



## EXECUTIVE BOARD MEETING MINUTES

DATE:	January 10, 2017	TIME:	10:00 AM Regular Meeting
PLACE:	820 E. Cottonwood Lane, Casa Grande, AZ: Conference Room A (Center Corridor, 1st door on right)		
	Irene's Cell 520-705-5143		
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
Attendees:	Supervisor Steve Miller, PC Mayor Craig McFarland, CG Mayor Joel Belloc, Eloy Mayor Jon Thompson, Coolidge Steve Stratton, ADOT Dist 4 Rep	Duane Eitel, Casa Grande Harvey Krauss, Eloy Jill Dusenberry, Coolidge Kevin Adam, RTAC Jason Bottjen, ADOT Ed Stillings, FHWA Andy Smith, Pinal County Rod Lane, ADOT Brian Miller, FHWA	Greg Stanley, Pinal Co. Kathy Borquez, Pinal Co. Matt Rencher, Coolidge Kevin Louis, Casa Grande Irene Higgs, SCMPO Jason Hafner, SCMPO
<b>ITEM</b>	<b>AGENDA ITEM - REGULAR BOARD MEETING</b>		
1	Call to Order, Pledge and Introductions	<b>10:02 AM</b>	
2	Approval of Meeting Minutes: November 8, 2016	<b>APPROVED 5 - 0</b>	
	<i>The Executive Board approved the meeting minutes for November 8, 2016.</i>		
3	Call to the Public		
	<i>No comments from the public.</i>		
4	Regional Transportation Advocacy Council (RTAC)		
	<i>Kevin Adams provided an update on the State and Federal funding. He also provided an overview of the final report from the Surface Transportation Funding Task Force Committee. Kevin also provided an update on the legislation that the Associated General Contractors plan to introduce this year which would lower the cost threshold for when local gov't is required to contract out roadwork. ADOT is bringing back the HURF Exchange Programming FFY 2018. The final details have not been published by ADOT.</i>		
	<i>Mr. Steve Stratton requested that the MPO verify the cost for the ADOT inspection training. Staff will check with ADOT and email the information to the Board and TAC members.</i>		
5	Transportation Advisory Committee (TAC) Update • Safety Plan Update • City of Casa Grande Transit Development Plan • Traffic Count, Data Collection and Mapping Project Update		
	<i>Duane Eitel provided the following update:</i> <b>Safety Plan Update</b> - Final draft of the Safety Plan was completed in December 2016. A Public Notice was advertised on January 4, 2017 for the 30 day review/comment period. Public comments are due on February 2nd and TAC comments are due on February 3rd. <b>City of Casa Grande Transit Development Plan</b> - The Transit TAC has been established. The Transit kick-off meeting was held on December 13th. <b>Traffic Count, Data Collection and Mapping Project</b> - All 2016 counts are completed. There are five locations to be redone (tubes come up, get damaged and data incomplete) and will be done in the next few weeks. UCG will begin working on the maps in January 2017. It was requested by Mayor McFarland that the I-10 counts be included on the maps for the region.		



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6	<p>Arizona Department of Transportation (ADOT) Planner Update</p> <p><i>Jason Bottjen provided the following update: The draft Five-Year Program will be going before the State Transportation Board on January 31st in Phoenix. Public Hearings will be held April 21st - Flagstaff, May 17th - Tucson and May 19th - Phoenix. ADOT has not yet determined how the HURF Exchange program will effect the PARA program. More info to come in the future.</i></p>
7	<p>Federal Highways Administration (FHWA) Update</p> <p><i>Ed Stillings provided the following update: The Federal Government extended the appropriations bill from December 9, 2016 until April 28, 2017. Final rulemaking for Pavement and Bridge Conditions Measures and System Performance and Highway Asset Management were published on January 18, 2017.</i></p>
8	<p>District Engineer Update</p> <p><i>Rod Lane provided the following update: The ADOT Maintenance Units have been restructured. The Casa Grande-Coolidge Maintenance Unit have merged and Jim Soliz will be the Supervisor. The Oracle and a Tucson Unit have also been merged. SR287 Pavement Preservation Project was shut down and will resume work in March 2017. The I-10 widening projects are progressing and are at 95% design. The Coolidge Central Avenue project is navigating through the contract process.</i></p>
9	<ul style="list-style-type: none"> <li>• Metropolitan Planning Organization (MPO) Update (9.1)</li> <li>• Federal Fiscal Year (FFY) 2016 Ledger (9.2)</li> <li>• Design/Construction Report (9.3)</li> <li>• HURF Update (9.4)</li> <li>• ADOT Proposed Safety Targets (9.5)</li> <li>• SCMPO Audit</li> </ul>
	<p><b>MPO Update (9.1)</b> - Irene Higgs provided an overview of activities that were attended during the month of November, December and January.</p> <p><b>FFY2016 Ledger (9.2)</b> - Irene Higgs provided a copy of the draft FY17 - FY25 MPO Ledger. No changes since last meeting.</p> <p><b>Design/Construction Report (9.3)</b> - Jason Hafner provide an update to the design and construction projects report for the MPO.</p> <p>• <b>HURF Update (9.4)</b> - Irene Higgs stated that ADOT proposes to restart the HURF Exchange Program next year at a \$25.2M level for two years then a drop to \$17M the next three. More of the details/implementation will be discussed at the COG/MPO planners meeting during the Rural Transportation Summit in Prescott on January 18th. A copy of the letter from Director Halikowaski was provided to the Board.</p> <p>• <b>ADOT Proposed Safety Targets (9.5)</b> - Irene Higgs reviewed the proposed Safety Targets established by ADOT. ADOT/FHWA are recommending that the MPO's support ADOT targets. If the MPO's establish their own Safety Targets they will be required to report progress directly to ADOT.</p> <p>• <b>SCMPO Audit</b> - Irene Higgs discussed that the MPO has not had an audit since established in 2013. If the MPO expends less than \$750,000 in Federal awards in its fiscal year, an audit conducted in accordance with the provisions of 2 CFR 200 Subpart F, et seq., is not required. However, if the MPO elects to have an audit conducted in accordance with the provisions of 2 CFR 200 Subpart F, et seq., the cost of the audit must be paid from non-Federal resources (i.e., the cost of such an audit must be paid from MPO resources obtained from other than Federal entities). The Board will need to determine if they wish the MPO to have an outside audit. The member agencies will be required to pay for this audit. The MPO is scheduled for a Financial Integrity Review Evaluation (FIRE) on January 26, 2017 from FHWA/ADOT to review internal billings, contracts, procurement process /requirements and Standard Operating Procedures.</p>



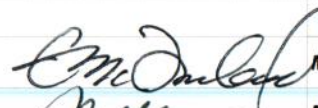
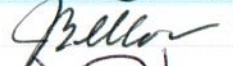

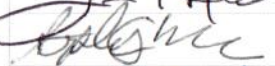



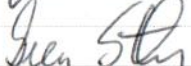
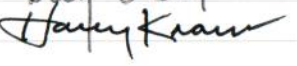



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10	<p><i>Consent Agenda</i>  <b>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</b></p> <p><i>Business: Possible Discussion and/or Action on the Following:</i></p>	
*10.A.	Approval to send the DRAFT CAG/SCMPO Human Services Transportation Coordination Plan out for the 30 day public comment period	<b>APPROVED 5 - 0</b>
	<i>Approved by the Executive Board under the Consent Agenda.</i>	
*10.B.	Approval of FY17 STP Loan	<b>APPROVED 5 - 0</b>
	<i>Approved by the Executive Board under the Consent Agenda.</i>	
*10.C.	Approval of Contract Amendment for HPMS Data Collection	<b>APPROVED 5 - 0</b>
	<i>Approved by the Executive Board under the Consent Agenda.</i>	
*10.D.	Approval of 2016-2025 TIP Amendment #4	<b>APPROVED 5 - 0</b>
	<i>Approved by the Executive Board under the Consent Agenda.</i>	
11	Regionally Significant Routes for Safety & Mobility - Presentation	
	<i>Andy Smith provided an update to the Executive Board on Pinal County Transportation which included the Pinal Regional Transportation Authority (RTA), Regionally Significant Routes (RSR) and Safety &amp; Mobility (Access Management).</i>	
12	Member Jurisdiction Reports and Comments	
	<p><b>Casa Grande</b> - Nothing to report  <b>Coolidge</b> - Nothing to report  <b>Eloy</b> - Nothing to report  <b>Pinal County</b> - Greg Stanley reported that Supervisor Steve Miller was appointed as the Chairman and Supervisor Pete Rios Vice-Chairman for the Pinal County Board of Supervisors effective January 1, 2017 to December 31, 2017.</p>	
13	<p>Announcements and Other Items to Discuss:</p> <ul style="list-style-type: none"> <li>• SCMPO/FHWA FIRE, January 26, Casa Grande</li> <li>• Rural Transportation Summit, Jan 18-20, Prescott</li> <li>• State Transportation Board Mtg, January 20, Prescott</li> <li>• State Transportation Study Session, January 31, Phoenix</li> </ul>	
14	<p>Next Meeting Date:</p> <ul style="list-style-type: none"> <li>• March 14, 2017 - Coolidge</li> </ul> <p><i>The MPO will be holding an Executive Session on March 14, 2017 from 9:00 a.m. to 10:00 a.m. to discuss personnel matters. The regularly scheduled Executive Board meeting will begin at 10:00 a.m.</i></p>	
15	Adjourn	<b>11:41 a.m.</b>



## EXECUTIVE BOARD MEETING SIGN IN SHEET

<b>MEETING HELD AT:</b>	820 E. Cottonwood Lane, Casa Grande, AZ: Conference Room A (Center Corridor, 1st door on right)	<b>DATE OF MEETING:</b>	January 10, 2017
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Sign in	NAME	Representing/Agency	City/County	Phone	EMAIL
Time of Meeting: 10:00 AM Regular Meeting					
	Mayor Craig McFarland	City of Casa Grande	Casa Grande	520-421-6600	<a href="mailto:cmcfarland@casagrandeaz.gov">cmcfarland@casagrandeaz.gov</a>
	Mayor Joel Belloc	City of Eloy	Eloy	520-466-9202	<a href="mailto:jbelloc@gmail.com">jbelloc@gmail.com</a>
	Mayor Jon Thompson	City of Coolidge	Coolidge	520-723-5155	<a href="mailto:thompson5155@msn.com">thompson5155@msn.com</a>
	Supervisor Steve Miller	Pinal County	Casa Grande	520-866-7401	<a href="mailto:steve.miller@pinalcountyaz.gov">steve.miller@pinalcountyaz.gov</a>
	Steve Stratton	ADOT Transportation Board - District 4	Globe	928-812-0173	<a href="mailto:sestratton@hotmail.com">sestratton@hotmail.com</a>
<b>GUESTS</b>					
	Brent Crowther	Kimley Horn	Tucson	520-352-8632	<a href="mailto:Brent.Crowther@kimley-horn.com">Brent.Crowther@kimley-horn.com</a>
	Carlos Lopez	Rail Planning Pgrm	ADOT	(602) 712-4786	<a href="mailto:CLopez@azdot.gov">CLopez@azdot.gov</a>
	Charla Glendening	Planning Program Mang	ADOT	602-712-7376	<a href="mailto:cglendening@azdot.gov">cglendening@azdot.gov</a>
	Dale Miller	RICK Engineering	Phoenix	480-522-0330	<a href="mailto:dmiller@rickengineering.com">dmiller@rickengineering.com</a>
	Duane Eitel	Transportation Engineer	Casa Grande	520-421-8625	<a href="mailto:deitel@casagrandeaz.gov">deitel@casagrandeaz.gov</a>
	Ed Stillings	FHWA	FHWA	602-382-8966	<a href="mailto:ed_stillings@fhwa.dot.gov">ed_stillings@fhwa.dot.gov</a>
	Eric Gudino	ADOT	Phoenix	(480) 349-6294	<a href="mailto:egudino@azdot.gov">egudino@azdot.gov</a>
	Greg Stanley	County Manager	Pinal County	520-866-6201	<a href="mailto:gregory.stanley@pinalcountyaz.gov">gregory.stanley@pinalcountyaz.gov</a>
	Harvey Krauss	Manager	Eloy	520-466-9201	<a href="mailto:hkrauss@ci.elay.az.us">hkrauss@ci.elay.az.us</a>
	Irene Higgs	Sun Corridor MPO	Casa Grande	520-705-5143	<a href="mailto:ihiggs@scmpo.org">ihiggs@scmpo.org</a>
	Jason Bottjen	ADOT MPD	Phoenix	602-712-6166	<a href="mailto:jbottjen@azdot.gov">jbottjen@azdot.gov</a>
	Jason Hafner	Sun Corridor MPO	Casa Grande	520-705-5153	<a href="mailto:jhafner@scmpo.org">jhafner@scmpo.org</a>
	Jerry James	ADOT District	Tucson		<a href="mailto:jjames@azdot.gov">jjames@azdot.gov</a>
	Jill Dusenberry	Grant Coordinator	Coolidge	520-723-6014	<a href="mailto:jilld@coolidgeaz.com">jilld@coolidgeaz.com</a>



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<i>Time of Meeting: 10:00 AM Regular Meeting</i>					
Sign In	NAME	Representing/Agency	City/County	Phone	EMAIL
	Kathy Borquez	Senior Trans. Planner	Pinal County	520-866-6406	<a href="mailto:kathy.borquez@pinalcountyz.gov">kathy.borquez@pinalcountyz.gov</a>
	Keith Winney	United Civil Group	Phoenix	(602) 265-6155	<a href="mailto:KWinney@unitedcivilgroup.com">KWinney@unitedcivilgroup.com</a>
	Kevin Adam	RTAC Director	Phoenix	(480) 577-7209	<a href="mailto:kadam@rtac.net">kadam@rtac.net</a>
	Kevin Louis	Casa Grande PW Dir	Casa Grande		<a href="mailto:klouis@casagrandeaz.gov">klouis@casagrandeaz.gov</a>
	Lance Dunagan	Public Workrs Super	Eloy	(520)466-3082	<a href="mailto:LDunagan@EloyAZ.gov">LDunagan@EloyAZ.gov</a>
	Matt Rencher	Interim PW Director	Coolidge	(520) 7234882	<a href="mailto:mrencher@coolidgeaz.com">mrencher@coolidgeaz.com</a>
	Mike Blankenship	AMEC	Phoenix	(602) 733-6054	<a href="mailto:michael.blankenship@amecfw.com">michael.blankenship@amecfw.com</a>
	Mike Kies	ADOT	Phoenix	(602) 712-8140	<a href="mailto:mkies@azdot.gov">mkies@azdot.gov</a>
	Mike Sundblom	Pinal County	Florence	(520) 866-6915	<a href="mailto:mike.sundblom@pinalcountyz.gov">mike.sundblom@pinalcountyz.gov</a>
	Patrick Stone	ADOT	Phoenix	(602)712-7469	<a href="mailto:pstone@azdot.gov">pstone@azdot.gov</a>
	Patrizia Gonella	Jacobs	Phoenix		<a href="mailto:patrizia.gonella@jacobs.com">patrizia.gonella@jacobs.com</a>
	Randall Overmyer	CivTech	Phoenix	(480)659-4250	<a href="mailto:ROvermyer@civtech.com">ROvermyer@civtech.com</a>
	Rod Lane	Tucson District Engineer	ADOT	520-388-4210	<a href="mailto:rlane@azdot.gov">rlane@azdot.gov</a>
	Brian Miller	FHWA	FHWA	602-382-8987	<a href="mailto:brian.miller@dot.gov">brian.miller@dot.gov</a>
	Andy Smith	Pinal County			