



EXECUTIVE BOARD MEETING MINUTES

DATE:	July 10, 2018		9:00 AM Executive Session TIME: 10:00 AM Regular Meeting
PLACE:	Coolidge – City of Coolidge Council Chambers 911 S. Arizona Blvd		
	Irene's Cell 520-705-5143		
Attendees:	Supervisor Steve Miller, Pinal Co Mayor Joel Belloc, Eloy Mayor Craig McFarland, Casa Grande Mayor Jon Thompson, Coolidge	Duane Eitel, Casa Grande Kevin Adams, RTAC Doug Moseke, ADOT Ed Stillings, FHWA Harvey Krauss, Eloy Rick Miller, Coolidge Greg Stanley, Pinal Co. Andy Smith, Pinal RTA	Irene Higgs, SCMPO Jason Hafner, SCMPO Jennifer Love, WSP Denis Fitzgibbons, Fitzgibbons Law Offices, P.L.C. (Executive Session Only)
ITEM	EXECUTIVE SESSION MEETING MINUTES		
1	Call to Order and Introductions		9:01 AM
2	Vote to Adjourn to Executive Session		APPROVED 4 - 0
	<i>A motion to adjourn to Executive Session was made by Board Member Jon Thompson. Motion was seconded by Board Member Joel Belloc.</i>		
3	Adjourn to Executive Session Arizona Revised Statutes A.R.S. §38-431.03(A)		
4	<p>A. Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, or resignation of public officer, appointee, or employee (A.R.S § 38-431 (A)(1))</p> <p style="margin-left: 20px;">A.1) Discussion of Planning Supervisor Evaluation and Salary A.2) Discussion of Executive Director Evaluation and Salary</p> <p>The public body shall provide appointee with written notice of the executive session as is appropriate, but not less than twenty-four hours for appointee to determine whether the discussion or consideration should occur at a public meeting. Except for salary discussions, appointee may demand the discussion or consideration to occur in public.</p> <p>B. Discussion or consultation for legal advice with the attorney or attorneys of the public body (A.R.S. § 38-431.03(A)(3)).</p> <p style="margin-left: 20px;">B.1) Discussion of MPO Planning Boundaries and the legal requirements for changing MPO Planning Boundaries</p> <p>Any records or documents distributed to the Executive Board or any conversations occurring during executive session shall be kept confidential. Legal action involving a final vote or decision shall not be taken at an executive session.</p>		
5	Adjourn Executive Session		9:59 AM
ITEM	REGULAR BOARD MEETING		
1	Call to Order, Pledge and Introductions		10:05 AM
2	Approval of Meeting Minutes: May 8, 2018 & June 19, 2018		APPROVED 4 - 0
	<i>A motion to approve the May 8, 2018 and June 19, 2018 meeting minutes was made by Vice Chair Craig McFarland. Motion was seconded by Board Member Joel Belloc.</i>		
3	<p>Call to the Public:</p> <p>This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.</p>		
	<i>There were no public comments.</i>		



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4	Regional Transportation Advocacy Council (RTAC)
	<i>Kevin Adam provided an update on both State and Federal Transportation Funding.</i>
5	<p>Transportation Advisory Committee (TAC) Update:</p> <ul style="list-style-type: none"> • City of Casa Grande Transit Development Plan • Pinal County Strategic Transportation Safety Plan • Eloy Transit Feasibility Study
	<p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> • City of Casa Grande Transit Development Plan - The project is close to completion. Reviewed the DRAFT Final Document and returned to the Consultant team. Had a good meeting with ADOT MPD Transit on July 5, 2018 to discuss some financial elements of the plan. Hoping to have the Final Plan Completed in time for TAC approval in August and Executive Board Approval in September. • Pinal County Strategic Transportation Safety Plan - Preparing for Public Meetings scheduled from 4:30 – 6:30 at the following locations: City of Maricopa - July 12, 2018 Town of Florence - July 30, 2018 San Tan Valley - July 31, 2018 • Eloy Transit Feasibility Study - Study is about half way complete. Jennifer Love with WSP is on the agenda today to give an update on the plan.
6	Air Quality Update
	<p><i>Jason Hafner provided the following update:</i></p> <p>The Spring 2017 Conformity Analysis 30 day public review period ended May 31, 2018. No comments were received from the public. The Executive Board approved the Conformity and amendment to the TIP on June 19, 2018; letters were sent to FTA, FHWA and ADOT requesting a conformity determination.</p> <p>The 2018 Winter Air Quality update will begin on July 23, 2018 when the project list spreadsheet will be sent to the TAC members. Project updates will be due by August 17, 2018. Final approval by the TAC and Executive Board will be in January 2019.</p>
7	Arizona Department of Transportation (ADOT) Planner Update
	<p><i>Irene Higgs provided the following update:</i></p> <p>Five Year Construction Program - Approved on June 15, 2018, in Globe.</p> <p>Rail Plan - ADOT is seeking input on the State Rail Plan. Comments are due by August 10, 2018.</p> <p>Environmental Review - ADOT is also seeking public input on the ADOT Application to assume environmental review responsibility from FHWA. Comments must be received by Monday, July 30, 2018.</p>
8	Federal Highways Administration (FHWA) Update
	<p><i>Ed Stillings provided the following update:</i></p> <p>Performance Targets - Performance management targets were set by ADOT May 20, 2018. From that point, MPOs have 180 days to either adopt State targets or establish their own targets by November 2018.</p> <p>BUILD Grant - Applications are due July 18, 2018. FHWA is expecting a record number of applications.</p> <p>Spring 2017 Conformity Analysis - FHWA/FTA should have the SCMPO/MAG conformity determination completed next week. SCMPO documents have already been reviewed.</p>
9	District Engineer Update
	<i>Doug Moseke provided an update on all ADOT projects within the region.</i>



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10	<p>Pinal Regional Transportation Authority (RTA) Update</p>
	<p><i>Andy Smith, Pinal RTA General Manager, stated that the lawsuit filed by the Goldwater Institute is scheduled to be heard on July 18, 2018 at 10:00. Andy has been traveling around and providing updates to Councils and will be in Kearny next week and Coolidge next month. The Board approved Jack Sellers to be the representative from ADOT to serve on the Pinal RTA Board. Currently working on a lot of administrative activities such as the project request form and charter. Hope to have these finalized in the near future. Working with CAG on developing a MOU for administrative activities. The next Citizen Committee meeting is scheduled for August 2, 2018 in Florence.</i></p>
11	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (11.1) • Federal Fiscal Year (FFY) 2018 Ledger (11.2) • Design/Construction Report (11.3) • HSIP Update (11.4) • National Economic Partnership Grant Opportunity(11.5) • ADOT Federal Functional Classification 2018 Rebalancing (11.6)
	<p>• Metropolitan Planning Organization (MPO) Update (11.1) - Irene Higgs provided an overview of activities that were attended during the months of April, May and June.</p> <p>• Federal Fiscal Year (FFY) 2017 Ledger (11.2) - Irene Higgs stated that Jason Hafner has balanced the Sun Corridor MPO Ledger with ADOT. The MPO was informed from ADOT that additional HSIP funding from final vouchers will be hitting the ledger in June. ADOT has agreed to roll this funding over into the next FY and convert the OA to STBG.</p> <p>• Design/Construction Report (11.3) - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p>• HSIP Update (11.4) - Jason Hafner stated that Sun Corridor MPO/ADOT and Pinal County applied for 9 projects</p> <p style="margin-left: 20px;">4 local agency in the Sun Corridor MPO region 2 ADOT projects in the Sun Corridor MPO region 3 Pinal County projects outside of the SCMPO Region Awarded all 9 projects (FY21- \$1,970,222 FY22 - \$7,462,165)</p> <p><i>Thanks and great job to the member agencies, MAG, South Central District and our Consultant team!</i></p> <p>• National Economic Partnership Grant Opportunity(11.5)- Irene Higgs stated that the Maricopa Association of Governments, Pima Association of Governments and Sun Corridor MPO are seeking a \$250,000 grant opportunity for the Sun Corridor. The purpose of the grant is to identify and implement innovative approaches to multi-jurisdictional coordination.</p> <p><i>Scope of Work: The first deliverable would be an assessment of the value and economic impact of major transportation investments in the Sun Corridor. The second deliverable would be tools that help us to coordinate and better leverage these impacts and investments.</i></p> <p><i>The grant opened on Thursday, May, 31, 2018, with the required Letters of Interest due on Monday, July 9, 2018. Invitations for full applications will be notified as soon as possible, with a due date of Friday, August 3, 2018. Funding decisions will be announced in August 2018.</i></p> <p>• Federal Functional Classification Rebalancing (11.6)- Jason Hafner stated that ADOT is looking at a rebalancing of the Federal Functional Classification of Roadways in the State (4,200 miles of roadway are changing). Effort hasn't been done in over 20 years. Pages 30 and 31 in your packet outline the Federal guidelines (which are pretty loose) but kind of shows the percentage of roadways that should be in each of the categories. Page 32 demonstrates the decision tree. ADOT has made recommendations and sent those to the TAC member agencies to review on 07/02/2018. Responses are due back 08/01/2018. If the City does not agree with ADOT's recommendations, ADOT will set up a meeting to discuss.</p>
	<p>Eloy Transit Feasibility Study Presentation-Update</p>
	<p><i>Jennifer Love with WSP provided an overview of the Eloy Transit Study.</i></p>



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13	<p>Consent Agenda ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>	APPROVED 4 - 0
	*13.A. Discussion and Possible Action to Advertise, Select Consultant, and Award Contract for the Regional Transportation Plan	
	*13.B. Discussion and Possible Action to Approve the 2019 Title VI Implementation Plan	
	<i>Board Member Joel Belloc presented a motion to approve the Consent Agenda as presented. Motion was seconded by Vice Chair Craig McFarland.</i>	
14	Discussion and Possible Action to Sign the Joint Planning Action Committee (JPAC) Resolution	APPROVED 4 - 0
	<i>Vice Chair Craig McFarland presented a motion to approve the Joint Planning Action Committee (JPAC) Resolution. Motion was seconded by Board Member Joel Belloc.</i>	
15	Discussion and Possible Action to Sign the Performance Measurement Charter between ADOT and the Sun Corridor MPO	APPROVED 4 - 0
	<i>Vice Chair Craig McFarland presented a motion to approve the Performance Measurement Charter between ADOT and the Sun Corridor MPO. Motion was seconded by Board Member Joel Belloc.</i>	
16	Discussion and Possible Action to Sign a Letter of Support for the Pinal RTA BUILD Grant Application - East-West Corridor	APPROVED 4 - 0
	<i>Board Member Jon Thompson presented a motion to approve the Letter of Support for the Pinal RTA BUILD Grant Application. Motion was seconded by Vice Chair Craig McFarland.</i>	
17	Discussion and Possible Action, if necessary, to comply with Arizona Open Meeting Law following the Executive Session regarding the Annual Evaluation of the MPO Planning Supervisor. Possible actions include, but are not limited to, finding of satisfactory or unsatisfactory performance or salary adjustment.	APPROVED 4 - 0
	<i>Vice Chair Craig McFarland stated that the Board found Jason Hafner's Annual Evaluation to be acceptable and made a motion to approve a salary increase from range 58, step 12 to salary range 58, step 14, effective July 11, 2018.</i>	
18	Discussion and Possible Action, if necessary, to comply with Arizona Open Meeting Law following the Executive Session regarding the Annual Evaluation of the MPO Executive Director. Possible actions include, but are not limited to, finding of satisfactory or unsatisfactory performance or salary adjustment.	APPROVED 4 - 0
	<i>Board Member Joel Belloc stated that the Board found Irene Higgs Annual Evaluation to be acceptable and made a motion to approve a salary increase from salary range 70, step 11 to salary range 70, step 12, effective current pay period. Motion was seconded by Vice Chair Craig McFarland.</i>	
19	Member Jurisdiction Reports and Comments	
	<p>City of Casa Grande - Mayor McFarland stated that the City is looking to annex from I-8 and Thornton to where Attesa will be located. Lucid is back active.</p> <p>Kortsen TI Project - The City is trying to get ADOT to help fund the Kortsen TI project.</p> <p>Widening of I-10 from Casa Grande to Chandler - A draft Resolution was sent to the League of Cities and Towns Transportation Committee for support. The Transportation Committee will decide if they support the Resolution at the meeting being held on Wednesday, July 11, 2018. The Pinal Alliance for Economic Development is forming an I-10 Coalition.</p> <p>City of Eloy - Mayor Belloc stated that the City Hall construction project is moving along. The City looked at conceptual drawings to update existing City Hall for Police Department.</p>	















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20	Future Agenda Items
	<i>Mayor McFarland requested that the I-10 Coalition be placed as a future agenda item once formed.</i>
21	<p>Upcoming Meeting Schedule:</p> <ul style="list-style-type: none"> • State Transportation Board meeting, July 20, Show Low • Pinal County STSP Public Meeting, July 30, Florence, Florence Community Center and Library • Pinal County STSP Public Meeting, July 31, San Tan, Supervisor Mike Goodman's San Tan Office • SCMPO TAC Meeting, August 16, Casa Grande Public Safety Facility • League of Cities & Towns, August 21 -24, Phoenix • SCMPO Executive Board Meeting, September 11, Eloy Public Library • Rural Transportation Summit, October 24-26, Lake Havasu City
22	Adjourn 11:26 AM

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.

**EXECUTIVE BOARD MEETING
SIGN IN SHEET**

MEETING HELD AT:	Coolidge — City of Coolidge Council Chambers 911 S. Arizona Blvd	DATE OF MEETING:	July 10, 2018
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Sign In	NAME	Representing/Agency	City/County	Phone	Time of Meeting: 9:00 AM Executive Session/10:00 AM Regular Meeting	EMAIL
	Mayor Craig McFarland	City of Casa Grande	Casa Grande	520-421-6600		cmcfarland@casagrandeaz.gov
	Mayor Joel Belloc	City of Eloy	Eloy	520-466-9202		jbelloc@gmail.com
	Mayor Jon Thompson	City of Coolidge	Coolidge	520-723-5155		thompson5155@msn.com
	Supervisor Steve Miller	Pinal County	Casa Grande	520-866-7401		steve.miller@pinalcountnaz.gov
	Steve Stratton	ADOT Transportation Board - District 4	Globe	928-812-0173		sestratton@hotmail.com
GUESTS						
	Andy Smith	Pinal RTA	Florence	520-866-6407		Andrew.Smith@pinalcountnaz.gov
	Brent Crowther	Kimley Horn	Tucson	520-352-8632		Brent.Crowther@kimley-horn.com
	Carlos Lopez	Rail Planning Pgrm	ADOT	(602) 712-4786		CLopez@azdot.gov
	Charla Glendenning	Planning Program Mang	ADOT	602-712-7376		cgendenning@azdot.gov
	Dale Miller	RICK Engineering	Phoenix	480-522-0330		dmliller@rickengineering.com
	Douglas Moseke	ADOT Southcentral District	Tucson	520-388-4200		dmoseke@azdot.gov
	Duane Eitel	Transportation Engineer	Casa Grande	520-421-8625		deitel@casagrandeaz.gov
	Ed Stillings	FHWA	FHWA	602-382-8966		ed.stillings@fhwa.dot.gov
	Eric Gudino	ADOT	Phoenix	480-349-6294		egudino@azdot.gov
	Greg Stanley	County Manager	Pinal County	520-866-6201		gregory.stanley@pinalcountnaz.gov
	Harvey Krauss	Manager	Eloy	520-466-9201		hkrauss@ci.elay.az.us
	Irene Higgs	Sun Corridor MPO	Casa Grande	520-705-5143		ihiggs@scmpo.org
	Jason Boltjen	ADOT MPD	Phoenix	602-712-6166		jboltjen@azdot.gov
	Jason Hafner	Sun Corridor MPO	Casa Grande	520-705-5153		jhafner@scmpo.org
	Jon Vlamming	Community Dev. Director	Eloy	520-466-2578		vlamming@EloyAZ.gov
	Kathy Borquez	Senior Trans. Planner	Pinal County	520-866-6406		kathy_borquez@pinalcountnaz.gov

Anyone needing accommodations, please contact Irene Higgs at 520-705-5143 48 hours prior to the meeting.

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Sign In	NAME	Representing/Agency	City/County	Phone	Time of Meeting: 9:00 AM Executive Session 10:00 AM Regular Meeting	EMAIL
	Keith Brown	Public Works Director	Eloy	623-670-4404		kbrown@ELOYAZ.gov
	Kevin Adam	RTAC Director	Phoenix	480-577-7209		kadam@rtac.net
	Kevin Louis	Casa Grande PW Dir	Casa Grande	520-421-8625		klouis@casagrandeaz.gov
	Matt Rencher	PW Director	Coolidge	520-7234882		mrencher@coolidgeaz.com
	Mike Blankenship	AMEC	Phoenix	602-733-6054		michael.blankenship@amectw.com
	Mike Sundblom	Pinal County	Florence	520-866-6915		mike.sundblom@pinalcountyaz.gov
	Patrick Stone	ADOT	Phoenix	602-712-7469		pstone@azdot.gov
	Randall Overmyer	CivTech	Phoenix	480-659-4250		ROvermyer@civtech.com
	Rod Lane	Tucson District Engineer	ADOT	520-388-4210		rlane@azdot.gov
	<i>Dim. Hysik</i>	<i>Rick Miller City of Coolidge</i>				
	<i>JENNIFER LOVE WSP</i>	<i>Denis Fitzgibbon</i>				