



EXECUTIVE BOARD MEETING MINUTES

DATE:	September 11, 2018	TIME:	10:00 AM
PLACE:	Eloy - City of Eloy Library 1000 N. Main St., Eloy, AZ		
	Irene's Cell 520-705-5143		
Members Present:	Supervisor Steve Miller, Pinal Co Mayor Joel Belloc, Eloy Mayor Craig McFarland, Casa Grande - Telephonic Steve Stratton, ADOT District 4 Rep- Telephonic	Others Present:	Duane Eitel, Casa Grande Kevin Adams, RTAC Rod Lane, ADOT Ed Stillings, FHWA Harvey Krauss, Eloy Jason Bottjen., ADOT Kathy Borquez, Pinal Co. Andy Smith, Pinal RTA Jon Vlaming, Eloy Andrea Robles, CAG Mike Humphrey, Tucson Citizen Dan Snyder, Eloy Samantha Samples, MAG
Members Absent:	Mayor Jon Thompson, Coolidge		
Staff Present:	Irene Higgs Executive Director Jason Hafner, Transportation Planner		
ITEM	REGULAR BOARD MEETING		
1	Call to Order, Pledge and Introductions		
	<i>The meeting was called to order by Chairman Miller at 10:05 a.m.</i>		
2	Approval of Meeting Minutes: July 10, 2018	APPROVED 4 - 0	
	<i>A motion to approve the July 10, 2018 meeting minutes was made by Board Member Joel Belloc. Motion was seconded by Vice-Chair Craig McFarland.</i>		
3	<p>Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.</p> <p><i>Mr. Mike Humphrey, Tucson resident, appeared before the Board with a request that the Board consider approval of a Resolution regarding the installation of median cable barrier on I-10 from Phoenix to Tucson. Mr. Humphrey provided a draft Resolution with the Board.</i></p>		
4	<p>Regional Transportation Advocacy Council (RTAC)</p> <p><i>Kevin Adam provided an update on both State and Federal Transportation Funding.</i></p>		
5	<p>Transportation Advisory Committee (TAC) Update:</p> <ul style="list-style-type: none"> • City of Casa Grande Transit Development Plan • Pinal County Strategic Transportation Safety Plan • Eloy Transit Feasibility Study <p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> • City of Casa Grande Transit Development Plan - The final document is completed. Final approval of the document by the Executive Board was scheduled for today, but since Mayor McFarland could not attend the meeting in person, I ask that you pull it from the Agenda and add it to the next Executive Board Meeting scheduled for November 13, 2018. • Pinal County Strategic Transportation Safety Plan - Completed the first round of Public meetings. The meetings were held in: City of Maricopa - July 12, 2018 Town of Florence - July 30, 2018 San Tan Valley - July 31, 2018 <p><i>Study Team was asked to present at the Town of Florence City Council, scheduled for September 17, 2018.</i></p> <ul style="list-style-type: none"> • Eloy Transit Feasibility Study - Completed the initial review of working paper two. The Project Management team is meeting tomorrow (Wednesday, Sept. 12, 2018) to discuss possible route scenarios for Eloy. 		

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6	<p>Air Quality Update</p> <p><i>Jason Hafner provided the following update:</i></p> <p>The 2018 Winter Air Quality project list spreadsheet was submitted to MAG on August 23 2018. At the November 13, 2018 Executive Board meeting, we will recommend approval to go to 30 day comment period of the project list. Recommended final approval of the new finding of conformity and amendment to the TIP/RTP by the Executive Board will be January 8, 2019.</p>
7	<p>Arizona Department of Transportation (ADOT) Planner Update</p> <p><i>Jason Bottjen provided the following update:</i></p> <p>Tentative 2020-2024 Five Year Facilities Construction Program - MPD is currently working on the Tentative 2020-2024 Five Year Facilities Construction Program via the Planning to Programming (P2P) Process. Over the past two months MPD staff and the ADOT Technical Groups have scored projects in the technical, policy, and safety categories. ADOT District Staff is currently prioritizing all projects within their boundaries with District Scores due September 28th.</p> <p>P2P District Workshops have been scheduled in October with District Staff, ADOT Technical Groups, and MPD Staff to review all project lists (Pavement Preservation, Bridge Preservation, Modernization, and Expansion) and to discuss any possible project modifications.</p> <p>The Southcentral District P2P Workshop will be moderated by Mark Hoffman and is scheduled for October 18th from 9am to 11am. Sun Corridor MPO staff has been invited to the meeting.</p> <p>Arizona Safety Performance Measures - ADOT Traffic Safety submitted their Annual HSIP Report to FHWA on July 31, 2018. The report includes the 2019 Safety targets and MPO's will have 180 days from the submittal date (tentatively February 1, 2019) to again adopt ADOT's targets or develop their own targets.</p> <p>Arizona Department of Transportation Bicycle/Pedestrian Coordinator - ADOT's Multimodal Planning Department is pleased to announce that Donna Lewandowski has been hired to replace Mike Sanders, ADOT Bike and Pedestrian Coordinator, who retired on July 27, 2018. In this position, Donna will serve as ADOT's technical expert on bicycle and pedestrian issues. She will oversee implementation of the Pedestrian and Bicycle Safety Plans, and manage public awareness and information programs. Contact Info:</p> <p>Donna Lewandowski 206 S. 17th Avenue Mail Drop 310B Phoenix, AZ 85007 602.712.8141 Fax: 602.712.3046 DLewandowski@azdot.gov</p>
8	<p>Federal Highways Administration (FHWA) Update</p> <p><i>Ed Stillings provided the following update:</i></p> <p>Performance Targets - ADOT is currently entering Performance Targets into management software. MPOs have 180 days to either adopt State targets or establish their own targets by November 16, 2018.</p> <p>Every Day Counts (EDC) Innovation - FHWA and ADOT are reviewing the EDC-5 Innovation for 2019-2020. They will determine which of the 10 EDC Innovations they wish to pursue for 2019-2020.</p> <p>Year-end closeout is underway with ADOT and FHWA. No Appropriations Bill for FY2019.</p>
9	<p>District Engineer Update</p> <p><i>Rod Lane provided an update on all ADOT projects within the region.</i></p>
10	<p>Pinal Regional Transportation Authority (RTA) Update</p> <p><i>Andy Smith, Pinal RTA General Manager, stated that they are waiting on the final judgement from Judge Whitten. Pinal County will have one week to file motion to process appeal after Judges final judgement. As soon as that happens, the County and the IRS will file a stay to continue to collect the tax. Hoping for appeal process to be underway by 1st of 2019.</i></p>
11	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (11.1) • Federal Fiscal Year (FFY) 2018 Ledger (11.2) • Design/Construction Report (11.3) • TIP Administration Amendment # 18 (11.4) • Two Year Work Program Pros and Cons (11.5) • National Economic Partnership Grant - Sun Corridor VIA Application (11.6) • AID Demonstration Grant - Sun Cloud: A Megaregion Data Portal (11.7) • SCMPO RTP Update (11.8)

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	<p>• Metropolitan Planning Organization (MPO) Update (11.1) - Irene Higgs provided an overview of activities that were attended during the months of July, August and September.</p> <p>• Federal Fiscal Year (FFY) 2017 Ledger (11.2) - Irene Higgs stated that Jason Hafner has balanced the Sun Corridor MPO Ledger with ADOT. Added three final voucher HSIP funded projects to the ledger. ADOT has agreed to roll this funding over into the next FY and convert the OA to STBG. Added columns for the HURF Exchange projects.</p> <p>• Design/Construction Report (11.3) - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p>• Administrative TIP Amendment #18 (11.4) - Jason Hafner stated that an Administrative Amendment was submitted to ADOT on July 27, 2018. The administrative amendment consisted of the following:</p> <ul style="list-style-type: none"> o Reduced the Local Match on the Casa Grande HURF Exchange project (MCG HWY) o Moved the Awarded Transit projects from the Parking Lot to the main body of the TIP. o Removed two Transit projects that did not apply for funding from the Parking Lot. <p>• Two Year Work Program Pros and Cons (11.5) - Irene Higgs stated that ADOT has requested that the COG and MPOs consider a two year Work Program for 2020 and 2021. Irene reviewed the Pros and Cons of the proposed two year Work Program with the Board.</p> <p>• National Economic Partnership Grant - Sun Corridor VIA Application (11.6) - Irene Higgs stated that the Maricopa Association of Governments (MAG), in coordination with the Pima Association of Governments (PAG) and Sun Corridor Metropolitan Planning Organization (SCMPO) in the Arizona Sun Corridor megaregion, seeks support of \$250,000 to develop the Sun Corridor Value Impact Analysis (VIA) Program through the National Economic Partnerships grant. The VIA will assess the value and economic impact of major transportation investments, will develop tools that leverage these investments, and align untraditional partners to improve quality of life and economic prosperity.</p> <p>On July 9, 2018 MAG submitted the Letter of Interest (LOI) to FHWA for consideration. On July 26, 2018 MAG was notified that the LOI was selected to move to the Full Proposal Application Phase. The full grant application was due and submitted by MAG on August 27, 2018.</p> <p>• AID Demonstration Grant – Sun Cloud (11.7) - Irene Higgs stated that Arizona Department of Transportation and the regional planning agencies (MAG, PAG, SVMPO, SEAGO, SCMPO) in the Sun Corridor proposed to undertake a new planning project that will result in the development of Sun Cloud, a data portal serving the transportation planning needs of the five counties within the Sun Corridor of Arizona. The data portal will increase and improve the accessibility, usability and quality of data and analytical tools that are vital to transportation planning. This will result in facilitated sharing and coordination of data, a better understanding of the big picture transportation needs in the Sun Corridor, greater alignment of policies, and more strategic investments in transportation projects. The budget reflects expenses up to \$1 million of grant funding and an additional \$200,000 of match/in-kind over a two year period.</p> <p>Notice of Funding Opportunity (NOFO) was published on September 1, 2016. On February 17, 2017 MAG submitted the application to FHWA for consideration. On August 16, 2018 MAG was notified that the grant application was approved. The project will start October 1, 2018.</p> <p>• SCMPO Regional Transportation Plan (RTP) Update (11.8) - Jason Hafner stated that the MPO received two proposals for the RTP update. The Selection Committee met on August 29, 2018 and selected Kimley-Horn and Associates. The award letter was sent to Kimley-Horn on August 30, 2018. The SCMPO Attorney has reviewed the Professional Service Agreement and it was sent to Kimley Horn last week for review. NTP is scheduled within the next few weeks.</p>	
	Casa Grande Transit Development Plan Presentation	
	The Presentation for the Casa Grande Transit Development Plan will be presented at the November 13, 2018 meeting.	
13	<p>Consent Agenda</p> <p>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>	<p>APPROVED 4 - 0</p> <p>Board Member Joel Belloc presented a motion to approve the Consent Agenda Items 13.A - 13.D as presented and Agenda Item 13.E to be Tabled for a future meeting. Motion was seconded by Board Member Steve Stratton .</p>
*13.A	Discussion and Possible Action to Approve the Executive Board and Technical Advisory Committee Meeting Schedule for 2019	APPROVED
*13.B	Discussion and Possible Action to Approve the Joint Project Agreement Between Sun Corridor MPO and CAG for Mobility Management for FY19	APPROVED
*13.C	Discussion and Possible Action to Sign the Letter to ADOT Adopting ADOT's Proposed Targets	APPROVED
*13.D	Discussion and Possible Action to Approve the Public Participation Plan and Limited English Proficiency Policy to Proceed with 45 Day Public Comment Period	APPROVED
*13.E	Discussion and Possible Action to Adopt the Final Casa Grande Transit Development Plan	TABLED



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14	Member Jurisdiction Reports and Comments
	<p>Pinal County - Andy Smith stated that the ADOT Transportation Board Meeting will be held in Florence on September 20, 2018 at the Windmill Winery. Pinal County and the Town of Florence will be hosting. City and Town Mayor's, Council and Staff, as well as COG/MPO Executive Directors are being invited to attend.</p> <p>FHWA is currently doing the re-certification of MAG. Pinal County was asked by FHWA to send a letter on the re-certification of MAG. Pinal County included concerns related to transportation planning and funding in Pinal County. Pinal County stated that they would like to explore a county-wide MPO. Andy Smith to send a copy of the letter to MAG, SCMPO and CAG.</p> <p>City of Eloy - Harvey Krauss stated that the Pinal Alliance for Economic Growth hired Tom Dorn to assist in advocating the expansion of I-10 from Casa Grande to Chandler. They will be looking for political and financial support.</p>
15	Future Agenda Items
	<p>Chairman Steve Miller requested that the I-10 Median Cable Barrier Resolution be considered for a future agenda item. Vice-Mayor Craig McFarland requested that Thornton Rd be placed on a future agenda to discuss funding.</p>
16	<p>Upcoming Meeting Schedule:</p> <ul style="list-style-type: none"> • State Transportation Board, September 21, Florence • Arizona Council for Transportation Innovation Day, September 28, Phoenix • SCMPO TAC Meeting, October 18, Casa Grande • Rural Transportation Summit, October 24-26, Lake Havasu City • State Transportation Board, October 26, Lake Havasu City • State Transportation Board (Study Session), November 6, Phoenix • SCMPO Executive Board Meeting, November 13, Casa Grande • State Transportation Board, November 16, Wickenburg • State Transportation Board, December 21, Clifton/Morenci
17	<p>Next SCMPO Executive Board Meeting Date:</p> <p>November 13 - Casa Grande - City of Casa Grande Council Chambers, 510 E. Florence Blvd., Casa Grande, Arizona</p>
22	<p>Adjourn 10:51 AM</p>

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.



SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity/Meeting Date: Tuesday, September 11, 2018

Location: Eloy - City of Eloy Library 1000 N. Main St., Eloy, AZ

Activity Code/
Acct No:

Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Matt Rencher	PW Director	City of Coolidge Greenlight Traffic Engineering	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>				
Mike Blankenship	PE/Principal	Pinal County - Air Quality	mikeb@greenlightt.com	<input type="checkbox"/>	<input type="checkbox"/>				
Mike Sundblom	Director	ADOT	mike.sundblom@pinalcountya.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Patrick Stone	Program/Project Funding Administrator	CivTech	pstone@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>				
Randall Overmyer	Senior Transportation Planner	ADOT Southcentral District	ROvermyer@civtech.com	<input type="checkbox"/>	<input type="checkbox"/>				
Rod Lane	District Engineer	CAG	rlane@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>				CR
Andrea Robles		Private Citra		<input type="checkbox"/>	<input type="checkbox"/>				AW
Mike Humphrey		Eloy	dmnyder@eloyaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>				DRS
Dan Snyder	City Council	MAR	dsnyder@arizona.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>				SJ
Samatha Sample	Treas. Power			<input type="checkbox"/>	<input type="checkbox"/>				
TOTAL									