



EXECUTIVE BOARD MEETING MINUTES

DATE:	November 14, 2017	TIME:	10:00 AM
PLACE:	Coolidge – City of Coolidge Council Chambers 911 S. Arizona Blvd., Coolidge, AZ		
	Irene's Cell 520-705-5143		
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
Attendees:	Supervisor Steve Miller, Pinal Co Mayor Craig McFarland, CG Mayor Jon Thompson, Coolidge Steve Stratton, ADOT District 4 Rep.	Duane Eitel, Casa Grande Harvey Krauss, Eloy Matt Rencher, Coolidge Kevin Adams, RTAC Jason Bottjen, ADOT Rod Lane, ADOT	Greg Stanley, Pinal Co. Andy Smith, Pinal Co. Andrea Robles, CAG Irene Higgs, SCMPO Jason Hafner, SCMPO
ITEM	AGENDA ITEM - REGULAR BOARD MEETING		
1	Call to Order, Pledge and Introductions	10:04 AM	
2	Approval of Meeting Minutes: September 12, 2017	APPROVED 4 - 0	
	<i>A motion to approve the September 12, 2017 meeting minutes was made by Secretary/Treasurer Craig McFarland. Motion was seconded by Board Member Jon Thompson.</i>		
3	Call to the Public		
	<i>There were no public comments.</i>		
4	Regional Transportation Advocacy Council (RTAC)		
	<i>Kevin Adam provided an update on proposed Transportation Funding Bills.</i>		
5	Transportation Advisory Committee (TAC) Update: • City of Casa Grande Transit Development Plan • Pinal County Strategic Transportation Safety Plan • Eloy Transit Feasibility Study • Regional Traffic Counts		
	<p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> • City of Casa Grande Transit Development Plan - The study team presented to the City Council on Monday, August 21, 2017 - received good feedback from the Council. Adding additional scope to the project for an educational component (Fact Sheets). ADOT has agreed to provide an additional \$16K of FTA funding to assist in this effort. • Pinal County Strategic Transportation Safety Plan - The contract with Amec is on the agenda today for Board approval. NTP is anticipated in November once all signatures are obtained on the contract. • Eloy Transit Feasibility Study - The Selection Panel met on October 5, 2017 and selected WSP USA as the consultant. This is on the agenda today for Board approval. NTP anticipated in January 2018. 		

Anyone needing accommodations, please contact Irene Higgs at 520-705-5143 48 hours prior to the meeting.



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6	Air Quality Update
	<p><i>Jason Hafner provided the following update:</i> <i>The Spring 2017 Conformity Analysis is complete. MAG is currently establishing the Target Years for the Spring 2018 Air Quality Conformity process. Once those are established we will begin collecting data.</i></p> <p><i>ADEQ, MAG and Pinal County Air Quality developed a draft emission inventory for the Hidden Valley area covering PM10 emissions. The purpose was to better understand what is causing exceedances there. We have recoded 25 exceedances of the PM10 NAAQS so far in 2017.</i></p> <p><i>Pinal County will be sending out a reminder in November to each public works departments requesting the annual unpaved road report. The reports are due by the end on January 2018.</i></p>
7	Arizona Department of Transportation (ADOT) Planner Update
	<p><i>Jason Bottjen provided the following update:</i> Long Range Transportation Plan - <i>The Tentative 2040 Long-Range Transportation Plan was presented to the State Transportation Board study session on October 20th. The plan is out for public comment period through December 21st.</i></p> <p><i>During the 25-year period of this draft plan, about \$923 million in annual highway capital funding will be available from state and federal sources. On average, the Phoenix and Tucson regions are expected to receive \$512 million annually. Of that, \$223 million comes from voter-approved regional programs in those two metropolitan areas dedicated largely to highway expansion. ADOT's Recommended Investment Choice calls for all of the remaining annual average of \$411 million to go toward preserving and modernizing highways in Greater Arizona.</i></p> <p>Arizona Freight Plan - <i>The Freight plan is complete and pending FHWA approval.</i></p>
8	Federal Highways Administration (FHWA) Update
	<p><i>Irene Higgs provided the following update:</i> <i>The MPO is currently working with ADOT, FHWA and other MPO's to establish targets for the following:</i></p> <ul style="list-style-type: none"> • <i>CMAQ – Congestion Mitigation and AQ Program</i> • <i>Travel Time Reliability</i> • <i>Freight Reliability</i> <p><i>Once ADOT establishes targets in 2018 - the MPO will have 180 days to either adopt State targets or establish their own.</i></p>
9	District Engineer Update
	<p><i>Rod Lane provided an update on all ADOT projects within in the region.</i></p>



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10	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (10.1) • Federal Fiscal Year (FFY) 2017 Ledger (10.2) • Design/Construction Report (10.3) • Non-Federal Funding Ledger (10.4) • 2017 Annual Title VI Report to ADOT - Results (10.5) • Sun Corridor Exporting Program 2018 (EDGE) (10.6) • HURF Exchange Program - Update
	<p>• Metropolitan Planning Organization (MPO) Update (10.1) - Irene Higgs provided an overview of activities that were attended during the months of September, October and a portion of November.</p> <p>• Federal Fiscal Year (FFY) 2017 Ledger (10.2) - The MPO just received the October 2017 ledger from ADOT and has not had time to do a complete review. At first glance there is some funding missing from the ledger. Staff will work with ADOT to correct.</p> <p>• Design/Construction Report (10.3) - Jason Hafner provided the following update on projects:</p> <ul style="list-style-type: none"> • Kortsen TI DCR (Page 28 Item 1) – Duane and I are working on the project initiation paperwork for this currently. • SR 87 and Ruins Drive Traffic Signal (p.30) - Project is scheduled to advertise in December 2017. Current estimate is \$579,547 we have it programmed for \$525k, so I am working on an Administrative Amendment to the TIP. <p>• Non-Federal Funding Ledger (10.4) - Irene Higgs provided an overview of the Non-federal Funding Ledger. She stated that the current balance is \$97,717.29. The MPO utilized some of the non-federal funding to purchased gift basket items for the Rural Summit.</p> <p>• 2017 Annual Title VI Report to ADOT - Results (10.5) - Irene Higgs provided an overview of the results from the 2017 MPO Goals and Accomplishment Report.</p> <p>• Sun Corridor Exporting Program 2018 (EDGE) (10.6) - The MPO is partnering with MAG and PAG to rollout the 2018 EDGE (Economic Development for Global Economy) program. EDGE recognizes business in three categories emerging, proficient or expert. Top scoring business will be highlighted for each county – Maricopa, Pinal and Pima. All participating business will be featured in a video, press release and event (JPAC).</p> <p>• HURF Exchange Program - The HURF Exchange Program is expected to kick-off in January 2018. Two year window for completion is once design is completed. ADOT is still trying to determine when the clock would start ticking for the two year window.</p>



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11	<p>Consent Agenda ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>	APPROVED 4 - 0
*11.A.	Approval of of WSP USA as the Consultant for the Eloy Transit Feasibility Study	
*11.B.	Approval of the Contract with Wood. formerly know as Amec Foster Wheeler for the Pinal County Strategic Transportation Safety Plan	
*11.C.	Approval to add an additional \$16,000 of FTA 5304 funding to the City of Casa Grande Transit Development Plan for additional scope of work	
	<i>Secretary/Treasurer Craig McFarland presented a motion to approve the Consent Agenda as presented. Motion was seconded by Board Member Jon Thompson .</i>	
12	<p>Election of the 2018 Executive Board Officers: Chair - Steve Miller Vice Chair - Craig McFarland Secretary/Treasurer - Jon Thompson</p>	
	<i>Board Member Steve Stratton presented a motion to approve the election of the 2018 Officers as presented. Motion was seconded by Secretary/Treasurer Craig McFarland.</i>	
13	Member Jurisdiction Reports and Comments	
	<p>Mayor Jon Thompson: <i>Mayor Thompson met with Governor Lewis and council member Arzie Hogg . GRIC is interested in joining the MPO, however, they are currently in the MAG Region. Jason Bottjen is researching to see how this can be accomplished. GRIC is interested in putting a traffic signal at SR87 and Skousen. Irene Higgs has reached out to James Gomes to see if there have been any traffic warrant studies completed at that location. James is going to look at data and will get back to Irene Higgs. Rod Lane stated that a formal letter is to be submitted to ADOT for a traffic signal.</i></p> <p>Mayor Craig McFarland: <i>Mayor McFarland stated that with the RTA passing we need to have a clear plan on what's next and keep the public informed of the status.</i></p> <p><i>Mayor McFarland would like to know the status of ADOT hiring the GRIC Liaison for the widening of I-10 from Casa Grande to Chandler.</i></p> <p>Supervisor Steve Miller: <i>Supervisor Miller would like to have a future agenda item for establishing policy/procedures on how the MPO provides support letters to other agencies that are applying for federal grants etc.</i></p> <p>Greg Stanley, Pinal County Manager: <i>Tax for the RTA will begin getting collected in April 2018. The RTA Board is scheduled to meet on November 15th. The Board will need to begin to determine who will be on the Citizen Committee.</i></p>	



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14	Announcements and Other Items to Discuss: <ul style="list-style-type: none">• State Transportation Board, November 17, Wickenburg• State Transportation Board, December 15, Phoenix• Executive Board, January 9, Eloy• Casa Grande Transit Development Plan Public Meeting, January 24, Casa Grande
	<i>Irene Higgs stated that the Casa Grande Transit Development Plan public meeting is being moved to January 25th so that it does not conflict with the Chamber Mixer.</i>
15	Next Meeting Date: <ul style="list-style-type: none">• January 9, 2018 at 10:00 am - Eloy – City of Eloy Library 1000 N. Main St., Eloy, AZ
16	Adjourn 11:15 AM



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SIGN IN SHEET**

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Sign in	NAME	Representing/Agency	City/County	Phone	EMAIL
<i>Emc</i>	Mayor Craig McFarland	City of Casa Grande	Casa Grande	520-421-6600	cmcfarland@casagrandeaz.gov
	Mayor Joel Belloc	City of Eloy	Eloy	520-466-9202	jbellocc@gmail.com
	Mayor Jon Thompson	City of Coolidge	Coolidge	520-723-5155	thompson5155@msn.com
	Supervisor Steve Miller	Pinal County	Casa Grande	520-866-7401	steve.miller@pinalcountvaz.gov
	Steve Stratton	ADOT Transportation Board - District 4	Globe	928-812-0173	sestratton@hotmail.com
GUESTS					
<i>ADS</i>	Andy Smith	Pinal County	Florence	520-866-6407	Andrew.Smith@pinalcountvaz.gov
	Brent Crowther	Kimley Horn	Tucson	520-352-8632	Brent.Crowther@kimley-horn.com
	Carlos Lopez	Rail Planning Pgm	ADOT	(602) 712-4786	CLopez@azdot.gov
	Charla Glendinger	Planning Program Mang	ADOT	602-712-7376	cgldending@azdot.gov
	Dale Miller	RICK Engineering	Phoenix	480-522-0330	dmliller@rickengineering.com
<i>Deitel</i>	Duane Eitel	Transportation Engineer	Casa Grande	520-421-8625	deitel@casagrandeaz.gov
	Ed Stillings	FHWA	FHWA	602-382-8966	ed.stillings@fhwa.dot.gov
	Eric Gudino	ADOT	Phoenix	(480) 349-6294	egudino@azdot.gov
<i>GS</i>	Greg Stanley	County Manager	Pinal County	520-866-6201	gregory.stanley@pinalcountvaz.gov
<i>Harvey Krauss</i>	Harvey Krauss	Manager	Eloy	520-466-9201	hkrauss@ci.elay.az.us
<i>Irene Higgs</i>	Irene Higgs	Sun Corridor MPO	Casa Grande	520-705-5143	ihiggs@scmpo.org
<i>Jason Botljen</i>	Jason Botljen	ADOT MPD	Phoenix	602-712-6166	jbottjen@azdot.gov
<i>Jason Hafner</i>	Jason Hafner	Sun Corridor MPO	Casa Grande	520-705-5153	jhafner@scmpo.org
<i>Jerry James</i>	Jerry James	ADOT District	Tucson		james@azdot.gov
<i>Jon Vlamming</i>	Jon Vlamming	Community Dev. Director	Eloy	520-466-2578	vlamming@EloyAZ.gov
<i>Kathy Borquez</i>	Kathy Borquez	Senior Trans. Planner	Pinal County	520-866-6406	kathy.borquez@pinalcountvaz.gov



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Sign in	NAME	Representing/Agency	City/County	Phone	Time of Meeting: 10:00 AM	EMAIL
	Keith Brown	Public Works Director	Eloy	(623) 670-4404		kbrown@EloyAZ.gov
	Kevin Adam	RTAC Director	Phoenix	(480) 577-7209		kadam@rtac.net
	Kevin Louis	Casa Grande PW Dir	Casa Grande			klouis@casagrandeaz.gov
<i>Matthew D Rendler</i>	Matt Rencher	PW Director	Coolidge	(520) 7234882		mrencher@coolidgeaz.com
	Mike Blankenship	AMEC	Phoenix	(602) 733-6054		michael.blankenship@amectw.com
	Mike Sundblom	Pinal County	Florence	(520) 866-6915		mike.sundblom@pinalcountyaz.gov
	Patrick Stone	ADOT	Phoenix	(602) 712-7469		pstone@azdot.gov
	Randall Overmyer	CivTech	Phoenix	(480) 659-4250		ROvermyer@civtech.com
✓	Rod Lane	Tucson District Engineer	ADOT	520-388-4210		rlane@azdot.gov
	<i>Andrea Hodles</i>	<i>CAG</i>		<i>480-174-9300</i>		<i>arhodes@caaz.org</i>

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