop specific written provisions for cooperatively developing and sharing information related to transportation performance data, the establishment of performance targets, the reporting of performance targets, the reporting of performance measures to be used in tracking progress toward attainment of critical outcomes for the SCMPO region, and the collection of data for the State asset management plan for the National Highway System.

**II. Responsibilities of All Parties**

- a. SCMPO and ADOT shall coordinate on the establishment of targets in accordance with 23 CFR part 450 to ensure consistency, to the maximum extent practicable.
- b. The PARTIES will adopt performance targets for the metropolitan transportation planning process in accordance with Federal and State requirements.
- c. Unified targets, as required by 23 CFR Part 450, shall be developed jointly by ADOT and SCMPO. Non-Unified targets are required to be established by ADOT, and SCMPO shall have the option to agree and adopt them or calculate and establish SCMPO-specific targets.

**III. Responsibilities of the Arizona Department of Transportation**



- a. ADOT will develop draft statewide required performance targets in coordination with SCMPO, as applicable. Coordination may include in-person meetings, web meetings, conference calls, and/or email communication. ADOT shall provide SCMPO with a reasonable opportunity to provide comments on statewide targets prior to the adoption of final statewide targets.
- b. ADOT shall take action necessary to meet all State and Federal laws required as related to Performance Based Planning and Programming and shall involve Parties as necessary and appropriate.
- c. Upon request, and when not contractually prohibited, ADOT will share with the PARTIES data obtained or collected to support the development of statewide targets and in support of ongoing performance measure tracking.
- d. ADOT will report its performance targets to FHWA and FTA, as applicable. A copy of the report will be sent to the PARTIES at that time.
- e. ADOT will be responsible for collecting bridge and pavement condition data. The data shall be used for, but not limited to, creation of the State Asset Management Plan for the National Highway System. Safety and other data to be collected as required.
- f. To the maximum extent practicable, ADOT will include in its State Transportation Improvement Program (STIP) a description of the anticipated effect of the STIP toward achieving previously established and agreed upon performance targets.
- g. ADOT's STIP will include a linkage from the investment priorities in the STIP to achievement of previously established and agreed upon performance targets.
- h. ADOT shall ensure any of its reporting of targets and performance shall conform to 23 CFR 490, 49 CFR 625, and 49 CFR 673.

**IV. Responsibilities of the Sun Corridor Metropolitan Planning Organization**

- a. SCMPO will establish necessary transportation performance targets and/or adopt ADOT performance targets and will share documentation pertaining to the development, reporting and tracking of those targets with the ADOT.
- b. Upon request, and when not contractually prohibited, SCMPO will share

with ADOT data obtained or collected in support of performance measure tracking.

- c. The establishment of targets shall progress through the SCMPO committee process. The Technical Advisory committee will provide recommendations to the Executive Board. The Executive Board, as the governing and policy-making body for SCMPO, will take final action.
- d. SCMPO will report its performance targets to FHWA and FTA, as applicable. A copy of all reports will be sent to ADOT at that time.
- e. SCMPO will, by reference in the RTP, prepare a System Performance Report to report the condition and performance of the transportation system with respect to the federally required performance targets including progress achieved by SCMPO toward the previously established and agreed upon performance targets.
- f. To the maximum extent practicable, SCMPO will include in its Transportation Improvement Program (TIP) a description of the anticipated effect of the TIP toward achieving previously established and agreed upon performance targets.
- g. SCMPO's TIP will include a linkage from the investment priorities in the TIP to achievement of previously established and agreed upon performance targets.
- h. SCMPO will annually complete an evaluation to determine if a transportation provider has been established. Once a transportation provider has been established, the PARTIES will execute a new Charter with the transportation provider to specify that the transportation provider will establish transit asset management, safety and other required transit performance targets and share established targets with the PARTIES; will share with the PARTIES data obtained or collected in support of performance measure tracking upon request; will provide an outline of the adoption process to the PARTIES once established; and will report performance targets to FTA.

**V. Conflict Resolution section**

If disagreements arise regarding the implementation of this Charter, all PARTIES shall act in good faith to resolve the disagreement. If a resolution cannot be reached, the PARTIES to this Charter agree to meet and have a representative from the Federal Highway Administration or the Federal Transit Administration to assist in resolving the disagreement. In the event a resolution still cannot be reached, the PARTIES hereto agree to abide by required arbitration as set forth for in Arizona Revised Statutes Section 12-1518.

**VI. Term**

This Charter shall become effective when fully executed by the PARTIES. It shall remain in full force and effect until it is terminated in writing by one or all of the PARTIES, whichever date occurs first. Any PARTY, without prejudice to any other rights or remedies, may terminate the Charter, with or without cause, at any time upon providing the other PARTY no less than thirty (30) days written notice of its intent to terminate.

**SIGNATURE PAGE**

EXECUTED by the PARTIES, each respective entity acting by and through its duly authorized official as required by law.

----- Date: -----

Executive Board Chairperson  
Sun Corridor Metropolitan Planning Organization

----- Date: -----

Multimodal Planning Division Director  
Arizona Department of Transportation

DRAFT