



SCMPO

EXECUTIVE BOARD MEETING AGENDA

DATE:	March 10, 2016	TIME:	10:00 AM
PLACE:	Eloy Library: 1000 N Main Street, Eloy AZ		
	520-705-5153 Sharon's Cell		
Executive Board Members			
Chairman	Steve Miller, Pinal County Supervisor	Treasurer	Joel Belloc, Eloy Mayor
Member	Kelly Anderson, ADOT District 4 Rep	Member	Bob Jackson, Mayor Casa Grande
Vice Chair	Jon Thompson, Mayor Coolidge		
Shaded items are action items: <i>Action may be taken on any item on the agenda, or items brought up at the meeting.</i>			
ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to order, Pledge and Introductions	Supervisor Miller	
2	Approval of Minutes of January 6, 2015	Supervisor Miller	1
3	Call to the Public	Supervisor Miller	
4	RTAC Update	Kevin Adam	4
5	Transportation Advisory Committee Report	Susanna Struble	
6	FHWA Update	Ed Stillings	
7	ADOT Planner Report	Charla Glendening	
8	District Engineer Report	Rod Lane	
9	MPO Report - Update <ul style="list-style-type: none">● 9a: Regional Transportation Plan; Transit; Public Meeting format● 9b: SCMPO Logo; Core Attributes● 9b: Safety Plan Update● 9c: Air Quality Projects Update● Pinal County I-11 Coalition	Sharon Mitchell Irene Higgs	5
10	Loans <ul style="list-style-type: none">● STP Funding● HSIP Funding	Irene Higgs	10
11	Approval of 2015 TIP Amendment #3	Irene Higgs	12
12	Safety Plan Consultant Selection Approval - AMEC	Irene Higgs	
13	Approval of Draft Title VI Plan to go out for public review	Sharon Mitchell	19

Anyone needing accommodations, please contact Sharon Mitchell at 520-705-5153 48 hours prior to the meeting.



SCMPO

EXECUTIVE BOARD MEETING AGENDA

ITEM	AGENDA ITEM	PRESENTER	PAGE
14	Approval of Draft Public Participation Plan to go out for public review	Sharon Mitchell	20
15	Approval of Draft Coordination Plan (Transit) to go out for public review	Sharon Mitchell	21
16	Approval of Draft 2016 TIP Listing of Projects	Irene Higgs	21
17	Approval of JPA between Sun Corridor and CAG for Mobility Management within the Sun Corridor MPO Planning Boundaries	Sharon Mitchell	22
18	Approval of 2016 UPWP - MPO Work Plan	Sharon Mitchell	27
19	I-11 Update	Mike Kies, ADOT	
20	Member Jurisdictions Reports and Comments		
21	Announcements and other items to discuss: <ul style="list-style-type: none">• State Transportation Board Meeting - March 20 in Tucson and April 15 in Pheonix• Roads & Streets Conference - April 1-3 Tucson• AzTA Conference - April 12-14 - Phoenix• Arizona Town Hall - April 19-22 (Subject is Transportation: Sharon to attend)		
22	Next Meeting Date <ul style="list-style-type: none">• May 12 Casa Grande Hosts Possible agenda items: <ul style="list-style-type: none">• Executive Board rolls and responsibilities workshop - Suggest we do this at the July 14th meeting• All final approvals of plans and 2016 TIP		
23	Adjourn LUNCH PROVIDED		
	CONSULTATION WITH RURAL OFFICIALS NOON TO 1:30 PM	ADOT	

Anyone needing accommodations, please contact Sharon Mitchell at 520-705-5153 48 hours prior to the meeting.



EXECUTIVE BOARD MEETING MINUTES

2

DATE:	January 6, 2015	TIME:	10 AM to Noon
PLACE:	City of Coolidge - Council Chambers 911 S. Arizona Blvd., Coolidge		
	520-705-5153 Sharon's Cell		
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
BOARD MEMBERS		GUESTS	
Attendees:	Mayor Bob Jackson, CG Mayor Joel Belloc, Eloy Mayor Jon Thompson, Coolidge Supervisor Steve Miller, Pinal Co. Kelly Anderson, ADOT Board	Doug Hansen, Pinal Co. Duane Eitel, Casa Grande Harvey Krauss, Eloy Jill Dusenberry, Coolidge Eric Gudino, ADOT Kevin Adam, RTAC Kevin Louis, Casa Grande Gail Lewis, ADOT Scott Omer, ADOT Steve Hogan, PB	Irene Higgs, SCMPO Carlos Lopez, ADOT Charla Glendening, ADOT Ed Stillings, FHWA Greg Stanley, Pinal County Jerry James, ADOT Patrizia Gonella, Jacobs Rod Lane, ADOT Susanne Struble, Coolidge
ITEM	AGENDA ITEM		
1	Call to order, Pledge and Introductions • Welcome Mayor Thompson and Mayor Belloc		
2	Call to the Public <i>There were no public comments</i>		
3	Approval of Minutes of November 18, 2014		APPROVED - 5-0
4	Election of Vice Chair and Secretary-Treasurer		APPROVED - 5-0
	<i>Mayor Jon Thompson, Coolidge, was nominated and voted to be the Vice Chair Mayor Joel Belloc, Eloy, was nominated and voted to be the Secretary/Treasure</i>		
5	RTAC Report • HURF support Letter • Elect RTAC Rep		APPROVED - 5-0
	<i>Kevin Adam provided an overview report of the State and Federal funding for transportation. • HURF support Letter: The board approved the Chair to sign the RTAC HURF support letter. • The board selected Steve Miller, Chair to be the RTAC representative, with Bob Johnson, Mayor, to be the alternate. Either or both will represent the Sun Corridor MPO on the RTAC board, but will only have one vote.</i>		
6	Transportation Advisory Committee Report <i>Susanna Struble provided an overview of what the TAC has accomplished over the last two months.</i>		
7	FHWA Update <i>Ed provided an positive update, since they were funded through September! Talked a little about the Trust Fund, rule making on Bridge funding, etc.</i>		



EXECUTIVE BOARD MEETING MINUTES

ITEM	AGENDA ITEM	
8	Tucson District Engineers Report	
	<p><i>Rod provided an excellent detailed report on upcoming activities within the MPO region. As well, he stated that someone from the district, most likely Jerry James, will attend all the TAC meetings, and either he or Jerry will be attending the Executive Board meetings.</i></p> <p><i>The Casa Grande facility is still open, and the construction crew has moved to Tucson where most of the work is being done. The district will be responsive to any needs the communities request.</i></p>	
9	<p>MPO Report - Update</p> <ul style="list-style-type: none"> • Update on Plans (RTP; Safety; Transit) • Transit Update - Mobility Management (#9-a) • 2014 Population Estimates - Final (#9-b) • Air Quality Project Update • Submitted the signed SR 189 Resolution to SEAGO 	
	<p><i>Sharon and Irene provided a report on all bullet points.</i></p> <p><i>Bob Jackson had some questions regarding the population estimates, and will be challenging the figures. Sharon will contact the State Demographers office to see if someone can come to the next meeting and provide an overview of how they came up with the figures.</i></p> <p><i>CAG is the repository of the data collection for all communities throughout Pinal County.</i></p>	
10	Sun Corridor TIP-Listing of projects Amendment #2	APPROVED - 5-0
	<p><i>Irene provided an overview of the TIP amendment #2. The board approved, and it will now be submitted to ADOT for review and submission to FHWA.</i></p>	
11	Sun Corridor Internal Ledger - Information Only	
	<p><i>Irene provided the MPO's internal ledger, showing our funding sources and balances for 2015 through 2020.</i></p>	
12	Passenger Rail Presentation	
	<p><i>Eric Gudino, ADOT provided the Passenger rail presentation to the Board. It was very informative.</i></p>	
13	Key Commerce Corridor Presentation	
	<p><i>Scott Omer from ADOT provided an excellent overview of the Key Commerce Corridor study that ADOT is conducting. Scott stated that the business community needs to be involved.</i></p>	
14	Transportation Trade Corridor Alliance (TTCA) Road Map Presentation	
	<p><i>Gail Lewis, ADOT, provided the TTCA Road Map presentation, outlining what the TTCA is accomplishing. The key to both the Key Commerce Corridors and the TTCA is helping to develop good solid trade and economic development within the Sun Corridor area from Phoenix to Nogales.</i></p>	



EXECUTIVE BOARD MEETING MINUTES

ITEM	AGENDA ITEM		
15	Member Jurisdictions Reports and Comments		
	<i>Members provided updates</i>		
16	Announcements and other items to discuss: <ul style="list-style-type: none"> • Rural Transportation Summit - January 7-9 • ADOT Transportation Board Meeting - January 9 - Flag • RTAC Lunch with Legislators - Jan 26 • TTCA Meeting January 29 - Phoenix 		
17	Next Meeting Date & Location: March 10, 2015 - Eloy Possible Agenda Items or Topics: <ul style="list-style-type: none"> • Overview of Air Quality Modeling - MPO Projects • Executive Board Roles and Responsibilities - Workshop • I - 11 Update - Mike Kies, ADOT 		
	<i>The next meeting will be held in Eloy on March 10th.</i>		
18	Adjourned	12:20	



Central Arizona Governments
 Central Yavapai Metro. Planning Org.
 Flagstaff Metropolitan Planning Org.
 Lake Havasu Metro. Planning Org.
 Northern Arizona Council of Gov'ts.
 Sierra Vista Metro. Planning Org.
 Southeastern Arizona Governments Org.
 Sun Corridor Metro. Planning Org.
 Western Arizona Council of Gov'ts.
 Yuma Metropolitan Planning Org.

RTAC TRANSPORTATION UPDATE

February 18, 2015
2015 Legislative Update #3

THE STATE LEGISLATURE NEARS INITIAL COMMITTEE HEARING DEADLINE:

Friday is a very significant day at the State Capitol as it is the last day for all bills to clear their initial oversight committee assignments. With limited exceptions, if a bill fails to get out of an assigned committee with a “do pass” recommendation by the end of this week, it is “dead” for the Session. Many committees have already met for the last time prior to Friday so many bills have already run out of time.

As predicted, transportation infrastructure will be far greater impacted by future budget actions than the individual pieces of legislation that have been introduced so far. However, there were some big ones that would have had significant impacts including HB 2572 which would have required counties to reimburse vehicle owners for damage caused by inadequate maintenance of county roads. Of course, the primary funding source for counties to maintain those roads is the local portion of the Highway User Revenue Fund (HURF). Not only has the Legislature failed to act on shrinking HURF collections, they have continued to raid a substantial portion of the funding that is collected. It's also curious that the bill deems it unnecessary to hold ADOT and the state system to the same standard. Fortunately, it appears that HB2572 and many of the bills found on the attached bill matrix will not make it past this week alive.



EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, Sun Corridor MPO Director
DATE: March 10, 2015
SUBJECT: Sun Corridor MPO Update Progress Report

Progress Report

Below is a listing of some of the activities staff attended for the month of January and February. Staff also prepared the documentation and report for the monthly ADOT reimbursement invoicing and consultant invoicing; attended various meetings with consultants & developers; and general business activities for the MPO.

- Jan 6: SCMPO Executive Board Meeting; Sharon and Irene.
- Jan 7-9: Rural Transportation Summit; Sharon and Irene.
- Jan 7: COG/MPO Planners Meeting; Sharon and Irene.
- Jan 9: ADOT State Transportation Board Meeting; Sharon and Irene.
- Jan 12: AzTA: Sharon attended.
- Jan 14: Pinal County Mobility Management Coordination Meeting w/ SCMPO, CAG, PAG, MAG and ADOT; Sharon and Irene.
- Jan 15: City of Coolidge Main St. Design Kick-off Meeting; Irene.
- Jan 16: AzTA Rail Committee Meeting; Sharon attended.
- Jan 21: Logo – Branding Meeting; Sharon and Irene.
- Jan 21: City of Coolidge Chamber of Commerce Luncheon; Sharon and Irene.
- Jan 22: 5310 e-Grant Workshop; Sharon and Irene.
- Jan 26: Pinal County I-11 Coalition Meeting; Irene.
- Jan 27: Safety Plan Proposal Review; Sharon and Irene.
- Jan 27: ADOT I-11 Tier 1 Meeting; Sharon and Irene.
- Jan 28: 5310 Coordination Meeting w/ SCMPO and CAG; Sharon and Irene.
- Jan 29: Freight Meeting, January 29, Sharon attended.
- Jan 29: City of Casa Grande CDBG Meeting; Irene attended.
- Jan 30: 5307/5311 Coordination Meeting w/ ADOT SCMPO and cities of Casa Grande and Coolidge; Irene.
- Feb 2: RTP Briefing to City of Casa Grande Council; Sharon and Irene.
- Feb 3: RTP Briefing to Supervisor Smith, Supervisor Miller and Supervisor Rios; Sharon and Irene attended.

- Feb 9: Pinal County I-11 Coalition Meeting; Irene.
- Feb 9: AzTA Meeting; Sharon.
- Feb 9: RTP Briefing to City of Eloy Council; Sharon and Irene.
- Feb 10: Southern Pinal County Regional Corridor Study Community Workshop; Irene attended.
- Feb 11: City of Casa Grande CDBG Public Meeting; Irene attended.
- Feb 12: CAG TAC Meeting; Irene attended.
- Feb 12: Kortsen TI Public Meeting; Irene attended.
- Feb 17: TTCA; Sharon attended.
- Feb 17: ADOT TDMS Training; Sharon and Irene attended.
- Feb 18: ADOT HMPS Training; Sharon and Irene attended.
- Feb 20: Pinal Partnership Meeting; Sharon and Irene.
- Feb 23: RTAC Meeting; Sharon attended.
- Feb 23: RTP Briefing to City of Coolidge Council; Sharon and Irene .
- Feb 24: JPAC; Sharon and Irene.
- Feb 26: Safety Plan RFP Presentations; Sharon and Irene.
- Feb 26: RTP TAC Meeting; Sharon and Irene
- Feb 26: SCMPO TAC Meeting; Irene attended.

Board Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below



EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: March 10, 2015
SUBJECT: Regional Transportation Plan; Public Meeting Format; Transit Plan

Transit Implementation Plan:

The MPO is currently reviewing the City of Coolidge scope of work for their five (5) year transit update, and expansion of system into a possible 5307 program. After reviewing staff's schedule, we recommend we hold off on advertising the Sun Corridor MPO's Transit Implementation Plan RFP until this summer.

Regional Transportation Plan:

The RTP is moving forward. We have had one informational meeting with all our city councils and board of supervisors, and two TAC meetings.

We have also met with Eloy's Planning and Zoning Commission, and have scheduled other meetings to discuss the upcoming public meetings on the RTP.

Public Meeting format:

At present, the public meeting format is scheduled as:

- General overview of RTP
- Boards, Maps and Charts
- Question and Answer Period

Please provide your comments on how best to reach the public.

Board Action Requested:	<input checked="checked" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below



Sun Corridor Metropolitan
Planning Organization

9b

EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: March 10, 2015
SUBJECT: Sun Corridor MPO Logo

The Gordley Group, who is the Public Involvement firm for our RTP, will design a logo that can be used to represent the Sun Corridor MPO. They will use the organization's brand attributes to base and evaluate the proposed design.

These core attributes being considered:

- Service
- Connection
- Movement
- Progressive
- Professional Expertise
- Quality
- Value
- Partner

Is there any other core attributes that you would like considered?

We need a general consensus on these core attributes in order for the Gordley Group to start on the design. Both the TAC and the Executive Board will be informed of the progress as we move along.

Board Action Requested:	<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below
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We would like a general consensus on the core attributes so we can start on designing a new logo for the Sun Corridor MPO.



Sun Corridor Metropolitan
Planning Organization

9c

EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: IRENE HIGGS, SCMPO Transportation Planner
DATE: March 10, 2015
SUBJECT: Safety Plan Update; Air Quality Projects Update

Strategic Transportation Safety Plan:

The Safety Plan was advertised on December 10th, and proposals were due to the Sun Corridor MPO by 2:00 PM on January 12, 2015. Selected firms provided a mini-workshop type of presentation on February 26, 2015. The selected firm was AMEC.

Air Quality Projects Update:

Sun Corridor submitted all regionally significant and dust mitigation projects that will need to be modeled for air quality to MAG. MAG is in the process of getting those projects through their process. We had 48 projects submitted this year.

Board Action Requested:	<input checked="checked" type="checkbox"/> Information Only	<input type="checkbox"/> Action Requested Below



EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO Executive Board
FROM: IRENE HIGGS, Transportation Planner
DATE: March 10, 2015
SUBJECT: STP Loan

STP Funding:

Coolidge: The 60% plans cost estimate for SS982 –Central Ave Project currently exceeds the amount of programmed STP funds available (see table below). The project is short approximately \$296,980. NACOG and/or ADOT have committed to doing a STP loan with the Sun Corridor MPO in FY15 for approximately \$280,052 to cover this shortfall. The loan would need to be paid back in FY16.

- The current balance of STP funding in FY16 - **\$580,283** (there are no current STP projects programmed in FY16).
- If the MPO should do a loan in FY15 for \$280,052, with payback in FY16, the remaining balance of STP funding in FY16 would be **\$300,231**. The remaining FY16 STP funding will need to be loaned out, with payback in a future year for the Coolidge Main St. project and/or the Eloy Main St. project, or a future project.

SS982 – Central Ave.	IGA	60% Plans Estimate	Short/Over
Construction	\$ 437,670	\$ 692,496	\$ (280,052)
Match 5.7%	\$ 26,455	\$ 41,858	\$ (16,928)
Match 100%	\$ 8,575	\$ 8,575	\$ -
Total	\$ 472,700	\$ 742,929	\$ (296,980)

Sun Corridor MPO staff recommends that a loan in the amount of \$280,052 be done with NACOG and/or ADOT to cover the shortfall of STP funding for SS982 Central Ave Project.

Board Action Requested: ☐ Information Only ☒ Action Requested Below

A motion to approve a loan in the amount of \$280,052 with NACOG and/or ADOT, to cover the shortfall of STP funding for the Coolidge Project. This amount will be paid back in 2016.



Sun Corridor Metropolitan
Planning Organization

10b

EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: IRENE HIGGS, Transportation Planner
DATE: March 10, 2015
SUBJECT: HSIP Loan

HSIP Funding:

At present the Sun Corridor MPO has a balance of approximately \$117,692 of HSIP funding in FY15. CAG is need of additional HSIP funding in FY15, and has made a request to Sun Corridor for a loan in the amount of approximately \$117,692, with payback to Sun Corridor in FY17. This will leave the MPO with a zero balance of HSIP funding in FY15.

- Current balance of HSIP funding in FY15 - **\$117,692**
- Current balance of HSIP funding in FY17 - **\$204,809**
- Total cost of programmed HSIP projects in FY17 - **\$594,776**
- Current short fall of HSIP funding in FY17 - **\$102,262**

Sun Corridor MPO staff recommends that a HSIP loan in the amount of approximately \$117,692 be done with CAG in FY15, with payback in FY17.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
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A motion to approve the 2015 HSIP loan to CAG in the amount of \$117,692, with payback to the Sun Corridor MPO in FY17.
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EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: IRENE HIGGS, Transportation Planner
DATE: March 10, 2015
SUBJECT: TIP Listing of Projects Amendment #3

Attached is a copy of the TIP Amendment #3 for the Sun Corridor MPO listing of projects. The Sun Corridor MPO will request that the 2015 - 2020 amended listing of projects be reviewed and processed by ADOT.

Project changes are highlighted in "yellow" fill on the TIP Amendment #3, and are detailed below:

FY2015

- **DOT HSIP 15-015D:** SR 87 at MP 128.89, Randolph Rd.; Design of Left Turn Lane and Intersection Lighting in COOLIDGE
 - Amend: Add new design project in FY2015 for \$35,000 (Local Funds - ADOT review fee); received HSIP Eligibility 12/29/14. The City of Coolidge is paying 100% for the design phase.
- **CSG 11-01R:** Rock n Roll n SRTS, in the CASA GRANDE
 - Amend: Delete; ADOT will be utilizing extra TE funding from construction phase to cover the \$12,000 in ADOT Review Fee's for this project.
- **SMP 15-HPMS:** Highway Performance Data System (HPMS) – Data Collection
 - Amend: Add new STP planning project in FY2015 for a total of \$27,161 for traffic data collection.

FY2017

- **DOT HSIP 15-015C:** SR 87 at MP 128.89, Randolph Rd.; Construction of Left Turn Lane and Intersection Lighting in COOLIDGE
 - Amend: Add new construction project to FY2016 for a total of \$336,794; received HSIP Eligibility 12/29/14.

The 2015 TIP-Listing of Projects #3 was reviewed by the air quality consultation team, and there were no comments received.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
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A motion to approve the 2015 TIP-List of Projects Amendment #3 for the Sun Corridor MPO, and submit the Amendment to ADOT for review and approval.

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

TIP Year	TIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	ADOT Const Admin	LOCAL MATCH	OTHER LOCAL FUNDS	OTHER FUNDS	TOTAL COST
TRACS																
2015																
SZ130 02D	CLG 16-01D	Coolidge	Main St. Improvements	Central Ave from Main St. to 1st Street	0.5	Additional Design	Major Collector	2	2	STP	\$ 117,000		\$ 7,072			\$ 124,072
SL713 01C	CLG 10-01T	Coolidge	Central Ave TE	Az Blvd to Main St.	0.36	Re-Construction	Urban Collector	0	0	TE	\$ 606,005		\$ 36,630			\$ 642,635
SS982 01C	CLG 13-01C	Coolidge	Central Ave STP	Az Blvd to Main St.	0.36	Re-Construction	Urban Collector	2	2	STP	\$ 437,670		\$ 26,455	\$ 8,575		\$ 472,700
SH648 03D	CSG HSIP15-010D	Casa Grande	Upgrade Pedestrian Countdown Heads II and APS	Various Locations in CASA GRANDE	0	Design - Upgrade Pedestrian Countdown Heads and APS	Various	0	0	HSIP	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
H8838 01D	DOT HSIP15-011D	ADOT	Safeway Traffic Signal	SR87 at Ruins Dr., MP 134.28 in COOLIDGE	0	Design - Install New Traffic Signal and Raised Median	Principal Arterial	2	2	HSIP	\$ 245,576	\$ -	\$ 3,135	\$ -	\$ -	\$ 248,711
H8877 01D	DOT HSIP15-015D	ADOT/Coolidge	SR87/Randolph Rd Intersection Improvement	SR 87 at MP 128.89, Randolph Rd.	0	Left Turn Lane and Intersection Lighting	Principal Arterial	2	2	Local	\$ -	\$ -	\$ -	\$ 38,636		\$ 38,636
SH646 03D	ELY HSIP15-012D	Eloy	Upgrade Regulatory Signs	Various Locations in ELOY	0	Design - Upgrade Regulatory Signs including Hardware	Various	0	0	HSIP	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
SH647 03D	ELY HSIP15-013D	Eloy	Upgrade Pavement Markings	Various Locations in ELOY	44.7 Miles	Design - Upgrade Pavement Markings	Various	0	0	HSIP	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
SH645 03D	PNL HSIP15-014D	Pinal County	Sign Management System and Sign Upgrade	Various Locations in PINAL COUNTY	0	Design - Sign Management System, Sign Upgrade and Retroreflectometer	Various	0	0	HSIP	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000
H8283 02D	CSG 11-01R	Casa Grande	Rock n Roll n SRTS	San Carlos Trail & Various	0.4	ADOT Review Fee	Urban Collector	0	0	TE	\$ 12,000	\$ -	\$ 725	\$ -	\$ -	\$ 12,725
H8283 01C	CSG 11-01R	Casa Grande	Rock n Roll n SRTS	San Carlos Trail & Various	0.4	New Construction	Urban Collector	0	0	SRTS	\$ 294,940	\$ -	\$ -			\$ 294,940
	SMP 15-HPMS	SCMPO	HPMS - Data Collection	Various Locations	0	Traffic Counts	N/A	0	0	STP	\$ 25,613		\$ 1,548			\$ 27,161
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2015									\$ 1,904,304		\$ 75,566	\$ 47,211	\$ -	\$ 2,027,081

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

2016																
SH648 01C	CSG HSIP15-010C	Casa Grande	Upgrade Pedestrian Countdown Heads II and APS	Various Locations in CASA GRANDE	0	Procurement - Upgrade Pedestrian Countdown Heads and APS	Various	0	0	HSIP	\$ 61,222	\$ -	\$ -	\$ -	\$ -	\$ 61,222
SH647 01C	ELY HSIP15-013C	Eloy	Upgrade Pavement Markings	Various Locations in ELOY	44.7 Miles	Construction - Upgrade Pavement Markings	Various	0	0	HSIP	\$ 230,771	\$ -	\$ -	\$ -	\$ -	\$ 230,771
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2016									\$ 292,493	\$ -	\$ -	\$ -	\$ -	\$ 292,493

2017																
SZ130 01C	CLG 16-01C	Coolidge	Main St. Improvements	Central Ave from Main St. to 1st Street	0.4	Re Construction	Urban Collector	2	2	STP	\$ 850,000	\$ -	\$ 51,379			\$ 901,379
H8877 01C	DOT HSIP15-015C	ADOT/Coolidge	SR87/Randolph Rd Intersection Improvement	SR 87 at MP 128.89, Randolph Rd.	0	Construction Left Turn Lane and Intersection Lighting	Principal Arterial	2	2	HSIP	\$ 317,597	\$ -	\$ -	\$ -	\$ 19,179	\$ 336,776
SH646 01C	ELY HSIP15-012C	Eloy	Upgrade Regulatory Signs	Various Locations in ELOY	0	Construction - Installation to Upgrade Regulatory Signs including Hardware	Various	0	0	HSIP	\$ 159,048	\$ -	\$ -	\$ -	\$ -	\$ 159,048
SH645 01C	PNL HSIP15-014C	Pinal County	Sign Management and Sign Upgrade	Various Locations in PINAL COUNTY	0	Procurement - Sign Management System, Sign Upgrade and Retroreflectometer	Various	0	0	HSIP	\$ 148,024	\$ -	\$ -	\$ -	\$ -	\$ 148,024
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2017									\$ 1,475,169	\$ -	\$ 51,379	\$ -	\$ 19,179	\$ 1,545,727

2018																
SZ058 01C	ELY 15-01C	Eloy	Main Street Reconstruction	Main Street - Frontier Rd. to Battaglia Dr.	1 Mile	Re Construction	Urban Collector	2	2	STP	\$ 775,883	\$ -	\$ 46,899		\$ 4,302,201	\$ 5,124,983
	Note: Project development is in CAG TIP, 2014: \$471,500 :::: \$117,600 or remainder of left over STP funds in 2018 was awarded to Eloy Main St. Project.									STP	\$ 117,600	\$ -	\$ 7,108			\$ 124,708
H8838 01C	DOT HSIP15-011C	ADOT	Safeway Traffic Signal	SR87 at Ruins Dr., MP 134.28 in COOLIDGE	1	Construction - Install New Traffic Signal and Raised Median	Principal Arterial	2	2	HSIP	\$ 521,580	\$ -	\$ 3,420	\$ -	\$ -	\$ 525,000
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2018									\$ 1,415,563	\$ -	\$ 57,427	\$ -	\$ 4,302,201	\$ 5,775,191

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

2019																
																\$ -
																\$ -
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2019									\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500

2020																
																\$ -
																\$ -
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2020									\$ 500	\$ -	\$ -	\$ -	\$ -	\$ 500

TRANSIT PROGRAMMING

		SPONSOR NAME	SITE NAME	PROJECT LOCATION	RURAL / URBAN	PROJECT DESCRIPTION	PROJECT DESCRIPTION	FTA TYPE	FEDERALFUNDS		LOCAL MATCH	OTHER FUNDS	OTHER FUNDS	TOTAL COST
2015	CLG 15-01T	Cotton Express / CART	Coolidge	Coolidge/MPO	RURAL	1-19 Passenger Bus; Terminal Fare Box; 6-Automated Fare Boxes		5311	\$ 883,219		\$ 367,071			\$ 1,250,290
	PNP 15-HHS01	Horizon Human Services	Casa Grande	Casa Grande/MPO	URBAN	One Maxi-Van - No Lift - Replacement		5310	\$ 22,400		\$ 5,600			\$ 28,000
	PNP 15-HHS02	Horizon Human Services	Casa Grande	Casa Grande/MPO	URBAN	One Cut-away with lift - 9 passenger - Replacement		5310	\$ 45,600		\$ 11,400			\$ 57,000
	PNP 15-PHC03	Pinal Hispanic Council	Casa Grande	Casa Grande/MPO	URBAN	One mini-Van with ramp - Replacement		5310	\$ 32,000		\$ 8,000			\$ 40,000
	PNP 15-PHC04	Pinal Hispanic Council	Casa Grande	Casa Grande/MPO	URBAN	One Mini-Van with no ramp - Replacement		5310	\$ 19,000		\$ 4,800			\$ 23,800
									\$ 1,002,219	\$ -	\$ 396,871	\$ -	\$ -	\$ 1,399,090

LIST OF AIR QUALITY PROJECTS (FROM MAG'S LIST) 2015 through 2018

TIP YEAR	TIP ID #; LG # or TRAC's #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF IMP - WK - STRU	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	ADOT Const	LOCAL MATCH	Local/Private FUNDS	OTHER FUNDS	TOTAL COST
ADOT																
2014		ADOT	I-8 Santa Rosa Wash	Santa Rosa Wash	0.3	Scour Retrofit	1	4	4	Bridge	\$ 800,000					\$ 800,000
2015	H8631 01C	ADOT	I-8 -Thorton Road TI UP, STR #1196	I-8 - Thorton Road TI	0	Bridge Rehabilitation		0	0	NH	\$ 250,000					\$ 250,000
2016		ADOT	I-8 Bianco Rd- JCT I-10	Bianco Rd	8.3	Pave Pres	2	4	4	STP	\$ 13,872,000					\$ 13,872,000
2017		ADOT	SR-287 Pave Pres	La Palma Rd -JCT I-10		Project Dev				STP	\$ 320,000					\$ 320,000
2107		ADOT	SR-287 Pave Pres	La Palma Rd -JCT I-10	10	Const	2	2	2	STP	\$ 1,803,000					\$ 1,803,000
2018		ADOT	Burris Road to Five Point Intersection	SR84 -Burris Road to Five Point Intersection	2	Pave Pres		2	2	FA	\$ 2,000,000					\$ 2,000,000
CASA GRANDE																
2015	CSG 15 L01	Casa Grande	Doan St:	Trekell Rd to Pottebaum			4	0	2					\$ 2,100,000		\$ 2,100,000
2015	CSG 14-P1 D	Casa Grande	I-8/Henness TI	I-8 and Henness	1 Mile	Project Dev	1	0	6					\$ 890,000	\$ 45,000	\$ 935,000
2035	CSG 14-P1	Casa Grande	I-8 Henness Rd. TI	I-8 and Henness Rd @ MP	1 Mile	Construct six lanes and a TI	Arterial	0	6	Private			\$ -		\$ 18,000,000	\$ 18,000,000
COOLIDGE																
2013	CLG 11-01D	Coolidge -CAG	Coolidge Ave	1st to Az Blvd	.5 Mile	Project Dev	4	2	2	STP	\$ 400,000		\$ 24,178			\$ 424,178
2014	CLC 11-01C	Coolidge- CAG	Coolidge Ave	1st to Az Blvd	.5 Mile	Const	4	2	2	STP	\$ 1,200,000		\$ 72,534			\$ 1,272,534
2018	MCC45-1	Coolidge	McCartney Road	Signal Peak to Toltec Buttes Rd.	.4 Mile	Const	4	2	4	Local						\$ -
2017	VAH 1185-1	Coolidge	Vah Ki Inn Rd.	Main to Sonora St.	.1 Mile	Const	4	2	4	Local						\$ -

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

2015		Coolidge	Various	Various		Dust Mitigation				Local				\$ 100,000		\$ 100,000
2016		Coolidge	Various	Various		Dust Mitigation				Local				\$ 130,000		\$ 130,000
2017		Coolidge	Various	Various		Dust Mitigation				Local				\$ 150,000		\$ 150,000
2018		Coolidge	Various	Various		Dust Mitigation				Local				\$ 175,000		\$ 175,000
ELOY	* All dust mitigation projects have been completed as of May 1, 2014															
																\$ -
PINAL CO																
2015		Pinal Co	Comman Road	Midway to Mammoth	0.5	Dust Mitigation	NA	2	2	Local				\$ 75,000		\$ 75,000
2015		Pinal Co	Midway Road	Comman to Greene Wash	0.5	Dust Mitigation	NA	2	2	Local				\$ 75,000		\$ 75,000
2016		Pinal Co	Storey Road	11 mile Corner to LoLaLee Rd	2.4	Dust Mitigation	NA	2	2	Local				\$ 240,000		\$ 240,000
2016		Pinal Co	Hopi Drive	Pinal Ave to Trekell Rd	1	Dust Mitigation	NA	2	2	Local				\$ 200,000		\$ 200,000
2017		Pinal Co	Henness Rd	Val Vista Rd to Waverly Dr	1	Dust Mitigation	NA	2	2	Local				\$ 350,000		\$ 350,000
2017		Pinal Co	Harmon Rd	Toltec Hwy to Tweedy Rd	2	Dust Mitigation	NA	2	2	Local				\$ 360,000		\$ 360,000
2017		Pinal Co	LaPalma Rd	SR287 to 0.25 mi N. Kleck Rd	2.3	Dust Mitigation	NA	2	2	Local				\$ 150,000		\$ 150,000
2017		Pinal Co	McCartney Rd	I-10 to Evans Rd	3.1	Design	Major Collector	2	2	Local				\$ 300,000		\$ 300,000
2018		Pinal Co	Curry Rd	SR287 to Storey Rd	1	Dust Mitigation	NA	2	2	Local				\$ 110,000		\$ 110,000
2018		Pinal Co	Tweedy Rd	SR287 to Storey Rd	1	Construction	NA	2	2	Local				\$ 110,000		\$ 110,000

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

2018		Pinal Co	Peters Rd	Santa Cruz Wash to Corrales Rd	1.6	Dust Mitigation	NA	2	2	Local				\$ 252,083		\$ 252,083
2018		Pinal Co	McCartney Rd	I-10 to Evans Rd	3.1	Reconstruction	Major Collector	2	2	Local				\$ 3,200,000		\$ 3,200,000
2018		Pinal Co	Marylynne Ln	Missile Base Rd to North 3 miles	3	Dust Palliative		2	2	Local				\$ 430,000		\$ 430,000
		TOTAL									\$ 20,645,000	\$ -	\$ 96,713	\$ 9,397,083	\$ 18,045,000	\$ 48,183,796

HSIP "PARKING LOT" - PENDING HSIP ELIGIBILITY FROM ADOT/FHWA

TIP	TIP ID # or	PROJECT	PROJECT	PROJECT	LENGTH	TYPE OF WORK	FUNC	LANES	LANES	FED AID	FEDERAL	ADOT	LOCAL	OTHER	OTHER	TOTAL
YEAR	TRAC's #	SPONSOR	NAME	LOCATION		DESCRIPTION	CLASS	BEFORE	AFTER	TYPE	FUNDS	Const Admin	MATCH	FUNDS	FUNDS	COST
2016	CSG HSIP 15-01601D	Casa Grande	SR287 (Florence Blvd, Pedestrian Safety Improvements, in Casa Grande	SR287 (Florence Blvd), approx. 1,000 ft. West of Camino Mercado, in Casa Grande	0	Design - Installation of Pedestrian Hybrid Beacon (PHB), pedestrian refuge island, fencing (railing), crosswalk striping, signage and lighting	Urban Principal Arterial	4	4	HSIP	\$ 80,000	\$ -	\$ 2,280	\$ -	\$ -	\$ 82,280
2019	CSG HSIP 15-01601C	Casa Grande	SR287 (Florence Blvd, Pedestrian Safety Improvements, in Casa Grande	SR287 (Florence Blvd), approx. 1,000 ft. West of Camino Mercado, in Casa Grande	0	Design - Installation of Pedestrian Hybrid Beacon (PHB), pedestrian refuge island, fencing (railing), crosswalk striping, signage and lighting	Urban Principal Arterial	4	4	HSIP	\$ 450,271	\$ -	\$ 8,229	\$ -	\$ -	\$ 458,500



EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: March 10, 2015
SUBJECT: Title VI, PPP, Coordination Plan and 2016 TIP to go out for public comment.

The following documents require a 30 to 45 day public comment period, and the Final Executive Board approved documents are due to ADOT by August 1, 2015.

2016 Title VI Plan (Update):

The Sun Corridor MPO Title VI Plan update will ensure fair treatment and meaningful involvement of all people during the planning, development, evaluation, and implementation of Federal-aid programs and activities. The changes in the MPO Title VI Plan are as follows:

- Assurances Update
- DBE Language and Policy
- Included MAP-21 FTA requirements
- Letter of non-complaint for 2015

Public Participation Plan (PPP)

The Sun Corridor PPP update includes the following changes:

- Reformatted to followed ADOT Content as outlined in the ADOT MPO/COG Guidelines & Procedures Manual
- Included MAP-21 FTA requirements

Coordination Plan Supplement: (Due to ADOT April 15 in Draft Form)

The MPO is required to provide a Human Services Transportation Coordination Plan in order to detail our transit activities and programs within the MPO boundaries. CAG provided the plan for this year (2015), and as an update to their plan, the Sun Corridor MPO has provided a Coordination Plan Supplement for the 2016 grant cycle.

2016 Transportation Improvement Program (TIP) Listing of Projects:

The MPO is federally mandated to develop an annual TIP to process all publicly and privately funded projects. Each year the new TIP listing of projects is provided to the public for review and comment so that they may see how federal funds are being spent.

Changes include:

All regionally significant projects that are currently being modeled for Air Quality and all dust mitigation projects within each member agency are included in the 2016 TIP listing of projects.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
A motion to approve the Title VI Plan; Public Participation Plan; Coordination Plan and the 2016 Draft TIP listing of projects to go out for a 30-45 day public comment period.		

***AGENDA ITEMS 13,
14, 15 and 16***

**TITLE VI PLAN
PUBLIC PARTICIPATION PLAN
TRANSIT COORDINATION PLAN
2016 Draft TIP Listing of Projects**

Because these items were too large for inclusion in the electronic packet, they are available on the

Sun Corridor MPO web site located at

www.scmpo.org

or they are available at the Sun Corridor MPO's office located at:

211 N Florence Street, #103

Casa Grande, AZ 85122

SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION

2016 TITLE VI

RELATING TO TRANSPORTATION PLANNING
IN THE SUN CORRIDOR METROPOLITAN PLANNING
ORGANIZATION'S REGION

Approved by Sun Corridor MPO Executive Board

Approved by the Sun Corridor MPO Transportation Advisory Committee

Prepared by:
SUN CORRIDOR MPO
211 N Florence Street, #103
Casa Grande, AZ 85122
www.SCMPO.org

SUN CORRIDOR MPO TITLE VI PLAN

Table of Contents

A.	Introduction	3
B.	Sun Corridor MPO Assurances.....	4
C.	Sun Corridor Regional Boundaries	8
D.	Sun Corridor MPO's Organization and Planning Administration	9
E.	Sun Corridor MPO Membership.....	10
F.	Complaint Procedure	13
G.	Program Areas.....	15
H.	Data Collection	16
I.	Appendix.....	17
	Appendix A – Performance of Contract.....	18
	Appendix B – Granting Clause.....	20
	Appendix C – Inclusive Clause	22
	Appendix D – Title VI Complaint Form.....	24
	Appendix E – LEP Policy	25
	Appendix F – DBE Policy.....	28
	Appendix G – Demographics and Maps	29

TITLE VI PLAN

A. Introduction

This plan covers the Sun Corridor Metropolitan Planning Organization's (Sun Corridor MPO) efforts in providing Title VI non-discrimination policies and Environmental Justice transportation planning activities for Federal Aid Programs administered through Sun Corridor MPO.

The Sun Corridor MPO assures that no person shall; on the grounds of race, color, national origin, gender, age, disability, or veteran status be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Sun Corridor MPO sponsored program or activity.

The Sun Corridor MPO also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations within its region.

The Sun Corridor MPO's Transportation Program provides technical assistance and planning activities for the cities of Casa Grande, Coolidge, Eloy, and the small urban and rural portions of Pinal County.

B. Sun Corridor MPO Assurances

GENERAL ASSURANCES

Federal-aid Highway Program

The **Sun Corridor Metropolitan Organization (Sun Corridor MPO)** HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act), the Civil Rights Restoration Act of 1987 (Public Law 100.259) and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964. (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, disability, gender, age, or veteran status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations.

SPECIFIC ASSURANCES

Federal Aid Highway Program Assurance

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to its Federal Aid Highway Program:

1. That Sun Corridor MPO agrees that each "program" and each "facility" as defined in 49 CFR 21.23(b) and (e) and the Civil Rights Restoration Act of 1987, will be (with regard to a "program" or activity) conducted, or will be (with regard to a "facility") operated in compliance with all nondiscriminatory requirements imposed by, or pursuant to, the Regulations and this agreement.

2. That Sun Corridor MPO shall insert the following notification in all solicitations for bids for work or material subject to the Regulations and made in connection with all Federal Aid Highway Program and, in adapted form in all proposals for negotiated agreements:
3. Sun Corridor MPO, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, the Civil Rights Restoration Act of 1987 (Public Law 100.259). Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, age, disability, gender or veteran status in consideration for an award.
4. That Sun Corridor MPO shall insert the clauses of Appendix A of this assurance in every contract subject to this Act and the Regulations.
5. That Sun Corridor MPO shall insert the clauses of Appendix B of this assurance, as a covenant running with the land, in any deed from the United States affecting a transfer of real property, structures, or improvements thereon, or interest therein.
6. That where Sun Corridor MPO receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
7. That where Sun Corridor MPO receives Federal financial assistance in the form, or for the acquisition of real property or an interest in real property, the assurance shall extend to rights to space on, over, or under such property.
8. That Sun Corridor MPO shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements enter into by Sun Corridor MPO with other parties: (a) for the subsequent transfer of real property acquired or improved under Federal Aid Highway Program; and (b) for the construction or use of or access to space on, over, or under real property acquired, or improved under Federal Aid Highway Program.

Sun Corridor MPO Title VI Plan

9. That this assurance obligates Sun Corridor MPO for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is in the form of, personal property, or real property or interest therein or structures or improvements thereon, in which case the assurance obligates Sun Corridor MPO or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which Sun Corridor MPO retains ownership or possession of the property.
10. Sun Corridor MPO shall provide for such methods of administration for the program as are found by the Secretary of Transportation or the official to whom he delegates specific authority to give reasonable guarantee that it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed or pursuant to the Act, the Regulations and this assurance.
11. Sun Corridor MPO agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to Sun Corridor MPO under the Federal Aid Highway Program and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of Sun Corridor MPO.

By _____
Sharon Mitchell, Executive Director
Sun Corridor Metropolitan Planning Organization

Date: _____

Federal Transit Administration Assurance

The Sun Corridor Metropolitan Planning Organization (MPO) HEREBY CERTIFIES THAT, as a condition of receiving Federal financial assistance under the Federal Transit Act of 1964, as amended, it will ensure that:

1. No person on the basis of race, color, national origin, family status, gender, age, disability, or veteran status will be subjected to discrimination in the level and quality of transportation planning services and transit-related benefits.
2. The Sun Corridor MPO will compile, maintain, and submit in a timely manner Title VI information required by FTA Circular 4702.1, and in compliance with the Department of Transportation's Title VI regulation, 49 CFR Part 21.9.
3. The Sun Corridor MPO will make it known to the public that those person or persons alleging discrimination on the basis of race, color, national origin, gender, age, disability, or veteran status as it relates to the provision of transportation services and transit-related benefits may file a complaint with the Federal Transit Administration and/or the U.S. Department of Transportation.

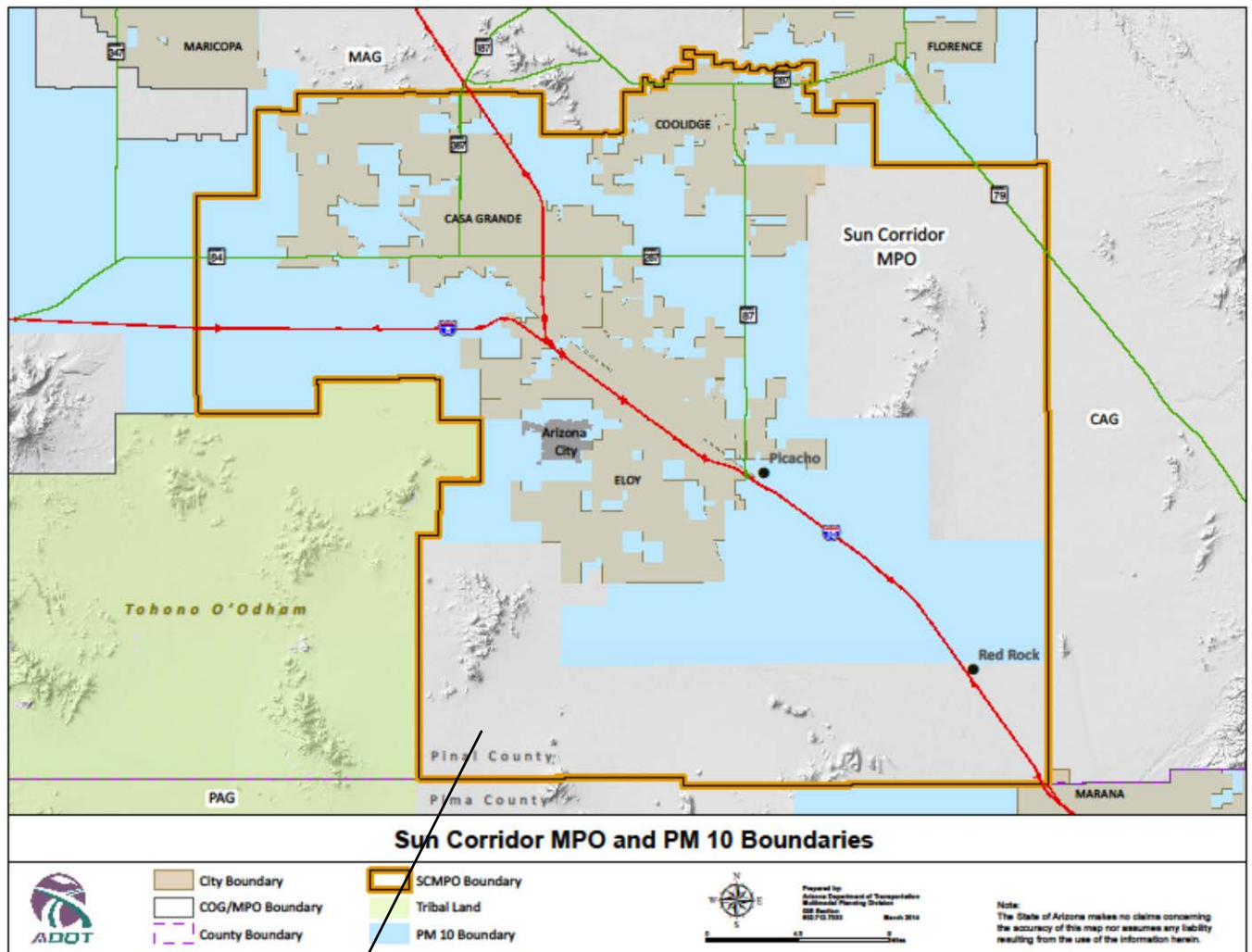
Certification

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Sun Corridor MPO by the Department of Transportation under the Federal-aid Highway Program/Federal Transit Grant Program, and is binding on it, other recipients, sub-grantees, contractors, subcontractors, transferees, successors in the interest and other participants in these same Federal-aid programs. The person whose signature appears below is authorized to sign this assurance on behalf of the Sun Corridor MPO.

By _____
Sharon Mitchell, Executive Director
Sun Corridor Metropolitan Planning Organization

Date: _____

C. Sun Corridor Regional Boundaries



The Sun Corridor MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and the small urban and rural portions of Pinal County.

It encompasses 1,115 square miles, and has an estimated population of 118,503.

D. Sun Corridor MPO's Organization and Planning Administration

Sun Corridor MPO's transportation planning area covers 1,155 square miles within Pinal County. Within the Sun Corridor MPO region, there are three incorporated communities, unincorporated rural Pinal County areas, and two Native American Tribes (who are not members of the Sun Corridor MPO).

Sun Corridor MPO is charged with providing technical assistance to all the entities within the region, for transportation planning, project management, transit programs and activities, and other related programs.

a. General Organization

The Sun Corridor MPO was developed in 2013, and is dedicated to serving its local jurisdictions, within the cities of Casa Grande, Coolidge, Eloy and the small urban and rural portions of Pinal County.

b. Sun Corridor MPO Title VI Coordination and Administration

The chairperson of the Board for the Sun Corridor MPO is responsible for ensuring the implementation of the Sun Corridor MPO Title VI program. The Executive Director of the Sun Corridor MPO, on behalf of the Executive Board, is responsible for the overall management of the Title VI program, and serves as the Title VI Chief Officer.

Compliance for the Sun Corridor MPO transportation planning program is ongoing and falls under duties of the Sun Corridor MPO Executive Director; which includes, but is not limited to, activities such as; project reporting, data collection, technical assistance and training. Disadvantaged populations, to include individuals with Limited English Proficiency (LEP), are provided equal opportunity to participate in transportation planning through the Sun Corridor MPO Transportation Advisory Committee (TAC) member in their community. The day to day administration of the transportation programs lies with the Sun Corridor MPO Executive Director, located in Casa Grande Arizona.

c. Sun Corridor MPO Title VI Coordinator Contact Information

Sharon Mitchell, Director
Sun Corridor MPO
211 N Florence St., #103
Casa Grande, AZ 85122
520-705-5153
smitchell@scmpo.org
www.scmpo.org

E. Sun Corridor MPO Membership

a. *List of Member Communities*

The member agencies of the Sun Corridor MPO are represented on the Executive Board by elected officials, and the resident ADOT Transportation Board Member. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements. The Executive Board consists of elected officials from the below communities.

Community	Executive Board Representative
City of Casa Grande	Mayor Bob Jackson
City of Coolidge	Mayor Jon Thompson (Vice Chair)
Town of Eloy	Mayor Joel Belloc (Sec-Treasurer)
Pinal County District 3	Supervisor Stephen Miller, District 3 (Chair)
ADOT Board Member	Kelley Anderson, District 4

b. Technical Advisory Committee

The Sun Corridor MPO Transportation Advisory Committee (TAC) is the technical advisory committee to the Executive Board. The voting member TAC is comprised of an appointed representative from each public works department of each member entity, and an ADOT representative. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

Community	TAC Representative
Casa Grande	Duane Eitel, Traffic Engineer (Vice Chair)
Coolidge	Susanna Struble, PW Director (Chair)
Eloy	Lance Dunagan, Public Works
Pinal County	Doug Hansen, Development Services
ADOT	Charla Glendening, ADOT Planner

c. Statistical Data of Communities

The information below was provided through the Arizona COG & MPO State Demographic Viewer located at: geo.azmag.gov/maps/azdemographics/

Geographic Area	Total Pop	White	Black	American Indian	Asian	Hispanic
Casa Grande	48,571	32,687	2,245	2,232	875	18,932
Coolidge	12,120	7,418	928	670	115	4,962
Eloy	17,021	6,056	1,685	571	755	9,648
Arizona City	10,475	7,715	436	364	56	3,583
*Pinal County within the MPO	32,000					
Total	120,187	53,876	5,294	3,837	1,801	37,125

*At this time the portion of Pinal County within the Sun Corridor MPO is not separated out by general population, or specific demographics. The total population for Pinal County within the Sun Corridor MPO is an estimate.

** Individual demographic reports are available in the appendix

d. Race and Gender Statistical for SUN CORRIDOR MPO Committees:

Committees	RACE		Am. Indian	GENDER	
	White	Hispanic		Male	Female
Executive Board	4	1		5	
Transportation Advisory	5			3	2

F. Complaint Procedure

Any person who believes that he or she, either individually, as a member of any specific class of persons, or in connection with any minority contractor, has been subjected to discrimination prohibited by Title VI of Civil Rights Act of 1964 and the Civil Rights Restoration Act of 1987 may file a complaint. The complaint must be (a) unequal treatment because of race, color, national origin, gender, age, disability, veteran status, or (b) noncompliance with Title VI rules or guidelines adopted thereunder.

The Arizona Department of Transportation (ADOT) has the principal responsibility for processing, investigating, and resolving complaints arising as a result of operations related to federal highway aid projects of its sub-recipients such as Sun Corridor MPO. Sun Corridor MPO will be responsible for processing, investigating and resolving complaints of discrimination by its member agencies. Sun Corridor MPO contact information is as follows:

**Sharon Mitchell, Executive Director
Sun Corridor Metropolitan Planning Organization
211 N Florence St., #103
Casa Grande, AZ 85221**

Complaints will be filed through the Sun Corridor MPO, in writing to:

**ADOT Civil Rights Office
1135 N. 22nd Avenue, 2nd Floor Mail Drop154A
Phoenix, AZ 85009**

**** Complaint Form is located in Appendix D***

Complaints received by Sun Corridor MPO may be forwarded to the ADOT Civil Rights Office.

A formal complaint must be filed within 180 calendar days of the alleged act of discrimination or the date when the alleged discrimination became known to the complainant(s), or where there has been a continuing course of conduct, the date on which the conduct was discontinued or the latest instance of the conduct. This timeframe is prescribed by 49 CFR 21.11(b).

The complaint must meet the following requirements:

- a. Complaint shall be in writing and signed by the complainant(s) and must include complainant(s) name, address, and phone number. The Title VI Program Manager or a liaison will assist the complainant with documenting the issues if necessary.
- b. Present date of the alleged act of discrimination; date when the complainant(s) became aware of the alleged discrimination; or the date on which that conduct was discontinued or the latest instance of the conduct.
- c. Present a detailed description of the issues including names and job titles of those individuals perceived as parties in the complained-of-incident.
- d. Allegations received by fax or e-mail will be acknowledged and processed, once the identity (ies) of the complainant(s) and the intent to proceed with the complaint have been established. For this, the complainant is required to mail a signed, original copy of the fax or e-mail transmittal for the Civil Rights Office (CRO) to be able to process it.
- e. Allegations received by telephone will be reduced to writing and provided to the complainant for confirmation or revision before processing. A complaint form will be forwarded to the complainant for him/her to complete, sign, and return to the CRO for processing.
- f. Within 45 calendar days of the acceptance of the complaint, the ADOT investigator will prepare a draft investigative report for the review of the ADOT CRO Administrator or designee. The report shall include a narrative description of the incident, identification of persons interviewed, findings, and recommendations for disposition.
- g. ADOT's final investigative report with the preliminary findings and a copy of the complaint will be forwarded by certified mail to either FHWA (Arizona Division office Civil Rights Specialist), FTA or FAA or NHTSA, within 60 calendar days of the acceptance of the complaint, per 23 CFR 200.9(b) (3).

A complainant dissatisfied with USDOT's final agency decision may file action with the appropriate US District Court.

G. Program Areas

a. Transportation Planning

The purpose of Sun Corridor MPO's Transportation Planning Program is to assure that transportation, air quality planning, related multi-modal programs, and the implementation of projects, are effectively identified and coordinated by local, state, federal agencies, and the general public.

Management of the planning process is under direction from the Sun Corridor MPO's Executive Board thru the Executive Director. It is the function of the Executive Board to act as a policy body coordinating transportation planning, and related implementation activities within the overall regional planning process.

The Sun Corridor MPO's Transportation Advisory Committee (TAC) provides review and input, as appropriate, and works directly with Sun Corridor MPO's staff, providing guidance for development of all work elements.

One of the primary functions of the Transportation Planning Process is to develop and maintain a fiscally constrained ten (10) year Transportation Improvement Program (TIP).

b. Other Activities Provided by Sun Corridor's Transportation Staff

- Public Involvement – Provide outreach activities to stakeholders;
- Highway Performance Management System – Traffic Counts & Road Classification;
- Air Quality Standards, Consultation;
- Regional Planning Coordination – Technical Assistance for project management, grant writing, funding research;
- Transit – Planning and management activities to all rural transit programs throughout the region;
- Economic Development, land-use planning, and access management, etc.

c. Transit Activities:

- The Sun Corridor MPO does not provide any transit activities or transit services to the public.
 - The mobility needs of minority, low income, elderly and disabled populations are provided by the City of Coolidge's 5311 program, and the

various 5310, Elderly and Disabled programs within the Sun Corridor MPO region.

- The demographic maps are available in the appendix.

H. Data Collection

a. Lawsuits Alleging Discrimination

No lawsuits or complaints relating to discrimination have been filed against Sun Corridor MPO for 2014-2015.

b. Pending or Ongoing Federal Assistance

Sun Corridor MPO receives federal reimbursable funding from ADOT:

- Statewide Planning and Research Funds (SPR)
- Planning Funds (PL)
- 5303 Transit Planning funds

c. Compliance Reviews/Compliance Statement

Only internal compliance reviews have been performed during the preceding two years. Compliance is ongoing.

- d. As a regional planning agency, Sun Corridor MPO planning activities benefit all populations equally, including Title VI protected populations. Sun Corridor MPO will attempt to identify opportunities to gather data reflecting the extent to which members of Title VI protected populations benefit from Sun Corridor MPO's planning activities.

I. Appendix

- A. Performance of Contract
- B. Granting Clause
- C. Inclusive Clauses
- D. Title VI Complaint Form
- E. Limited English Proficiency - Policy
- F. Disadvantage Business Enterprise – Policy
- G. Maps and Demographic Information for each community

Appendix A – Performance of Contract

During the performance of this contract, the Sun Corridor MPO, for itself, its staff, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- (1) **Compliance with Regulations:** The contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, gender, age or disability, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, gender, age or disability.
- (4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Arizona Department of Transportation* or the *Federal Highway Administration and Federal Transit Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Arizona Department of Transportation*, or the *Federal Highway Administration and Federal Transit Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.

- (5) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the *Arizona Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration and Federal Transit Administration* may determine to be appropriate, including, but not limited to:
- a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - b) Cancellation, termination or suspension of the contract, in whole or in part.
- (6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontract, or procurement as the *Arizona Department of Transportation* or the *Federal Highway Administration and Federal Transit* may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the *Arizona Department of Transportation* to enter into such litigation to protect the interests of the *Arizona Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Appendix B – Granting Clause

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States. (As it pertains to ADOT.)

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the *Arizona Department of Transportation* will accept title to the lands and maintain the project constructed thereon, in accordance with *Title 23, United States Code* the Regulations for the Administration of *Federal Aid for Highways and Transit* and the policies and procedures prescribed by *Federal Highway and Transit Administrations* of the Department of Transportation and Federal Transit Administration, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. .2000d to 2000d-4), and the Civil Rights Restoration Act of 1987 (Public Law 100.259) does hereby remise, release, quitclaim and convey unto the *Arizona Department of Transportation* all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto *Arizona Department of Transportation* and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the *Arizona Department of Transportation*, its successors and assigns.

The *Arizona Department of Transportation*, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any

facility located wholly or in part on over or under such lands hereby conveyed [and]* (2) that the Arizona Department of Transportation shall use the lands and interests in lands and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of -the Secretary, Part 21, Nondiscrimination in federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*

Appendix C – Inclusive Clause

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the *Arizona Department of Transportation* pursuant to the provisions of Assurance 7(a). (As it pertains to ADOT)

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of *Arizona Department of Transportation* and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by *Arizona Department of Transportation* pursuant to the provisions of Assurance 7(b).

The (grantee, licensee, lessee, permittee, etc. as appropriate) for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration

hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, color, national origin, gender, age, disability, or veteran status shall be excluded from participation in, denied the benefits of, or he otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of, race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations. Department of Transportation, Subtitle A, Office of the Secretary. Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964), and the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, Arizona Department of Transportation shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of *Arizona Department of Transportation* and its assigns.

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*

Sun Corridor MPO Title VI Plan

Appendix D - Title VI Complaint Form

Note: The following information is needed to assist in processing your complaint:

Complainant's Information:		
Name:	Address:	
Contact Information:	Phone #:	E-Mail:
Person Discriminated Against (if someone other than complainant)		
Name:	Address:	
Contact Information:	Phone#:	E-Mail:
Which of the following best describes the reason you believe the discrimination took place?		
<input type="checkbox"/> Race/Color (Specify)	<input type="checkbox"/> Disability (Specify)	
<input type="checkbox"/> Sex (Specify)	<input type="checkbox"/> Age (Specify)	<input type="checkbox"/> National Origin (Specify)
On what dates did the alleged discrimination take place?		Date:
Describe the alleged discrimination: Explain what happened and who you believe was responsible. (if additional space is needed, add a sheet of paper.)		
Please list names and contact information of persons who may have knowledge of the alleged discrimination:		
Have you filed this complaint with any other federal, state, or local agency, or with any federal or state court? <input type="checkbox"/> Y <input type="checkbox"/> N		
<input type="checkbox"/> Federal Agency <input type="checkbox"/> Federal Court <input type="checkbox"/> State Agency <input type="checkbox"/> State Court <input type="checkbox"/> Local Agency		
Please provide information about a contact person at the agency/court where the complaint was filed.		
Name:	Phone:	Email:
Please sign below. You may attach any written materials or other information you think is relevant to your complaint:		
Please Print Name:		Complainant Signature
Date:	Number of Attachments:	
Submit form and any additional information to:		
Sun Corridor MPO Sharon Mitchell, Director-Title VI Manager 211 N Florence Street #103 Casa Grande, AZ 85122 smitchell@scmpo.org 520-705-5153		

Appendix E – LEP Policy

Sun Corridor Metropolitan Planning Organization

Policy and Procedure for Providing Meaningful Communication with Persons with Limited English Proficiency

POLICY:

The Sun Corridor Metropolitan Planning Organization (SCMPO) will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in our services, activities, programs and other benefits. The policy of Sun Corridor MPO is to ensure meaningful communication with LEP patients/clients and their authorized representatives involving their medical conditions and treatment. All interpreters, translators and other aids needed to comply with this policy shall be provided without cost to the person being served, and patients/clients and their families will be informed of the availability of such assistance free of charge.

Language assistance will be provided through use of competent bilingual staff, staff interpreters, contracts or formal arrangements with local organizations providing interpretation or translation services, or technology and telephonic interpretation services. All staff will be provided notice of this policy and procedure, and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

Sun Corridor MPO will conduct a regular review of the language access needs of our population, as well as update and monitor the implementation of this policy and these procedures, as necessary.

PROCEDURES:

1. IDENTIFYING LEP PERSONS AND THEIR LANGUAGE

The Sun Corridor MPO will promptly identify the language and communication needs of the LEP person. If necessary, staff will use a language identification card (or “I speak cards,” available online at www.lep.gov) or posters to determine the language. In addition, when records are kept of past interactions with patients (clients/residents) or family members, the language used to communicate with the LEP person will be included as part of the record.

2. OBTAINING A QUALIFIED INTEPRETER

Sharon Mitchell, Director for the Sun Corridor MPO is responsible for:

- (a) Maintaining an accurate and current list showing the name, language, phone number and hours of availability of bilingual staff (***the City of Casa Grande's list will be utilized for this purpose***);
- (b) Contacting the appropriate bilingual staff member to interpret, in the event that an interpreter is needed, if an employee who speaks the needed language is available and is qualified to interpret;
- (c) Obtaining an outside interpreter if a bilingual staff or staff interpreter is not available or does not speak the needed language.

The City of Casa Grande has agreed to provide qualified interpreter service lists. The contact for providing services is; Dawn Jett, Administration Services Director, 520-421-8600, and the hours of availability are 8 to 5, Monday through Friday, or upon 24 hours' notice.

Some LEP persons may prefer or request to use a family member or friend as an interpreter. However, family members or friends of the LEP person will not be used as interpreters unless specifically requested by that individual and **after** the LEP person has understood that an offer of an interpreter at no charge to the person has been made by the Sun Corridor MPO. If the LEP person chooses to use a family member or friend as an interpreter, issues of competency of interpretation, confidentiality, privacy, and conflict of interest will be considered. If the family member or friend is not competent or appropriate for any of these reasons, competent interpreter services will be provided to the LEP person.

Children and other clients/patients/residents will **not** be used to interpret, in order to ensure confidentiality of information and accurate communication.

3. PROVIDING WRITTEN TRANSLATIONS

(a) When translation of vital documents is required the Sun Corridor MPO will submit documents for translation into frequently-encountered languages to either the City of Casa Grande, or a professional translator.

(b) The Sun Corridor MPO will provide translation of other written materials, if needed, as well as written notice of the availability of translation, free of charge, for LEP individuals.

(c) The Sun Corridor MPO will set benchmarks for translation of vital documents into additional languages over time.

4. PROVIDING NOTICE TO LEP PERSONS

The Sun Corridor MPO will inform LEP persons of the availability of language assistance, free of charge, by providing written notice in languages LEP persons will understand.

5. MONITORING LANGUAGE NEEDS AND IMPLEMENTATION

On an ongoing basis, the Sun Corridor MPO will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, The Sun Corridor MPO will regularly assess the efficacy of these procedures, including but not limited to mechanisms for securing interpreter services, equipment used for the delivery of language assistance, complaints filed by LEP persons, feedback from member entities and community organizations, etc.

The LEP Policy has been reviewed and approved by the following:



Sharon Mitchell, Sun Corridor MPO Director

Date

Appendix F – DBE Policy

DISADVANTAGED BUSINESS ENTERPRISES POLICY

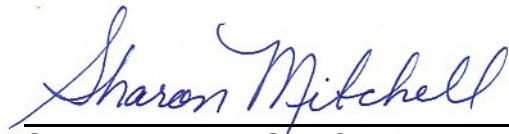
The Sun Corridor MPO staff shall adopt the FHWA and FTA Arizona Department of Transportation's DBE Plans. When the Sun Corridor MPO receives any FHWA and/or FTA funding, exclusive of capital (vehicle) purchases, or when any such plan is otherwise required, the ADOT DEB Plans will be the leading DEB plan used by the Sun Corridor MPO, in all cases.

The DBE Plans will be approved by the ADOT Civil Rights Office. Until the stated threshold in each ADOT plan is reached, the Sun Corridor MPO shall ensure that disadvantaged business enterprises in the Sun Corridor MPO planning area have an equal opportunity for all contracts awarded by the Sun Corridor MPO in connection with the delivery of services.

The ADOT FHWA and FTA DEB Plans are located:

<http://azdot.gov/business/business-engagement-and-compliance/disadvantaged-business-enterprise-program>

Reviewed and approved by:



Sharon Mitchell, Sun Corridor MPO Director

Date:

Appendix G – Demographics and Maps

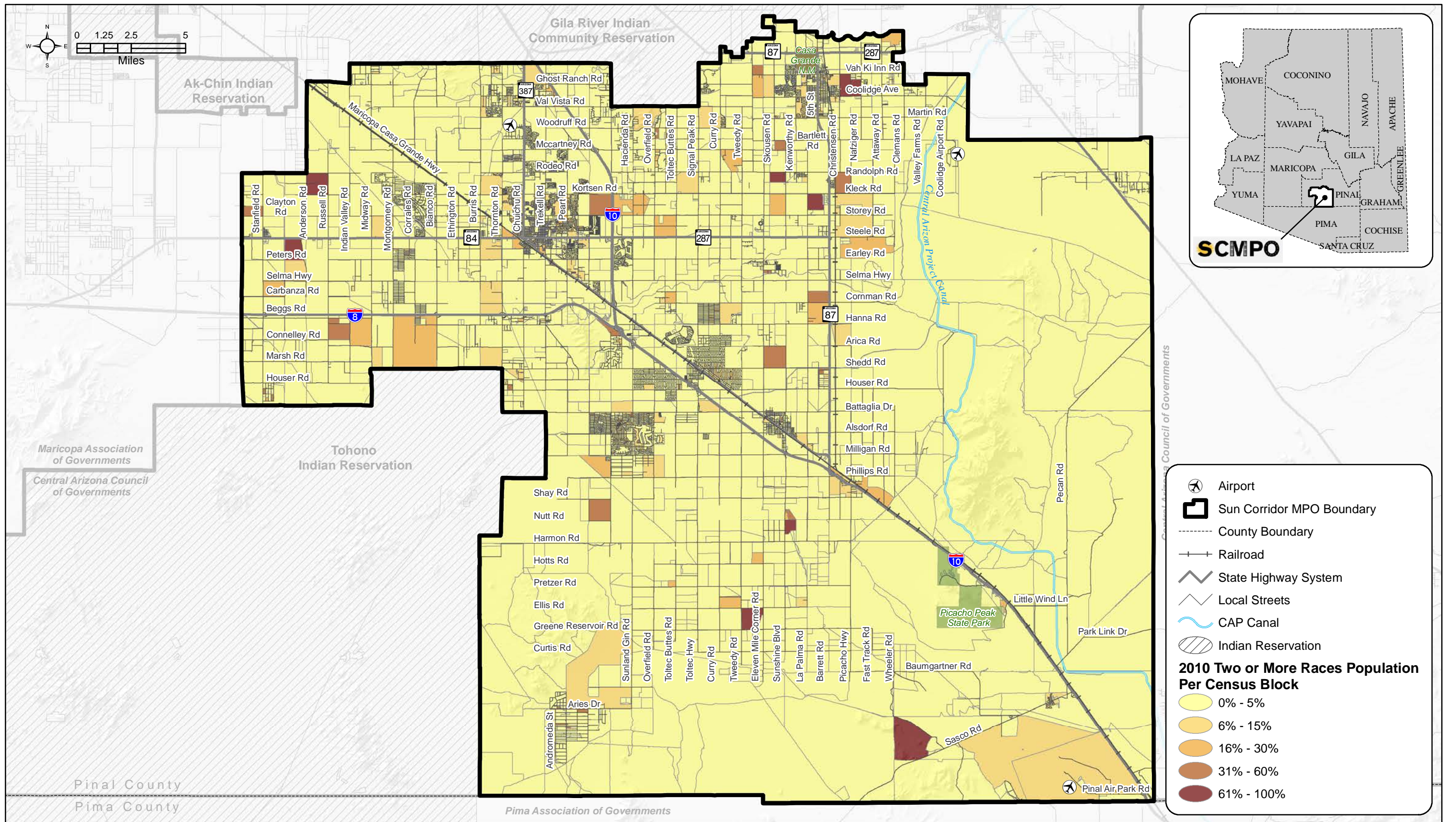
The following pages provide us with the latest demographics and maps for each of the Sun Corridor MPO's member agencies.

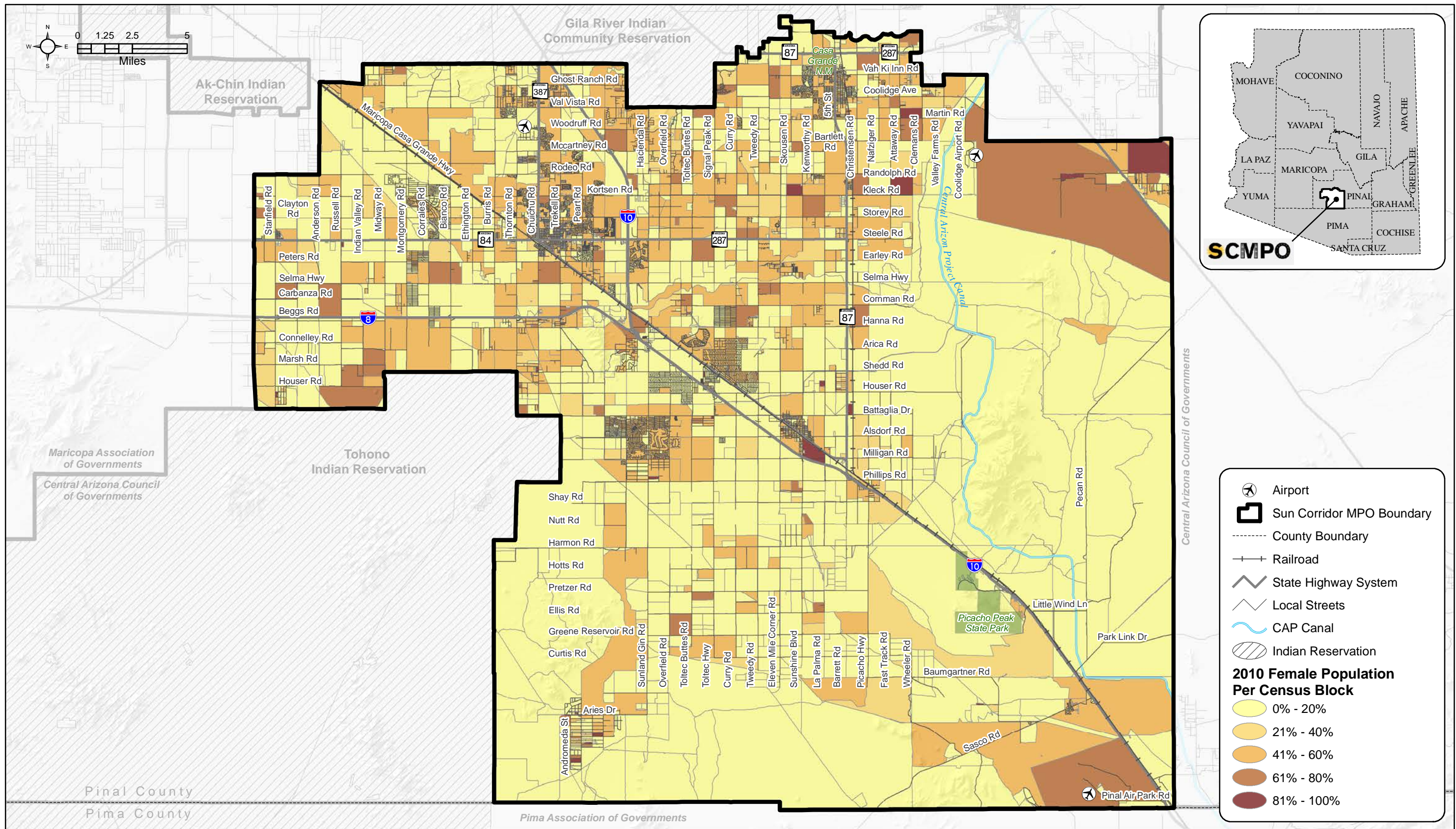
If you have any questions, please contact:

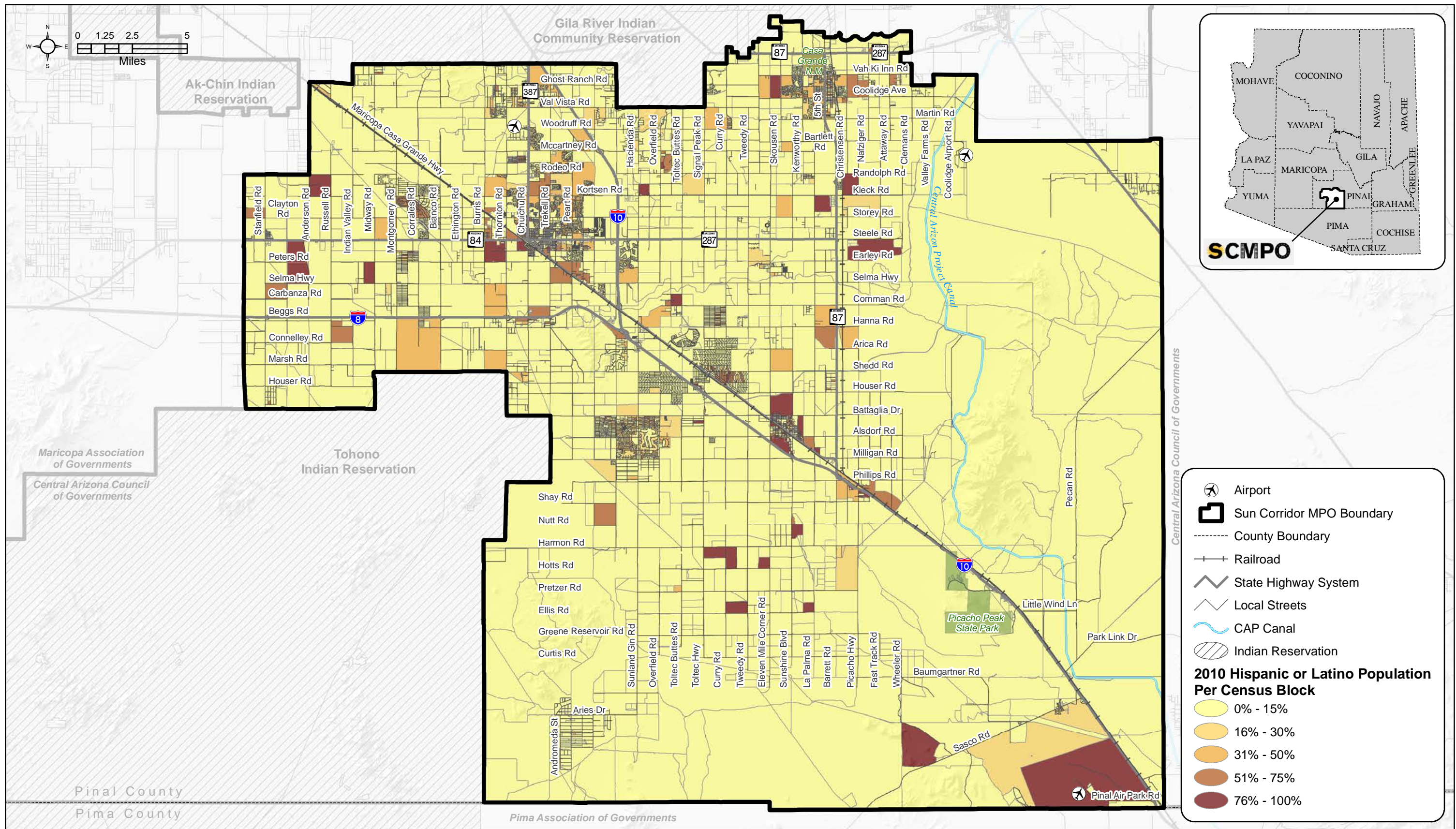
**Sun Corridor Metropolitan Planning Organization
211 N Florence Street #103
Casa Grande, Arizona**

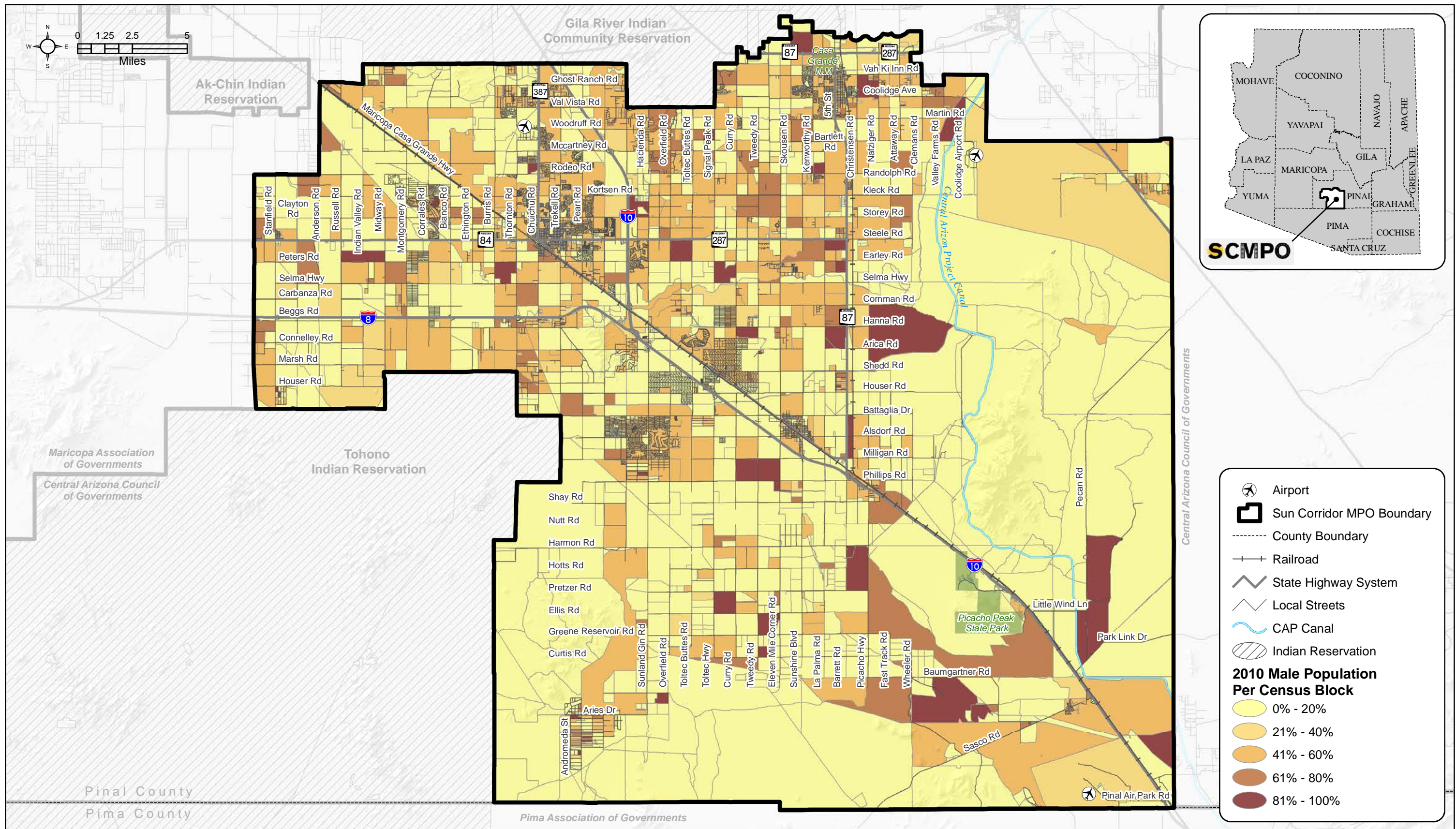
www.scmpo.org

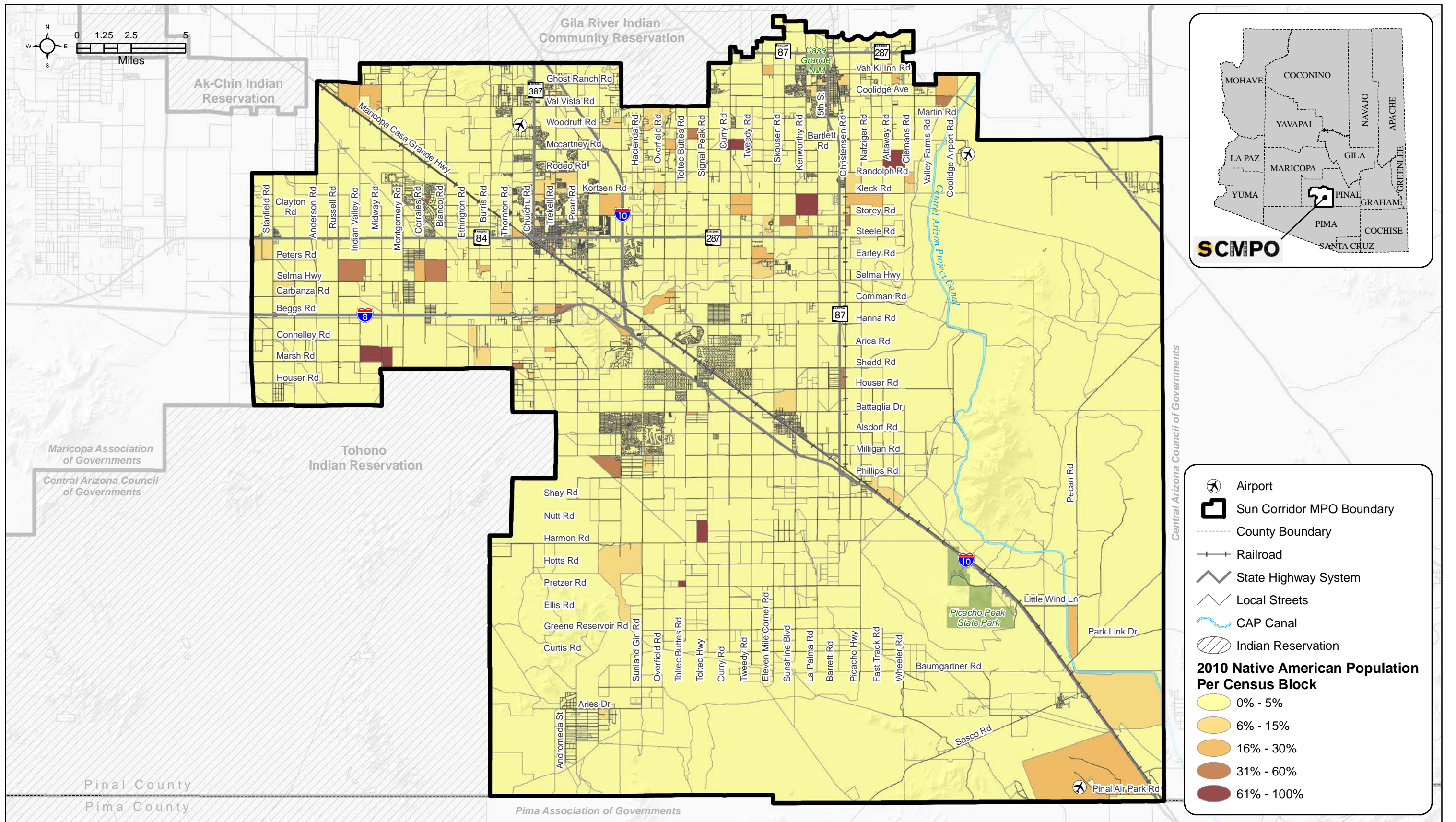
**Sharon Mitchell, Director
smitchell@scmpo.org
520-705-5153**

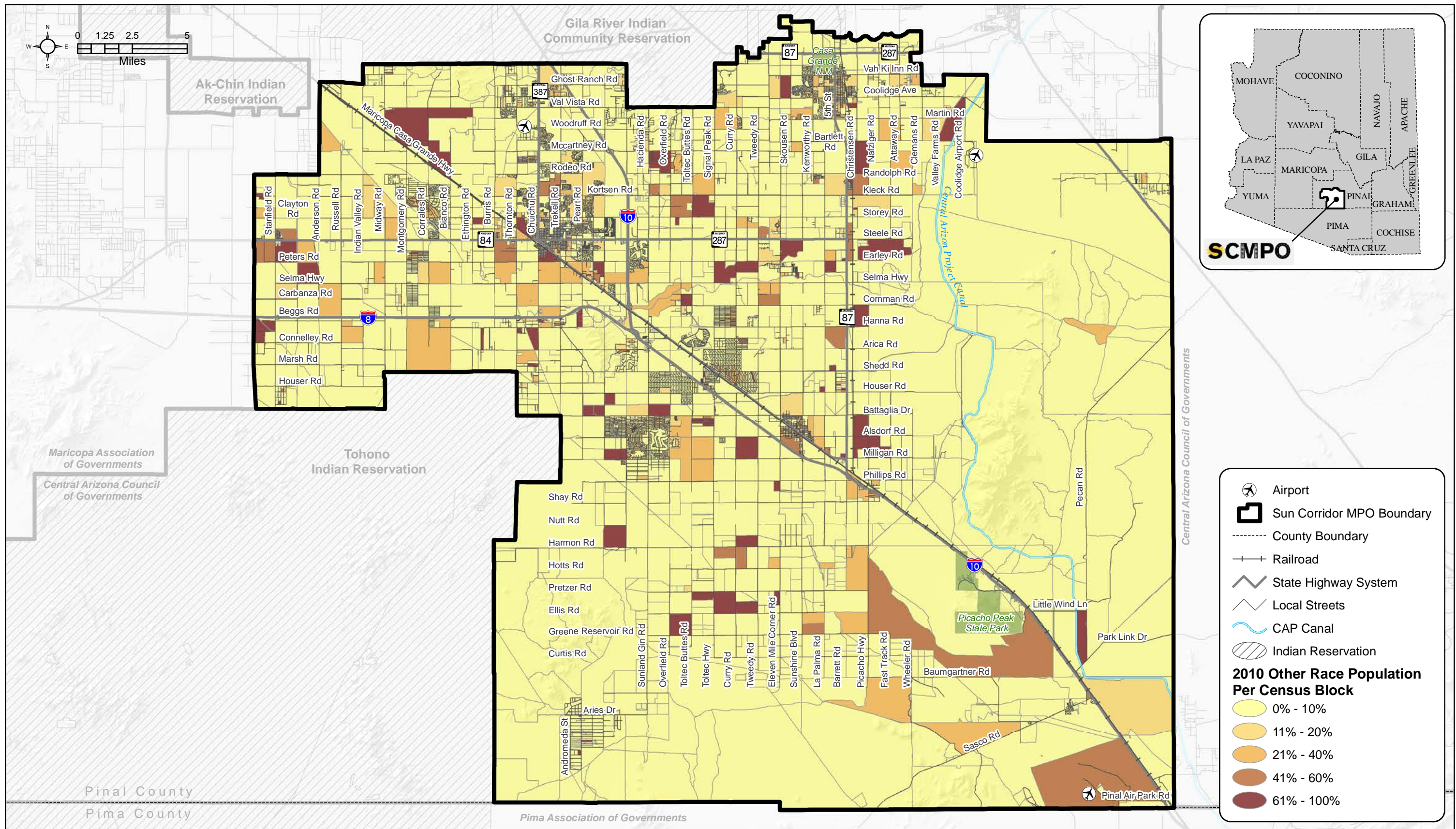


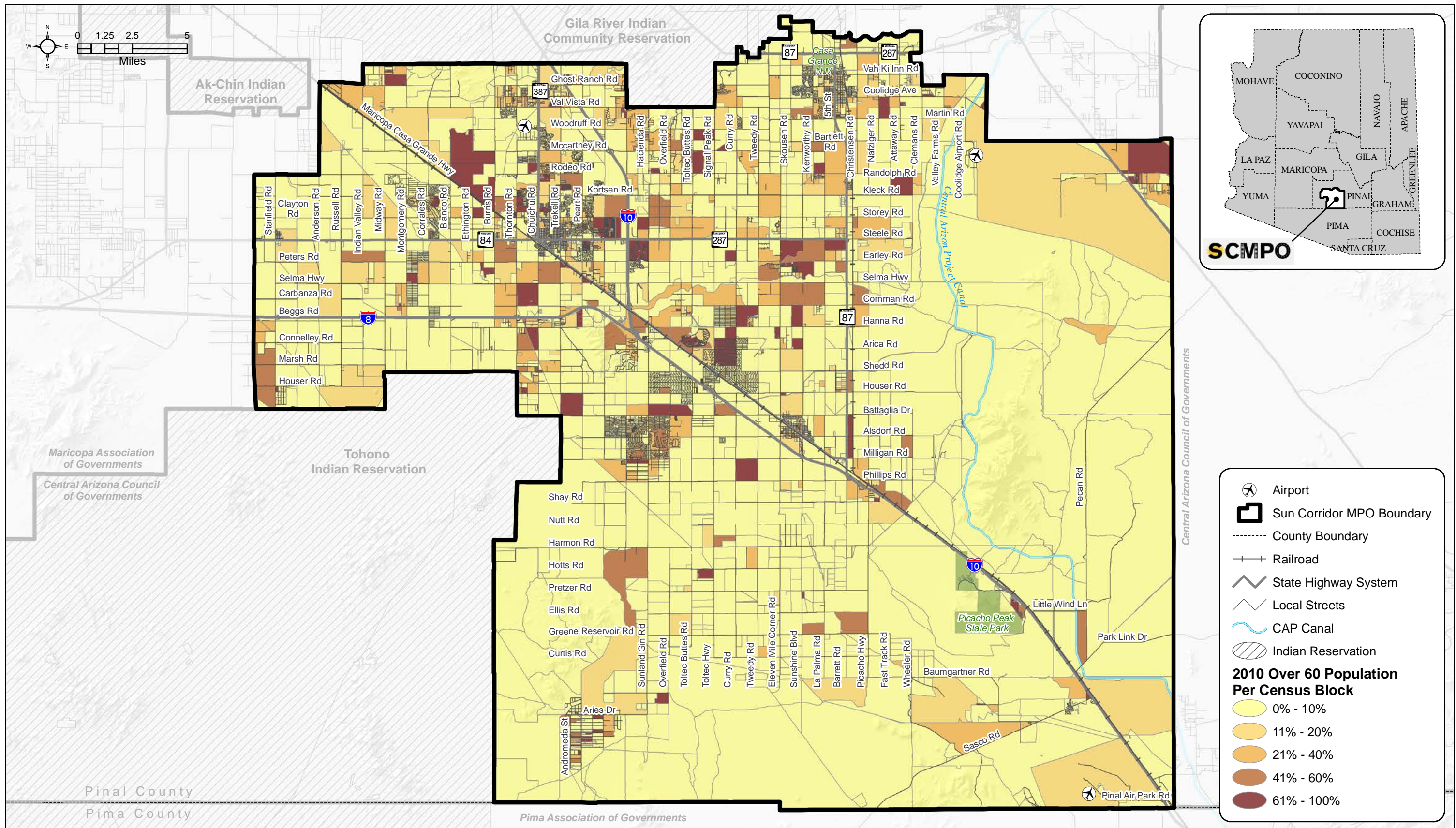


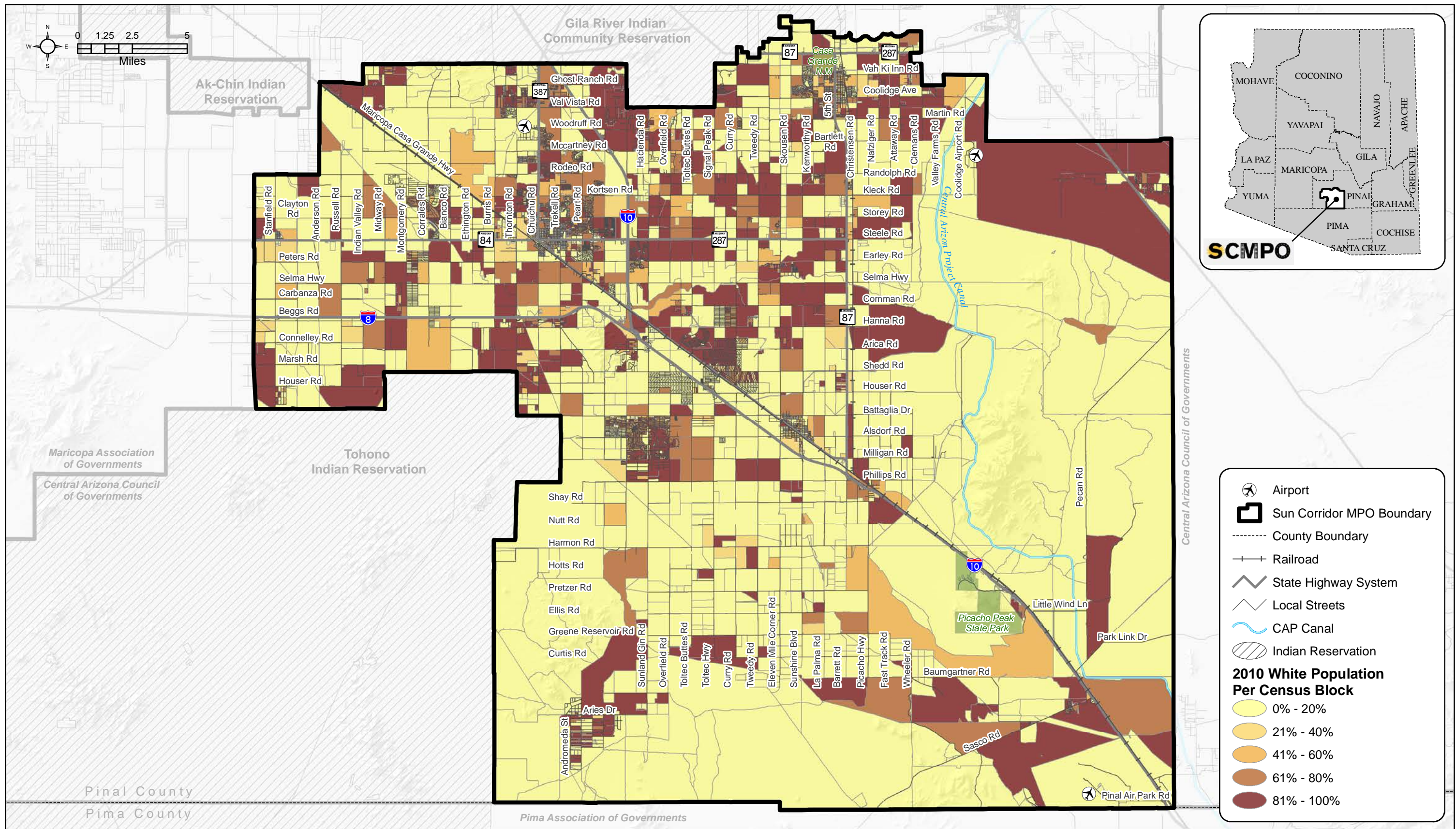












SUN CORRIDOR

METROPOLITAN PLANNING
ORGANIZATION

**SUN CORRIDOR MPO
PUBLIC
PARTICIPATION PLAN**

Sun Corridor MPO
211 N Florence Street, #103
Casa Grande, AZ

520-705-5153
www.scmpo.org

2016

January 1, 2016

Table of Contents

PUBLIC PARTICIPATION PLAN	2
1. Introduction:.....	2
a. Goals	2
2. Public Involvement Process	4
a. Underserved Populations	4
b. Guidelines.....	5
c. Evaluating Public Involvement Activities.....	7
3. Development, Adoption, and Revision of the Public Participation Plan	8
a. Plan Stages	8
a. Plan Revisions.....	9
4. Sun Corridor MPO's Commitment	9
5. Contact Information:	10
6. Statement on Accessing information in Spanish.....	10
7. Table 1 – Public Participation Toolbox	11
8. Compliance Information.....	13
<i>APPENDIX A: Contractor Compliance</i>	<i>13</i>
<i>APPENDIX B: Deeds to Real Property, Structures or Improvements:.....</i>	<i>15</i>
<i>APPENDIX C: Deeds, Licenses, Permits</i>	<i>17</i>
9. Sun Corridor MPO Demographic Table.....	19



January 1, 2016

PUBLIC PARTICIPATION PLAN

1. Introduction:

Over the past few years, governmental agencies have come to recognize the increasing importance of involving the public as they plan, organize, and implement transportation projects. Involving interested parties generally results in a more effective project overall. Taking time at the beginning to communicate with potentially affected parties, carefully explaining the proposal, and gathering input, can enhance the project and potentially reduce the time and effort for implementation.

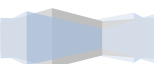
a. Goals

The goals of public involvement are to ensure that:

- Residents are given the opportunity (through their respective community representative) to participate in the transportation planning process.
- The issues and concerns of residents are given consideration in the selection of transportation investments.
- Transportation investments do not disproportionately burden any population with adverse impacts.

This plan outlines the importance of, and specific guidelines for, involving community members, organizations, governments, transportation professionals and others in ongoing and future regional projects, plans, and programs. Included is information about the value of public participation, how it will be accomplished, and what will be done with the results.

It is important to note that a Public Participation Plan (PPP), or also known as the Public Involvement Plan (PIP) needs to incorporate a broad array of interested parties. These include agencies responsible for land use management, natural resources, environmental protection, conservation and historical preservation. Involving all the potentially affected interests, including the traditionally underserved populations, can significantly increase a plan or project's efficiency and effectiveness. By following the process outlined in this plan, the Sun Corridor MPO will be able to better ensure inclusive and meaningful public involvement.



January 1, 2016

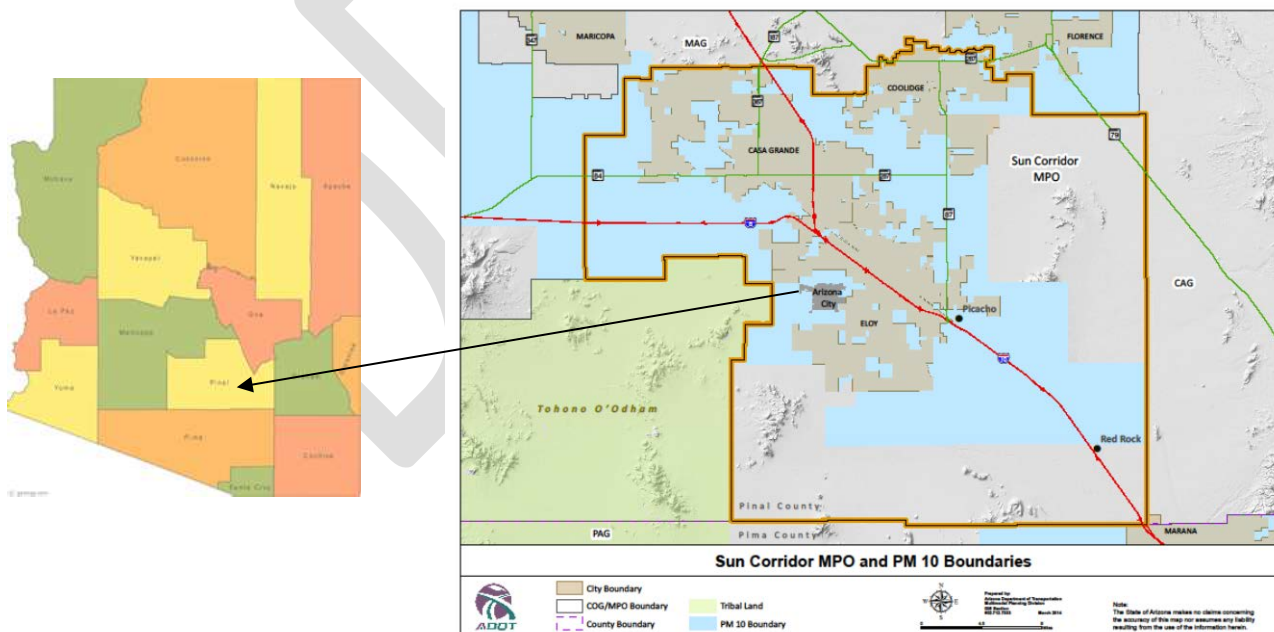
Sun Corridor MPO Information Sheet

As a result of the 2010 Census, the Sun Corridor MPO was formed in 2013. It encompasses 1,155 square miles, and provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and the small urban and rural portions of Pinal County. The population of the Sun Corridor MPO is approximately 118,503.

The Sun Corridor MPO is in the process of developing a Regional Transportation Plan, a Strategic Safety Plan, a Transit Implementation plan, as well as updates to the CAG Coordination Plan, to help determine the needs, and prioritize projects within the planning boundaries.

Nestled between two Transportation Management Areas (MAG and PAG), and three Native American Tribes, the Sun Corridor MPO is in a unique position of developing relationships that will enhance the corridor's ability to provide goods, services, economic development strategies, improve local regionally significant roads and transit systems, as well as transportation improvements along I-8, I-10, (the future I-11), and working with our rail roads.

All freight import/export from Mexico (Nogales and Douglas) travels through the Sun Corridor MPO region on I-8 and I-10, providing excellent opportunities for collaboration on future projects.



January 1, 2016

2. Public Involvement Process

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:

- Project leaders may gain new information;
- Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services;
- Public participation can be a forum for dispute resolution;
- Progress can be made and implementation occur because;
- The project itself will be better designed with public input;
- The community better understands what the project is about;
- Input can be a warning mechanism for potential problems.

Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.

a. Underserved Populations

Just opening the process to the public is not enough. There are numerous populations that are not likely to get involved unless a special effort is made to reach out to them. In this Plan, groups that need a more focused effort to get involved are referred to as “underserved populations”. These include, but are not limited to:

- Minority (Hispanic and/or non-white) community members;
- Low-Income community members;
- Physically and mentally challenged community members;
- People who rely on alternative transportation;
- People with limited English proficiency;
- Aging populations.

By making a reasonable extra effort to include these populations, the Sun Corridor MPO hopes to ensure that the interests and input of all residents are given equal consideration.



January 1, 2016

b. Guidelines

Welcoming Attitude

Public participation is welcomed and encouraged by the Sun Corridor MPO. All questions and statements are valuable and will be treated as such. Participants will be treated with respect. Meetings will be conducted with basic ground rules that enforce civil discussion. Anyone who feels that these rules have not been followed should contact the Sun Corridor MPO staff at (520) 705-5153.

i. Techniques

There are numerous and varied techniques/activities to provide the opportunity for public involvement. Any combination and number of these may be used depending on the scope of the specific plan, program, or project. These techniques/activities are defined in detail in Table 1. As funding permits, the Sun Corridor MPO will select from the various activities to provide the most effective public participation in each particular situation.

ii. Meeting Schedules and Locations

Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the general public and other entities whenever possible. The meeting locations will be convenient and ADA accessible. In addition to general meetings, events and activities, reasonable efforts will be made to reach those who are particularly affected, the underserved or others who request the Sun Corridor MPO come to them. These options are open to any group or individual and it is the policy of the Sun Corridor MPO to go where people are whenever possible. Locations and meeting times for these activities will be designed according to the specific needs. Transportation meeting dates, times and locations are available on line at www.scmpo.org.



January 1, 2016

iii. Notification

Notices will follow the general Open Meeting Law of the State of Arizona. Information about meetings, events and other opportunities for participation will be made in a timely manner. This is especially important for the physically and mentally challenged as extra time may be needed to arrange for accommodations to meet their needs. This notification will be easy to understand and provide adequate information or explain where the information can be obtained.

iv. Presentation of Information

In order to help citizens better understand Transportation Planning and the Sun Corridor MPO programs, efforts will be made to show how presented information specifically relates to the public in both the near future as well as long-term. Visualization enhancements such as color, animation, physical props, pictures, 3-D models, etc., will be incorporated as appropriate and as budgets allow.

v. Written and Personal Communications from the Sun Corridor MPO

Technical and policy information from the Sun Corridor MPO will be written so that it is clear and understandable to the public. All relevant information will be open for public consideration. Knowledgeable people will be available to answer questions at meetings and respond to phone questions in a timely manner.

vi. Ongoing Communications

The Sun Corridor MPO will use mailings, media, and electronic technology such as e-mail and web sites to have ongoing communication with the public and other entities. Members of the staff are also available via the phone for questions, concerns, and suggestions.

vii. Other Entities

The needs and interests of other public and governmental entities will be solicited as appropriate. Coordination, cooperation, and teamwork among all the agencies are vital to the success of any plan, program, or project.

viii. Transportation Interests

The Sun Corridor MPO will solicit input from transportation-related groups such as freight interests, private providers of transportation, chambers of commerce, and others.



January 1, 2016

ix. Opportunities for Input

Opportunities for input will vary depending on the project, program, or plan. For larger projects, such as a regional transportation plan, there could be several rounds of public participation. There will be the opportunity for initial comments on what projects citizens would like their transportation system to include, prior to the start of any work. Comments on the first draft would be collected and incorporated as appropriate in the final draft. Finally, if there were significant changes to the final draft, there could be another call for input. In each of these stages a variety of techniques would be used to involve all the stakeholders. This will be determined by the extent and nature of the project and available funds to do so.

x. Use of Public Comments

A complete record of public comments will be retained for public review. In specific cases, identified by federal regulations, the public comments could be a part of the final document. Additionally, individual questions will receive a response in a timely manner.

xi. Decision Making

All final transportation decisions (other than those requiring a vote of the people) are made by one or more groups of elected or appointed officials. Public meetings allow comments to be collected and may identify a consensus. The final decision, however, will be up to the elected and/or appointed officials based on a consideration of all related information. Prior to each key decision point, ample opportunity will be offered for input and that input will be shared with the decision-makers.

c. Evaluating Public Involvement Activities

A continuing focus on evaluation and enhancement of the public participation process should help to improve the outcome of each new Sun Corridor MPO plan, project, or program. Evaluating public participation is a multi-dimensional task.

- First, there is the quantitative aspect which uses measurements such as the number of activities held, the number of notices sent, and/or the number of people who participated. While valid and important, these factors may not show the complete picture.
- Second, it is important to evaluate the qualitative aspects relating to perceptions, attitudes, and effectiveness. Did the people who participated feel they were heard? Were all the potentially affected interests (including the underserved)



January 1, 2016

actually represented? Were the materials provided easy to understand? Were announcements received in a timely manner?

- Third, is the question of how the public input was used. This information needs to be recorded and made available. It also needs to be considered in the decision-making process.
- Fourth, is the need to evaluate the reason something happened. Understanding why there was good (or poor) participation is important to assessing effectiveness.

The ultimate point to consider in an evaluation is the existence of respect and trust. It is not possible to please everyone, but it should be possible to proceed forward with an atmosphere of respect and trust, and Sun Corridor MPO intends to earn this by being fair and open with everyone at all times.

3. Development, Adoption, and Revision of the Public Participation Plan

This Public Participation Plan has gone through several stages during its development:

a. Plan Stages

- Preparation of a preliminary draft plan;
- Evaluation of this plan to ensure compliance with all federal regulations;
- Review of the plan by Sun Corridor MPO Technical Advisory Committee;
- Review of the plan by stakeholders including the general public, governmental entities, and transportation professionals/businesses, for at least 30 days (this is during the 45 day public input process);
- Circulation of the draft plan for at least 45 calendar days. This includes notice to all potentially affected interests that this final draft plan is available for review, including placement at public libraries throughout the region.



January 1, 2016

a. Plan Revisions

- Revision of the plan based on the above reviews;
- Completion of a final draft plan;
- Review and evaluation of any further recommended changes;
- Adoption of the final plan by the Sun Corridor MPO TAC, and Executive Board;
- Ongoing implementation of the plan by the Sun Corridor MPO;
- Availability of alternative formats i.e. large prints, Braille, audio/video cassettes (as appropriate) upon request for individuals who are blind or individuals with hearing/vision impairments. Due to the time and expense required to develop such materials, this will only be done upon request and a minimum of two weeks' notice must be provided to ensure timely preparation of such materials.

The plan will be officially reviewed at a minimum of every three (3) years. This re-evaluation will involve significant public input and a minimum 45 calendar day review period prior to adopting any changes. All efforts to involve the public and other organizations will follow the steps outlined in the current plan.

Other periodic revisions may occur, as new and better approaches are determined. Each time any significant content revisions are made (other than technical or grammatical revisions) the public will be given a 45-calendar day review and comment period prior to implementing the changes. Sun Corridor MPO will update the plan annually and submit an annual accomplishment report to the Arizona Department of Transportation (ADOT).

4. Sun Corridor MPO's Commitment

This plan contains background material, guidelines, and commitments that the MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement;
- Open and honest communications with all individuals and entities;
- Timely public notice;
- Full public access to information and key decisions;
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems;



January 1, 2016

- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions;
- Establishing policies and prioritizing needs based on valid data and using objective, fair and consistent processes;
- Providing information and gathering input so that decision makers will be able to make informed decisions.

5. Contact Information:

Sharon Mitchell, Director
Sun Corridor Metropolitan Planning Organization
211 N Florence Street, #103
Casa Grande, AZ 85122
520-705-5153
smitchell@scmpo.org
www.scmpo.org

6. Statement on Accessing information in Spanish

Because there is a large Hispanic population in many of our communities the Sun Corridor MPO will strive to ensure that public information materials will be provided in both English and Spanish. All materials and information that is provided through the Sun Corridor MPO their consultants and contractors can be provided through an interpreter and/or written materials, within 48-72 hours of any public meeting, before or after.



January 1, 2016

7. Table 1 – Public Participation Toolbox

Following are activities that may be used to reach the public:

Activity	Description
Brochure	Written material to distribute generally contains more information than a flyer. It is often folded to create a small piece for distribution.
Charrette	An intensive brainstorming session using visual methods to define alternatives.
Conference	A meeting with two or more people where the participants confer and discuss. (This can also be a series of meetings and/or events focused on a unifying subject.)
Display	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them.
E-mail	Using the Internet to contact people with electronic mail addresses.
Focus Group	A small carefully selected group of individuals who meet together to give feedback to the organizer on a specific topic.
Forums	A public meeting that is designed to help attendants better understand a subject by hearing different points of view. Usually several people with differing opinions, each make a short presentation and then answer questions. It is not designed for decision making.
Information Booths	Place an information exhibit at fair-type events.
Meetings	These are opportunities for larger groups of people to get together for a multitude of purposes. The general intent is to allow people to interact on a person-to-person basis.
Modeling	Computer and/or physical modeling can be used to help people better visualize or better understand a particular concept or project.
Newspaper Advertisement	Information that a newspaper prints in their paper that is not part of the news. The person/group placing the advertisement has control of the content.
Press Releases	This official release tells the press there is news they might be interested in reporting. It generally follows a specific format and includes who, what when, where and a contact for more information.
List of local	<ul style="list-style-type: none"> Casa Grande Dispatch; Maricopa Monitor; Coolidge Examiner;



January 1, 2016

Activity	Description
Newspapers	Eloy Enterprise; Arizona City Independent; Tri Valley Dispatch
Posters	A large written announcement posted in a public place.
Presentation Meetings	These meetings allow the organizer to provide information and answer questions for a large group at once.
Public Hearings	This is a legal meeting that is often required to make sure there is some opportunity for public comment. It is normally done with elected officials sitting at the front and allowing community members very specific conditions to speak under.
Public Notice	These are official notices posted prior to meetings. This can be on the Sun Corridor MPO web site, and hard copy posted at select locations.
Public Service Announcements	These are short announcements usually on radio or television, for which there is no charge and announce something important for the public to know. (use all newspapers)
Web Site	A series of "pages" on the Internet that relate to a specific subject. They can be reached by anyone who has access to the Internet by typing a particular address or by doing a search.

Transportation Planning is relevant to all people. Maintaining public interest as decisions are made is critical to gathering effective public input. Therefore:

- With each contact, efforts will be made to present information that is relevant and show how this information relates to the public in both the near future as well as long-term.
- As any of the above tools are used, Sun Corridor MPO will keep in mind the importance of making whatever the subject matter is as interesting as possible. Color, animation, physical props, pictures, visualization, 3-D models, etc. will be incorporated, as budget allows, enhancing the experience for the public.
- Public notices must include reasonable accommodations for individuals with disabilities with special needs, e.g. sign language interpreters. Sun Corridor MPO will include point of contact person, telephone number, e-mail address, and timeframe for response from those with special needs.
- When the scope of a proposed project or plan has the potential to significantly impact individuals with special needs, pertinent materials will be available in alternative formats, i.e. large print, Braille, audio/video.



January 1, 2016

8. Compliance Information

Provided are the assurances, and compliance information

APPENDIX A: Contractor Compliance

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

- (1) **Compliance with Regulations:** The contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- (2) **Nondiscrimination:** The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, gender, age or disability, in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, national origin, gender, age or disability.
- (4) **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the *Arizona Department of Transportation* or the *Federal Highway Administration and Federal Transit Administration* to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the *Arizona Department of Transportation*, or the *Federal Highway Administration and Federal Transit Administration* as appropriate, and shall set forth what efforts it has made to obtain the information.



January 1, 2016

- (5) **Sanctions for Noncompliance:** In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the *Arizona Department of Transportation* shall impose such contract sanctions as it or the *Federal Highway Administration and Federal Transit Administration* may determine to be appropriate, including, but not limited to:
- a) withholding of payments to the contractor under the contract until the contractor complies, and/or;
 - b) cancellation, termination or suspension of the contract, in whole or in part.
- (6) **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto.

The contractor shall take such action with respect to any subcontract, or procurement as the *Arizona Department of Transportation* or the *Federal Highway Administration and Federal Transit* may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the *Arizona Department of Transportation* to enter into such litigation to protect the interests of the *Arizona Department of Transportation*, and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.



January 1, 2016

APPENDIX B: Deeds to Real Property, Structures or Improvements:

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

(GRANTING CLAUSE)

NOW, THEREFORE, the Department of Transportation, as authorized by law, and upon the condition that the *Arizona Department of Transportation* will accept title to the lands and maintain the project constructed thereon, in accordance with *Title 23, United States Code* the Regulations for the Administration of *Federal Aid for Highways and Transit* and the policies and procedures prescribed by *Federal Highway and Transit Administrations* of the Department of Transportation and Federal Transit Administration, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. .2000d to 2000d-4), and the Civil Rights Restoration Act of 1987 (Public Law 100.259) does hereby remise, release, quitclaim and convey unto the *Arizona Department of Transportation* all the right, title and interest of the Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof.

(HABENDUM CLAUSE)

TO HAVE AND TO HOLD said lands and interests therein unto *Arizona Department of Transportation* and its successors forever, subject, however, to the covenants, conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the *Arizona Department of Transportation*, its successors and assigns.

The *Arizona Department of Transportation*, in consideration or the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, or sex be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on over or under such lands hereby conveyed [and]* (2) that the Arizona Department of Transportation shall use the lands and interests in lands



January 1, 2016

and interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of -the Secretary, Part 21, Nondiscrimination in federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended and (3) that in the event of breach of any of the above-mentioned nondiscrimination conditions, the Department shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the Department of Transportation and its assigns as such interest existed prior to this instruction.*

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*



January 1, 2016

APPENDIX C: Deeds, Licenses, Permits

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the *Arizona Department of Transportation* pursuant to the provisions of Assurance 7(a).

The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself, his heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree [in the case of deeds and leases add "as a covenant running with the land"] that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [licenses, lease, permit, etc.] had never been made or issued.

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of *Arizona Department of Transportation* and its assigns.

The following shall be included in all deeds, licenses, leases, permits, or similar agreements entered into by *Arizona Department of Transportation* pursuant to the provisions of Assurance 7(b).

The (grantee, licensee, lessee, permittee, etc. as appropriate) for himself, his personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, color, national



January 1, 2016

origin, gender, age, disability, or veteran status shall be excluded from participation in, denied the benefits of, or he otherwise subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of, race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations. Department of Transportation, Subtitle A, Office of the Secretary. Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964), and the Civil Rights Restoration Act of 1987 (Public Law 100.259) and as said Regulations may be amended.

[Include in licenses, leases, permits, etc.]*

That in the event of breach of any of the above nondiscrimination covenants, Arizona Department of Transportation shall have the right to terminate the [license, lease, permit, etc.] and to re-enter and repossess said land and the facilities thereon, and hold the same as if said [license, lease, permit, etc.] had never been made or issued.

[Include in deeds]*

That in the event of breach of any of the above nondiscrimination covenants, *Arizona Department of Transportation* shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of *Arizona Department of Transportation* and its assigns.

**Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.*



January 1, 2016

9. Sun Corridor MPO Demographic Table

Geographic Area	Total Pop	White	Black	American Indian	Asian	Hispanic
Casa Grande	48,571	32,687	2,245	2,232	875	18,932
Coolidge	12,120	7,418	928	670	115	4,962
Eloy	17,021	6,056	1,685	571	755	9,648
Arizona City	10,475	7,715	436	364	56	3,583
*Pinal County within the MPO	31,316					
Total	118,508	53,876	5,294	3,837	1,801	37,125

*At this time the portion of Pinal County within the Sun Corridor MPO is not separated out by general population, or specific demographics. The total population for Pinal County within the Sun Corridor MPO is an estimate.



January 1, 2016

If you have any questions, please contact:

**Sun Corridor Metropolitan Planning Organization
211 N Florence Street #103
Casa Grande, Arizona**

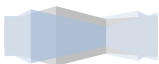
www.scmpo.org

Sharon Mitchell, Director

smitchell@scmpo.org

520-705-5153

**** Individual demographic reports are available on the following pages:**



SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION

2016 **Supplement to the CAG** **Coordination Plan**

RELATING TO TRANSIT PLANNING
IN THE SUN CORRIDOR METROPOLITAN PLANNING
ORGANIZATION'S REGION

Approved by Sun Corridor MPO Executive Board

Approved by the Sun Corridor MPO Transportation Advisory Committee

Prepared by:
SUN CORRIDOR MPO
211 N Florence Street, #103
Casa Grande, AZ 85122
www.scmpo.org

Table of Contents

I. Introduction.....	3
II. Sun Corridor Regional Boundaries	4
III. Sun Corridor MPO Demographics	5
IV. Listing of 5300 Transit Programs.....	6
V. 2016 Sun Corridor MPO Funding Requests	7
VI. Sun Corridor MPO Title VI Assurance	8

DRAFT

I. Introduction

As a result of the 2010 Census, the City of Casa Grande's population reached 50,000, and was designated a small urban area by federal mandate. In 2013 the Sun Corridor MPO was formed to provide transportation planning services to the designated planning region. It encompasses 1,155 square miles, and provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural portions of Pinal County. The population of the Sun Corridor MPO is approximately 118,503.

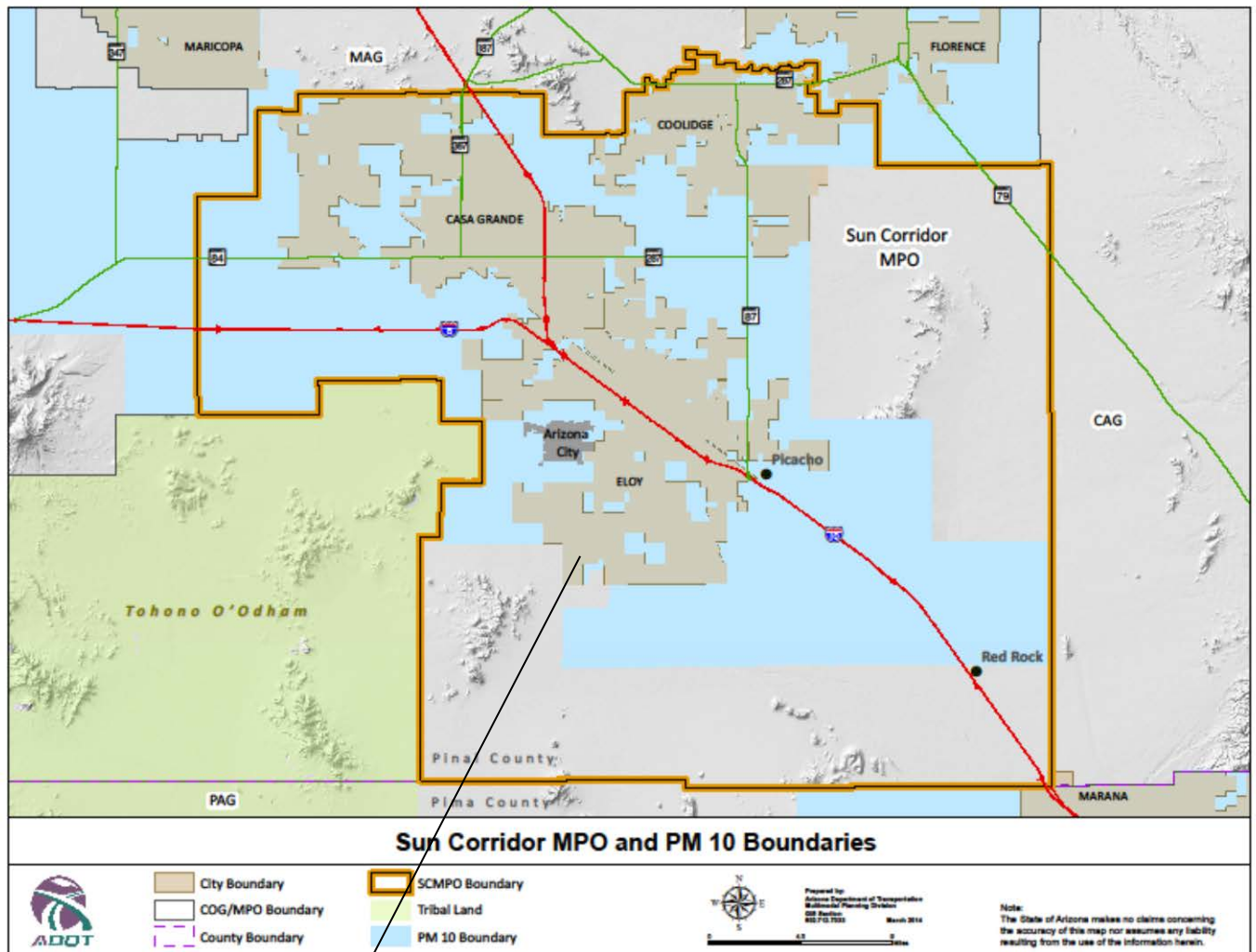
The Sun Corridor MPO is in the process of developing a Regional Transportation Plan, a Strategic Safety Plan, and a Transit Implementation and Coordination Plan. These plans will help determine the needs, and prioritize projects within the planning boundaries.

Nestled between two Transportation Management Areas; Maricopa Association of Governments (MAG) and Pima Association of Governments (PAG), along with three Native American Tribes; the Sun Corridor MPO is in a unique position of developing relationships that will enhance the corridor's ability to provide goods, services, economic development strategies, improve local regionally significant roads, regional and local transit systems, and identify transportation needs and improvements along I-8, I-10, (the future I-11), and working with our rail roads.

The Transit activities within the Sun Corridor MPO consists of one (1) Rural Public Transportation Program (5311) in the City of Coolidge, and nine (9) identified Enhanced Mobility of Seniors and Individuals with Disabilities (5310) programs. At this time, the Central Arizona Governments (CAG) will be providing the FTA/ADOT required Mobility Management and Coordination activities for the Sun Corridor MPO, which is detailed in the Joint Project Agreement (JPA) between CAG and the Sun Corridor MPO.

This is a supplement to the CAG Transportation Human Services Coordination Plan.

II. Sun Corridor Regional Boundaries



The Sun Corridor MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and the small urban and rural portions of Pinal County.

It encompasses 1,115 square miles, and has an estimated population of 118,503.

III. Sun Corridor MPO Demographics

The information below was provided through the Arizona COG & MPO State Demographic Viewer, located at: geo.azmag.gov/map/azdemographics/

Geographic Area	Total Pop	White	Black	American Indian	Asian	Hispanic
Casa Grande	48,571	32,687	2,245	2,232	875	18,932
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Eloy	17,021	6,056	1,685	571	755	9,648
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*Pinal County within the MPO	30,316					
Total	118,503	53,876	5,294	3,837	1,801	37,125

*At this time the portion of Pinal County within the MPO is not separated out by general population, or specific demographics. The total population for Pinal County within the Sun Corridor MPO is an estimate.

** Individual demographic reports are available in the Sun Corridor MPO Title VI and Public Participation Plan at www.scmpo.org.

Sun Corridor MPO
Transit Coordination Plan Update – 2016

IV. Listing of 5300 Transit Programs

Below are the identified programs that reside within the MPO planning boundaries. Most all programs travel throughout the CAG, PAG and MAG region, and will also be identified within those plans:

Contact Name	Program	Contact Address	Phone Number	Email	Program
Marsha Ashcroft	Horizon Human Services	210 E Cottonwood Lane Casa Grande, AZ 85122	520-836-1688	mashcroft@horizonhumanservices.org	5310
David Maestas	COMET - City of Maricopa		520-316-6948 520-316-6959	david.maestas@maricopa-az.gov	5310
Gary Quill	Gila River Indian Community	PO Box 427, Sacaton, AZ 85247		gary.quill@gric.nsn.us	
Jill Dusenberry	City of Coolidge Cotton Express/CART	130 W Central Ave Coolidge, AZ 85128	520-723-6014	jilld@coolidgeaz.com	5311
Mike Meyer	Cotton Express - CART	395 W Palo Verde Ave. Coolidge, AZ 85128	520-723-7195	michaelm@coolidgeaz.com	5311
Mary Clement	Pinal County (CAG or MAG)	971 Jason Lopez Cir Florence, AZ 85123	520-866-7312	mary.clement@pinalcountvaz.gov	5310
Mary Lou Rosales	CAHRA	311 N Main St Eloy, AZ 85231	520-466-1112	mrosales@cahrapinal.org	5310
Olga Delsi	Cenpatico	211 N Florence St, Ste. 2 Casa Grande, AZ 85122	866-495-6738 x 26404	ODELSI@cenpatico.com	5310
Olivia Guerreo	Pinal-Gila Council for SC	8969 W McCartney Road Casa Grande, AZ 85194	520-836-2758	oliviag@pgcsc.org	5310
Victor Gomez	Pinal Gila Council for Senior Citizens	8969 W McCartney Road Casa Grande, AZ 85194	520-836-2758	victorg@pgcsc.org	
Sue Anderson	Dorothy Powell Senior Center	406 E 6th Street Casa Grande, AZ 85122	520-421-8765	sanderson@casagrandeaz.gov	5310
Tanya Cruz	Pinal Hispanic Council	107 E 4th St. Eloy, AZ	520-466-0921	tcruz@pinalhispaniccouncil.org	5310
Jacqueline Ibarra	Pinal Hispanic Council	107 E 4th St. Eloy, AZ	520-466-0921	jibarra@pinalhispaniccouncil.org	
Maggie Harris	Eloy Senior Center	3655 W Shedd Road Eloy, AZ 85131	520-466-3166	mharris@ci.elay.az.us	
Maggie Harris	Toltec Community Center & Senior Center	3650 West Shedd Road	520-466-3166	mharris@ci.elay.az.us	
Sepi Hoff	Achieve Health Services	Casa Grande	(928) 503-0366	shoff@achievehs.org	5310
Deena Fetzer	Achieve Health Services	Yuma - Head Office	(928) 341-4111	dfetzer@achievehs.org	5310
Ivan Velasco	Achieve Health Services		928-341-0335	ivelasco@achievehs.org	5310
Maria Elena Ochoah	Against Abuse		480-734-7496	meochoa@icloud.com	
	<u>Suggested Programs</u>				
	AFH - Arizona Foundation for the Handicapped	208 W. Main, Casa Grande AZ 85222	520-836-9798		
	Banner Casa Grande Medical Center	1800 E Florence Blvd, Casa Grande 85122	520-381-6300		
	Central Arizona Colledge	8407 Overfield Rd., Coolidge AZ 85228	800-237-9814		
	Pinal Connections	PO Box 12114, Casa Grande, AZ 85230	800-427-1271		

***Bolded names are voting members for the Coordinated Council.**

V. 2016 Sun Corridor MPO Funding Requests

Within the Sun Corridor MPO region, the following agencies/programs have indicated they will be submitting an application through the ADOT E-Grants system for 2016:

Applicant	Request Type	Federal Request	Local Match	Project Total
Horizon Human Services	12 Passenger Van Replacement	\$22,400	\$5,600	\$28,000

VI. Sun Corridor MPO Title VI Assurance

The Sun Corridor MPO has an approved Title VI Plan, ensuring that all programs, activities, facilities and contractors are providing services that do not discriminate on the grounds of race, color, national origin, disability, gender, age, or veteran status within the Sun Corridor MPO planning boundaries.

Federal-aid Highway Program Assurance

The **Sun Corridor Metropolitan Organization (Sun Corridor MPO)** HEREBY AGREES THAT as a condition to receiving any Federal financial assistance from the Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act), the Civil Rights Restoration Act of 1987 (Public Law 100.259) and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964. (hereinafter referred to as the Regulations) and other pertinent directives, to the end that in accordance with the Act, Regulations, and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, disability, gender, age, or veteran status, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations, a copy of which is attached.

By_____

Date:_____

Sharon Mitchell, Executive Director

Sun Corridor Metropolitan Planning Organization

*(*Full assurance is located in the Sun Corridor MPO Title VI plan for 2016, located at www.scmpo.org.)*

For further information please contact:

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DRAFT

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

ITEM #16

TIP Year	TIP ID #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	ADOT Const Admin	LOCAL MATCH	OTHER LOCAL FUNDS	OTHER FUNDS	TOTAL COST
TRACS						DESCRIPTION										
2016																
SH648 01C	CSG HSIP15-010C	Casa Grande	Upgrade Pedestrian Countdown Heads II and APS	Various Locations in CASA GRANDE	0	Procurement - Upgrade Pedestrian Countdown Heads and APS	Various	0	0	HSIP	\$ 61,222	\$ -	\$ -	\$ -	\$ -	\$ 61,222
SH647 01C	ELY HSIP15-013C	Eloy	Upgrade Pavement Markings	Various Locations in ELOY	44.7 Miles	Construction - Upgrade Pavement Markings	Various	0	0	HSIP	\$ 230,771	\$ -	\$ -	\$ -	\$ -	\$ 230,771
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2016									\$ 292,493	\$ -	\$ -	\$ -	\$ -	\$ 292,493

2017																
SZ130 01C	CLG 16-01C	Coolidge	Main St. Improvements	Central Ave from Main St. to 1st Street	0.4	Re Construction	Urban Collector	2	2	STP	\$ 850,000	\$ -	\$ 51,379			\$ 901,379
H8877 01C	DOT HSIP15-015C	ADOT/Coolidge	SR87/Randolph Rd Intersection Improvement	SR 87 at MP 128.89, Randolph Rd.	0	Construction Left Turn Lane and Intersection Lighting	Principal Arterial	2	2	HSIP	\$ 317,597	\$ -	\$ -	\$ -	\$ 19,179	\$ 336,776
SH646 01C	ELY HSIP15-012C	Eloy	Upgrade Regulatory Signs	Various Locations in ELOY	0	Construction - Installation to Upgrade Regulatory Signs including Hardware	Various	0	0	HSIP	\$ 159,048	\$ -	\$ -	\$ -	\$ -	\$ 159,048
SH645 01C	PNL HSIP15-014C	Pinal County	Sign Management and Sign Upgrade	Various Locations in PINAL COUNTY	0	Procurement - Sign Management System, Sign Upgrade and Retroreflectorometer	Various	0	0	HSIP	\$ 148,024	\$ -	\$ -	\$ -	\$ -	\$ 148,024
	LTAP									STP	\$ 500					\$ 500
		TOTAL FOR 2017									\$ 1,475,169	\$ -	\$ 51,379	\$ -	\$ 19,179	\$ 1,545,727

2018																
SZ058 01C	ELY 15-01C	Eloy	Main Street Reconstruction	Main Street - Frontier Rd. to Battaglia Dr.	1 Mile	Re Construction	Urban Collector	2	2	STP	\$ 775,883	\$ -	\$ 46,899		\$ 4,302,201	\$ 5,124,983
	Note: Project development is in CAG TIP, 2014: \$471,500 :::: \$117,600 or remainder of left over STP funds in 2018 was awarded to Eloy Main St. Project.									STP	\$ 117,600	\$ -	\$ 7,108			\$ 124,708
H8838 01C	DOT HSIP15-011C	ADOT	Safeway Traffic Signal	SR87 at Ruins Dr., MP 134.28 in COOLIDGE	1	Construction - Install New Traffic Signal and Raised Median	Principal Arterial	2	2	HSIP	\$ 521,580	\$ -	\$ 3,420	\$ -	\$ -	\$ 525,000
	LTAP									STP	\$ 500					\$ 500

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

		TOTAL FOR 2018										\$ 1,415,563	\$ -	\$ 57,427	\$ -	\$ 4,302,201	\$ 5,775,191
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2019																	
																	\$ -
																	\$ -
	LTAP									STP	\$ 500						\$ 500
		TOTAL FOR 2019									\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500

2020																	
																	\$ -
																	\$ -
	LTAP									STP	\$ 500						\$ 500
		TOTAL FOR 2020									\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500

TRANSIT PROGRAMMING

2016		SPONSOR NAME	SITE NAME	PROJECT LOCATION	RURAL / URBAN	PROJECT DESCRIPTION	PROJECT DESCRIPTION	FTA TYPE	FEDERAL FUNDS		LOCAL MATCH	OTHER FUNDS	OTHER FUNDS	TOTAL COST
									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

LIST OF AIR QUALITY PROJECTS (FROM MAG'S LIST) 2016 through 2035

TIP YEAR	TIP ID #; LG # or TRAC's #	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF IMP - WK - STRU	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	ADOT Const	LOCAL MATCH	Local/Private FUNDS	OTHER FUNDS	TOTAL COST
ADOT																
2014		ADOT	I-8 Santa Rosa Wash	Santa Rosa Wash	0.3	Scour Retrofit	Principal-Arterial	4	4	Bridge	\$ 800,000					\$ 800,000

SCMPO 2015-2020
Listing of Projects
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2015	H8631 01C	ADOT	I-8 -Thorton Road TI UP, STR #1196	I-8 - Thorton Road TI	0	Bridge Rehabilitation	Principal Arterial	0	0	NH	\$ 250,000					\$ 250,000
2016		ADOT	I-8 Bianco Rd- JCT I-10	Bianco Rd	8.3	Pave Pres	Principal Arterial	4	4	STP	\$ 13,872,000					\$ 13,872,000
2016		ADOT	SR79, MP 122.4	SR79, MP 122.4	0	Extend Pipes and Culverts	Minor Arterial			STP	\$ 1,500,000					\$ 1,500,000
2017		ADOT	SR-287 Pave Pres	La Palma Rd -JCT I-10		Project Dev	Minor Arterial			STP	\$ 320,000					\$ 320,000
2018		ADOT	SR-287 Pave Pres	La Palma Rd -JCT I-10	10	Const	Principal Arterial	2	2	STP	\$ 1,803,000					\$ 1,803,000
2018		ADOT	Burris Road to Five Point Intersection	SR84 -Burris Road to Five Point Intersection	2	Pave Pres	Major Collector	2	2	FA	\$ 2,000,000					\$ 2,000,000
2022	H7697 01C	ADOT	I-10 SR 87 TI	209.59 - MP 213	3.41	Construction	Interstate	4	6	STP	\$ 85,000,000					\$ 85,000,000
2023	H7985 01C	ADOT	I-10 Early to I-8	MP 196 - MP 199	3	Construction	Interstate	4	6	STP	\$ 40,000,000					\$ 40,000,000
CASA GRANDE																
2015	CSG 15 L01	Casa Grande	Doan St:	Trekell Rd to Pottebaum			Minor Arterial	0	2						\$ 2,100,000	\$ 2,100,000
2015	CSG 14-P1 D	Casa Grande	I-8/Henness TI	I-8 and Henness	1 Mile	Project Dev	Principal Arterial	0	6						\$ 890,000	\$ 45,000 \$ 935,000
2015		Casa Grande	Toltec Buttes: Cottonwood Lane and Florence Blvd.	Toltec Butte	0.996272	Construct Roadway Widening		2	4	Private					\$ 5,000,000	\$ 5,000,000
2015		Casa Grande	Phoenix Mart Loop and 1/4 mile 1/2 street improvement on Casa Bonita west of Toltec Buttes Road	Casa Bonita		New Road Construction		0	2	Private					\$ 2,500,000	\$ 2,500,000
2015		Casa Grande	Pearl Road: 1/4 mile north of Cottonwood Lane, within the Villas at Mary T development.	Pearl Road: 1/4 mile north of Cottonwood Lane, within the Villas at Mary T development.		Construct Roadway Widening		2	5	Private					\$ 1,000,000	\$ 1,000,000
2015		Casa Grande	McCartney Road: .25 mi. between Tucker Road and Palomino Parkway	McCartney Road		Construct Roadway Widening	Rural Major Collector	2	3	Private					\$ 1,000,000	\$ 1,000,000

SCMPO 2015-2020
Listing of Projects
Approval: TAC - February 26, 2015; EB - March 10, 2015

2015		Casa Grande	Camino Mercado: 0.25 miles improvement N. of Florence Blvd.	Florence Blvd		New Road Construction		0	2	Private			\$ 500,000		\$ 500,000
2016		Casa Grande	Trekell Road: 1/4 mile south from Rodeo Road intersection	Trekell Road: 1/4 mile south from Rodeo Road intersection		Roadway improvement - turning lanes		4	5	Private			\$ 1,000,000		\$ 1,000,000
2018		Casa Grande	Cottonwood Lane	Cottonwood Lane: From Henness to Mission Parkway	1.5	Construct Roadway widening	Urban Collector	2	6	Local			\$ 22,000,000		\$ 22,000,000
2019	CSG 14-P1	Casa Grande	I-8: at MP 176 in City of Casa Grande, new intersection, and roadway expansion on Henness road from Florence Blvd to I-8.	I-8		Construct Roadway, and new traffic interchange on I-8 including new underpass bridge structure and Henness Road.		0	4	Private			\$ 30,000,000		\$ 30,000,000
2019		Casa Grande	Rodeo Road: Trekell and Peart Roads	Rodeo Road	1.003408	Widen and construct frontage road on north side		2	4	Private			\$ 2,500,000		\$ 2,500,000
2019		Casa Grande	Trekell Road	Trekell Road : From McCartney Rd. to Val Vista Blvd.	2	New Road Construction		0	3	Local			\$ 7,000,000		\$ 7,000,000
2019		Casa Grande	Hacienda Road: Florence Blvd. and Cottonwood Lane	Hacienda Road	1.001936	Construct Roadway Widening		2	4	Private			\$ 5,000,000		\$ 5,000,000
2019		Casa Grande	McCartney Road: 1/2 mile at Marabella Site	McCartney Road		Construct Roadway Widening		2	5	Private			\$ 4,000,000		\$ 4,000,000
2019		Casa Grande	Burris Road: Peters Road and SR 84	Burris Road	1.016094	Pave and widen		2	4	Private			\$ 5,000,000		\$ 5,000,000
2021		Casa Grande	Kortsen, TI	Kortsen Rd.		New Traffic Interchange		0	0	HURF	\$ 10,000,000		\$ 5,000,000		\$ 15,000,000
2020		Casa Grande	Cottonwood Lane	Cottonwood Lane: From Mission Parkway to North Signal Peak Rd.	3.5	Construct Roadway widening	Rural Major Collector	2	6	Local			\$ 24,000,000		\$ 24,000,000
2030		Casa Grande	South frontage road on I-8 at MP 176 between Henness Road alignment and Lamb/Cox Road	South frontage road on I-8 at MP 176 between Henness Road alignment and Lamb/Cox Road	1.231905	Construct a new frontage road		0	2	Private			\$ 5,125,000		\$ 5,125,000
2030		Casa Grande	Cornman Road between Henness Road and I-10	Cornman Road between Henness Road and I-10		Pave Dirt Road		2	4	Private			\$ 10,000,000		\$ 10,000,000
COOLIDGE															
2013	CLG 11-01D	Coolidge-CAG	Coolidge Ave	1st to Az Blvd	.5 Mile	Project Dev	Minor Arterial	2	2	STP	\$ 400,000		\$ 24,178		\$ 424,178
2014	CLC 11-01C	Coolidge-CAG	Coolidge Ave	1st to Az Blvd	.5 Mile	Const	Minor Arterial	2	2	STP	\$ 1,200,000		\$ 72,534		\$ 1,272,534

SCMPO 2015-2020
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2016		Coolidge	Nafziger Rd	Byrd Ave to Vah Ki Inn Rd		Dust Palliative on Unpaved Road		2	2	Local	\$	-	\$	-		\$	-	
2017		Coolidge	Kenworthy Rd	Martin Rd North 1/2 Mile	0.25	Dust Palliative on Unpaved Road		2	4	Local	\$	-	\$	-	\$ 500,000	\$	-	\$ 500,000
2017		Coolidge	Coolidge Ave	9th St to Kenworthy Rd		Construct Roadway Improvements		2	2	Local	\$	-	\$	-	\$	-	\$	-
2020		Coolidge	Martin Rd	9th St to Kenworthy Rd		Construct Roadway Improvements		2	2	Local	\$	-	\$	-	\$	-	\$	-
2017		Coolidge	Nafziger Rd	Coolidge Ave to Byrd Ave		Dust Palliative on Unpaved Road		2	2	Local	\$	-	\$	-	\$	-	\$	-
2020		Coolidge	Vah Ki Inn Rd	Northern Ave to Skousen Rd		Construct Roadway Improvements		2	2	Local	\$	-	\$	-	\$	-	\$	-
2020		Coolidge	Woodruff Rd	MacRae Rd to Curry Rd		Dust Palliative on Unpaved Shoulder		2	2	Local	\$	-	\$	-	\$	-	\$	-
2019		Coolidge	9th St	Coolidge Ave to Martin Rd		Construct Sidewalks		2	2	Local	\$	-	\$	-	\$	-	\$	-
2016		Coolidge	Barlett Rd	Hwy 87 to 5th St		Dust Palliative on Unpaved Road		2	2	Local	\$	-	\$	-	\$	-	\$	-
2016		Coolidge	Barlett Rd	Nafziger Rd to Christensen Rd		Dust Palliative on Unpaved Road		2	2	Local	\$	-	\$	-	\$	-	\$	-
2016		Coolidge	Christensen Rd	Coolidge Ave to Martin Rd		Dust Palliative on Unpaved Road		2	2	Local	\$	-	\$	-	\$	-	\$	-
2018		Coolidge	Macrae Rd	Coolidge Ave to Martin Rd		Dust Palliative on Unpaved Road		2	2	Local	\$	-	\$	-	\$	-	\$	-
2019		Coolidge	Main St	Central Ave to Vah Ki Inn Rd		Construct Sidewalks		2	2	Local	\$	-	\$	-	\$	-	\$	-
2019		Coolidge	McRae Rd	Martin Rd to Woodruff Rd		Dust Palliative on Unpaved Shoulder		2	2	Local	\$	-	\$	-	\$	-	\$	-
2020		Coolidge	Skousen Rd	Vah Ki Inn Rd to Hwy 87		Construct Roadway Improvements		2	2	Local	\$	-	\$	-	\$	-	\$	-
2020		Coolidge	Toltec Buttes Rd	Randolph Rd to McCartney Rd		Construct New Roadway		0	4	Local	\$	-	\$	-	\$	-	\$	-

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Listing of Projects
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2020		Coolidge	Vah Ki Inn Rd	Sonora St to Washington St		Construct Roadway Widening		2	4	Local	\$ -	\$ -	\$ -	\$ -	
2020		Coolidge	Macrae Rd	Coolidge Ave to Vah Ki Inn Rd		Dust Palliative on Unpaved Road		2	2	Local	\$ -	\$ -	\$ -	\$ -	
2020		Coolidge	Martin Rd	Arizona Blvd to 9th St		Construct Roadway Widening		2	4	Local	\$ -	\$ -	\$ -	\$ -	
2020		Coolidge	Martin Rd	Kenworthy Rd to Skousen Rd		Construct Roadway Improvements		2	2	Local	\$ -	\$ -	\$ -	\$ -	
2020		Coolidge	Vah Ki Inn Rd	Washington St to Nafziger Rd		Dust Palliative on Unpaved Shoulder		2	2	Local	\$ -	\$ -	\$ -	\$ -	
2020		Coolidge	Val Vista Rd	Signal Peak Rd to 1/4 MI East of Curry		Dust Palliative on Unpaved Road		2	2	Local	\$ -	\$ -	\$ -	\$ -	
2016		Coolidge	Vah Ki Inn Rd:	10th Place to Kenworthy Rd		Construct Roadway Widening		2	4	Local	\$ -	\$ -		\$ -	
		Coolidge									\$ -	\$ -	\$ -	\$ -	\$ -
2020	VAH 1185-1	Coolidge	Vah Ki Inn Rd.	Main to Sonora St.	.1 Mile	Const	Minor Arterial	2	4	Local	\$ -	\$ -	\$ -	\$ -	\$ -
2019	MCC45-1	Coolidge	McCartney Road	Signal Peak to Toltec Buttes Rd.	.4 Mile	Const	Minor Arterial	2	4	Local	\$ -	\$ -	\$ -	\$ -	\$ -
2015		Coolidge	Various	Various		Dust Mitigation				Local			\$ 100,000		\$ 100,000
2016		Coolidge	Various	Various		Dust Mitigation				Local			\$ 130,000		\$ 130,000
2017		Coolidge	Various	Various		Dust Mitigation				Local			\$ 150,000		\$ 150,000
2018		Coolidge	Various	Various		Dust Mitigation				Local			\$ 175,000		\$ 175,000
ELOY															
2015		Eloy	Shedd Road Reconstruction	Shedd Road	0.93	Construction		4	2	HURF			\$ 2,254,000		\$ 2,254,000

SCMPO 2015-2020
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2016	Eloy	Shedd Road Reconstruction	Shedd Road	1	Design/ROW	2	4	HURF				\$ 672,768	\$ 672,768
2017	Eloy	Shedd Road Reconstruction	Shedd Road	1	Construction	2	4	HURF				\$ 1,275,148	\$ 1,275,148
2017	Eloy	Toltec Road Reconstruction	Toltec Road	0.85	Design/ROW	2	4	HURF				\$ 1,550,000	\$ 1,550,000
2018	Eloy	Toltec Road Reconstruction	Toltec Road	0.85	Construction	2	4	HURF				\$ 4,544,000	\$ 4,544,000
2014	Eloy	PM<10 Reduction, Toltec Neighborhood	Algodon Dr.	0.54	Construction	2	2	HURF				\$ 58,500	\$ 58,500
2014	Eloy	PM<10 Reduction, Toltec Neighborhood	Juniper Dr.	0.54	Construction	2	2	HURF				\$ 58,500	\$ 58,500
2014	Eloy	PM<10 Reduction, Toltec Neighborhood	Bandelier Dr.	0.54	Construction	2	2	HURF				\$ 58,500	\$ 58,500
2014	Eloy	PM<10 Reduction, Toltec Neighborhood	Mateo Dr.	0.54	Construction	2	2	HURF				\$ 58,500	\$ 58,500
2015	Eloy	PM<10 Reduction, Toltec Neighborhood	Graces Ci.	0.17	Construction	2	2	HURF				\$ 18,100	\$ 18,100
2015	Eloy	PM<10 Reduction, Toltec Neighborhood	Cocopah Dr.	0.43	Construction	2	2	HURF				\$ 47,000	\$ 47,000
2015	Eloy	PM<10 Reduction, Toltec Neighborhood	Kiva Dr.	0.17	Construction	2	2	HURF				\$ 18,100	\$ 18,100
2015	Eloy	PM<10 Reduction, Toltec Neighborhood	Tewa Ci.	0.17	Construction	2	2	HURF				\$ 18,100	\$ 18,100
2015	Eloy	PM<10 Reduction, Toltec Neighborhood	Chaco Dr.	0.43	Construction	2	2	HURF				\$ 47,000	\$ 47,000
2015	Eloy	PM<10 Reduction, Toltec Neighborhood	Maya Rd.	0.5	Construction	2	2	HURF				\$ 54,600	\$ 54,600
2016	Eloy	PM<10 Reduction, Toltec Neighborhood	Montezuma Dr.	0.28	Construction	2	2	HURF				\$ 30,800	\$ 30,800
2016	Eloy	PM<10 Reduction, Toltec Neighborhood	Cortez Dr.	0.07	Construction	2	2	HURF				\$ 7,400	\$ 7,400

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2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Atlantic Dr.	0.04	Construction		2	2	HURF				\$ 4,500		\$ 4,500
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Pacific Dr.	0.05	Construction		2	2	HURF				\$ 5,800		\$ 5,800
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Maverick Dr.	0.05	Construction		2	2	HURF				\$ 6,000		\$ 6,000
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Kioha Dr.	0.43	Construction		2	2	HURF				\$ 47,000		\$ 47,000
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Montgomery Ci.	0.33	Construction		2	2	HURF				\$ 36,000		\$ 36,000
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Valencia Dr.	0.17	Construction		2	2	HURF				\$ 18,100		\$ 18,100
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Zapotec Ave.	0.12	Construction		2	2	HURF				\$ 13,100		\$ 13,100
2016		Eloy	PM<10 Reduction, Toltec Neighborhood	Kioha Dr.	0.43	Construction		2	2	HURF				\$ 47,000		\$ 47,000
PINAL CO																
2015		Pinal Co	Corman Road	Midway to Mammoth	0.5	Dust Mitigation	NA	2	2	Local				\$ 75,000		\$ 75,000
2015		Pinal Co	Midway Road	Corman to Greene Wash	0.5	Dust Mitigation	NA	2	2	Local				\$ 75,000		\$ 75,000
2016		Pinal Co	Storey Road	11 mile Corner to LoLaLee Rd	2.4	Dust Mitigation	NA	2	2	Local				\$ 288,000		\$ 288,000
2016		Pinal Co	Hopi Drive	Pinal Ave to Trekell Rd	1	Dust Mitigation	NA	2	2	Local				\$ 200,000		\$ 200,000
2017		Pinal Co	Henness Rd	Val Vista Rd to Waverly Dr	1	Dust Mitigation	NA	2	2	Local				\$ 350,000		\$ 350,000
2017		Pinal Co	Harmon Rd	Toltec Hwy to Tweedy Rd	2	Dust Mitigation	NA	2	2	Local				\$ 360,000		\$ 360,000
2017		Pinal Co	LaPalma Rd	SR287 to 0.25 mi N. Kleck Rd	2.3	Dust Mitigation	NA	2	2	Local				\$ 150,000		\$ 150,000

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2017		Pinal Co	McCartney Rd	I-10 to Evans Rd	3.1	Design	Major Collector	2	2	Local				\$ 300,000		\$ 300,000
2017		Pinal Co	Christensen Rd	Christensen Rd: From Bartlett Rd to Martin Rd	1	Dust Palliative		2	2	Exercise Tax				\$ 180,000		\$ 180,000
2017		Pinal Co	Bartlett Rd	From 5th St to Christensen Rd	1	Dust Palliative		2	2	Exercise Tax						
2018		Pinal Co	Curry Rd	SR287 to Storey Rd	1	Dust Mitigation	NA	2	2	Local				\$ 110,000		\$ 110,000
2018		Pinal Co	Tweedy Rd	SR287 to Storey Rd	1	Construction	NA	2	2	Local				\$ 110,000		\$ 110,000
2018		Pinal Co	Peters Rd	Santa Cruz Wash to Corrales Rd	1.6	Dust Mitigation	NA	2	2	Local				\$ 252,083		\$ 252,083
2018		Pinal Co	McCartney Rd	I-10 to Evans Rd	3.1	Reconstruction	Major Collector	2	2	Local				\$ 3,200,000		\$ 3,200,000
2018		Pinal Co	Marylynne Ln	Missile Base Rd to North 3 miles	3	Dust Palliative	NA	2	2	Local				\$ 430,000		\$ 430,000
		TOTAL									\$ 157,145,000	\$ -	\$ 96,713	\$ 151,698,599	\$ 45,000	\$ 308,985,312

HSIP "PARKING LOT" - PENDING HSIP ELIGIBILITY FROM ADOT/FHWA

TIP	TIP ID # or	PROJECT SPONSOR	PROJECT NAME	PROJECT LOCATION	LENGTH	TYPE OF WORK DESCRIPTION	FUNC CLASS	LANES BEFORE	LANES AFTER	FED AID TYPE	FEDERAL FUNDS	ADOT Const Admin	LOCAL MATCH	OTHER FUNDS	OTHER FUNDS	TOTAL COST
YEAR	TRAC's #															
2017	CSG HSIP 15-01601D	Casa Grande	SR287 (Florence Blvd, Pedestrian Safety Improvements, in Casa Grande	SR287 (Florence Blvd), approx. 1,000 ft. West of Camino Mercado, in Casa Grande	0	Design - Installation of Pedestrian Hybrid Beacon (PHB), pedestrian refuge island, fencing (railing), crosswalk striping, signage and lighting	Urban Principal Other	4	4	HSIP	\$ 80,000	\$ -	\$ 2,280	\$ -	\$ -	\$ 82,280
2019	CSG HSIP 15-01601C	Casa Grande	SR287 (Florence Blvd, Pedestrian Safety Improvements, in Casa Grande	SR287 (Florence Blvd), approx. 1,000 ft. West of Camino Mercado, in Casa Grande	0	Design - Installation of Pedestrian Hybrid Beacon (PHB), pedestrian refuge island, fencing (railing), crosswalk striping, signage and lighting	Urban Principal Other	4	4	HSIP	\$ 450,271	\$ -	\$ 8,229	\$ -	\$ -	\$ 458,500



Sun Corridor Metropolitan
Planning Organization

EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: March 10, 2015
SUBJECT: Joint Project Agreement for Mobility Management between Sun Corridor and CAG

The Joint Project Agreement outlines the roles, responsibility, coordination and administration for Mobility Management between CAG and Sun Corridor MPO.

CAG will continue to provide Mobility Management for the Sun Corridor MPO, apply for a federal grant to fund a full-time Mobility Manager position (to be housed under CAG), and host required bi-monthly Coordination Council meetings for 2015-2016. This includes all the 5310-Elderly/Disabled programs and the Coolidge 5311 program within the Sun Corridor MPO boundaries.

The Sun Corridor MPO staff looks forward to partnering with CAG on Mobility Management.

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
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A motion to approve the Joint Project Agreement for Mobility Management between the Sun Corridor MPO and CAG.
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JOINT PROJECT AGREEMENT Mobility Management Services

THIS AGREEMENT is made and entered into this day _____, 2015, by and between the Sun Corridor Metropolitan Planning Organization, a statutory legal entity established pursuant to the laws of the State of Arizona, hereinafter called "SCMPO", AND the Central Arizona Governments, a statutory legal entity established pursuant to the laws of the State of Arizona, hereinafter called "CAG".

RECITALS

WHEREAS, SCMPO and CAG are entities established pursuant to ARS§11-952, by Intergovernmental Agreement and consists of duly-constituted governmental entities located within the boundaries of Pinal County, Arizona; and

WHEREAS, SCMPO and CAG as provided in ARS § 11-952.02(B)(I) are deemed political subdivisions of the State of Arizona authorized to exercise the powers specified in the Intergovernmental Agreement including, but not limited to, execution of Agreements and expenditure of allocated funds in support of its activities; and

WHEREAS, SCMPO and CAG are administrated by an Executive Board, composed of designees from each member agency, which is responsible for planning, program implementation and control, budgeting and employment of staff; and

WHEREAS, in order to carry out the Mobility Management function for Pinal County, SCMPO and CAG have agreed to enter into a Joint Project Agreement whereby CA will provide the Mobility Management services for all Transit Programs within the Sun Corridor MPO planning boundaries, within Pinal County; and

WHEREAS, the Mobility Management program is an ADOT reimbursable program, CAG agrees to function as the fiscal agent for this program, and follow all ADOT requirements for reimbursement.

WHEREAS, SCMPO and CAG agree that the management of said program for the Sun Corridor MPO boundaries, within Pinal County, will be under CAG, with input and suggestions from SCMPO staff.

JOINT PROJECT AGREEMENT

Mobility Management Services

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Grant Application:** A grant application will be developed by CAG with help and input from the SCMPO staff, and submitted to ADOT for the purpose of establishing a full-time Mobility Manager position, to be housed under CAG;
2. **Administration of the Program:** The parties agree that the day to day administration of the program will be the responsibility of CAG;
 - a. Monthly or Quarterly invoicing and reports to ADOT will be the responsibility of CAG;
 - b. SCMPO will submit to CAG, on a monthly or quarterly basis, SCMPO's portion of the in-kind contribution for the SCMPO region;
 - c. Management of the Mobility Manager will be the responsibility of CAG, with input, if needed, from SCMPO staff;
 - d. CAG agrees that all deadlines for submission of key documents to ADOT be met in order to keep all SCMPO sub-recipients (programs) eligible for funding.
3. **Program Activities:** The parties agree that the following activities and services (at a minimum) will be provide by the Mobility Manager within the SCMPO Planning Boundaries;
 - a. A monthly or bi-monthly Coordination Council meeting will be held, on a rotating basis, one in Gila County and one in Pinal County. Items on the agenda for the meetings should be specific to the needs of the transit programs;
 - b. The Mobility Manager will visit the 5310 and 5311 programs, and potential programs within the region at least two times a year, and at a minimum;
 - i. Develop a good working relationship with each program;
 - ii. Gather detailed data and service/program information;
 - iii. Prepare programs for ADOT/FTA site visits;
 - iv. Provide technical assistance for ADOT e-Grant submission;
 - v. Determine gaps in service and needs for service;
 - vi. Review driver training logs, and provide assistance for training
 - vii. Hold workshops and/or trainings at Coordination Meetings
 - viii. Keep all programs up-to-date with the latest ADOT/FTA information through email or other means.
 - c. CAG will be responsible for the Coordination Plan and updates, to include a section within the plan specific to the SCMPO region and their programs.
 - i. SCMPO will provide information and input, if needed.

JOINT PROJECT AGREEMENT

Mobility Management Services

4. **Term of Agreement; Renewal.** The initial term of this Agreement shall commence on _____, and shall expire on September 30, 2016. The agreement can be renewed annually with the award of an ADOT Mobility Management Grant to CAG, but shall be done so in writing.
5. **Termination:** This Agreement may be terminated:
- a. At any time by mutual agreement of the Parties
 - b. By either Party without cause upon 180 days written notice to the other Party of intent to terminate.
 - c. For breach of contract upon 10 days written notice by the Party claiming breach to the breaching party; said notice to specify the acts or omissions constituting the alleged breach.
6. **Notices.** Notices to be sent pursuant to this Agreement shall be sent regular mail, and/or email, to the following addresses:
- | | |
|-------------------------------------|----------------------------------|
| SCMPO: | CAG: |
| Sharon Mitchell, Executive Director | Kenneth Hall, Executive Director |
| 211 N. Florence Street, Suite 103 | 1075 S. Idaho Rd #300 |
| Casa Grande, AZ 85122 | Apache Junction, AZ 85119 |
| 520-705-5153 | (480) 474-9300 |
- Or to such other addresses as the parties may officially designate in writing.
7. **Entire Agreement.** This Agreement contains the entire agreement between the parties and no modifications to the terms and conditions of the agreement shall be binding upon the parties unless evidenced by a written agreement approved and executed by CAG and SCMPO.
8. **Conflicts of Interest.** This agreement is subject to the provisions of A.R.S. §38-511 pertaining to conflicts of interest, the pertinent provisions of which are incorporated herein.

Approvals on Following
Page]

JOINT PROJECT AGREEMENT
Mobility Management Services

BY SIGNITURE BELOW, THE PARTIES have caused this instrument to be executed as of the date first above written.

Sun Corridor Metropolitan Planning Organization:

Sharon Mitchell
Executive Director
211 N Florence Street, Suite 103
Casa Grande, AZ 85122

Signature_____

Date_____

Central Arizona Governments

Kenneth Hall
Executive Director
1075 S. Idaho Rd. #300
Apache Junction, AZ 85119

Signature_____

Date_____



EXECUTIVE BOARD MEETING MEMO

MEMO TO: Sun Corridor MPO EXECUTIVE BOARD
FROM: SHARON MITCHELL, SCMPO Director
DATE: March 10, 2015
SUBJECT: Approval of the 2016 Sun Corridor MPO Work Program

2016 Unified Planning Work Program (UPWP):

Each COG and MPO is required to develop a Work Program and submit the program annually to ADOT, FTA and FHWA. The work program provides detail information on the MPO's budget, tasks to be performed, and outcomes or accomplishments for the year.

ADOT, FHWA and FTA will meet with Sun Corridor staff on March 16th to review and comment on the draft plan. If there are any major changes that need to be made to the work program, we will bring it back to the Executive Board for approval of those changes, prior to the May 15th deadline.

The final approved Work Program is due to ADOT by **May 15, 2015**.

Changes included in this work program are:

- 2016 Budget
- 2014 Population Estimates
- MAP-21 Emphasis Areas

Board Action Requested:	<input type="checkbox"/> Information Only	<input checked="" type="checkbox"/> Action Requested Below
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A motion to approve the Sun Corridor MPO annual Unified Planning Work Program, and submit it to ADOT by May 15th.

SUN CORRIDOR MPO

SUN CORRIDOR METROPOLITAN PLANNING ORGANIZATION 2016 UNIFIED PLANNING WORK PROGRAM and BUDGET

Sun Corridor MPO
211 N Florence Street #103
Casa Grande, AZ 85122
520-705-5153
www.scmpo.org

Approved On and By:

SCMPO Executive Board on: March 10, 2015

SCMPO Technical Advisory Committee on: February 26, 2015

*Prepared by the Sun Corridor Metropolitan Planning Organization in cooperation with the Arizona
Department of Transportation, the Federal Transit Administration and the Federal Highway
Administration:*

CDFA FHWA: 20.205
CDFA FTA: 20.513
CDFA FTA 5303: 20.505

July 1, 2015 – June 30, 2016

Table of Contents

I. INTRODUCTION.....	2
II. ORGANIZATION AND MANAGEMENT	6
1. Staffing Roles and Responsibilities:	6
2. Committee Structure	6
3. Operational Procedures, Bylaws & Agreements	9
a. DBE, Title VI, EEO, LEP and PPP	9
b. Other Statements	9
III. FUNDING DESCRIPTION & BUDGET SUMMARY	10
BUDGET SUMMARY TABLES	11
IV. SUN CORRIDOR WORK ELEMENTS.....	15
1. Administration: Task 1	15
2. Data Collection: Task 2	16
3. Transportation Improvement Program (TIP): Task 3.....	18
4. Regional Transportation Plan (RTP): Task 4.....	20
5. Public Participation Plan (PPP): Task 5	22
6. Public Transportation Planning (Transit): Task 6	23
7. Special Project Planning: Task 7.....	26
8. Regional Planning: Task 8	27
9. Environmental Overview Task 9.....	29
10. Capital Expenditures: Task 10	30
11. Planning Emphasis Areas (PEA's): Task 11	30
V. Unified Planning Work Program and Budget Approval.....	32
VI. Transportation Acronyms	33

I. INTRODUCTION

INTRODUCTION

Unified Planning Work Program (UPWP):

The UPWP (aka Work Program-WP) guides the transportation planning activities and related tasks of the Sun Corridor MPO staff, and operates within a financially constrained budget on a state fiscal year. The Work Program shall be prepared by the Sun Corridor MPO staff, and approved annually by the Sun Corridor Executive Board.

The Work Program identifies the planning priorities and activities to be carried out within a metropolitan planning area to include: (23CFR450.104)

- A description of planning work (tasks) and measurable outcomes and products;
- Who will perform the work;
- Timeframes for completing the work;
- Cost of the work; and
- Source(s) of funds.

Description of Sun Corridor MPO area:

As a result of the 2010 United States Census, the City of Casa Grande, Coolidge, Eloy, and surrounding unincorporated areas of Pinal County was designated as Urbanized with a population of over 50,000. It encompasses 1,115 square miles.

The 2014 population estimates of communities within the Sun Corridor MPO:

Community	Population
Eloy	16,531
Arizona City (Unincorporated)	10,475
Coolidge	12,027
Casa Grande	50,082
Pinal County (Unincorporated rural areas)	29,388
<i>TOTAL</i>	<i>118,503</i>

Population data is derived from the Arizona Demographers 2014 population estimates, and the US Census.

Approval and Authorization:

On May 6, 2013, Arizona Governor Jan Brewer sent a formal letter to the Federal Highway Administration requesting establishment of the Sun Corridor Metropolitan Planning Organization. The Sun Corridor MPO was established on this date.

Comprehensive Transportation Planning Activities:

The Sun Corridor MPO will lead the development of the Sun Corridor MPO area Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), Strategic Transportation Safety Plan, as well as transit planning activities within the region.

The Sun Corridor MPO activities are funded by federal aid funds from the United States Department of Transportation (FHWA, and FTA), the Arizona Department of Transportation, and by member local governments, through fee or in-kind services.

Planning Priorities:

Once the RTP is completed, a more sound and comprehensive list of priorities will be established. At this point, the Sun Corridor MPO has established a TIP listing of projects, and is working with ADOT, FHWA and FTA to ensure our federal aid projects are funded and completed.

Air Quality Activities:

Both the Sun Corridor MPO and the Maricopa Association of Governments (MAG) include portions of the West Pinal PM-10 Nonattainment Area and West Central Pinal PM-2.5 Nonattainment Area. Both nonattainment areas are covered by the boundaries of both the Sun Corridor MPO and MAG. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by both agencies.

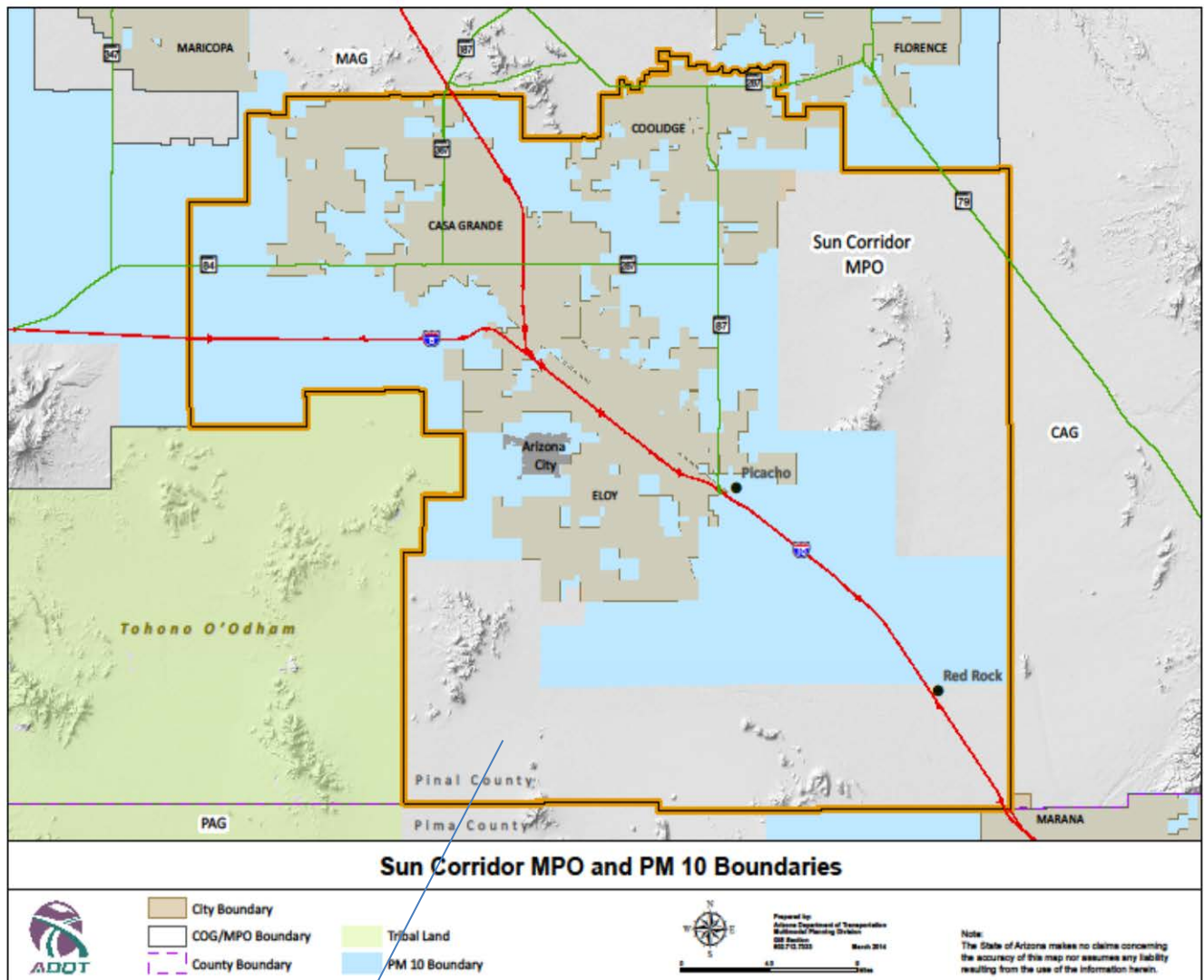
Metropolitan transportation plans, programs and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule. The principal criteria for a determination of conformity are:

- 1) The Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) must pass an emissions budget test with a budget that has been found to be adequate or approved by EPA for transportation conformity purposes, or interim emissions tests;
- 2) The latest planning assumptions and emission models in force at the time the conformity analysis begins must be employed;
- 3) The TIP and RTP must provide for the timely implementation of transportation control measures (TCM's) specified in the application air quality implementation plans;

- 4) Consultation with MAG, ADOT, FHWA, FTA and members of the Sun Corridor MPO is essential to ensuring projects and projects in the nonattainment areas conform to the rules.

The Sun Corridor MPO, MAG and Pinal County will hold monthly or by-monthly meetings to determine projects, and manage the TIP listing of projects.

DRAFT



The Sun Corridor MPO provides multi-modal transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural areas of Pinal County. It covers 1,115 square miles and has an estimated population of 118,503.

II. ORGANIZATION AND MANAGEMENT

1. Staffing Roles and Responsibilities:

The Sun Corridor MPO is staffed with an:

- Executive Director
 - Managing the day to day operations of the MPO
- Transportation Planner/Program Manager
 - Performing transportation planning tasks and activities
- Transit Mobility Manager
 - Possible full time position to work on transit activities
- And/or possible half time or volunteer administrative assistant
 - Providing administrative support

In addition, the City of Casa Grande is the fiscal agent for the Sun Corridor MPO, and will provide the following, either for services rendered, or in-kind:

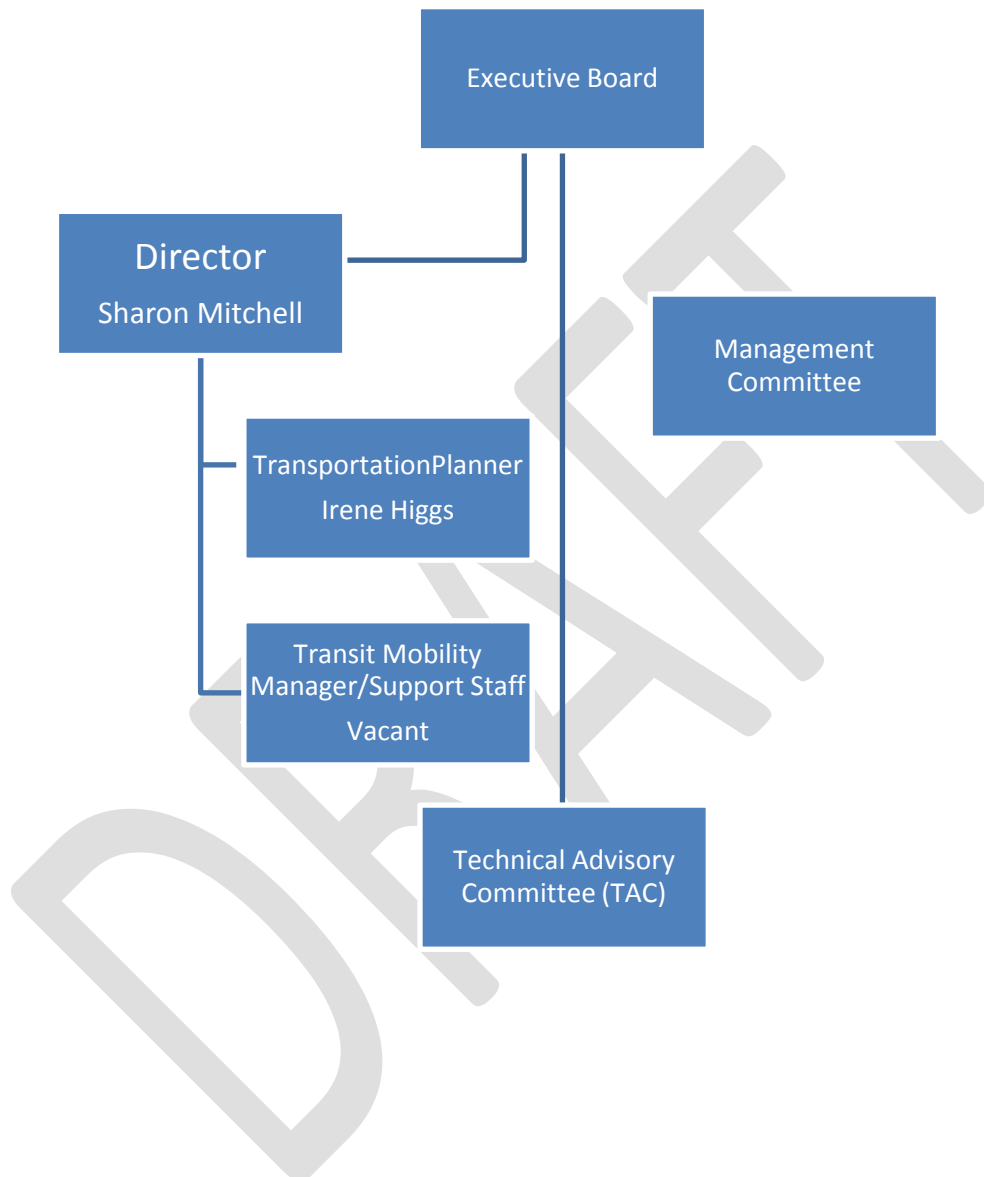
- Financial
 - Purchasing/Procurement
 - Accounting
 - Payroll
 - Accounts Payable
- Human Resources
- IT Services
- Arizona State Retirement
- Other services as needed

2. Committee Structure

Currently the Sun Corridor is comprised of five Executive Board members, made up of four elected officials from the Sun Corridor members, and one member from the ADOT Transportation Board. This board is a policy making body, and must approve all agreements, contracts and projects within the Sun Corridor MPO.

The Transportation Technical Advisory Committee (TAC) is made up of one voting member from each local government member, and one ADOT representative. This committee recommends to the Executive Board projects to be considered for programming, as well as overall transportation needs for the region.

The Executive Board would like to give the Sun Corridor MPO some time to develop the foundation for the MPO prior to establishing the Management Committee



2016

EXECUTIVE BOARD MEMBERS

Supervisor Steve Miller, Chair Pinal County	Mayor Joel Belloc, Secretary/Treasure City of Coolidge
Mayor Jon Thompson, Vice Chair City of Coolidge	Kelly Anderson, Member ADOT Board Member District 4
Mayor Bob Jackson, Member City of Casa Grande	

2016

TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Susanna Struble, Chair City of Coolidge	Doug Hansen Pinal County
Duane Eitel, Vice Chair City of Casa Grande	Charla Glendening ADOT MPD
Lance Dunagan City of Eloy	Jerry James ADOT Tucson District
Ed Stillings Federal Highways	

SUN CORRIDOR STAFF

Sharon Mitchell, Director
Transportation Planning Supervisor – Irene Higgs
Transit Mobility Manager/Support Staff – VACANT

3. Operational Procedures, Bylaws & Agreements

Sun Corridor MPO will operate under the City of Casa Grande Operating Policies & Procedures. The Sun Corridor MPO, at some point, may at its own discretion, create an additional in-house procedure manual(s) to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA) and the Federal Transit Administration (FTA).

Sun Corridor MPO will also operate in accordance with Executive Board By-Laws established by the Executive Board and adopted September 12, 2013, and amended November 18, 2014.

a. DBE, Title VI, EEO, LEP and PPP

DEB: The Sun Corridor MPO will adhere to the Arizona Department of Transportation's Disadvantage Business Enterprise Policy;

Title VI: Sun Corridor has developed and will maintain and adhere to the Title VI Plan and Policy. The policy is located on the Sun Corrido MPO web site (www.scmpo.org);

EEO: The Sun Corridor MPO through the City of Casa Grande, is an Equal Employment Opportunity organization;

LEP: The Sun Corridor MPO has provided a Limited English Proficiency Policy;

PPP: The Sun Corridor MPO has developed and provided a Public Participation Policy (PPP), which is located on the Sun Corridor MPO website (www.scmpo.org.)

b. Other Statements

TRANSIT: Sun Corridor MPO will ensure all transit activities receiving federal funding through ADOT within the Sun Corridor planning boundaries are compliant with ADOT and FTA. This will be accomplished by monitoring each program within the Sun Corridor MPO boundaries through cooperation with Central Arizona Governments (CAG).

AIR QUALITY - CONFORMITY: Sun Corridor MPO will enter into an annual Memorandum of Understanding with Maricopa Association of Governments (MAG) to meet Clean Air Act requirements. At present, MAG provides modeling for regionally significant projects in the Sun Corridor MPO region.

OPERATING PROCEDURES: The Sun Corridor MPO will adhere to the City of Casa Grande Operating Procurement Policy, unless ADOT's procurement procedure takes president.

PERSONAL POLICIES: The Sun Corridor MPO, working under the City of Casa Grande Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free work Place and Equal Opportunity.

LOBBYING – DISBARMENT: Sun Corridor MPO will adhere to federal restrictions on Lobbying and Disbarment.

III. FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **49 CFR Part 18** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall Work Plan review, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. Work Programs are funded primarily with Planning Funds (PL); however, an MPO may use other eligible funds for their Work Program.

All work, including Sun Corridor staff time and consultant studies, listed in the Work Program are funded by one or more of the following funding sources:

- (1) **Metropolitan Planning (PL) Funds** – Federal metropolitan planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Statewide Planning and Research (SPR) Funds** – SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.
- (3) **Federal Transit Administration Funding** – FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by local governments in hard dollars or in-kind.

- (4) **Surface Transportation Program (STP) Funds.** STP is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, as well as planning studies and data collection. These funds require a 5.7% match.
- (5) **Highway Safety Improvement Program (HSIP) Funds.** HSIP is a federal funding source dedicated to systematic improvement of safety conditions on state and local roads. HSIP funds may be used for planning purposes provided such activities are identified in the Unified Planning Work Program and transportation improvement program. A match of up to 5.7% may be required on some projects.
- (6) **Carry-forward** – Carry forward funds may occur when an MPO does not expend all authorized funds in the current fiscal year. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine the available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.
- (7) **In-Kind Contribution** – In-kind contributions may be accepted as the match for federal funds. The Sun Corridor MPO will use in-kind contribution from members and volunteers for match when utilizing SPR, PL or 5303 funds.
- (8) **Matching Funds.** In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detail table of the state/local funds should be included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO may receive funds provided by the member agencies to leverage federal planning (PL) funds to pay for MPO staff salaries, benefits, and operating expenses.

BUDGET SUMMARY TABLES

BUDGET SUMMARY TABLES

Budget Worksheet:	Table 1	Table 2:
<ul style="list-style-type: none"> • 2016 Revenues • Operating Expenditures • Planning Projects • Local Match Contribution 	Match Contribution by Community	Work element costs: <ul style="list-style-type: none"> • Personnel • Operating

MATCH CONTRIBUTION AMOUNTS BY MEMBERS:

Table 1

Local Match (To be met with Cash or In-kind services)						
Community	Budget Amount	PL	SPR	\$5,303	Population % of Pop	
Eloy	\$6,680	\$887	\$4,146	\$1,647	16,531	14.0%
Coolidge	\$4,820	\$640	\$2,991	\$1,189	12,027	10.1%
Pinal County (Rural Areas)	\$16,034	\$2,130	\$9,950	\$3,954	39,863	33.6%
Casa Grande	\$20,188	\$2,682	\$12,527	\$4,979	50,082	42.3%
SUBTOTAL	\$47,722	\$6,339	\$29,614	\$11,769	118,503	100.0%
GRAND TOTAL	\$318,111	\$111,211	\$148,058	\$58,842		

2016 Sun Corridor MPO UPWP

SCMPO BUDGET WORKSHEET										
Fiscal Year 2016 Budget										
Fund Types (SPR, PL, 5303, Planning Other)										
Revenues	Anticipated Revenues									
		Fund Source	Budget Amount	PL	SPR	5303	Local Match Requirement			
	799-04-885-3351-00	Federal Amount	\$270,392	\$104,872	\$118,446	\$47,074				
		Required Match Percentage		5.7%	20.0%	20.0%	Match to be met with cash and/or in-kind			
		Local Match	\$47,719	\$6,339	\$29,612	\$11,768				
	TOTAL	\$318,111	\$111,211	\$148,058	\$58,842	Match to be met with cash and/or in-kind				
Operating Expenditures	Anticipated Expenditures									
	GL#	Category	Budget Amount	PL	SPR	5303	Explanation			
	Personnel Services									
	799-01-885-1101-00	Salaries - Regular	\$139,400	\$76,670	\$34,850	\$27,880	Director; Trans Planner			
	799-01-885-2215-00	Salaries - PT /and/or Temporary	\$10,000	\$0	\$10,000	\$0	Admin Assistance (Temp Service)			
	799-01-885-1110-00	Overtime	\$0	\$0	\$0	\$0	NONE			
	799-01-885-1205-00	FICA	\$10,700	\$5,885	\$2,675	\$2,140				
	799-01-885-1210-00	Retirement	\$16,200	\$8,910	\$4,050	\$3,240				
	799-01-885-1215-00	Health Insurance	\$14,400	\$7,920	\$3,600	\$2,880				
	799-01-885-1220-00	Workers Comp	\$300	\$165	\$75	\$60				
	799-01-885-1235-00	Travel Allowance	\$4,800	\$2,640	\$1,200	\$960				
		SUBTOTAL	\$195,800	\$102,190	\$56,450	\$37,160				
	Other Services - Capital Purchase									
	799-01-885-1245-00	Conferences	\$10,000	\$0	\$8,500	\$1,500	Conferences, trainings, etc.			
	799-01-885-1250-00	Travel and Meeting Expenses	\$12,429	\$0	\$11,175	\$1,254	Travel - Hotel - perdiem - mileage overage			
	799-01-885-1240-00	Trainings / Tuition	\$1,000	\$0	\$1,000	\$0				
	799-01-885-2210-10	Legal	\$4,000	\$0	\$4,000	\$0	Legal services & required newspapers ads			
	799-01-885-2215-00	Contractual Services	\$6,000	\$0	\$6,000	\$0	Web site maintenance, translation services, technical support, excludes legal			
	101-20-610-2230-00	Building Rent	\$7,200	\$2,682	\$2,919	\$1,599				
	799-01-885-2235-00	Dues and Memberships	\$3,000	\$0	\$3,000	\$0	AzTA, NADO, NARC, Pinal Partnership, etc.			
	799-01-885-2240-00	Insurance	\$5,000	\$0	\$5,000	\$0	Car Insurance and Various liability insurance for SCMPO			
	799-01-885-3305-00	Office Supplies	\$5,000	\$0	\$5,000	\$0	Start up costs, etc.			
	799-01-885-3306-00	Office Furnishings	\$2,000	\$0	\$2,000	\$0	New furniture for the MPO			
	799-01-885-3390-00	Telephone & Data	\$5,000	\$0	\$4,000	\$1,000	Tablets, Cell Phone, Cox, etc..			
	799-01-885-3355-00	Printing - etc.	\$2,000	\$0	\$2,000	\$0	Start up costs for printing, logo design, etc.			
	799-01-885-3385-00	Postage	\$500	\$0	\$500	\$0				
	799-01-885-2210-00	Transit and Planning	\$8,000	\$0	\$4,000	\$4,000	Staff costs for transit planning and RTP activities. Possible contract to CAG for MM			
	799-01-885-2215-90	Miscellaneous	\$1,560	\$0	\$1,000	\$560				
	799-01-885-3365-00	Fuel	\$1,500	\$0	\$1,500	\$0				
	799-01-885-2225-00	Auto Repair & Maintenance	\$400	\$0	\$400	\$0				
		SUBTOTAL	\$74,589	\$2,682	\$61,994	\$9,913				
Local Match	Local Match (To be met with Cash or In-kind services)									
							Population	% of Pop	Total Match for each member	
		Eloy	\$6,680	\$887	\$4,146	\$1,647		16,531	14.0%	
		Coolidge	\$4,820	\$640	\$2,991	\$1,189		12,027	10.1%	
		Pinal County (Rural Areas)	\$16,034	\$2,130	\$9,950	\$3,954		39,863	33.6%	
		Casa Grande	\$20,188	\$2,682	\$12,527	\$4,979		50,082	42.3%	
		SUBTOTAL	\$47,722	\$6,339	\$29,614	\$11,769		118,503	100.0%	
		GRAND TOTAL	\$318,111	\$111,211	\$148,058	\$58,842				

TABLE 2: Operating Costs by Work Element

TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
1.0	ADMINISTRATION	\$11,241	\$295	\$697	\$6,210	\$6,819	\$3,258	\$0	\$0	\$0	\$28,520
2.0	DATA COLLECTION & MAINTENANCE	\$9,197	\$241	\$571	\$5,081	\$5,579	\$2,665	\$0	\$0	\$0	\$23,334
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$8,175	\$215	\$507	\$4,516	\$4,960	\$2,369	\$0	\$0	\$0	\$20,742
4.0	REGIONAL TRANSPORTATION PLAN	\$15,329	\$402	\$951	\$8,468	\$9,299	\$4,442	\$0	\$0	\$0	\$38,891
5.0	PUBLIC PARTICIPATION PLAN	\$5,110	\$134	\$317	\$2,823	\$3,100	\$1,481	\$0	\$0	\$0	\$12,965
6.0	PUBLIC TRANSPORTATION PLANNING	\$10,219	\$268	\$634	\$5,645	\$6,199	\$2,961	\$0	\$0	\$0	\$25,926
6.1	PUBLIC TRANSPORTATION PLANNING (5303)	\$0	\$0	\$0	\$0	\$0	\$0	\$37,160	\$9,913	\$11,769	\$58,842
7.0	SPECIAL PROJECT PLANNING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
8.0	REGIONAL PLANNING	\$30,657	\$805	\$1,902	\$16,935	\$18,598	\$8,884	\$0	\$0	\$0	\$77,781
9.0	ENVIRONMENTAL OVERVIEW	\$3,066	\$80	\$190	\$1,694	\$1,860	\$888	\$0	\$0	\$0	\$7,778
10.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11.0	Planning Emphasis Areas	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11.1	MAP 21 Implementation	\$3,066	\$80	\$190	\$1,694	\$1,860	\$888	\$0	\$0	\$0	\$7,778
11.2	Models of Regional Planning Cooperative	\$3,066	\$80	\$190	\$1,694	\$1,860	\$888	\$0	\$0	\$0	\$7,778
11.3	Ladders of Opportunity	\$3,066	\$79	\$191	\$1,692	\$1,858	\$890	\$0	\$0	\$0	\$7,776
	TOTAL	\$102,192	\$2,679	\$6,340	\$56,452	\$61,992	\$29,614	\$37,160	\$9,913	\$11,769	\$318,111

IV. SUN CORRIDOR WORK ELEMENTS

1. Administration: Task 1

Purpose: Administer the MPO and its work program in a manner that:

- Maintains the region's eligibility to receive federal transportation capital and operating assistance; and
- Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.

2016 Activities and Outcomes:

Project/Task	Objective	Outcome
Executive Board Meetings	Hold six (6) meetings a year. Provide to the Executive Board, at a minimum, by-monthly reports outlining activities performed	Inform and educate the Executive Board members in order for them to determine the direction of the MPO.
Monthly Invoicing and Progress Report	Provide to ADOT monthly invoices for all funding sources, and clearly detailed progress report	Progress report shows tasks and work elements accomplished for each month.
Consultation with Rural Elected Officials	Work with ADOT to schedule a consultation meeting	Host a consultation with elected officials annually
Monthly Consultant invoicing and Reporting	The RTP and Safety Plans are ongoing. Ensure consultants are paid promptly and DBE is reported monthly.	Process all invoices in a timely manner, ensuring compliance with DBE and consultant payment.
Develop the 2017 Unified Planning Work Plan and Budget	TAC and EB approval by March – April and to ADOT by May 15.	Develop the 2017 UPWP and budget annually.

Sun Corridor Administration Budget

TASK 1: ADMINISTRATION											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
1.0	ADMINISTRATION	\$11,241	\$295	\$697	\$6,210	\$6,819	\$3,258	\$0	\$0	\$0	\$28,520

2. Data Collection: Task 2

Purpose

Maintain a current up to date inventory of data to support transportation planning activities, to include; HPMS; Functional Classification of roads; Air Quality Standards; and Population data review for projects and estimates.

2.1 HPMS:

The HPMS data will be technically based on the latest available traffic count data and will meet federal and state mandates;

- CAG has provided base-line traffic count data for inclusion into the HPMS system for 2014;

2016 Activities and Outcomes:

Project/Task	Objective	Outcome
HPMS Date Entry	Due March: Staff will work with members to ensure all counts are uploaded into the ADOT system.	100% Data Entry into HPMS Program
HPMS Annual Report	Staff will develop an HPMS report to be provided to the members, and posted on the Sun Corridor web site.	Listing of FC roads for each member agency, and corresponding updated FC map to be posted on the web site.
TDMS/HPMS Training	December-February: Staff will schedule TDMS/HPMS training with ADOT for member's agencies.	Complete training prior to the HPMS portal opening ensuring members are ready to input into the system.
TDMS	Staff will set up training for the TDMS system.	Members will utilize the TDMS system for HPMS upload as well as for transportation planning activities.

2.2 Functional Classifications:

Purpose:

Only functionally classified roads (major collectors and above) can be awarded federal aid funding. Ensure all roadways in the MPO region are functionally classified correctly, and are compliant.

2016 Activities and Outcomes for Fictional Classification:

Project/Task	Objective	Outcome
Maintain a current inventory of the MPO's functional classified roads	Raw data will be provided through ADOT's TDMS/HPMS report in January.	Develop a report and provide to each member for review.
Ensure all roads are classified correctly	Meet with each community, and assess if there needs to be an updated application process for any roadways – March – June.	Roads will be identified in the RTP that need updating. Staff will develop a plan to update all identified roads for proper FC on an annual basis.
Ensure new maps are updated and provided through ADOT	Reviewed and updated annually	Work with ADOT to develop new updated FC maps of the region annually.

2.3 Air Quality Standards:**Purpose:**

The Sun Corridor MPO is under PM 2.5 and PM 10, thereby triggering air quality conformity for the region. All activities will help the MPO region to be in compliant with air quality mandates for Pinal County.

As required by the Federal transportation conformity rule (§93.105), the conformity process includes a significant level of cooperative interaction among federal, state, and local agencies. For this air quality conformity analysis, interagency consultation was conducted as required by the Arizona Conformity SIP.

Maricopa Association of Governments (MAG) provided services to develop the air-quality conformity analysis that is needed for the non-attainment areas of Pinal County and the Sun Corridor MPO region. This plan was approved by FHWA and FTA in February 2014.

2016 Activities and Outcomes for Air Quality:

Project	Objective	Outcome
Develop and maintain an MOU with MAG to ensure Clean Air Act requirements	MAG and the Sun Corridor MPO are still working on an MOU. Anticipated date for the final MOU will be June 2016.	MAG and the Sun Corridor MPO will have a defined set of services that will be provided by MAG to provide modeling for our regionally significant projects within the MPO planning boundaries.
Interagency Consultation	Sun Corridor MPO has developed a consultation policy, and provides the consultation team with information when a project is changed or new to the Sun Corridor MPO TIP.	Ensuring all interested parties are informed of projects that may affect the air quality conformity analysis.
Coordination Meetings	Sun Corridor MPO and MAG meet bi-monthly to coordinate AQ activities	To ensure that Clean Air Act requirements are met within the Sun Corridor MPO region.

Sun Corridor Data Collection Budget

TASK 2: DATA COLLECTION											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
2.0	DATA COLLECTION & MAINTENANCE	\$9,197	\$241	\$571	\$5,081	\$5,579	\$2,665	\$0	\$0	\$0	\$23,334

3. Transportation Improvement Program (TIP): Task 3**Purpose:**

The official Sun Corridor TIP will be approved once the Sun Corridor MPO Regional Transportation Plan has been completed (March 2016). At present, the Sun Corridor TIP listing of projects will be entered into the Statewide Transportation Improvement Plan (STIP), through ADOT.

The TIP is a list of programmed design and construction projects that are fiscally constrained, and reflect the region's transportation needs:

- The TIP will show programmed design and construction projects out ten (10) years; and will show;
- All Transit related projects that received federal aid funds (5310, 5307, 5311);
- All local, private and other than federal aid funded projects;
- All projects that require air quality mediation measures;
- Will identify funding sources for each project;
- Will provide for public comment;
- Will support the Regional and State Transportation Plan;
- Will coordinates with local capital programs;
- Will list all ADOT projects within the Region;
- Will list all dust mitigation 'air quality' listed projects.

Project/Tasks	Objective	Outcome
Sun Corridor MPO Transportation Improvement Project (TIP)	Continue to update the TIP in accordance with the RTP when completed. At present, the existing projects will be updated as needed.	Continue to have a compliant and cost constrained TIP, ensuring the Sun Corridor MPO projects move forward.
Project Management	Continue to work closely with each member agency that has projects on the current Sun Corridor TIP, to ensure all projects are on track for obligation	Projects make the timeline set out for completion; i.e., design and construction or planning projects.
2017 TIP	Develop the 2017 Sun Corridor Transportation Improvement Plan, which can be incorporated into the ADOT State Transportation Improvement Plan (STIP).	The 2017 TIP will be compliant and cost constrained, and allow projects to move forward to completion.
Sun Corridor MPO internal funding ledger.	Develop and maintain a constrained Sun Corridor MPO funding ledger (SPR, PL, 5303, HSIP and STP) outlining all active projects.	This will allow the TAC and EB (as well as ADOT and Staff) follow our projects, ensuring we maintain a positive compliant balance in all areas of funding.

Sun Corridor TIP Budget

TASK 3: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$8,175	\$215	\$507	\$4,516	\$4,960	\$2,369	\$0	\$0	\$0	\$20,742

4. Regional Transportation Plan (RTP): Task 4

(Title 23 CFR 450 subpart C)

The Sun Corridor RTP is underway and is anticipated to be completed March of 2016. The TAC and Executive Board will approve the final RTP in March/April 2016.

Purpose:

Continue to develop, maintain and update the regional transportation plan for the region's transportation needs, ensuring it is:

- Technically based on the latest available data on land use, population, demographics, and travel patterns;
- Philosophically based on regional goals and values;
- Financially based on predictable, reliable funding sources;
- Include a transit implementation study for the region;
- Cover a 20 year period with updates every four years;
- Cover long range and short range strategies;
- Include a fiscally constrained plan; or sections thereof;
- Include all projects that will impact air quality (5 year list of projects identified in the air quality conformity plan;
- Adhere to performance measures set out by FHWA, FTA and ADOT;
- Follow the National Planning Emphases Areas (PEA's).

2016 Activities and Outcomes:

Project	Objective	Outcome
Develop the RTP	The RTP is underway and will be completed March 2016.	The MPO will have a comprehensive, cooperative, and continuing plan that will guide the MPO region in planning.
MAP-21 Requirements	Ensure MAP-21 requirements are included in the RTP.	The RTP will be help move the MPO into a compliant planning process.
Coordinate with MAG, PAG and CAG	Meet with each COG/TMA regarding our RTP.	Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's.

Sun Corridor RTP Budget

TASK 4: REGIONAL TRANSPORTATION PLAN											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
4.0	REGIONAL TRANSPORTATION PLAN	\$15,329	\$402	\$951	\$8,468	\$9,299	\$4,442	\$0	\$0	\$0	\$38,891

5. Public Participation Plan (PPP): Task 5

Purpose

To ensure the civil rights of all parties are protected through an opportunity to review and comment on the planning activities of Sun Corridor MPO. The Public Involvement (aka Participation) Plan includes provisions to ensure the involvement of the public in the transportation planning process for the;

2016 Activities and Outcomes

Project	Objective	Outcome
Advertisements; Meeting schedules; Public Meetings, etc.	Web site posting of all activities that require PPP. Local newspaper postings and other means of informing the public.	Ensuring that the public is informed of all information regarding the MPO planning activities.
TIP	Post all amendments to the TIP on the web site.	Provide public with the most current update on the TIP listing of projects.
Sun Corridor MPO Agendas	Post and email meeting agendas for the TAC and Executive Board 48 hours prior to the scheduled meeting date.	Providing the public ample time to schedule the TAC and EB meetings.
Title VI Plan	Provide the updated Title VI plan to ADOT for review and comments annually, by August 1. Post on the web site and advertise for 30-45 days for public comment.	Reach all demographics so they can comment on the Title VI plan. Incorporate those comments into the plan prior to TAC and EB approval.
Public Participation Plan	Provide the annual update to ADOT for review by August 1 st . Post and advertise for 30-45 days for public comment.	Reach all demographics so they can comment on the PPP plan. Incorporate those comments into the plan prior to TAC and EB approval.
Transit Coordination Plan	Provide a general overview of transit activities within the MPO. Provide that supplement plan to CAG for inclusion into their Coordination Plan.	The supplement plan will provide CAG with demographics of the MPO area, as well as a listing of all 5300 programs. This will ensure Sun Corridor MPO is compliant with FTA regulations.

Host Consultation with Rural Officials for the Sun Corridor area	Work with ADOT to schedule an annual or every three years, a consultation with elected officials.	Providing a dialog between our rural elected officials and ADOT on projects and planning activities within the MPO.
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Sun Corridor PPP Budget

TASK 5: PUBLIC PARTICIPATION PLAN (PPP)											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
5.0	PUBLIC PARTICIPATION PLAN	\$5,110	\$134	\$317	\$2,823	\$3,100	\$1,481	\$0	\$0	\$0	\$12,965

6. Public Transportation Planning (Transit): Task 6

Purpose

The Sun Corridor MPO will provide program and project support for public transit, and human service transportation programs; as well as all other modes of transportation by:

Enhancing a higher quality of life for area residents by:

- Support economic vitality and growth through public/private transportation;
- Increase the safety of the transportation system;
- Increase accessibility and mobility;
- Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote local planned growth;
- Enhance the integration and connectivity of the transportation system;
- Emphasize the preservation of the exiting transportation system;
- Promote multi-modal activities within the region.

2016 Activities and Outcomes:

Project	Objective	Outcome
Central Arizona Governments (CAG) partnership	Developed a JPA with CAG to provide Mobility Management within the MPO region	Better coordination of the 5300 programs throughout Pinal County
ADOT, Sun Corridor MPO and CAG coordination	Coordinate in matters pertaining to FTA Section 5303, 5311 and 5310 programs in the region.	Ensuring better coordination with all programs with regards to policy, processes and requirements.
Information and publications to transit programs.	Announcing and publishing FTA 5300 program related application workshops, information, and reporting requirements.	Work with CAG to ensure all 5300 programs within the MPO are informed of changes or new information in a timely manner.
Compliance	Work with agencies, through CAG's mobility manager, within the MPO boundaries to ensure their programs are compliant, and provide technical assistance for application process, and site visits	Providing technical support to each program through the CAG mobility manager. Helping programs to become FTA/ADOT compliant.
Develop the transit implementation plan	The Transit Implementation Plan is expected to go out for advertisement in June/July 2016	An Implementation Plan for transit within the MPO area will provide guidance on how best to accomplish public transportation for the region.

6.1 5303 Transit Planning Activities**Purpose**

Sun Corridor MPO receives funding each year to provide transit planning within the region. This activity provides for:

2016 Activities and Outcomes:

Project	Objective	Outcome
44.10 State Planning		
44.21 Administration		
44.22 General Development	Overall development of transit activities and programs within the region	Identify specific needs within the MPO and address those needs
44.23 RTP	Transit activities within the region will be identified in the RTP	Identifying the programs within the MPO and ensuring compliance
44.24 Short Range Plans	This would encompass our 5311 five year planning project.	Provide input to the Coolidge transit system five year planning process, thus ensuring the regions needs are represented.
44.25 TIP	The transit awards will need to be identified on the TIP	Ensuring the 5300 programs that have been awarded FTA funds receive those funds through the TIP.
44.26 PEA	This is a new work element (task), and the MPO will identify areas where we can utilize the Planning Emphasis Areas in Transit Planning.	Compliant with MAP-21, as well as ensuring we provide opportunities in transit activities for the region.
44.27 Other		
44.31 Statewide and Metro Planning	Attend and support any state planning activity that would benefit the transit program within the region.	Ensuring the MPO's regional perspective is represented at the State level.
44.32 FHWA Planning Only		
44.33 FTA Planning Only		

Sun Corridor Transit Planning Budget

TASK 6: COORDINATED PUBLIC TRANSPORTATION (TRANSIT)											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
6.0	PUBLIC TRANSPORTATION PLANNING	\$10,219	\$268	\$634	\$5,645	\$6,199	\$2,961	\$0	\$0	\$0	\$25,926
6.1	PUBLIC TRANSPORTATION PLANNING (5303)	\$0	\$0	\$0	\$0	\$0	\$0	\$37,160	\$9,913	\$11,769	\$58,842

7. Special Project Planning: Task 7

Purpose:

Special projects are those activities that are not specifically assigned to any other tasks. Listed below are the board memberships, or regular activities staff attends:

2016 Activities and Outcomes:

Project	Objective	Outcome
Joint Planning Advisory Council (JPAC)	MAG, PAG, CAG and the Sun Corridor MPO, along with others are members are part of the JPAC membership. Meet a few times a year.	To coordinate respective planning activities and cooperatively work together to foster a successful and economically viable Sun Corridor in the state of Arizona.
Pinal County I-11 Collation	Transportation Planner will be a member and attend the Pinal County I-11 Collation	Providing valuable information from the Sun Corridor and their members on the I-11 project.
I-11 ADOT Plan	Transportation Planner will attend the ADOT I-11 meetings and participate in planning activities	Providing valuable information from the MPO members to ADOT
Statewide Freight Plan	Director is a member of the committee, and will attend meetings.	Attend meetings and provide feedback to ADOT regarding the MPO region.
MAG Freight Framework Study	Director will participate in the MAG study	Attend meetings and provide feedback from the MPO region
Passenger Rail Study	Staff will participate in meetings directly related to the passenger rail study	Provide feedback from the MPO members
Pinal Partnership	Staff will attend as many Pinal Partnership meetings as possible	Providing networking opportunities to let people know what the MPO is accomplishing.
Transportation Trade Corridor Alliance (TTCA)	Director is a board member and will represent the MPO	Providing valuable information to the alliance regarding trade and transportation needs within the MPO region
Arizona Transit Association (AzTA)	Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.

Other studies; PARA's, TI's, Corridor studies, etc.	Staff will attend other studies within the MPO region, or projects that affect the region	Providing information on the regional needs pertaining to the specific study.
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** There is no budget assigned to this task. Because the above listings are subject to different funding activities, staff will assign the activities to the appropriate funding source.*

TASK 7: SPECIAL PROJECT PLANNING											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
7.0	SPECIAL PROJECT PLANNING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

** Costs for the above committee or board meetings are captured elsewhere in the budget.*

8. Regional Planning: Task 8

Purpose

The regional planning task provides for the majority of our planning activities. Staff ensures that the planning function of the MPO is administered, and provides reports, meetings, consultation activities, project management, support to other COG/MPO's, and other data and information to our members and the public.

2016 Activities and Outcomes

Project	Objective	Outcome
HSIP Projects and Funding	Provide improvements and updates to road and safety related projects. Sun Corridor MPO receives HSIP funding for allocation to regional projects	Ensure the Safety Plan and HSIP projects are based on the top five emphasis areas identified in the AZ 2014 Strategic Highway Safety Plan. Sun Corridor will ensure annual allocations of HSIP funds are programmed on the TIP, and work with the TAC to develop and implement new projects and goals for the MPO
STP Projects and Funding	Sun Corridor MPO receives STP funding for allocation to regional projects.	Sun Corridor will continue to manage the current STP projects; ensuring future STP funds are programmed throughout tenor more years.
Transportation Advisory	Staff will arrange TAC	TAC will advise staff on

Committee	meeting schedule, which will meet at least six times a year.	projects, funding allocations and other planning activities.
Project Management	Staff will work with member entities to ensure current and future projects are moving forward.	Ensure that projects will obligate at the appropriate time. Work with other COG/MPO's on lending/borrowing funds to develop larger and more cost efficient projects.

Sun Corridor Regional Planning Budget

TASK 8: REGIONAL PLANNING											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
8.0	REGIONAL PLANNING	\$30,657	\$805	\$1,902	\$16,935	\$18,598	\$8,884	\$0	\$0	\$0	\$77,781

9. Environmental Overview Task 9

Purpose

It is Sun Corridor's goal to comply with guidelines set forth by the Partnership for Sustainable Communities created between the EPA, the U.S. Department of Housing and Urban Development (HUD) and the U.S. Department of Transportation (DOT).

2016 Activities and Outcomes:

Project	Objective	Outcome
RTP Goals	Reach goals set out in the RTP	To support access to affordable housing, multi-modal transportation options, and lower transportation costs while protecting the environment in communities within the Sun Corridor MPO region.
Support existing communities	Staff will support communities by attending council meetings or community events where transportation issues are discussed.	Understanding the needs of the communities will help define the project needs.
Sustainable Growth and Economic Competitiveness	Staff will work with developers, communities and others to help develop an economic development plan (within the RTP) which will identify ways to sustain growth in the region	Clearly identifying best practices for economic growth will help direct the MPO, members and developers in a way that will benefit the region.
Transit	Staff will work with the transit implementation plan and encourage all member communities to support a regional system.	If supported, a regional transit system will provide transit services to everyone.

Sun Corridor Environmental Overview Budget

TASK 9: ENVIRONMENTAL OVERVIEW											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
9.0	ENVIRONMENTAL OVERVIEW	\$3,066	\$80	\$190	\$1,694	\$1,860	\$888	\$0	\$0	\$0	\$7,778

10. Capital Expenditures: Task 10

There will be no capital expenditures expected for 2016.

Sun Corridor Capital Budget

TASK 10: CAPITAL EXPENDITURES											
TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
10.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

11. Planning Emphasis Areas (PEA's): Task 11

Purpose:

The Planning Emphasis Areas (PEA's) are planning areas that FHWA and FTA want to place emphasis on as the MPO's and the State DOT's develop their respective planning work programs. FHWA and FTA would like for the MPO's to develop and identify work tasks associated with the PEA's in their plans.

The result of our final Regional Transportation Plan, our Safety Plan and our Transit Implementation Plan, our future projects listed in our TIP will

The Sun Corridor MPO has developed a separate task (11), which outlines specific tasks or projects we feel identify some planning activities, projects or tasks associated with the three PEA's.

2016 Activities and Outcomes:

Project	Objective	Outcome
MAP 21 Implementation	Transition to performance based planning and programming.	The development and implementation of a performance management approach to transportation planning and programming will support the achievement of transportation system performance outcomes.
Models of Regional Planning Coordination	Promote cooperation and coordination across MPO boundaries and across state boundaries where appropriate to ensure a regional approach to transportation planning.	Agreements between MPO's will identify how the planning process and products will be coordinated. Staff will work with PAG, MAG and CAG on all aspects of planning activities
Ladders of Opportunity	Access to essential services as part of the transportation planning process, identify transportation connectivity gaps in access to essential services.	Identify needs for transportation services to essential services, and gaps in service. This includes transportation infrastructure as well as public transit.

Sun Corridor PEA Budget:

TASK	WORK ELEMENT	EXPENSES									TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303 (20% Match)			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	
11.0	Planning Emphasis Areas	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
11.1	MAP 21 Implementation	\$3,066	\$80	\$190	\$1,694	\$1,860	\$888	\$0	\$0	\$0	\$7,778
11.2	Models of Regional Planning Cooperative	\$3,066	\$80	\$190	\$1,694	\$1,860	\$888	\$0	\$0	\$0	\$7,778
11.3	Ladders of Opportunity	\$3,066	\$79	\$191	\$1,692	\$1,858	\$890	\$0	\$0	\$0	\$7,776

V. Unified Planning Work Program and Budget Approval

In accordance with JPA 3-128 Section 3.0, the Sun Corridor MPO shall submit the Unified Planning Work Program and Budget to the Executive Board for approval. The Sun Corridor MPO may not incur any costs for work outlined in the UPWP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA.

Sun Corridor Metropolitan Planning Organization

Sharon Mitchell Sun Corridor MPO Executive Director	Date
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Stephen Miller, Supervisor Sun Corridor MPO Executive Board Chair	Date
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Arizona Department of Transportation, Multimodal Planning Division (ADOT MPD)

Scott Omer ADOT MPD Director	Date
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Charla Glendening ADOT MPD Planning Program Manager	Date
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VI. Transportation Acronyms

Acronym	Name	Description
ADOT	Arizona Department of Transportation	State Transportation Agency
ADT	Average Daily Traffic Count	Traffic counts made every three years on all streets. FHWA requirement.
AASHTO	American Association of State Highway Transportation Officials	Association
AzTA	Arizona Transit Association	Transit Association – COG's are members through ADOT. MPO's pay membership
AP	Apportionment	The amount of Federal funds that are allocated to each COG/MPO
BMS	Bridge Management System	ADOT's inventory/condition of AZ's bridges
BR	Bridge	ID when doing Bridge Projects
BQAZ	Building a Quality AZ	ADOT Study
C & S	Contracts and Specifications	ADOT Contracts division
CAG	Central Arizona Governments	COG – Covering Pinal and Gila Counties
COG	Council of Government	There are four COG's in Arizona
CYMPO	Central Yavapai Metro Planning Org	COG – Covering Central Yavapai County
DCR	Design Concept Report	Required for all federal aid projects
EA	Environmental Assessment	Made on all federal aid projects
EIS	Environmental Impact Statement	Findings of environmental assessment
FC	Functional Classification	Classification of roads
FHWA	Federal Highway Administration	Provides funding for planning
FMPO	Flagstaff Metro Planning Org	MPO- Covering Flagstaff
FTA	Federal Transit Administration	Provides funding for Transit
HES	Hazard Elimination/Roadside Obstacle Removal	Funding for mostly state projects
HPMS	Highway Performance Monitoring System	Yearly road information system for FC roads
HRRRP	High Risk Rural Road Program (sub program funds no longer available)	Funding for any road that can be determined a high safety risk
HSIP	Highway Safety Improvement Program	Local and State Funding for safety projects
HURF	Highway User Revenue Fund	State shared revenue funding
IGA	Intergovernmental Agreement	Contract between recipients and ADOT
JPA	Joint Project Agreement	IGA and JPA are interchangeable - contract
LH MPO	Lake Havasu Metro Planning Org	MPO – Covering Lake Havasu City
LTAP	Local Technical Assistance Program	Training program for local agencies
LRTP	Long Range Transportation Plan	Required planning doc for MPO's
LPA	Local Public Agency	ADOT's division for local agencies
MAP-21	Moving Ahead for Progress in the 21 Century	2012-2014 Transportation Bill

Acronym	Name	Description
MPO	Metropolitan Planning Organization	Agency formed to provide transportation planning in a region or area that reaches 50K in population
MOU	Memorandum of Understanding	Agreement between two or more agencies
NACOG	Northern Arizona Council of Govs	COG - Covering Apache, Navajo, Coconino, Yavapai counties
OA	Obligation Authority	The amount of federal funds we can spend from our apportionment (a %)
PEA	Planning Emphasis Areas	
PMS	Pavement Management Systems	ADOT's system for pavement preservation
PM 10	Particulate Matter of 10 microns or less	Environmental gage for clean air
PL	Planning Funds	Funds allocated to Rural MPO's
PS & E	Plans Specifications and Estimate	All plans go through PS&E at ADOT
RPO	Regional Planning Organization	Agency designated as the planning org
ROW	Right of Way	Right of Way Access – purchase, etc.
RTP	Regional Transportation Plan	TMA's and MPO's must have plans
SCMPO	Sun Corridor MPO	Covering Casa Grande, Coolidge, Eloy and unincorporated Pinal County
SEAGO	SouthEastern Arizona Gov Org	COG – Covering Santa Cruz, Cochise, Graham and Greenlee Counties
SHPO	State Historic Preservation Organization	All COG projects must go through SHPO to determine eligibility
SHSP	State Highway Safety Plan	ADOT's Safety Plan
SPR	State Wide Planning and Research	ADOT Planning Funds
STIP	State Transportation Improvement Program	Statewide TIP. A 5 year program of all construction projects (to include the TIP).
STP	Surface Transportation Program	Funds that go through the COG/MPO's for projects
SVMPO	Sierra Vista MPO	MPO- Covering Sierra Vista and parts of Cochise County
TAC	Transportation Advisory Committee	COG TAC meetings to determine projects
TAP	Transportation Alternative Projects	Five sub-programs moved into TAP by MAP-21; Enhancement, SRTS, By-ways, recreational-trails, historic, etc.
TAZ	Traffic Analysis Zone	ADOT does this for us
TDMS	Transportation Data Management System	Software application available to all local governments to upload traffic data
THPO	Tribal Historic Preservation Organization	All Tribal projects must go through the THPO eligibility process.
TIP	Transportation Improvement Program	Projects that are funded must be on the TIP

Acronym	Name	Description
		in order to be programmed for construction and reimbursement.
TMA	Transportation Management Area	MAG and PAG are TMA's (Large metro)
UZA	Urbanized Areas	Defined areas by ADOT/FHWA based on population census. Reviewed every 10 years.
UPWP	United Planning Work Program	MPO's Work Program
WACOG	Western Arizona Council of Govs	COG – Covering La Paz and Mohave Co.
WP	Work Program	ADOT-COG Contract and Planner duties outlined
YMPO	Yuma Metro Planning Org	MPO Covering all of YUMA County
TRANSIT ACRONYMS		
5303	Transit Planning Funds	Available to MPO's
5304	FTA Rural Planning and Research funds	Available to MPO's to provide planning, trainings, etc.
5310	Elderly and Disable Transit Program	Nonprofits and Cities/Towns
5307	Small Urban Transit Program	Public Transit Systems
5311	Rural Public Transit Program	Small Rural public transit systems

If you have any questions, please contact:

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