



## EXECUTIVE BOARD MEETING MINUTES

DATE:	September 8, 2015	TIME:	9:00 AM Executive Session 10:00 to Noon Regular
PLACE:	Coolidge City Council Chambers - 911 S. Arizona Blvd., Coolidge 520-705-5153 Sharon's Cell		
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
Attendees:	Supervisor Steve Miller, PC Mayor Bob Jackson, CG Mayor Joel Belloc, Eloy Mayor Jon Thompson, Coolidge Kelly Anderson, ADOT	Doug Hansen, Pinal Co. Kevin Louis, Casa Grande Harvey Krauss, Eloy Jill Dusenberry, Coolidge Ed Stillings, FHWA Jerry James, ADOT Rod Lane, ADOT	Susanne Struble, Coolidge Greg Stanley, Pinal Co. Irene Higgs, SCMPO Sharon Mitchell, SCMPO Kevin Adam, RTAC Kevin Louis, CG PW Andy Smith, CAG
ITEM	AGENDA ITEM		
1	Call to order, Pledge and Introductions		
2	Approval of Minutes of July 14, 2015	<b>APPROVED 5-0</b>	
3	Call to the Public		
	<i>No one spoke</i>		
4	RTAC		
	<i>Kevin provided an update on both the Federal and State outlook. Fed: The senate proposed a six year bill, the house just extended the current bill.</i>		
5	TAC Update		
	<i>Susanna provided a general overview of the TAC meeting and activities. There will also be a Safety Stakeholders meeting on September 11 at the CAC campus.</i>		
6	ADOT Planner Report		
	<i>Charla was unable to attend.</i>		

*Anyone needing accommodations, please contact Sharon Mitchell at 520-705-5153 48 hours prior to the meeting.*



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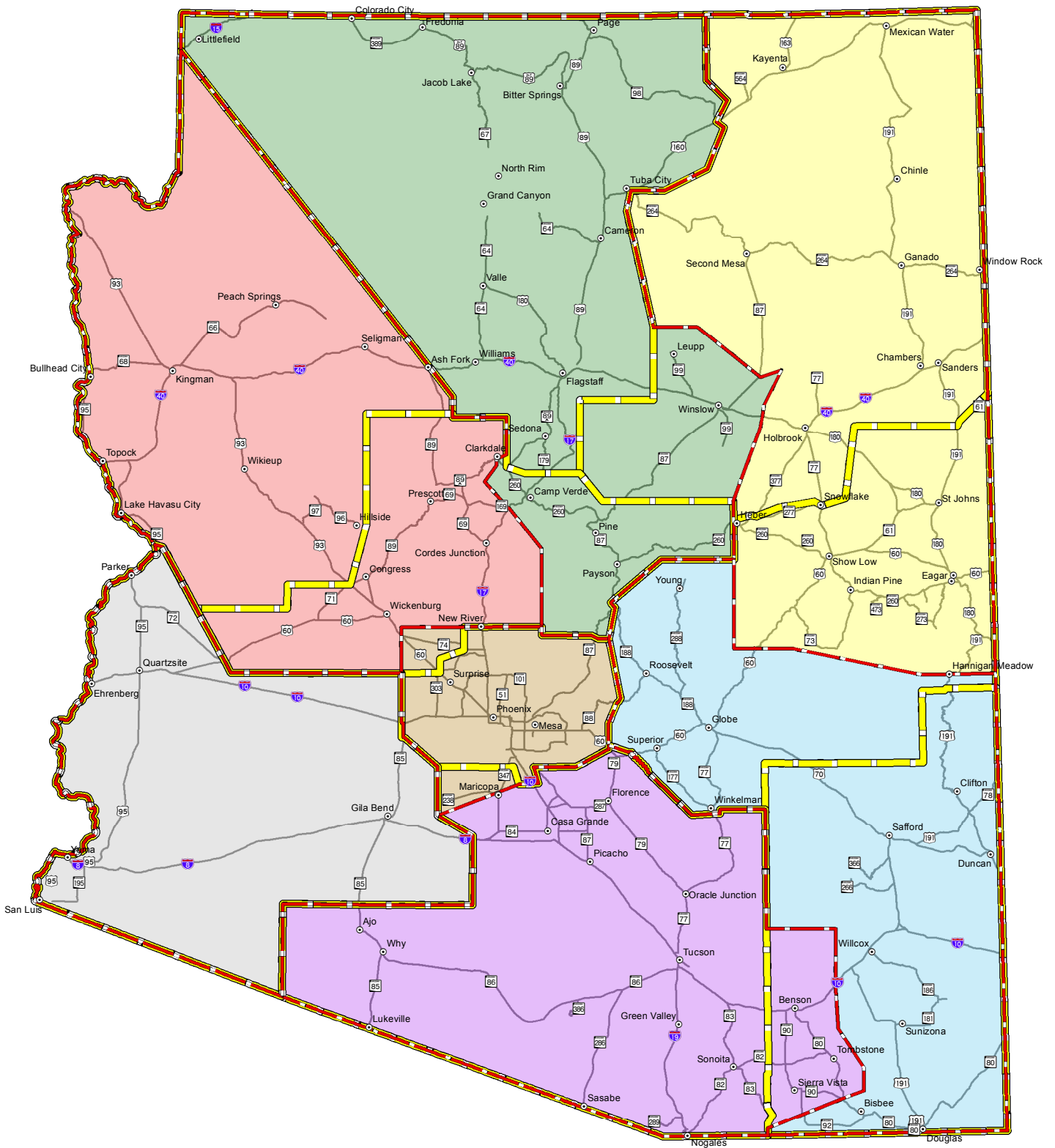
7	FHWA Update	
		<i>Ed provided an overview of the funding extension, which is until October 29th.</i>
8	District Engineer Report	
		<i>Rod Lane provided an excellent overview of projects for the MPO region. James Gomes, is the ADOT Tucson District Traffic Engineer.</i>
9	MPO Update: <ul style="list-style-type: none"> <li>● MPO Progress Report - Sharon</li> <li>● Transit Update - Sharon</li> <li>● Update on Strategic Planning Session - Sharon</li> <li>● Construction Projects Report - Irene</li> <li>● RTP Update - Irene</li> <li>● Safety Plan Update - Irene</li> </ul>	
		<ul style="list-style-type: none"> <li>● <i>Sharon provided a brief update on the MPO activities for July and August</i></li> <li>● <i>The transit update provided information on awards for Coolidge, and the 5310 programs within the MPO. As well, SEAGO is providing 5310 training for all interested programs throughout the state. This training will help to ensure all programs are understanding their responsibilities for funding awards, grant management, data collecting, training and other requirements.</i></li> <li>● <i>Sharon will help determine the best dates for the Strategic Planning Session, hopefully in November. She will be contacting each board member.</i></li> <li>● <i>Irene provided an overview of where our construction projects are (see report in Agenda Packet.</i></li> <li>● <i>Irene provided an update on the RTP and safety plan. They are moving along, and on schedule.</i></li> </ul>
10	Approval to loan FY2016 STP with Payback in FY 2017 - \$312,000	
		<i>The board approved to loan our remainder of 2016 STP funds, with a payback in 2017. This amount may change a little depending on circumstances.</i> <span style="float: right;"><i>APPROVED 5-0</i></span>
11	Approval to advertise: Traffic Count RFP - \$20,000	
		<i>The board approved to go out to advertise for the HPMS Traffic Counts for 2016. These will be completed in January and February 2016 for each member. The successful consultant (contractor) will provide a schedule for ensuring all roadways will be counted every three years. Each year approximately 100 roadways will be counted and uploaded to the HPMS/TDMS system by the contractor. The funding source is STP, however, the TAC and staff feel we may need a little more, and has elected to fund any extra out of either SPR or 5303 funds.</i> <span style="float: right;"><i>APPROVED 5-0</i></span>







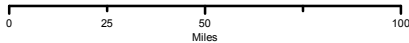
## EXECUTIVE BOARD MEETING MINUTES

12	Approval to advertise: Transit Implementation Plan RFP
	<p><i>The TAC has recommended that the Board table this item. It was discussed at the TAC meeting that the members felt the MPO needed to focus on the MPO boundaries rather than regional transit at this time. Staff will re-assess the need for a transit implementation plan, and determine if a more appropriate feasibility study is warranted for the region.</i></p> <p style="text-align: right;"><i>TABLED 0-5</i></p>
13	Approval to submit a grant for Transit 5304 planning funds in the amount of approximately \$200,000 to add to our Transit Implementation Plan project.
	<p><i>Staff will submit a 5304 Planning grant not to exceed \$200K for the purpose of developing either a transit feasibility study for the MPO, or identification of any other transit needs within the region.</i></p> <p style="text-align: right;"><i>APPROVED 5-0</i></p>
14	Approval of the 5310 Mobility Management Award, and advertise for new MM position - \$80,000
	<p><i>It was recommended by ADOT that this item be tabled until FTA has actually awarded the 2015-2016 funding. If need be we can have a special meeting to approve the award. NOTE: We are still in negotiations with both ADOT and CAG to see how best to move forward with the mobility management program in the region. Once that is determined, it may change the direction the MPO will go with regards to the MM position. We may also have a special meeting to approve this position at a later date.</i></p> <p style="text-align: right;"><i>TABLED 5-0</i></p>
15	Member Jurisdiction Reports and Comments
16	<p>Announcements:</p> <ul style="list-style-type: none"> <li>● September 16: Safety Plan Stakeholder Meeting (Location TBD)</li> <li>● September 18: State Transportation Board Meeting in Tombstone</li> <li>● October 20-28: AMPO Conference - Sharon to attend</li> <li>● December: JPAC Meeting in Tucson (Date to be determined)</li> </ul>
17	<p>Next Executive Board Meeting Date:</p> <ul style="list-style-type: none"> <li>● November 10, 2015 - Eloy to Host</li> </ul> <p>Possible Agenda Items for November 10 Meeting:</p> <ul style="list-style-type: none"> <li>● TIP Amendment</li> </ul>
18	Adjourn

# Arizona Department of Transportation Historic and Proposed Maintenance Districts



-  Engineering District - Proposed
-  Engineering District - Historic
-  Cities and Towns
-  State Highway System



Note:  
The State of Arizona makes no claims concerning the accuracy of this map nor assumes any liability resulting from the use of the information herein.

Prepared by:  
Arizona Department of Transportation  
Multimodal Planning Division  
Transportation Analysis GIS Section  
602.712.7333 August, 2015



## EXECUTIVE BOARD MEETING AGENDA

DATE:	September 8, 2015	TIME:	9:00 AM Executive Session <b>10:00 to Noon Regular Meeting</b>
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	520-705-5153 Sharon's Cell		

### REVISED AGENDA 9-2-15

#### Executive Board Members

Chairman	Steve Miller, Pinal County Supervisor	Sec/Tres	Joel Belloc, Mayor Eloy
Member	Kelly Anderson, ADOT District 4 Rep	Member	Bob Jackson, Mayor Casa Grande
Vice Chair	Jon Thompson, Mayor Coolidge		

**Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.**

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1	Call to order		
2	Executive Session Executive Director Performance Evaluation	Supervisor Miller	
3	Adjourn		
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2	Approval of Minutes of July 14, 2015	Supervisor Miller	3
3	Call to the Public	Supervisor Miller	
4	RTAC	Kevin Adam	
5	TAC Update	Susanna Struble	
6	ADOT Planner Report	Charla Glendening	
7	FHWA Update	Ed Stillings	
8	District Engineer Report	Rod Lane Jerry James	
9	MPO Update: <ul style="list-style-type: none"> <li>• MPO Progress Report - Sharon</li> <li>• Transit Update - Sharon</li> <li>• Update on Strategic Planning Session - Sharon</li> <li>• Construction Projects Report - Irene</li> <li>• RTP Update - Irene</li> <li>• Safety Plan Update - Irene</li> </ul>	Sharon Mitchell  Irene Higgs	6-12
10	Approval to loan FY2016 STP with Payback in FY 2017 - \$312,000	Irene Higgs	13
11	Approval to advertise: Traffic Count RFP - \$20,000	Irene Higgs	14
12	Approval to advertise: Transit Implementation Plan RFP	Sharon Mitchell	15
13	Approval to submit a grant for Transit 5304 planning funds in the amount of approximately \$200,000 to add to our Transit Implementation Plan project.	Sharon Mitchell	16

*Anyone needing accommodations, please contact Sharon Mitchell at 520-705-5153 48 hours prior to the meeting.*



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14	Approval of the 5310 Mobility Management Award, and advertise for new MM position - \$80,000	Sharon Mitchell	17
15	Approval of the invoice for the strategic planning session \$2,460	Sharon Mitchell	18
16	Member Jurisdiction Reports and Comments		
17	Announcements: <ul style="list-style-type: none"> <li>● September 16: Safety Plan Stakeholder Meeting (Location TBD)</li> <li>● September 18: State Transportation Board Meeting in Tombstone</li> <li>● October 20-28: AMPO Conference - Sharon to attend</li> <li>● December: JPAC Meeting in Tucson (Date to be determined)</li> </ul>	Steve Miller	
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19	Adjourn	Steve Miller	