



TRANSPORTATION ADVISORY COMMITTEE AGENDA

DATE:	December 13, 2018	TIME:	2:00 PM
PLACE:	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona		
	520-705-5153 Jason's Cell		
TAC MEMBERS	Duane Eitel, Casa Grande - Chair Kathy Borquez, Pinal County - Vice Chair Matt Rencher, Coolidge	Jason Bottjen, ADOT Jon Vlaming, Eloy	
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
ITEM	AGENDA ITEM	PRESENTER	PAGE
1	Call to Order and Introductions	Duane Eitel	
2	Approval of Minutes from October 18, 2018 TAC Meeting	Duane Eitel	1-8
3	RTAC Update	Kevin Adam	
4	ADOT Planner Report	Jason Bottjen	
5	ADOT Southcentral District Report	Doug Moseke	
6	FHWA Report	Ed Stillings	
7	Sun Corridor MPO Regional Transportation Plan Update	Jason Hafner	
8	Pinal County RTA Update	Kathy Borquez	
9	Air Quality Update	Jason Hafner Michael Sundblom	
10	Pinal County Strategic Transportation Safety Plan Update	Kathy Borquez	
11	Eloy Transit Feasibility Study Update	Jon Vlaming	
12	MPO Update: • MPO Progress Report (12.0) • Ledger (12.1) • Project Update (12.2)	Jason Hafner	9-10 11-18 19-23



ITEM	AGENDA ITEM	PRESENTER	PAGE
13	Title VI Goals and Accomplishments Update	Jason Hafner	24-30
14	Pinal County Hands Free Ordinance	Jason Hafner	31-34
15	Approval of Public Participation Plan and Limited English Proficiency Plan	Jason Hafner	35-64
16	Approval of ADOT Federal Transit Authority Performance Targets	Jason Hafner	65-68
17	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	Duane Eitel	
18	Upcoming Meetings: <ul style="list-style-type: none"> • State Transportation Board meeting, Dec. 21, Morenci • State Transportation Board meeting, Jan. 18, Kingman • State Transportation Board meeting, Feb. 15, Douglas • AzTA Conference, April 8-10, Mesa • Roads & Streets, April 17-19, Tucson 	Duane Eitel	
19	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.	Duane Eitel	
20	Future Agenda Items	Duane Eitel	
21	SCMPO TAC Meeting Date - January 7, 2018 - Call in Meeting - February 28, 2018	Duane Eitel	
22	Adjourn	Duane Eitel	

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan



ITEM	AGENDA ITEM	PRESENTER	PAGE
	<p>Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.</p>		



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

DATE:	October 18, 2018	TIME:	2:00 PM
PLACE:	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona		
	520-705-5153 Jason's Cell		
Shaded items are action items: Action may be taken on any item on the agenda, or items brought up at the meeting.			
	<i>TAC Members</i>	<i>Guests/Staff</i>	
Attendees:	Duane Eitel, Casa Grande	Irene Higgs, SCMPO	Doug Moseke, ADOT
	Kathy Borquez, Pinal County	Jason Hafner, SCMPO	Samantha Samples, MAG
	Keith Brown, Eloy		
	Jason Bottjen, ADOT		
	Matt Rencher, Eloy		
ITEM	AGENDA ITEM		
1	Call to Order and Introductions		2:02 PM
2	Approval of Minutes from August 16, 2018 TAC Meeting		APPROVED 5-0
	<i>Kathy Borquez made a motion to approve the meeting minutes from the August 16, 2018 TAC Meeting. Matt Rencher seconded.</i>		
3	RTAC Update		
	<i>Kevin Adam was unable to attend.</i>		
4	ADOT Planner Report		
	<i>Jason Bottjen provided the following update:</i>		
	<ul style="list-style-type: none"> • ADOT is currently working through the P2P process. They anticipate the process being completed in November. • ADOT anticipates Public meetings for the new Five Year Program to take place in Spring, 2019. 		
5	ADOT Southcentral District Report		
	<i>Doug Moseke provided an update on the ADOT projects in the Region. See attached.</i>		
6	FHWA Report		
	<i>Ed Stillings was unable to attend.</i>		
7	Casa Grande Transit Development Plan Update		
	<i>Duane Eitel provided the following update:</i>		
	<ul style="list-style-type: none"> • Duane requested that the EB did not approve the Final Plan at the September 11 meeting due to Mayor McFarland's absence. • The Consultant presentation and vote to approve the Final Plan will happen at the November 13, 2018 EB meeting. 		
8	Pinal County RTA Update		
	<i>Kathy Borquez provided an overview of the Pinal RTA (attached).</i>		

Sun Corridor Metropolitan Planning Organization

Transportation Advisory Committee Meeting: October 18, 2018

Pinal Regional Transportation Authority (RTA) Update - Agenda Item #8

- November 7, 2017 – Pinal County voters approved Propositions 416 (Pinal Regional Transportation Plan) and 417 (County Transportation Excise Tax).
- April 1, 2018 – Tax went into effect
- August 2, 2018 – The Judge ruled in favor of the challengers and held the tax only extended to retail sales and did not extend to all privilege tax categories as required by state statute.
- **November 13, 2018 – Legal counsels for the Plaintiff and Pinal County will meet to discuss payment.**
- **Next Steps – Awaiting Judge’s final judgement and the county’s legal counsel will file a motion to appeal with a “stay” of the tax.**
- **The revenue escrow tax is holding approximately \$6.5 million.**
- **The RTA, CAG, and Pinal County will be applying for Section 5305(e) planning funds to conduct a countywide transit governance study.**

Pinal County Strategic Transportation Safety Plan Update Local Government Project Report - Agenda Item #10

- November 30, 2017 – Notice to proceed issued to AMEC Foster Wheeler (Wood) November 30, 2017 with Greenlight Traffic Engineering as the subconsultant.
- **September 17, 2018 – Study team provided a brief presentation to Town of Florence Council presentation at the request of Councilmember John Anderson.**
- **October 12, 2018 – Study team is working on the network screening, and will be developing emphasis areas, safety strategies, and safety projects over the next 2 months.**
- **March 2019 – Final Plan**

Pinal County Local Government Project Report - Agenda Item #18

- ***Pinal County Sign Upgrade Project, ADOT TRACS SH645 03D/01C***
 - March 2017 – The project was awarded to Main Street Signs with a contract start date in March 2017.
 - May 2017 – The kick-off meeting was conducted.
 - December 2017 – ADOT inspected the signs and Pinal County was authorized to install.
 - **October 4, 2018 – Pinal County sign crew has installed 1,190 signs.**

Distracted Driving Ordinance – Future Agenda Item #21

- **Reference Yavapai County Ordinance No. 2018-1**



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

9	Air Quality Update	
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> • SCMPO staff got all of MAG's questions answered. Today's Agenda contains a vote to send the Project list out for 30 day Public Comment period. <p><i>Mike Sundblom was unable to attend, but provided the following update:</i></p> <ul style="list-style-type: none"> • A reminder was sent out from Pinal County Air Quality to update the unpaved roads report. The information is needed by the County no later than January 30. 	
10	Pinal County Strategic Transportation Safety Plan Update	
	<i>Kathy Borquez provided the attached update</i>	
11	Eloy Transit Feasibility Study Update	
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> • Held a Public Meeting on October 9. Went over: <ul style="list-style-type: none"> o Survey responses, o Proposed Routes for the short, mid, and long terms, o Estimated Costs. • October 17 – Planning and Zoning Commission meeting. • Currently working on the Implementation Plan. • Hoping to have the project wrapped up by January. 	
12	<p><i>MPO Update:</i></p> <ul style="list-style-type: none"> • MPO Progress Report (12.0) • ADOT Fund Transfer (12.1) • Ledger (12.2) • Project Update (12.3) • Regional Transportation Plan Update (12.4) 	
	<p><i>Jason Hafner provided an update on the MPO Progress Report, the Federal Ledger, and the Design/Construction Update List. Jason also provided the following update on the status of the RTP:</i></p> <ul style="list-style-type: none"> • Kimley Horn was the selected firm. NTP issued September 26, 2018. • Started collecting and reviewing socio-economic and transportation data from MAG. • Kickoff Meeting November 7, 2018, 8:00 AM. • Must submit by March, 2020. 	
13	Arizona Corporation Commission Annual Report	
	<i>Jason Hafner provided an update on the ACC Annual Report.</i>	
14	Recommend Approval of a Three Way Loan with NACOG and ADOT	APPROVED 5-0
	<i>Matt Rencher made a motion to approve the proposed loan. Kathy Borquez seconded.</i>	



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

15	Recommend Approval to Advertise the Listing of Projects for Winter 2018 Air Quality Conformity Analysis	APPROVED 5-0
	<i>Jason Bottjen made a motion to approve the Winter 2018 List of Projects for Air Quality Analysis. Kathy Borquez seconded.</i>	
16	Recommend Adoption of I-10 Safety Resolution	APPROVED 5-0
	<i>Kathy Borquez made a motion to adopt the I-10 safety resolution. Keith Brown seconded.</i>	
17	Recommend Human Services Plan for 30 Day Public Comment	APPROVED 5-0
	<i>Kathy Borquez made a motion to approve the Human Services Coordination plan to proceed with 30 day advertisement. Matt Rencher seconded.</i>	
18	Election of Officers for 2019	APPROVED 5-0
	<i>Kathy Borquez nominated Duane Eitel as TAC Chair for 2019. Keith Brown seconded. Duane Eitel nominated Kathy Borquez for TAC Vice Chair. Jason Bottjen seconded. Both votes were approved 5-0.</i>	
19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	
	<p><i>Duane Eitel provided the following update for Casa Grande</i></p> <ul style="list-style-type: none"> • Many new developments could be coming soon causing Casa Grande to have to expand Burrid Rd. The City has just started a DCR on this corridor. • The City has almost completed a DCR for Thornton Rd. • The City is proposing a new split diamond interchange on I-8 that would service both Thornton and Burris Rds with a frontage road. <p><i>Kathy Borquez provided the attached update for Pinal County.</i></p> <p><i>Matt Rencher provided the following update for Coolidge:</i></p> <ul style="list-style-type: none"> • The Main St project is finished and it went really well. With the big rains Coolidge has experienced, the drainage issues got a good test and no businesses complained about standing water, which was a major issue prior to Construction. • The Ruins Dr. project is scheduled to be Advertised this month. <p><i>Keith Brown provided the following update for Eloy:</i></p> <ul style="list-style-type: none"> • Design for the Toltec Rd project is anticipated to be completed by the end of the month. • Eloy is working with Casa Grande to repair a bridge on Toltec Buttes Rd, south of Selma. 	



TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES

20	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> • Rural Transportation Summit, Oct 24-26, Lake Havasu • State Transportation Board, October 26, Lake Havasu • Sun Corridor MPO Executive Board, November 13, Casa Grande • State Transportation Board Study Session, November 5, Phoenix • State Transportation Board, November 16, Wickenburg
21	<p>Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.</p>
	<p><i>A Call to the Public was made and nobody chose to speak.</i></p>
22	<p>Future Agenda Items</p>
	<p><i>Kathy Borquez requested that Yavapai County Ordinance No. 2018-1, regulating portable communication devices and texting while operating a motor vehicle, be added to a future agenda for discussion.</i></p>
23	<p>SCMPO TAC Meeting Date - December 13, 2018</p>
24	<p><i>Adjourn</i></p>

3:15 PM

SOUTH CENTRAL DISTRICT

CONSTRUCTION PROJECT STATUS REPORT October - December 2018



Roderick Lane, P.E.
South Central District Engineer
RLane@azdot.gov

1221 South 2nd Ave.
Tucson, AZ 85713

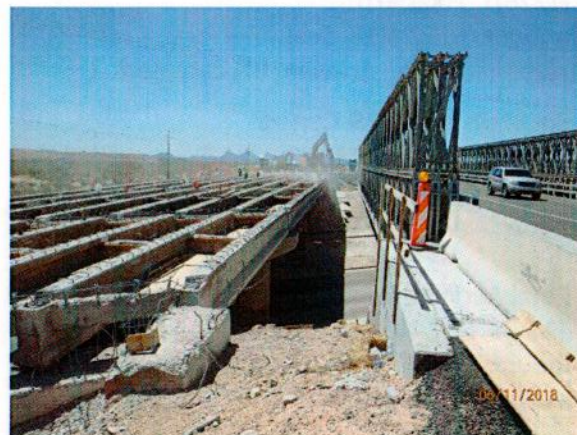
520.388.4200
azdot.gov/Highways/Districts/Tucson

MAINTENANCE UNIT BOUNDARIES

2384	Tucson Maintenance West Supervisor: Andy Cañez I-10	520.838.2800 Unit 5391 MP 226.00 to 296.19
4219	Tucson Maintenance East Supervisor: Rolando Padilla	520.838.2810 Unit 5392
1227	I-19 SR 77 SR 79 SR 86 SR 210 SR 989	KM 48.22 to 101.57 68.10 to 133.00 91.14 to 110 156.69 to 172.39 2.70 to 4.70 34.26 to 36.00
1231	Three Points Maintenance Supervisor: Charles Barclay	520.822.1031 Unit 5393
4276	SR 85 SR 86 SR 286 SR 386	32.52 to 80.50 52.88 to 156.68 0.00 to 45.48 0.00 to 12.07
4214	Nogales Maintenance Supervisor: David Cruz	520.287.3771 Unit 5394
1209	I-19 SR 82 SR 83 SR 189 SR 289 B-19	KM 0.00 to 48.22 1.19 to 45.23 3.19 to 58.58 0.00 to 3.75 0.00 to 10.83 0.00 to 5.88
4234	Casa Grande Maintenance Supervisor: Jim Soliz	520.836.2240 Unit 5396
1262	I-8 I-10 SR 79 SR 84 SR 84 SR 87 SR 187 SR 287	147.61 to 178.33 175.81 to 226.00 110 to 138.00 155.16 to 177.97 195.2 to 196.45 115.77 to 159.62 186.77 to 192.19 115.55 to 125.81 134.85 to 142.74
1220	SR 347 SR 387 SR 587	160.90 to 172.00 0.00 to 15.72 225.00 to 225.10
4233	Saint David Maintenance Supervisor: David Velasquez	520.720.4751 Unit 5401
3494	I-10 B-10 (Benson) SR 80 SR 82 SR 90 SR 92	296.19 to 323.0 303.4 to 306.6 293.3 to 332.9 45.23 to 67.57 289.6 to 336.4 321.2 to 329

UPCOMING MAINTENANCE PROJECTS

Unit	Route	Location by MP	Type of Work
Tucson East	I-19 SR 77	19.6-56.9 77.5 - 81.8	Shoulder Repair Crack Filling
Tucson West	I-10	226-242	Shouldering
Three Points	SR 86	52.88-77	Shoulder Repair
	SR 286	25.5-26.8	Shoulder Repair
	SR 85 SR 386	34 4 - 12	Dike Repair Clean Cuts
	SR 386	11	Boulder removal
Nogales	I-19	16 - 21	Shouldering
	I-19	16 - 29.97	Mowing
	I-19	5-7.5	Clean Cuts
	SR 289	5 - 6	Drainage Work
Casa Grande	SR 84	155 - 161	Shouldering
	SR 87	139 - 146	Shouldering
	I-10	203.84	Replace CMP
St. David	SR 82	45.23-67.54	Mowing
	SR 92	325.3-328.2	Crack Filling
	SR 90	313-320	Crack Filling



CURRENT CONSTRUCTION PROJECTS
Construction South, Unit 4591 Resident
Engineer: Mike Jauch, P.E.
520.209.4524

I-10: Ina Road TI

NH-010-D(216)S, H847901C, SB41301C
 Bid amount: \$124,248,794 - Reconstruct TI
 Contractor: Sundt/Kiewit, a joint venture,
 71% complete

Town of Marana Santa Cruz River Levee
 Shared Use Path
 TEA -MRN-0(201)T, SL64901C
 Bid amount: \$880,544 Contractor: N.G.U.
 8% complete

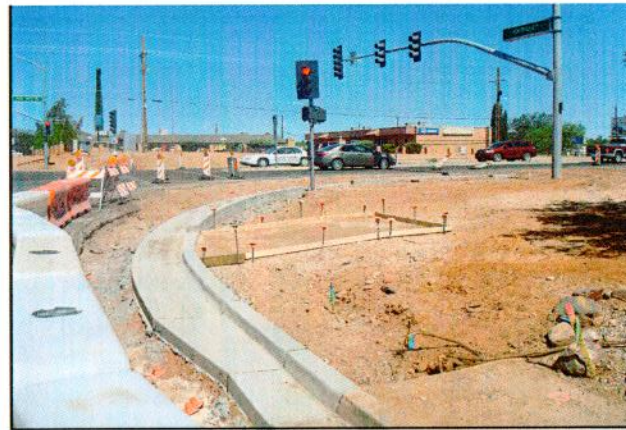
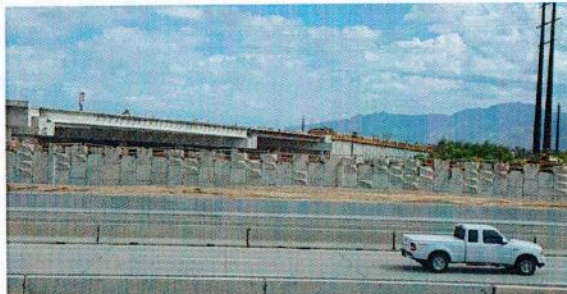
I-19 Canoa Rest Area to Duval Mine Road
 NHPP-019-A(228)T, H871601C
 Bid amount: \$9,477,799 - Pavement pres.
 Contractor: Ashton, 83% complete

I-10 Wilmot, Kolb and Rita TI

Traffic Signals
 NHPP-010-E(222)T, H889601C
 Bid amount: \$1,753,205 Contractor:
 Sturgeon Const., 36% complete

SR 86: MP 82 to 102

STBG-086-A(221)T, H893101C
 R/W fence replacement
 Bid Amount: \$1,295,536 -
 Contractor: M. Anderson 88% complete



Construction East, Unit 4593 Resident
Engineer: Michael Rigby, P.E.
520.209.4546

I-10: Wilmot and Earp Wash Bridges

NHPP-010 E(227)T F006301C
 Bid amount: \$3,979,255 - Bridge rehabilitation
 Contractor: Pulice, 81% complete

I-10: SR 83 Off Ramp

NHPP-010-E(225)T, F006801C
 Bid amount: \$409,908 Inters. Improvement
 Contractor: South. AZ Paving, 9% complete

I-10: Wash Bridges

010-E(226)T, F009501C
 Bid Amount: \$272,000 - Scour Retrofit
 Contractor: KAZ Construction 0% complete

I-10 Sacaton and I-19 Canoa

STP-999-A(349)A, H821301C
 Bid amount: \$4,355,955 - Rehab rest areas
 Contractor: Ashton, 75% complete

I-10: Pinal Air Park Traffic Interchange

01-D-(210)S, H894101C
 Bid Amount: \$1,678,826 - Contractor: KAZ
 Construction 0% complete

Construction North, Unit 4594
Resident Engineer: Bill Sloan, P.E.
520.209.4552

SR 90: Buffalo Soldier to Hatfield

NH-090-A(206)T, H880301C
 Bid amount: \$2,633,000 - Intersection improvement
 Contractor: KE&G, 89% complete

SR 86: Valencia to Kinney Road

STP-086-A(210)S, H680601C
 Bid amount: \$40,960,323 - Roadway Widening
 Contractor: Ashton, 81% complete

Construction West, Unit 4592
Resident Engineer: Jorge Montoya, P.E.
520.838.2980

I-19 Ajo Way TI (Phase II)

STP -019-A(239)T, F013201C
 Bid amount: \$31,991,712 - Reconstruct TI
 Contractor: FNF Construction
 9% complete

I-19: Pima Mine Bridge

NH-019-A(208)T, H817801C
 Bid amount: \$4,748,522 - Bridge deck rehab
 Contractor: KE&G, 93% complete

SR 92: SR 90 to Kachina and at Foothills Drive

H871701C, H826501C
 Bid amount: \$6,969,696 - Pavement preservation
 and intersection improvement
 Contractor: Fisher, 49% complete



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**SUN CORRIDOR MPO
TRANSPORTATION ADVISORY COMMITTEE (TAC)
SIGN IN SHEET**

MEETING HELD AT:	Casa Grande Public Safety Facility, 373 E. Val Vista Blvd., Casa Grande, Arizona	DATE OF MEETING:	October 18, 2018
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Sign in	NAME	Representing/Agency	City/County	Phone	EMAIL
VOTING TAC MEMBERS					
	Duane Eitel	Transportation Engineer	Casa Grande	520-421-8625	deitel@casagrandeaz.gov
	Kathy Borquez	Senior Trans Planner	Pinal County	520-866-6406	kathy.borquez@pinalcountyz.gov
	Jason Bottjen	Planning Program Mang	ADOT	602-712-6166	jbottjen@azdot.gov
	Jon Vlaming	Community Dev Director	Eloy	520-466-2578	jvlaming@eloyaz.gov
	Matt Rencher	Coolidge Civil Engineer	Coolidge	520-723-4882	mrencher@coolidgeaz.com
GUESTS					
	Amy Moran	Wilson & Company	Phoenix	602-283-2722	amy.moran@wilsonco.com
	Andy Smith	Pinal RTA	Pinal County	520-866-6407	andrew.smith@pinalcountyz.gov
	Charla Glendening	ADOT	Phoenix	602-712-7376	cglendening@azdot.gov
	Dale Miller	Rick Engineering	Phoenix	602-522-0330	dmiller@rickengineering.com
	Dan Marum	Wilson & Company	Phoenix	602-283-2702	dan.marum@wilsonco.com
	Douglas Moseke	Southcentral District	Tucson		dmoseke@azdot.gov
	Ed Stillings	FHWA	FHWA	602-382-8966	ed.stillings@fhwa.dot.gov
	Emily Dawson	ADOT Tucson District	Tucson	520-318-4209	edawson@azdot.gov
	Greg Stanley	County Manager	Pinal County	520-866-6201	gregory.stanley@pinalcountyz.gov
	Harvey Krauss	City Manager	Eloy	520-466-9201	hkrauss@ci.eloy.az.us
	Irene Higgs	SCMPO	Casa Grande	520-705-5143	ihiggs@scmpo.org
	James Gomes	ADOT TSMO	Tucson	520-388-4231	jgomes@azdot.gov
	James Meyer	ADOT	Phoenix	602-712-8037	jmeyer@azdot.gov
	Jason Hafner	SCMPO	Casa Grande	520-705-5153	jhafner@scmpo.org
	Jennifer Henderson	ADOT	Phoenix	602-712-4173	jhenderson@azdot.gov
	Jothan Samuelson	Works Consulting	Phoenix	480-648-5007	jsamuelson@worksconsulting.com
	Keith Brown	Public Works Director	Eloy	523-670-4404	lbrown@eloyaz.gov
	Kevin Adam	RTAC Director	Phoenix	480-577-7209	kadam@rtac.net
	Kevin Louis	Casa Grande PW Dir	Casa Grande	520-421-8625	klouis@casagrandeaz.gov
	Larry Talley	ADOT Traffic Safety	Phoenix	602-712-7709	ltalley@azdot.gov
Michael Blankenship	Green Light TE	Phoenix	623-308-6523	mikeb@greenlightte.com	
Mike Sundblom	Pinal County - Air Quality	Florence	520-866-6915	michael.sundblom@pinalcountyz.gov	
Phyllis Davis	Jacobs Engineering	Phoenix	602-205-12500	phyllis.davis@jacobs.com	
Randall Overmyer	CivTech	Phoenix	480-659-4250	rovermyer@civtech.com	
Regis Reed	Operations Manager	Eloy		rreed@eloyaz.gov	
Rod Lane	Tucson District Engineer	ADOT	520-388-4210	rlane@azdot.gov	
Scott Kelley	Green Light TE	Phoenix	602-499-1339	scottk@greenlightte.com	
Travis Ashbaugh	CAG	Apache Junction	480-474-9300	tashbaugh@cagaz.org	
	Sanantha Samples	MAG	Phoenix	602-251-6300	SSamples@azmag.gov

Bold indicates voting TAC members

MEMO TO: SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Sun Corridor MPO Planner
DATE: December 14, 2018
SUBJECT: MPO Update

Progress Report - Below is a listing of some of the activities staff attended for the months of July, August, and September. Staff also prepared documentation for monthly ADOT reimbursement invoicing, attended various meetings with consultants, and general business activities for the MPO.

- Rural Transportation Summit, October 24-26, Irene and Jason attended
- COG and MPO Planners meeting, October 24, Irene and Jason attended
- Rural Legislative Caucus Luncheon meeting, October 24, Irene attended
- COG and MPO Directors meeting, October 24, Irene attended
- RTAC meeting, October 24, Irene attended
- State Transportation Board meeting, October 26, Irene and Jason attended
- NTI Financial Planning in Transportation, Oct 30 – Nov 1, Irene and Jason attended
- AzTA Board meeting, November 5, Irene attended
- MAG and SCMPO Coordination meeting, November 5, Irene and Jason attended
- Sun Corridor Transportation Summit meeting, November 5, Irene attended
- Casa Grande Transit Development Plan Project Team meeting, November 6, Irene and Jason attended
- State Transportation Board Study Session, November 6, Irene attended
- RTP Kick-Off meeting, November 7, Irene and Jason attended
- Meeting w/ Supervisor Miller to review EB Packet, November 8, Irene attended
- Conference Call w/ Web-designer, November 8, Irene and Jason attended
- SCMPO Executive Board meeting, November 13, Irene and Jason attended
- Title VI Civil Rights Office, November 13, Irene attended
- Title VI Civil Rights Office, November 14, Irene attended
- Pinal Gila Rides Committee meeting, November 14, Jason attended
- Sun Corridor Transportation Summit meeting, November 14, Irene attended
- Conference Call w/ Web-designer, November 15, Irene and Jason attended
- State Transportation Board meeting, November 16, Irene attended
- Sun Corridor Transportation Summit meeting, November 26, Irene attended
- ACEC Pinal Liaison meeting, November 27, Irene attended
- North South Corridor Stakeholder meeting, November 28, Irene attended
- City of Eloy Economic Development TAC meeting, November 29, Irene

attended

- FHWA Asset Management Workshop, November 29, Jason attended
 - Meeting with Cable One, December 5, Irene attended
 - I-11 Project Management Team meeting, December 5, Jason attended
 - Eloy Transit Feasibility Study TTAC meeting, December 6, Jason attended
 - Sun Corridor Transportation Summit meeting, December 6, Irene attended
 - Conference Call with Web Designer, December 6, Irene attended
 - Interviews for the City of Eloy, December 6, Jason attended
 - AZTA Board meeting, December 10, Irene attended
 - Sun Corridor Transportation Summit, December 11, Irene and Jason attended
 - Eloy Downtown Advisory Council meeting, December 12, Jason attended
 - MAG COG/MPO Staff meeting, December 13, Irene attended
 - Pinal Alliance meeting, December 13, Irene attended
-
- **Sun Corridor MPO Federal Ledger (12.1)**
 - **Sun Corridor MPO Project Update (12.2)**

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
Information Only

Sun Corridor MPO Running Ledger Federal Funding At A Glance

	Description	HURF Ex	STBG	SPR	PL	Total Amount	
FY19	Obligation Authority (OA)	\$ 351,929	\$ 300,783	\$ 118,625	\$ 114,663	\$ 882,376	Remaining OA in FY19
	Programmed Projects	\$ 351,929	\$ 180,500	\$ 112,462	\$ 120,825	\$ 765,716	
	Remaining Balance OA		\$ 120,283	\$ 6,163	\$ (6,162)	\$ 116,660	\$ 120,284
FY20	Obligation Authority (OA)		\$ 1,286,922	\$ 118,625	\$ 110,604	\$ 1,480,183	Remaining OA in FY20
	Programmed Projects		\$ 1,286,500	\$ 118,666	\$ 110,643	\$ 1,515,809	
	Remaining Balance OA		\$ 422	\$ (41)	\$ (39)	\$ (35,626)	\$ 342
FY21	Description	HURF Ex	STBG	SPR	PL	Total Amount	Remaining OA in FY21
	Obligation Authority (OA)		\$ 581,661	\$ 118,625	\$ 110,604	\$ 810,890	
	Programmed Projects		\$ 553,292	\$ 118,666	\$ 110,643	\$ 782,601	
	Remaining Balance OA		\$ 28,369	\$ (41)	\$ (39)	\$ 28,289	\$ 28,289
FY22	Obligation Authority (OA)		\$ 294,661	\$ 118,625	\$ 110,604	\$ 538,527	Remaining OA in FY22
	Programmed Projects		\$ 196,500	\$ 118,666	\$ 110,643	\$ 425,809	
	Remaining Balance OA		\$ 98,161	\$ (41)	\$ (39)	\$ 112,718	\$ 98,081
FY23	Obligation Authority (OA)		\$ 321,661	\$ 118,625	\$ 110,604	\$ 810,890	Remaining OA in FY23
	Programmed Projects		\$ 201,500	\$ 118,666	\$ 110,643	\$ 430,809	
	Remaining Balance OA		\$ 120,161	\$ (41)	\$ (39)	\$ 380,081	\$ 120,081
FY24	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 110,604	\$ 934,260	Remaining OA in FY24
	Programmed Projects		\$ 711,500	\$ 118,666	\$ 110,643	\$ 940,809	
	Remaining Balance OA		\$ 161	\$ (41)	\$ (39)	\$ (6,549)	\$ 81
FY25	Obligation Authority (OA)		\$ 711,661	\$ 118,625	\$ 110,604	\$ 934,260	Remaining OA in FY25
	Programmed Projects		\$ 711,500	\$ 118,666	\$ 110,643	\$ 940,809	
	Remaining Balance OA		\$ 161	\$ (41)	\$ (39)	\$ (6,549)	\$ 81

Notes

Apportionments represent the amount of federal funding based on formula. Apportionments generally exceed obligation authority (OA), resulting in excess apportionments that cannot be obligated. Over the life of a multi-year federal transportation program authorization, apportionments may accumulate but cannot be utilized unless Congress approves a matching amount of OA. There is no guarantee Congress will provide the OA necessary to fully utilize apportionments.

Obligation Authority (OA) is the amount of authorized apportionments which Congress allows states to obligated in an individual year. This is the amount which FHWA will reimburse. Effective 10/01/16 the OA to apportionments is estimated at 90% changed from 94.93%.

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2019			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 120,825.00	\$ 858,745.00	\$ 814,949.01	
	Transfer in from ADOT		\$ 110,154.00			\$ 110,154.00	\$ 110,154.00	
	Transfer in from ADOT	\$ 351,929.00				\$ 351,929.00	\$ 351,929.00	
	Transfer out to ADOT		\$ (391,032.00)			\$ (391,032.00)	\$ (391,032.00)	
	FFY Total Available **Lapses on 6/30	\$ 351,929.00	\$ 332,042.00	\$ 125,000.00	\$ 120,825.00	\$ 929,796.00	\$ 1,277,032.01	
	FFY Obligation Authority by Funding	\$ 351,929.00	\$ 300,783.08	\$ 118,625.00	\$ 114,662.93	\$ 882,376.40	\$ 886,000.01	
			FEDERAL SHARE					
TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total of Amount	Declining Balance of OA	
	LTAP		\$ 500.00			\$ 500.00	\$ 885,500.01	
	2019 HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 849,500.01	
	SPR - Requested			\$ 91,762.27		\$ 91,762.27	\$ 757,737.74	
	PL - Requested				\$ 77,873.94	\$ 77,873.94	\$ 679,863.80	
	SPR - Not Requested			\$ 20,700.00		\$ 20,700.00	\$ 659,163.80	
	PL - Not Requested				\$ 42,951.00	\$ 42,951.00	\$ 616,212.80	
ELY 17-02D	Battaglia Rd; Sunshine Blvd - SR87, Eloy		\$ 144,000.00			\$ 144,000.00	\$ 472,212.80	
ELY 16-01C	Toltec Rd; Battaglia Rd - I10, Eloy	\$ 351,929.00				\$ 351,929.00	\$ 120,283.80	
							\$ 120,283.80	
							\$ 120,283.80	
	Total Federal Funding Used	\$ 351,929.00	\$ 180,500.00	\$ 112,462.27	\$ 120,824.94	\$ 765,716.21		
	Remaining Apportionments		\$ 151,542.00	\$ 12,537.73	\$ 0.06	\$ 164,079.79		
	Remaining OA		\$ 120,283	\$ 6,163	\$ (6,162)	Remaining OA	\$ 120,283.80	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2020	APPORTIONMENTS					OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30						
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans In - Payback from MAG FY18		\$ 247,137.20			\$ 247,137.20	\$ 247,137.20
	Loan in - Payback from MAG FY17		\$ 171,124.00			\$ 171,124.00	\$ 171,124.00
	Borrow - from ??? Payback in FY22		\$ 287,000.00			\$ 287,000.00	\$ 287,000.00
	Loans/Transfers/Repayments Out						
	FFY Total Available **Lapses on 6/30		\$ 1,318,181.20	\$ 125,000.00	\$ 116,548.12	\$ 1,559,729.32	\$ 1,516,151.45
	FFY Obligation Authority by Funding		\$ 1,286,922	\$ 118,625	\$ 110,604	\$ 1,480,183	
FEDERAL SHARE							
TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 1,515,651.45
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 1,396,985.05
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 1,286,342.28
CSG 17-01C	MCG Hwy; N Biaco Rd - Russell Rd, Casa G		\$ 1,250,000.00			\$ 1,250,000.00	\$ 36,342.28
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 342.28
							\$ 342.28
							\$ 342.28
	Total Federal Funding Used		\$ 1,286,500.00	\$ 118,666.40	\$ 110,642.77	\$ 1,515,809.17	
	Remaining Apportionments		\$ 31,681.20	\$ 6,333.60	\$ 5,905.35	\$ 43,920.15	
	Remaining OA		\$ 422	\$ (41)	\$ (39)	Remaining OA	\$ 342.28

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2021						APPORTIONMENTS	OA Rate =	0.9490
	DESCRIPTION		HURF EX	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12		\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12		\$ 854,468.12	
	FFY Obligation Authority by Funding		\$ 581,661.08	\$ 118,625.00	\$ 110,604.17		\$ 810,890.25	\$ 810,890.25
						FEDERAL SHARE		
	TIP #	Project Name	HURF EX	STBG	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 810,390.25
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 691,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 581,081.08	
ELY 17-02C	Battaglia Rd; Sunshine Blvd - SR87, Eloy		\$ 516,792.00			\$ 516,792.00	\$ 64,289.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 28,289.08	
							\$ 28,289.08	
Total Federal Funding Used			\$ 553,292.00	\$ 118,666.40	\$ 110,642.77	\$ 782,601.17		
Remaining Apportionments			\$ 59,628.00	\$ 6,333.60	\$ 5,905.35	\$ 71,866.95		
Remaining OA			\$ 28,369	\$ (41)	\$ (39)	Remaining OA	\$ 28,289.08	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2022					APPORTIONMENTS			OA Rate =	0.9490	
	DESCRIPTION		HURF Ex	STBG	SPR	PL	Total	FFY Obligation Authority		
	Carry Forward **Lapses on 6/30									
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12		\$ 854,468.12		\$ 810,890.25	
	Loans/Transfers/Repayments In									
	Loans/Transfers/Repayments Out (Payback 2020)		\$ (287,000.00)				\$ (287,000.00)		\$ (287,000.00)	
	FFY Total Available **Lapses on 6/30		\$ 325,920.00	\$ 125,000.00	\$ 116,548.12		\$ 567,468.12			
	FFY Obligation Authority by Funding		\$ 294,661.08	\$ 118,625.00	\$ 110,604.17		\$ 538,527.25		\$ 523,890.25	
					FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total of Amount	Declining Balance of OA		
	LTAP		\$ 500.00			\$ 500.00		\$ 523,390.25		
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40		\$ 404,723.85		
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77		\$ 294,081.08		
CLG 17-01D	Coolidge Ave; 9th St - Skousen		\$ 160,000.00			\$ 160,000.00		\$ 134,081.08		
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00		\$ 98,081.08		
								\$ 98,081.08		
	Total Federal Funding Used		\$ 196,500.00	\$ 118,666.40	\$ 110,642.77	\$ 425,809.17				
	Remaining Apportionments		\$ 129,420.00	\$ 6,333.60	\$ 5,905.35	\$ 141,658.95				
	Remaining OA		\$ 98,161	\$ (41)	\$ (39)	Remaining OA		\$ 98,081.08		

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2023	APPORTIONMENTS						OA Rate =	0.9490
	DESCRIPTION	HURF Ex	STBG	SPR	PL	Total	FFY Obligation Authority	
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25	
	Loans/Transfers/Repayments In							
	Loans/Transfers/Repayments Out							
	Loans/Transfers/Repayments Out (Repay in FY24/FY25)		\$ (260,000.00)			\$ (260,000.00)	\$ (260,000.00)	
	FFY Total Available **Lapses on 6/30		\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12		
	FFY Obligation Authority by Funding		\$ 321,661.08	\$ 118,625.00	\$ 110,604.17	\$ 810,890.25	\$ 550,890.25	
	FEDERAL SHARE							
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total of Amount	Declining Balance of OA
		LTAP		\$ 500.00			\$ 500.00	\$ 550,390.25
		SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 431,723.85
		PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 321,081.08
	CLG 17-02D	Vah Ki Inn Rd; 9th St - Kenworthy Rd		\$ 165,000.00			\$ 165,000.00	\$ 156,081.08
		HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 120,081.08
								\$ 120,081.08
								\$ 120,081.08
		Total Federal Funding Used		\$ 201,500.00	\$ 118,666.40	\$ 110,642.77	\$ 430,809.17	
		Remaining Apportionments		\$ 411,420.00	\$ 6,333.60	\$ 5,905.35	\$ 423,658.95	
		Remaining OA		\$ 120,161	\$ (41)	\$ (39)	Remaining OA	\$ 120,081.08

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2024			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION		HURF Ex	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In (Repay FY23)			\$ 130,000.00			\$ 130,000.00	\$ 130,000.00
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 742,920.00	\$ 125,000.00	\$ 116,548.12	\$ 984,468.12	
	FFY Obligation Authority by Funding			\$ 711,661.08	\$ 118,625.00	\$ 110,604.17	\$ 934,260.25	\$ 940,890.25
			FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 940,390.25	
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 821,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 711,081.08	
CLG 17-01C	Coolidge Ave; 9th St - Skousen		\$ 675,000.00			\$ 675,000.00	\$ 36,081.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 81.08	
							\$ 81.08	
							\$ 81.08	
Total Federal Funding Used			\$ 711,500.00	\$ 118,666.40	\$ 110,642.77	\$ 940,809.17		
Remaining Apportionments			\$ 31,420.00	\$ 6,333.60	\$ 5,905.35	\$ 43,658.95		
Remaining OA			\$ 161	\$ (41)	\$ (39)	Remaining OA	\$ 81.08	

Sun Corridor MPO Running Ledger Federal Funding At A Glance

FFY 2025			APPORTIONMENTS				OA Rate =	0.9490
	DESCRIPTION		HURF Ex	STBG	SPR	PL	Total	FFY Obligation Authority
	Carry Forward **Lapses on 6/30							
	Current FFY Apportionments			\$ 612,920.00	\$ 125,000.00	\$ 116,548.12	\$ 854,468.12	\$ 810,890.25
	Loans/Transfers/Repayments In (Repay 2023)			\$ 130,000.00			\$ 130,000.00	\$ 130,000.00
	Loans/Transfers/Repayments Out							
	FFY Total Available **Lapses on 6/30			\$ 742,920.00	\$ 125,000.00	\$ 116,548.12	\$ 984,468.12	
	FFY Obligation Authority by Funding			\$ 711,661.08	\$ 118,625.00	\$ 110,604.17	\$ 934,260.25	\$ 940,890.25
			FEDERAL SHARE					
	TIP #	Project Name	HURF Ex	STBG	SPR	PL	Total of Amount	Declining Balance of OA
	LTAP		\$ 500.00			\$ 500.00	\$ 940,390.25	
	SPR - Not Requested			\$ 118,666.40		\$ 118,666.40	\$ 821,723.85	
	PL - Not Requested				\$ 110,642.77	\$ 110,642.77	\$ 711,081.08	
CLG 17-02C	Vah Ki Inn Rd; 9th St - Kenworthy Rd		\$ 675,000.00			\$ 675,000.00	\$ 36,081.08	
	HPMS Data Collection		\$ 36,000.00			\$ 36,000.00	\$ 81.08	
							\$ 81.08	
Total Federal Funding Used			\$ 711,500.00	\$ 118,666.40	\$ 110,642.77	\$ 940,809.17		
Remaining Apportionments			\$ 31,420.00	\$ 6,333.60	\$ 5,905.35	\$ 43,658.95		
Remaining OA			\$ 161	\$ (41)	\$ (39)	Remaining OA	\$ 81.08	

DESIGN/CONSTRUCTION PROGRESS REPORT

<i>City of Casa Grande</i>				
1.	ADOT TRACS:	T0164 03D	Federal No:	CSG-0(207)S
Project Name:		I-10; Kortsen TI		
Type Of Work:		DCR - Traffic Interchange		
Project Manager:		Eric Prosnier 602.712.8495		
Project Status:		Pre-Submittal Review of initial scope and fee with ADOT meeting was held on 07/25/2018. Jacobs Engineering has been selected as the Consultant for the DCR. Kickoff meeting was held 10/04/2018. (10/05/2018)		
2.	ADOT TRACS:	SH648 03D/01C	Federal No:	
Project Name:		Upgrade Pedestrian Countdown Heads II and APS		
Type Of Work:		Design - Upgrade Pedestrian Countdown Heads and APS		
Project Manager:		Bharat Kandel 602.712.8736		
Project Status:		The City submitted the requested information to ADOT. The PM submitted the last two outstanding items on 05/15/2018. This project has been submitted to Final Voucher and is in the queue. (09/26/2018)		
3.	ADOT TRACS:	T0055 01D/01C	Federal No:	HSIP CSG-0(204)T
Project Name:		SR287 - Florence Blvd, Pedestrian Safety Improvements, Casa Grande		
Type Of Work:		Installation of Pedestrian Hybrid Beacon (PHB), crosswalk striping, signage and lighting		
Project Manager:		Dave Wostenberg 602.712.8873		
Project Status:		Construction was completed on 11/20/2017. Project Closeout is underway. Project was sent to Final Voucher on 10/10/2018 and is in the queue. (10/10/2018)		
4.	ADOT TRACS:	T0181 01D/01C	Federal No:	N/A
Project Name:		MCG Hwy; N Bianco Rd – Russell Rd, Casa Grande		
Type Of Work:		Pavement Preservation, Add Turn Lane		
Project Manager:		Duane Eitel 520.421.8625		

Project Status:	Project Authorization paperwork was submitted to ADOT 09/26/2018 and was Authorized on 09/27/2018. The City of Casa Grande has requested that SOQs be submitted no later than December 11, 2018. (11/28/2018)		
5. ADOT TRACS:	T0180 01D/01C	Federal No:	N/A
Project Name:	Peart Rd; Jimmie Kerr Blvd – Avenida Ellena, Casa Grande		
Type Of Work:	Illumination, Add Turn Lane, Traverse Rumble Strips		
Project Manager:	Bharat Kandel 602.712.8736		
Project Status:	Scheduled Bid Advertisement for 4 th Quarter of FY2020. Federal Authorization has been completed. IGA has been signed. Currently selecting a Design Consultant. (11/28/2018)		

City of Coolidge			
1. ADOT TRACS:	SL713 01C	Federal No:	TEA CLG-0(201)T
Project Name:	Central Ave; Arizona Ave to Main St		
Type Of Work:	Installation of Landscape/Irrigation, Sidewalks, ADA Ramps, Curb/Gutter and Lighting		
Project Manager:	Gregory Johnson 602.712.7774		
Project Status:	Awarded by STB on November 20, 2015 to Grey Mountain Construction. Construction was completed on 5/30/16. Field Reports is missing the Record Drawings. Project was sent to Final Voucher for closeout on 10/10/2018. (10/10/2018)		
2. ADOT TRACS:	SS982 01C	Federal No:	STP CLG-0(204)T
Project Name:	Central Ave; Arizona Ave - Main St		
Type Of Work:	Street reconstruction and the addition of street lighting		
Project Manager:	Gregory Johnson 602.712.7774		
Project Status:	Awarded by STB on November 20, 2015 to Grey Mountain Construction. Construction was completed on 5/30/16. This project has been submitted to Final Voucher and is in the queue. (09/26/2018)		
3. ADOT TRACS:	SZ130 02D/01C	Federal No:	STP CLG-0(207)T
Project Name:	Main St; Coolidge Ave - Pinkley Ave		

Type Of Work:	Removal and replacement of full width of pavement, curb/gutter, sidewalk and minor storm drain improvements, lighting.		
Project Manager:	Gregory Johnson 602.712.7774		
Project Status:	The project Advertised for bids on 03/14/2017. Bid Opening was on 05/26/2017. Nesbitt Contracting Co. (Tempe) was the low bidder. The project is complete and the City is considering submitting the project for an ADOT Partnering Award. This project has outstanding close out items that are being researched by Field Reports. (10/02/2018)		
4.	ADOT TRACS:	H8838 01D/01C	Federal No: HSIP 087-A(208)T
Project Name:	Traffic Signal at SR87 and Ruins Dr		
Type Of Work:	Installation of a new traffic signal at SR87 (AZ Blvd) at Ruins Drive, MP 134.28, including minor median improvements.		
Project Manager:	Craig Regulski 602.712.8555		
Project Status:	Project Advertisement is on track for a late October, 2018 timeframe. Project Design is complete. The cultural investigation on the west side of the intersection adjacent to the Casa Grande Ruins National Park is completed. Project is currently Advertised. Bid Opening is scheduled for 12/07/2018. (11/28/2018)		
5.	ADOT TRACS:	H8877 01D/01C	Federal No: HSIP 087-A(204)S
Project Name:	SR87 and Randolph Rd Intersection Improvement		
Type Of Work:	Installation a left turn lane and the intersection lighting.		
Project Manager:	Josiah Roberts 602.712.4032		
Project Status:	Construction of this project is now complete and the project is in Field Reports section. There are some issues with the closeout paperwork that Field Reports is working through. (10/01/2018).		
6.	ADOT TRACS:	T0169 01D/01C	Federal No: CLG-0(208)T
Project Name:	Macrae and Woodruff Rds, Coolidge		
Type Of Work:	Centerline and Edgeline Rumble Strips		
Project Manager:	Bharat Kandel 602.712.8736		
Project Status:	Project Manager has received the approval for use of Federal		

	funding and money has been uploaded into the AFIS system. The Design Consultant is Parsons Transportation Group. Currently scheduling a kickoff meeting. (11/28/2018)
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City of Eloy				
1.	ADOT TRACS:	T0112 01D/01C	Federal No:	HSIP ELY-0(204)T
	Project Name:	Toltec Rd; Battaglia Rd – I10,Eloy		
	Type Of Work:	Pavement Preservation		
	Project Manager:	Keith Brown 520.464.3163		
	Project Status:	The City of Eloy has contracted with Rick Engineering to design the project. The survey work and Geotechnical field work has been completed. Preliminary Design plans are anticipated by 09/14/2018. Final Design is completed. Advertisement for Construction is anticipated by the end of CY2018. (08/08/2018)		
2.	ADOT TRACS:	TBD	Federal No:	N/A
	Project Name:	Battaglia Rd; Sunshine Blvd – SR87,Eloy		
	Type Of Work:	Pavement Preservation		
	Project Manager:	TBD		
	Project Status:	Project Design is programmed for FY19 for a total of \$152,704. Project Construction is programmed in FY21 for a total of \$548,030.(08/04/2016)		
3.	ADOT TRACS:	T0168 01D/01C	Federal No:	N/A
	Project Name:	Jimmie Kerr Blvd; Casa Grande Ave – Milligan Rd, Eloy		
	Type Of Work:	Advanced Warning Dilemma Zone Protection and Rumble Strips		
	Project Manager:	Bharat Kandel 602.712.8736		
	Project Status:	Parsons Transportation Group has been selected as the Design Firm. Initial Scoping meeting was held with the Design Consultant on 10/22/2018. Looking to schedule the kickoff meeting. (11/28/2018)		

<i>Pinal County</i>			
1.	ADOT TRACS:	SH645 03D/01C	Federal No: HSIP PNL-0(212)T
	Project Name:	Sign Upgrade	
	Type Of Work:	Procure regulatory, warning and street name signs	
	Project Manager:	Mike Andazola 602.712.7629	
	Project Status:	Project kickoff was conducted in May 2017. Pinal County staff received the signs in November. ADOT District inspected the signs 12/18/2017. Pinal County staff has installed 1190 signs. (10/18/2018)	



MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, SCMPO Transportation Planner
DATE: December 13, 2018
SUBJECT: 2018 Title VI Report to ADOT – Results

On October 29, 2018 ADOT finalized the review of the Sun Corridor MPO annual Title VI Nondiscrimination Goals and Accomplishments Report. This report outlines the methods by which Sun Corridor MPO ensures compliance with the requirements of Title VI as well as Executive Order 12898.

Key findings of the ADOT Nondiscrimination Program team:

- The Sun Corridor MPO is in compliance with both Title VI requirements as well as Executive Order 12898
- ADOT noted training taken by MPO staff, but encouraged “SCMPO to expand FHWA Title VI training to each program area with FHWA-related job functions for specific application.”
- ADOT noted that additional training “should include how Title VI, Environmental Justice, and Limited English Proficient procedures are incorporated into Public Involvement for FHWA- related programs and activities.”
- MPO staff has been working with ADOT to address these comments.
- The next Title VI Nondiscrimination Goals and Accomplishments Report is due to ADOT August 1, 2019.

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
Information only.



Civil Rights

Douglas A. Ducey, Governor
John S. Halikowski, Director

October 29, 2018

Irene Higgs
Executive Director
Sun Corridor Metropolitan Planning Organization
211 North Florence Street, Suite 103
Casa Grande, AZ 85122

Subject: FHWA Title VI Nondiscrimination Goals and Accomplishments Report


Dear Ms. Higgs:

The Arizona Department of Transportation’s (ADOT) Civil Rights Office has received Sun Corridor Metropolitan Planning Organization (SCMPO) Fiscal Year 2018 Federal Highway Administration (FHWA) Title VI Nondiscrimination Goals and Accomplishments Report (Report), as required by 23 CFR 200.9. The Report indicates progress has been made in the SCMPO’s FHWA Title VI Nondiscrimination Program. We do have some recommendations that you may want to consider incorporating into the next Goals and Accomplishments Report due on August 1, 2019.

The SCMPO’s 2018 Report indicates that the SCMPO provided an FHWA Title VI webinar which included FTA Title VI and ADA Non-discrimination complaint procedures. ADOT encourages SCMPO to expand FHWA Title VI training to each program area with FHWA-related job functions for specific application. This training should also include how Title VI, Environmental Justice, and Limited English Proficient procedures are incorporated into Public Involvement for FHWA-related programs and activities.

We look forward to offering any guidance in our shared responsibility of oversight under Title VI and the additional nondiscrimination requirements under FHWA. As always, please contact ADOT’s Civil Rights Office, if further guidance is needed.

Sincerely,

DocuSigned by:

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Jose Alarcon
Title VI Program Manager

Cc: Lucy Schrader, External Civil Rights Programs Administrator, ADOT
Eddie Edison, Civil Rights Administration Manager, ADOT
Felicia Beltran, Civil Rights Compliance Manager, ADOT
Jason Bottjen, Planning Program Manager, ADOT

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. To indicate to us that you are changing your mind, you must withdraw your consent using the DocuSign 'Withdraw Consent' form on the signing page of your DocuSign account. This will indicate to us that you have withdrawn your consent to receive required notices and disclosures electronically from us and you will no longer be able to use your DocuSign Express user account to receive required notices and consents electronically from us or to sign electronically documents from us.

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Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through your DocuSign user account all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Arizona Dept of Transportation:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To advise Arizona Dept of Transportation of your new e-mail address

To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at DocuSignRequest@azdot.gov and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address.. In addition, you must notify DocuSign, Inc to arrange for your new email address to be reflected in your DocuSign account by following the process for changing e-mail in DocuSign.

To request paper copies from Arizona Dept of Transportation

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an e-mail to DocuSignRequest@azdot.gov and in the body of such request you must state your e-mail address, full name, US Postal address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Arizona Dept of Transportation

To inform us that you no longer want to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to DocuSignRequest@azdot.gov and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"> •Allow per session cookies •Users accessing the internet behind a Proxy Server must enable HTTP 1.1 settings via proxy connection

** These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

Acknowledging your access and consent to receive materials electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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- I can access and read this Electronic CONSENT TO ELECTRONIC RECEIPT OF ELECTRONIC RECORD AND SIGNATURE DISCLOSURES document; and
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- Until or unless I notify Arizona Dept of Transportation as described above, I consent to receive from exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to me by Arizona Dept of Transportation during the course of my relationship with you.



MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, SCMPO Transportation Planner
DATE: December 13, 2018
SUBJECT: Pinal County Distracted Driver Ordinance

On October 3, 2018 the Yavapai County Board of Supervisors unanimously voted to become the third county (joining Coconino and Pima Counties) in the state of Arizona to pass an ordinance banning the use of a handheld device while driving. According to the ordinance, “A person shall not drive a motor vehicle while holding in his or her hand, typing on or otherwise manually operating a portable communications device.” There is a \$100 penalty for breaking the ordinance unless the driver falls into one of seven exemptions. These exemptions are: allowance for hands-free mobile devices; use while pulled off to the side of the road with the vehicle in park; to communicate an emergency to law enforcement or fire agencies or to an ambulance or a physician’s office; on private property; or while operating an emergency vehicle.

Yavapai County is urging all counties in the state of Arizona to pass similar measures in order to increase safety and push State lawmakers to pass a similar statewide ordinance. Before making a decision or recommendation for the County, the Pinal County Manager has requested information from technical staff from across the region to gain additional input.

Committee Action Requested: <input checked="" type="checkbox"/> Information Only <input type="checkbox"/> Action Requested Below
Information only.

ORDINANCE No. 2018-1

**AN ORDINANCE OF THE YAVAPAI COUNTY BOARD OF SUPERVISORS
REGULATING PORTABLE COMMUNICATION
DEVICES AND TEXTING WHILE OPERATING A MOTOR VEHICLE**

WHEREAS, the Yavapai County Board of Supervisors is authorized in A.R.S. §11-251(17) to adopt provisions necessary to preserve the health of the county, and in A.R.S. §11-251(31) to make and enforce all local, police, sanitary and other regulations not in conflict with general law; and

WHEREAS, A.R.S §§28-626(B) and 11-251.05 authorize the adoption of additional traffic regulations that are not in conflict with other state traffic or transportation regulations; and

WHEREAS, texting while driving a motor vehicle and the use of portable communication devices has increased in recent years; and

WHEREAS, the use of portable communication devices and texting while driving a motor vehicle have contributed to the increase of injuries, deaths, property damage, health care costs and auto insurance rates; and

WHEREAS, motorists who operate portable communication devices and/or text while driving a motor vehicle are statistically more likely to become involved in a traffic accident; and

WHEREAS, it is the desire of the Yavapai County Board of Supervisors to promote public health and safety;

THEREFORE, be it resolved, that the Yavapai County Board of Supervisors adopts this Ordinance to be effective throughout Yavapai County, excluding sovereign tribal nations.

SECTION I: DEFINITIONS

“HANDS-FREE MOBILE DEVICE” shall mean one of the following:

- A device that has an internal feature or function, or that is equipped with an attachment or addition, whether or not permanently part of such device, which is not held by the driver during motor vehicle use. The device must not obstruct the driver’s view of the front or sides of the motor vehicle or interfere with the safety or operating equipment of the motor vehicle.
- A device that is programmed entirely before a person begins to drive or operate a motor vehicle such as a Global Positioning Device.

“PORTABLE COMMUNICATIONS DEVICE” shall mean the following portable devices: any mobile telephone, personal digital assistant (PDA), device with mobile data access, laptop computer, pager, electronic game, or computing device.

“MOTOR VEHICLE”, “DRIVE” and “DRIVER” have the same meaning as those terms are defined in Title 28, Chapter 1, Arizona Revised Statutes, Transportation. Driving includes, but is not limited to, any time a vehicle is in the traveled portion of a public roadway, whether or not the vehicle is in motion.

SECTION II: ILLEGAL ACTIVITIES

A person shall not drive a motor vehicle while holding in his or her hand, typing on or otherwise manually operating a portable communications device.

SECTION III: EXEMPTIONS

Notwithstanding Section II, the following activities are not prohibited by this Ordinance:

- When a person uses a hands-free mobile device that is not being held in his or her hand, typed on or otherwise manually operated so as to distract the driver.
- When a person makes a call to communicate an emergency to a law enforcement agency or fire department, a hospital or physician’s office, or an ambulance.
- When a person is driving an authorized law enforcement or emergency vehicle and the use of the portable communications device is in the performance of official duties.
- When a person is driving a school bus or transit vehicle that is subject to Arizona Revised Statutes or United State Department of Transportation regulations that supersede this ordinance.
- When a driver is using a two-way radio or a private Land Mobile Radio System, within the meaning of Title 47 Code of Federal Regulations Part 90, while in the performance and scope of work-related duties, and who is operating a fleet vehicle or under a commercial vehicle license; or a driver holding a valid amateur operator license issued by the Federal Communications Commission using a half-duplex two way radio.
- When a person is driving a motor vehicle on private property.
- When a driver has pulled off of the traveled portion of the roadway in a safe and legal location and placed the vehicle in park in order to operate a handheld portable communications device.

SECTION IV: ENFORCEMENT AND PENALTIES

Enforcement shall be the responsibility of city, county and state of Arizona law enforcement representatives.

A law enforcement officer may stop a motor vehicle if the officer has reasonable cause to believe a violation of this Ordinance is occurring.

A violation of this Ordinance is a civil traffic violation.

A person found to be in violation of this Ordinance and not involved in a motor vehicle crash or collision is subject to a civil penalty of \$100 dollars plus any other penalty assessments and surcharges authorized by law.

A person found to be in violation of this Ordinance and involved in a motor vehicle crash is subject to a civil penalty of \$250 dollars plus any other penalty assessments and surcharges authorized by law.

Violations of this Ordinance shall be administered pursuant to the procedures for civil traffic violations as set out in Title 28, Chapter 5, Arizona Revised Statutes (A.R.S. §28-1591 et seq.).

SECTION V: EFFECTIVE DATE

This Ordinance is effective 30 days after adoption by the Yavapai County Board of Supervisors.

SECTION VI: INTERPRETATION AND SEVERABILITY

In the interpretation of this Ordinance, the singular may be read as the plural, the masculine gender as the feminine or neuter, and the present tense as the past or future, where context so dictates.

In the event any particular clause or section of this Ordinance should be declared invalid or unconstitutional by any court of competent jurisdiction, the remaining portions shall remain in full force and effect. Toward that end, the provisions of these regulations are declared to be severable.

APPROVED AND ADOPTED BY THE YAVAPAI COUNTY BOARD OF SUPERVISORS this _____ day of _____, 2018.

Chairman, Board of Supervisors

ATTEST:

Clerk of the Board

Approved as to form:

Deputy Yavapai County Attorney



MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Transportation Planner
DATE: December 13, 2018
SUBJECT: Recommend approval of the Public Participation Plan (PPP) and Limited English Proficiency (LEP) updates

Each MPO and COG must develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, people with disabilities, and other interested parties with reasonable opportunities to be involved in the transportation planning process.

The FAST ACT required the following changes to Public Participation Plans:

Include: a) public ports; and b) private providers of transportation (including intercity bus operators, employer based commuting programs such as carpool program, vanpool program, transit benefits program, parking cash-out program, shuttle program, or telework program). (Ref: 23 CFR 450.316(a))

Demonstrate consultation with agencies involved in: a) tourism; and b) natural disaster risk reduction. (Ref: 23 CFR 450.316(b))

The Public Participation Plan requires a 45 day public comment period. The 45 day public comment period ends on 12/14/2018. No comments have been received.

In conjunction with this effort, the Limited English Proficiency (LEP) policy has been updated to include the latest Census Bureau data.

The Sun Corridor MPO staff recommends the approval of the Draft Public Participation Plan (PPP) and Limited English Proficiency (LEP) updates.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
A motion to recommend approval of the Public Participation Plan (PPP) and Limited English Proficiency (LEP) updates (contingent on no comments being received) and submit to the Executive Board for review and approval.



Sun Corridor Metropolitan Planning Organization
211 North Florence Street, Suite 103
Casa Grande, AZ 85122
www.scmpo.org

PUBLIC PARTICIPATION PLAN

A Public Participation Process for the Development of the Transportation Improvement Program,
Regional Transportation Plan, Human Services Transportation Plan and Unified Planning Work
Program

Public Participation Plan Endorsed and Approved By:
Sun Corridor Metropolitan Planning Organization
Executive Board
On: **January 8, 2019**

Public Participation Plan Endorsed and Approved By:
Sun Corridor Metropolitan Planning Organization
Technical Advisory Committee
On: **December 13, 2018**

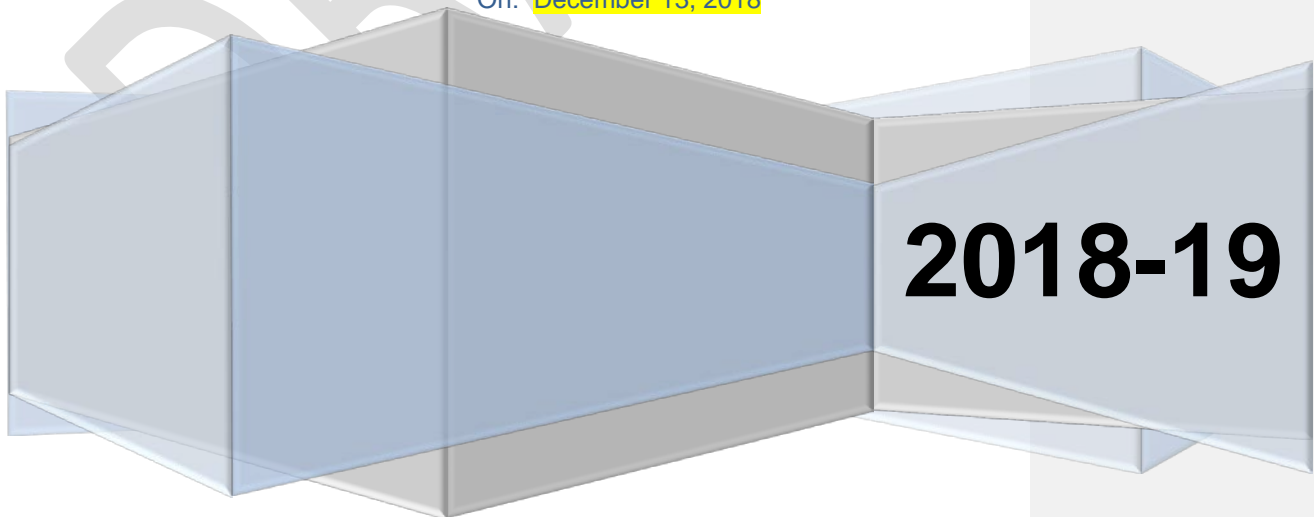


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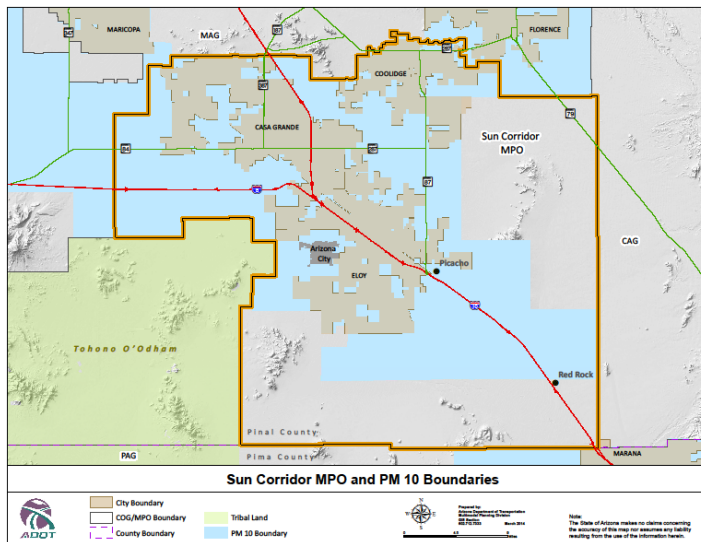
The Sun Corridor Metropolitan Planning Organization (Sun Corridor MPO) hereby gives public notice that it is the Agency's policy to assure full compliance with Title VI of the Civil Rights Act of 1964, Title II of the Americans Disabilities Act of 1990 (ADA), and related authorities in all of its programs and activities. The Sun Corridor MPO's Title VI and ADA Programs requires that no person shall, on the grounds of race, color, national origin, or disability, be excluded from the participation in, be denied the benefits of, or be otherwise subjected to discrimination under any Federal Aid Highway program or other activity for which Sun Corridor MPO receives Federal financial assistance. Any person, who believes his/her Title VI or ADA rights have been violated, may file a complaint. Any such complaint must be in writing and filed with the Sun Corridor MPO, Title VI Coordinator within one hundred eighty (180) days following the date of the alleged discriminatory occurrence. Title VI Discrimination Complaint Forms may be obtained from the Sun Corridor MPO Office or website. For more information, or to file a complaint, please contact the Title VI Coordinator at (520) 705-5143.

1. Introduction

Sun Corridor Metropolitan Planning Organization (MPO) was created in 2013 in response to a Federal mandate that requires an urbanized area with a Census-designated population of 50,000 or more residents to form such an organization in order to be eligible for Federal transportation funds. The MPO provides transportation planning services to the cities of Casa Grande, Coolidge, Eloy and a portion of Pinal County. The MPO planning boundary (**Figure 1**) covers 1,155 square miles and includes approximately 118,503 Pinal County residents.

The Sun Corridor MPO objective is to provide continuing, cooperative, and comprehensive short and long-range transportation planning that improves the performance of the transportation network. The Sun Corridor MPO engages in cooperative decision-making through working relationships and financial partnerships among the member governments, the Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Figure 1



2. Purpose

Governmental agencies recognize the importance of involving the public as they plan, organize and implement transportation plans and programs. The purpose of a public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Within these plans and programs, the following components are defined for establishing the proper participation protocols:

Transportation Improvement Program (TIP): For its short-range plan, the Sun Corridor MPO develops a Transportation Improvement Program (TIP) that programs the most immediate implementation priorities for transportation projects as outlined in the Regional Transportation Plan. All transportation projects must be included, regardless of how they are funded. Under federal guidelines, the TIP is a sequential, ten-year program with the first five years financially constrained.

Regional Transportation Plan (RTP): For the long-range plan, the Sun Corridor MPO is responsible for preparing a 20-year Regional Transportation Plan (RTP). Federal law requires that these documents be updated at least once every four years. Both the TIP and RTP must undergo an annual air quality conformity analysis to ensure that transportation activities do not contribute to violations of the federal air quality standards. The Sun Corridor MPO will consult with the Maricopa Association of Governments (MAG) on all air quality conformity activities to ensure continued coordination of public involvement activities within the Sun Corridor MPO planning boundary.

Coordinated Public Transit – Human Services Transportation Plan: This plan establishes goals, criteria and strategies for delivering efficient, coordinated services to elderly, underemployed or otherwise financially disadvantaged persons and persons with disabilities.

Public Participation Plan (PPP): The public participation plan is to ensure a proactive public involvement procedure that allows the public to be involved in all phases of the planning process by providing complete information, timely public notice, opportunities for making comments, full access to key decisions, and early and continuing involvement in developing transportation plans and programs.

Unified Planning Work Program (UPWP): The UPWP documents the transportation studies and tasks performed by the Sun Corridor MPO along with the corresponding budget in each fiscal year.

The goals of public involvement are to ensure that:

- Residents are given the opportunity (through their respective community representative) to participate in the transportation planning process.
- The issues and concerns of residents are given consideration in the selection of transportation investments.
- Transportation investments do not disproportionately burden any population with adverse impacts.

Amendments to Adopted Documents

Amendments to the RTP and the MTIP are occasionally necessary after they have been adopted. With the exception of emergency or exempt projects, amendments will utilize the following process:

- Amendment will go out for 15 day consultation period for Air Quality Conformity Analysis
- Sun Corridor MPO will announce the proposed amendment via agenda posting
- Amendments will be reviewed by the TAC with a recommendation to the Executive Board for approval
- Upon review by Executive Board, the amendment will either be approved or denied

Amendments Exempt from the Public Participation Plan

Certain amendments to adopted documents will be exempt from the public involvement process:

- Emergency projects, necessary for the safety and welfare of the citizenry
- **Minor revisions or technical amendments**, such as
 - Minor cost changes;
 - Changes in cost shares between agencies

Comment [IHiggs1]: Any others?

Interested Parties, Participation, and Consultation

As part of the public involvement process, the Sun Corridor MPO conducts agency consultation directly with local, state, and federal resource agencies. The Sun Corridor MPO also consults, as appropriate, with agencies and officials responsible for other planning activities within the metropolitan planning area that are affected by transportation. To coordinate the planning functions to the maximum extent practicable, such consultation includes the comparison of the Sun Corridor MPO RTP and TIP, as they are developed, with the plans, maps, inventories, and planning documents developed by other agencies. This consultation includes, as appropriate, consultations with state, federal, tribal, local, and private agencies responsible for **planned growth**, **economic development**, **environmental protection**, public transportation, **airport operations**, **freight movements**, land use management, natural resources, conservation, historic preservation, **tourism**, and **natural disaster risk reduction**. The Sun Corridor MPO also seeks input and comment from neighboring counties or planning areas as appropriate.

Additionally, Sun Corridor MPO reaches out to federal, state, tribal, regional, local, and private agencies to consult on environmental and resource issues and concerns. Specific topics of interest include: land use management, wildlife, natural resources, environmental protection, conservation, historic preservation, and potential environmental mitigation activities. An important consideration in the consultation process is the recognition that previously adopted projects in the RTP undergo extensive environmental and resource assessment by the implementing agencies, such as the Arizona Department of Transportation, public transportation, cities, Pinal County, and the Pinal Regional Transportation Authority (RTA). With these processes already well established, including requirements for input on mitigation and resource issues, the primary goal of the consultation effort is to gain insight regarding concerns that may involve future transportation planning efforts.

3. Public Participation

Public participation implies an open process. This means that anyone who is potentially affected, or is just interested in the process, is welcome to participate. Some of the reasons for encouraging this openness are:



- Project leaders may gain new information;
- Participants, who want a project to be completed, can provide additional resources in the form of assistance, goods, or services;
- Public participation can be a forum for dispute resolution;
- Progress can be made and implementation occur because;
- The project itself will be better designed with public input;
- The community better understands what the project is about;
- Input can be a warning mechanism for potential problems.
- Participant comments help the project leaders understand areas where additional people may have concerns or misunderstandings. This can be used to provide better information to others who are not participating.

4. Public Involvement Procedures

To have a proactive public involvement process, the Sun Corridor MPO will provide time for public comment at each public meeting. The procedures (**Table 1**) will inform the public about how, when and where they may participate.

The public involvement plan contains the following elements:

- Involvement Opportunities – Provide the opportunity for the public to be involved in all phases of the planning process.
- Communication – Establish mechanisms for maintaining communications between the public and local officials such as process like legal ads, web site notifications and displays.
- Information – Assure that technical information is available and in simplified, understandable form.
- Response to Public Input – A description of the methods used to respond to comments from the public.
- Advisory Committees – The use of committees and the means of providing a cross-section of affected citizens on the advisory committees.

PUBLIC PARTICIPATION PLAN

Table 1 – Summary of Sun Corridor MPO Public Participation Procedures

Public Participation Component	Meetings	Public Comment Period	Typical Public Participation Techniques	Additional Comment
Federal Required Documents, Plans, and Programs				
Regional Transportation Plan (RTP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website Comment Forms	Update Every 4 Years; Requires Air Quality Conformity Analysis; Public Comments Included in Final RTP
Transportation Improvement Program (TIP)	Initial & Subsequent Public Meetings TAC Executive Board	30 Days	Legal Notice Website Comment Forms	Updated At least Every 2 Years; Requires Air Quality Conformity Analysis; Public Comments Provided to Executive Board
Human Services Transportation Plan	TAC Executive Board	30 Days	Legal Notice Website Comment Forms	Update Annually; Full Update Every 3 Years
Public Participation Plan	TAC Executive Board	45 Days	Legal Notice Website Comment Forms	Updated As Required Public Comments Provided to Executive Board
Unified Planning Work Program (UPWP)	TAC Executive Board	N/A	N/A	Annually; Amended as Necessary; Developed in Cooperation with ADOT and Transit Operators
Amendments To Adopted Documents	TAC Executive Board	N/A	Legal Notice Website Comment Forms	Non-Exempt Amendments
Amendments Exempt from Public Participation	N/A	N/A	N/A	Emergency Projects and Minor Revisions
Open Public Meetings				
Executive Board Meetings	Every Second Tuesday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 10:00; Location Rotates Between Member Agencies
Technical Advisory Committee (TAC)	Fourth Thursday of Every Other Month	Public Comment Accepted at Meeting	Public Notice; Master Distribution List; Website	Held at 2:00; Casa Grande Public Safety Complex (Room 128) 373 E. Val Vista Blvd. Casa Grande, AZ

5. Public Notification Tools, Techniques and Activities

There are numerous and varied tools/techniques/activities to provide the opportunity for public involvement. Any combination and number of these may be used depending on the scope of the specific plan, program, or project. These techniques/activities are defined in detail in **Table 2**. As funding permits, the Sun Corridor MPO will select from the various activities to provide the most effective public participation in each particular situation.

Table 2

Activity	Description
Brochure	Written material to distribute generally contains more information than a flyer. It is often folded to create a small piece for distribution.
Charrette	An intensive brainstorming session using visual methods to define alternatives.
Conference	A meeting with two or more people where the participants confer and discuss. (This can also be a series of meetings and/or events focused on a unifying subject.)
Display	Information and materials are displayed in an informal setting where people are free to move about and consider whatever is of interest to them.
E-mail	Using the Internet to contact people with electronic mail addresses.
Social Media	Various; Face Book, Twitter, others
Focus Group	A small carefully selected group of individuals who meet together to give feedback to the organizer on a specific topic.
Forums	A public meeting that is designed to help attendants better understand a subject by hearing different points of view. Usually several people with differing opinions, each make a short presentation and then answer questions. It is not designed for decision making.
Information Booths	Place an information exhibit at fair-type events.
Meetings	These are opportunities for larger groups of people to get together for a multitude of purposes. The general intent is to allow people to

Activity	Description
	interact on a person-to-person basis.
Modeling	Computer and/or physical modeling can be used to help people better visualize or better understand a particular concept or project.
Newspaper Advertisement	Information that a newspaper prints in their paper that is not part of the news. The person/group placing the advertisement has control of the content.
Press Releases	This official release tells the press there is news they might be interested in reporting. It generally follows a specific format and includes who, what, when, where and a contact for more information.
List of local Newspapers	Casa Grande Dispatch; Maricopa Monitor; Coolidge Examiner; Eloy Enterprise; Arizona City Independent; Tri Valley Dispatch
Posters	A large written announcement posted in a public place.
Presentation Meetings	These meetings allow the organizer to provide information and answer questions for a large group at once.
Public Hearings	This is a legal meeting that is often required to make sure there is some opportunity for public comment. It is normally done with elected officials sitting at the front and allowing community members very specific conditions to speak under.
Public Notice	These are official notices posted prior to meetings. This can be on the Sun Corridor MPO website, and hard copy posted at select locations.
Public Service Announcements	These are short announcements usually on radio or television, for which there is no charge and announce something important for the public to know. (use all newspapers)
Web Site	A series of "pages" on the Internet that relate to a specific subject. They can be reached by anyone who has access to the Internet by typing a particular address or by doing a search.

Visualization Techniques

The Sun Corridor MPO will utilize a variety of tools to educate and inform the public, which may include the interweaving of *visualization techniques* (Table 3). Use of these individual techniques or a combination thereof, will assist in the communication process.

Table 3

Maps	Chart/Flow Charts
Drawings/ Sketches	Illustrations
Tables/Graphs	PowerPoint Presentation
Video	Diagrams
Graphics	Photographs
Geographic Information Systems (GIS)	Narrative Description

Master Distribution List

A master e-mail distribution list will be developed and maintained; interested persons may ask to be placed on or removed from the list by contacting Sun Corridor MPO office. This continuously updated list will be used to notify interested parties of upcoming meetings and other opportunities for public involvement. Furthermore, this list will include news media, community groups, business and professional groups, special interest groups, elected and appointed officials, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.

Sun Corridor MPO Website

The Sun Corridor MPO will develop and maintain an Internet website to provide the most current information available on various topics. The website contents are expected to include:

- Contact Information
- Current Executive Board and Technical Advisory Committee Information
- Meeting Calendars
- Meeting Agendas and Minutes
- Public Notices
- Work Products and Publications

- Title VI Policy
- Federally Required Documents
- Request for Proposals
- Employment Opportunities

Media Contact and Advertising

The media play a crucial role in getting information regarding significant transportation activities and issue to the public. The Sun Corridor MPO will maintain ongoing communication with the media through various means, including press releases and interviews.

The Tri-Valley Dispatch and Arizona City Independent will be utilized as the primary print medium for advertising transportation issues of interest to the general population. Public service announcement and interviews may be broadcast on local radio stations.

Public Meetings

Meetings and hearings, which are open for public participation, will be scheduled to allow the best opportunity for attendance by the general public and other entities whenever possible. These meetings are used to both inform the public of the planning process and solicit input, ideas, and feedback. The Sun Corridor MPO Executive Board and Technical Advisory Committee meetings each include time on the agenda for general public comment on transportation related items.

Meetings may include informal presentation at regional sites, open house, round tables, or other community forums, and formal presentations to various service clubs, civic, and professional groups.

Transportation meeting dates, times and locations are available on the Sun Corridor MPO website at www.scmpo.org

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.

Public Comment and Response to Comments

Written comments received through the public involvement process will be included along with responses as an appendix to the document under review, as appropriate, or will otherwise be summarized and presented to the Executive Board or other body for awareness purposes.

Title VI and Environmental Justice

Title VI of the Civil Rights Act of 1964 requires outreach to underserved groups. *"No person in the United States shall, on the ground of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."*

A further 1994 Presidential directive dictates, "Each Federal agency shall make achieving environmental justice part of its mission by identifying and addressing, as appropriate, disproportionately high and adverse human health or environmental effects of its programs, policies, and activities on minority populations and low-income populations." Executive Order 12898

Groups impacted: low-income and minority populations, which may include sub-groups of elderly and disabled.

The Sun Corridor MPO will make every effort to hold public meetings in facilities that are compliant with the Americans with Disabilities Act (ADA); and, arrange for reasonable accessibility and accommodation to persons with disabilities. Further, to provide equally effective communication, Sun Corridor MPO will make due preparation, when appropriate, for persons requiring assistance, such as the hearing or visually impaired, upon request.

The Sun Corridor MPO will assist persons with limited English proficiency to participate in the transportation planning process. Staff will make every effort to provide Spanish translators and document translation, where feasible, upon request. Elderly persons or zero vehicle households who are not able to attend meetings may make a request for the information at Sun Corridor MPO offices for delivery of materials to their homes. Sun Corridor MPO staff, coordinating availability, is willing to go speak to groups in an effort to eliminate participation barriers and involve citizens in the transportation process.

By making a reasonable extra effort to include these populations, the Sun Corridor MPO hopes to ensure that the interests and input of all residents are given equal consideration.

6. Evaluating Public Involvement Activities

A continuing focus on evaluation and enhancement of the public participation process should help to improve the outcome of each new Sun Corridor MPO plan, project, or program. Evaluating public participation is a multi-dimensional task.

- First, there is the quantitative aspect which uses measurements such as the number of activities held, the number of notices sent, and/or the number of people who participated. While valid and important, these factors may not show the complete picture.
- Second, it is important to evaluate the qualitative aspects relating to perceptions, attitudes, and effectiveness. Did the people who participated feel they were heard? Were all the potentially affected interests (including the underserved) actually represented? Were the materials provided easy to understand? Were announcements received in a timely manner?
- Third, is the question of how the public input was used. This information needs to be recorded and made available. It also needs to be considered in the decision-making process.
- Fourth, is the need to evaluate the reason something happened. Understanding why there was good (or poor) participation is important to assessing effectiveness.

The ultimate point to consider in an evaluation is the existence of respect and trust. It is not possible to please everyone, but it should be possible to proceed forward with an atmosphere of respect and trust, and Sun Corridor MPO intends to earn this by being fair and open with everyone at all times.

7. Development, Adoption, and Revision of the Public Participation Plan

This Public Participation Plan has gone through several stages during its development:

a. Plan Stages Preparation of a preliminary draft plan;

- Evaluation of this plan to ensure compliance with all federal regulations;
- Review of the plan by Sun Corridor MPO Technical Advisory Committee;
- Review of the plan by stakeholders including the general public, governmental entities, and transportation professionals/businesses, for 45 days;
- Circulation of the draft plan for at least 45 calendar days. This includes notice to all potentially affected interests that this final draft plan is available for review, including placement at public libraries throughout the region.

b. Plan Revisions

- Revision of the plan based on the above reviews;
- Completion of a final draft plan;
- Review and evaluation of any further recommended changes;
- Adoption of the final plan by the Sun Corridor MPO TAC, and Executive Board;
- Ongoing implementation of the plan by the Sun Corridor MPO;
- Availability of alternative formats i.e. large prints, Braille, audio/video cassettes (as appropriate) upon request for individuals who are blind or individuals with hearing/vision impairments. Due to the time and expense required to develop such materials, this will only be done upon request and a minimum of two weeks' notice must be provided to ensure timely preparation of such materials.

The plan will be officially reviewed at a minimum of every three (3) years. This re-evaluation will involve significant public input and a minimum 45 calendar day review period prior to adopting any changes. All efforts to involve the public and other organizations will follow the steps outlined in the current plan.

Other periodic revisions may occur, as new and better approaches are determined. Each time any significant content revisions are made (other than technical or grammatical revisions) the public will be given a 45-calendar day review and comment period prior to implementing the changes. Sun Corridor MPO will update the plan annually and submit an annual accomplishment and goal report to the Arizona Department of Transportation (ADOT) Civil Rights Office.

8. Sun Corridor MPO's Commitment

This plan contains background material, guidelines, and commitments that the MPO is undertaking to incorporate an effective public process into future plans, projects, and programs. Specifically the Sun Corridor MPO is committed to:

- Inclusive and meaningful public involvement;
- Open and honest communications with all individuals and entities;
- Timely public notice;
- Full public access to information and key decisions;
- Creating a sense of shared responsibility and ownership for regional transportation/congestion problems and a shared sense of pride in the development of solutions to those problems;
- Helping form partnerships between member entities, and the private and public sectors to plan and implement transportation/congestion solutions;
- Establishing policies and prioritizing needs based on valid data and using objective, fair and consistent processes;
- Providing information and gathering input so that decision makers will be able to make informed decisions.

9. Contact Information:

Irene Higgs, Executive Director/Title VI Coordinator
Sun Corridor Metropolitan Planning Organization
211 N Florence Street, #103
Casa Grande, AZ 85122
520-705-5143
ihiggs@scmpo.org
www.scmpo.org



Sun Corridor Metropolitan Planning Organization
211 North Florence Street, Suite 103
Casa Grande, AZ 85122
www.scmpo.org

Limited English Proficiency Plan (LEP)

Endorsed and Approved on **January 8, 2019** by the:
Sun Corridor Metropolitan Planning Organization
Executive Board

Endorsed and Approved on **December 13, 2018**, by the:
Sun Corridor Metropolitan Planning Organization
Technical Advisory Committee

Contact:

Irene Higgs, Director/Title VI Coordinator
211 N. Florence St., Ste. 103
Casa Grande, Arizona, 85122
Phone: (520) 705-5143
Email: ihiggs@scmpo.org
www.scmpo.org

En Española:

Para más información, o si está interesado en participar en el planeamiento del proceso de transporte en su comunidad y necesita asistencia con el idioma, por favor comuníquese:

Señora Irene Higgs
Directora-Coordinadora del Titulo VI
211 N. Florence St., Ste. 103
Casa Grande, Arizona, 85122
Telefono: (520) 705-5143
ihiggs@scmpo.org
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Introduction

The Sun Corridor Metropolitan Planning Organization (MPO) is responsible for transportation planning within the regional area encompassing the cities of Casa Grande, Coolidge, Eloy, and portions of Pinal County. Sun Corridor MPO's transportation planning area covers 1,155 square miles within Pinal County.

The planning process guidelines for the use of federal and state funds spent for existing and future transportation projects and programs require the Limited English Proficiency (LEP) Plan to play an essential role in the process.

What is Limited English Proficiency

Individuals who do not speak English as their primary language and who have a limited ability to read, write, speak, or understand English can be limited English proficient (LEP).

Limited English Proficiency is a term used to describe individuals who are not proficient in the English language. Arizona's diverse population makes it critically important the Sun Corridor MPO be innovative and proactive in engaging individuals from different cultures, backgrounds and businesses in planning, project development, and other program areas.

Laws and Policy

Executive Order (EO) 13166 - Improving Access to Services for Persons with Limited English Proficiency is directed at implementing the protections afforded by Title VI of the Civil Rights Act of 1964 and related regulations. Accordingly, it prohibits recipients of Federal financial assistance from discriminating based on national origin by failing to provide meaningful access to services to individuals who are LEP. This protection requires that LEP persons be provided an equal opportunity to benefit from or have access to services that are normally provided in English.

The following matrix illustrates legal and policy considerations:

Title VI of the Civil Rights Act of 1964

Federal law
Enacted July 2, 1964
Considers all persons
Contains monitoring and oversight compliance review requirements
Factor criteria is required, no numerical or percentage thresholds
Provides protection on the basis of race, color, and national origin. Focuses on eliminating discrimination in federally-funded programs

Limited English Proficiency Executive Order 13166

Federal policy
Signed August 11, 2000
Considers eligible population
Contains monitoring and oversight requirements
Factor criteria is required, no numerical or percentage thresholds
Provides protection on the basis of national origin; focuses on providing LEP persons' federally-funded programs with meaningful access to

Annual Accomplishments and Upcoming Goals Report to FHWA
Provides protection on the bases of age, sex, and disability

services using factor criteria
Annual Accomplishments and Upcoming Goals Report to FHWA
Provides protection on the bases of age, sex, and disability

The Sun Corridor MPO will take reasonable steps to ensure that persons with Limited English Proficiency have meaningful access and an equal opportunity to participate in our services, activities, programs, and other benefits. The policy of Sun Corridor MPO is to ensure meaningful communication with LEP individuals involving transportation issues. All interpreters, translators, and other aids needed to comply with this policy shall be provided to the person being served free of charge.

Language assistance will be provided through use of informal arrangements with local organizations providing interpretation or translation services, or technology and telephonic interpretation services. All staff will be provided notice of this policy and procedure and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

Sun Corridor MPO will conduct a regular review of the language access needs of our population, as well as update and monitor the implementation of this policy and these procedures, as necessary.

Program Responsibility

Executive Order (EO) 13166 directs recipients of Federal financial assistance to take reasonable steps to provide LEP individuals with meaningful access to their programs, activities, and services.

Notify LEP customers of the availability of language assistance services

LEP persons have the right to language assistance at no cost to them in their spoken language. Language identification cards or posting signs in public areas are methods that can be used to provide notice of the service.

Translation of vital documents in languages other than English

It is appropriate to have written materials that have been historically provided in English to applicants, customers, and the general public translated into languages that are regularly encountered. The translation of vital documents into languages other than English is particularly important where a significant number or percentage of the customers served and/or eligible to be served have limited English proficiency. Written materials include electronic documents and websites. Sun Corridor MPO will indicate on its website and newspaper publications that translation can be provided, with appropriate notice.

Vital Documents are documents that convey information that critically affects the ability of the recipient/customer to make decisions about his/or her participation in the program or

activity. Examples of vital documents include, but are not limited to: applications, public notices, consent forms, letters containing important information regarding participation in a program, eligibility rules, notices pertaining to the reduction, denial or termination of services or benefits, right to appeal, notices advising of the availability of language assistance and outreach and community education materials. It is recommended that divisions/programs develop criteria for deciding which documents are vital thereby subject to translation.

Translating documents for LEP to a fourth (4th) grade literacy level ensures the targeted audience understands the information. Community based organizations or focus groups can assist with testing translations for language and literacy level appropriateness.

Sun Corridor MPO LEP Four Factor Analysis

Section Five of the US Department of Transportation guidance on LEP requires a four-factor analysis to determine the need for translation services in order to ensure LEP populations are able to receive information about and can participate in the planning process in the language they best understand.

Based on the four factor analysis, the Sun Corridor MPO will continue to provide public notices in English and Spanish. Translation and interpretation services will be provided through public online translation sites, bilingual community members and, if not cost prohibit and funds permit, through a language interpretation and translation service. The goal of the Sun Corridor MPO is to engage all community members in the planning process.

Factor 1: The number and proportion of LEP persons served or encountered in the eligible service population.

According to the U.S. Census Bureau, 2012-2016, American Community Survey five year estimates, 30% of the Sun Corridor MPO population speaks languages other than English. Of these, 10%, or 10,118, of the Sun Corridor MPO area population is considered to be Limited English Proficient. This equates to 21,516 individuals of the population five years of age or older who report speaking English “very well”. The predominate language spoken by these individuals is Spanish. Under the Department of Justice’s (DOJ) Safe Harbor provision, it is necessary to translate materials when five percent or 1,000 persons, whichever is less, speak English less than “very well”.

**Sun Corridor MPO Region
Ability to Speak English**

<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
Population 5 years and over	105,606	-
Speak Only English	73,972	70.0%
Speak Other Languages	31,634	30.0%
Speak English "very well"	21,516	-
Persons with Limited English Proficiency (LEP)	10,118	-
Speak English "well"	4,441	-
Speak English "not well"	3,269	-
Speak English "not at all"	2,408	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

**City of Casa Grande
Ability to Speak English**

<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
Population 5 years and over	47,711	-
Speak Only English	36,237	76.0%
Speak Other Languages	11,474	24.0%
Speak English "very well"	8,311	-
Persons with Limited English Proficiency (LEP)	3,163	-
Speak English "well"	1,592	-
Speak English "not well"	1,178	-
Speak English "not at all"	393	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

**City of Coolidge
Ability to Speak English**

<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
Population 5 years and over	11,152	-
Speak Only English	8,111	72.7%
Speak Other Languages	3,041	27.3%
Speak English "very well"	2,454	-
Persons with Limited English Proficiency (LEP)	587	-
Speak English "well"	241	-
Speak English "not well"	232	-
Speak English "not at all"	114	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

**City of Eloy
Ability to Speak English**

<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<i>Population 5 years and over</i>	16,364	
Speak Only English	7,905	48.3%
Speak Other Languages	8,459	51.7%
Speak English "very well"	4,996	-
Persons with Limited English Proficiency (LEP)	3,463	-
Speak English "well"	1,137	-
Speak English "not well"	1,237	-
Speak English "not at all"	1,089	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

**Arizona City
Ability to Speak English**

<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<i>Population 5 years and over</i>	9,632	
Speak Only English	7,791	80.9%
Speak Other Languages	1,841	19.1%
Speak English "very well"	1,540	-
Persons with Limited English Proficiency (LEP)	301	-
Speak English "well"	174	-
Speak English "not well"	15	-
Speak English "not at all"	112	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

**Pinal County
Ability to Speak English**

<i>Topic</i>	<i>Estimate</i>	<i>Percent</i>
<i>Population 5 years and over</i>	372,539	
Speak Only English	295,513	79.3%
Speak Other Languages	77,026	20.7%
Speak English "very well"	52,977	-
Persons with Limited English Proficiency (LEP)	24,049	-
Speak English "well"	10,711	-
Speak English "not well"	8,228	-
Speak English "not at all"	5,110	-

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Factor 2: The Frequency in which LEP Persons Encounter Sun Corridor MPO Programs

Some government offices provide materials in English and Spanish but, because the general public comes in contact with the Sun Corridor MPO on an infrequent basis, only public notices and certain vital materials are available in both English and Spanish.

Factor 3: The Importance of Services Provided by Sun Corridor MPO Programs

Transportation planning is an important facet of the community and affects all residents. All residents are encouraged to participate in public meetings.

Factor 4: Available resources, including language assistance services varying from limited to wide ranging with varying costs.

Due to fiscal constraints and limited resources and small staff, interpretation and translation services are not available without advance notice; however, public notices are available in English and Spanish.

Program Areas

- Long Range Transportation Plan
- Transportation Improvement Program (TIP)
- Public Participation Plan (PPP)
- Coordinated Public Transit-Human Services Transportation Plan
- Unified Planning Work Program (UPWP)

All persons living, working, conducting business, and visiting the region are beneficiaries of the planning, coordination, and construction activities of the Sun Corridor MPO. The Sun Corridor MPO does not construct projects; albeit, this activity is accorded to member agencies. The safe movement of goods and people is supported by providing and maintaining a transportation network and facilities.

The Title VI Coordinator provides oversight to the program areas through contract reviews and personal interaction in an effort to ensure their compliance with Title VI and other nondiscrimination related authorities.

Population and Demographic Profile

The Sun Corridor MPO collects a range of data, including demographic data from the U.S. Census Bureau. In addition to general population concertation, the Sun Corridor MPO also collects data regarding minorities, age, poverty level, and Limited English Proficiency. The data collection allows for the analysis to determine if Title VI neighborhoods are receiving equal benefit and not a disproportionate burden.

Demographic data obtained from the US Census Bureau, LEP.gov, and collected during public meetings will be analyzed and used to ensure the minority and low income populations are considered in the planning process.

Sun Corridor MPO 2012-2016 5-Year Estimates		
Topic	Estimate	Percent
Race and Ethnicity		
Total Population	113,259	-
Hispanic	51,755	45.7%
Non-Hispanic		
White, Non-Hispanic	48,524	42.8%
Black, Non-Hispanic	4,830	4.3%
Native American, Non-Hispanic	4,158	3.7%
Asian, Non-Hispanic	1,666	1.5%
Pacific Islander, Non-Hispanic	478	0.4%
Other, Non-Hispanic	177	0.2%
Two or More, Non-Hispanic	1,670	1.5%
Minority (1)	64,734	57.2%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Sun Corridor MPO						
Category	Population and Households		Census Block Groups			
	Total	Percent	Number of block groups >= Area Percentage	% Blocks	Affected Population	Population Captured in Census Block Groups
Population Base	113,259	N/A	76	100%	N/A	N/A
Minority	64,734	57%	32	42%	42,479	66%
Age 65+	17,888	16%	32	42%	11,076	62%
Below Poverty Level	22,560	22%	29	38%	15,112	67%
Population with a Disability	13,187	13%	28	37%	7,236	55%
Limited English Proficient Persons (LEP)	10,118	10%	22	29%	6,934	69%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Casa Grande						
Category	Population and Households		Census Block Groups			
	Total	Percent	Number of block groups >= Area Percentage	% Blocks	Affected Population	% of Affected Population Captured in Census Block Groups
Population Base	51,571	N/A	43	100%	N/A	N/A
Minority	26,816	52%	22	51%	18,879	70%
Age 65+	9,623	19%	14	33%	5,574	58%
Below Poverty Level	9,473	19%	18	42%	6,516	69%
Population with a Disability	6,807	14%	15	35%	3,098	46%
Limited English Proficient Persons (LEP)	3,163	7%	17	40%	1,917	61%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Coolidge						
Population and Households			Census Block Groups			
Category	Total	Percent	Number of block groups >= Area		Affected Population	% of Affected Population Captured in Census Block Groups
			Percentage	% Blocks		
Population Base	12,073	N/A	11	100%	N/A	N/A
Minority	7,101	59%	4	36%	4,413	62%
Age 65+	1,435	12%	6	55%	1,168	81%
Below Poverty Level	3,243	27%	5	45%	2,573	79%
Population with a Disability	1,805	15%	5	45%	913	51%
Limited English Proficient Persons (LEP)	587	5%	8	73%	592	101%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Eloy						
Population and Households			Census Block Groups			
Category	Total	Percent	Number of block groups >= Area		Affected Population	% of Affected Population Captured in Census Block Groups
			Percentage	% Blocks		
Population Base	17,128	N/A	14	100%	N/A	N/A
Minority	13,499	79%	5	36%	10,683	79%
Age 65+	1,622	9%	10	71%	1,371	85%
Below Poverty Level	3,294	36%	5	36%	1,609	49%
Population with a Disability	1,116	11%	6	43%	717	64%
Limited English Proficient Persons (LEP)	3,463	21%	4	29%	2,702	78%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Arizona City						
Population and Households			Census Block Groups			
Category	Total	Percent	Number of block groups >= Area		Affected Population	% of Affected Population Captured in Census Block Groups
			Percentage	% Blocks		
Population Base	10,489	N/A	6	100%	N/A	N/A
Minority	5,380	51%	4	67%	4,836	90%
Age 65+	1,694	16%	3	50%	947	56%
Below Poverty Level	1,935	18%	4	67%	1,423	74%
Population with a Disability	715	8%	3	50%	269	38%
Limited English Proficient Persons (LEP)	301	3%	2	33%	235	78%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

Title VI Data for Pinal County

Category	Population and Households		Census Block Groups			
	Total	Percent	Number of block groups ≥ Area Percentage	% Blocks	Affected Population	% of Affected Population Captured in Census Block Groups
Population Base	397,604	N/A	200	100%	N/A	N/A
Minority	167,448	42%	98	49%	118,221	71%
Age 65+	72,473	18%	78	39%	46,866	65%
Below Poverty Level	61,430	16%	90	45%	43,415	71%
Population with a Disability	46,667	13%	99	50%	28,104	60%
Limited English Proficient Persons (LEP)	24,049	6%	73	37%	18,038	75%

Source: U.S. Census Bureau, 2012-2016 American Community Survey (ACS) 5-Year Estimates.

PROCEDURES

1. IDENTIFYING LEP PERSONS AND THEIR LANGUAGE

The Sun Corridor MPO will promptly identify the language and communication needs of the LEP person. If necessary, staff will use a language identification card (or “I speak cards,” available online at www.lep.gov) or posters to determine the language. In addition, when records are kept of past interactions with individuals, the language used to communicate with the LEP person will be included as part of the record.

2. OBTAINING A QUALIFIED INTEPRETER

Irene Higgs, Executive Director/Title VI Coordinator for the Sun Corridor MPO is responsible for:

- (a) Maintaining an accurate and current list showing the name, language, phone number and hours of availability of bilingual staff (the City of Casa Grande’s list will be utilized for this purpose);
- (b) Contacting the appropriate bilingual staff member to interpret, in the event that an interpreter is needed, if an employee who speaks the needed language is available and is qualified to interpret;
- (c) Obtaining an outside interpreter if a bilingual staff or staff interpreter is not available or does not speak the needed language.

The City of Casa Grande has agreed to provide qualified interpreter service lists. The contact for providing services is; Janisha Hackett, Human Resource Manager, 520-421-8600, and the hours of availability are 8 to 5, Monday through Friday, or upon 24 hours’ notice.

Some LEP persons may prefer or request to use a family member or friend as an interpreter. However, family members or friends of the LEP person will not be used as interpreters unless specifically requested by that individual and after the LEP person has understood that an offer of an interpreter at no charge to the person has been made by the Sun Corridor MPO. If the LEP person chooses to use a family member or friend as an interpreter, issues of competency of interpretation, confidentiality, privacy, and conflict of interest will be considered. If the family member or friend is not competent or appropriate for any of these reasons, competent interpreter services will be provided to the LEP person.

Children and other residents will not be used to interpret, in order to ensure confidentiality of information and accurate communication.

3. PROVIDING WRITTEN TRANSLATIONS

(a) When translation of vital documents is required the Sun Corridor MPO will submit documents for translation into frequently-encountered languages to either the City of Casa Grande, or a professional translator.

(b) The Sun Corridor MPO will provide translation of other written materials, if needed, as well as written notice of the availability of translation, free of charge, for LEP individuals.

(c) The Sun Corridor MPO will set benchmarks for translation of vital documents into additional languages over time.

4. PROVIDING NOTICE TO LEP PERSONS

The Sun Corridor MPO will inform LEP persons of the availability of language assistance, free of charge, by providing written notice in languages LEP persons will understand.

5. MONITORING LANGUAGE NEEDS AND IMPLEMENTATION

On an ongoing basis, the Sun Corridor MPO will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, The Sun Corridor MPO will regularly assess the efficacy of these procedures, including but not limited to mechanisms for securing interpreter services, equipment used for the delivery of language assistance, complaints filed by LEP persons, feedback from member entities and community organizations, etc.

MEMO TO: SCMPO TECHNICAL ADVISORY COMMITTEE
FROM: Jason Hafner, Sun Corridor MPO Transportation Planner
DATE: December 13, 2018
SUBJECT: Recommend Adoption of ADOT FTA Targets

On October 1, 2018, the Arizona Department of Transportation (ADOT) formally adopted performance targets for the Asset Categories Revenue Vehicles, Equipment, and Facilities. These targets are based on requirements by the Federal Transit Authority as required by the Moving Ahead for Progress in the 21st Century Act (MAP-21).

The new targets are as follows:

Revenue Vehicles: Percentage of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB).

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Automobile	30%	28%	28%	26%	26%
Cutaway Bus	30%	28%	28%	26%	26%
Mini-bus	30%	28%	28%	26%	26%
Mini-van	30%	28%	28%	26%	26%
Sport Utility Vehicle	30%	28%	28%	26%	26%
Van	30%	28%	28%	26%	26%

Equipment: Percentage of Vehicles that have met or exceeded their Useful Life Benchmark (ULB).

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Non Revenue/Service Automobile	50%	50%	50%	50%	50%
Trucks & Other Rubber tire Vehicles	50%	50%	50%	50%	50%



Facilities: Percentage of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) scale.

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Administration	20%	20%	20%	20%	20%
Maintenance	20%	20%	20%	20%	20%
Parking Structures	20%	20%	20%	20%	20%
Passenger Facilities	20%	20%	20%	20%	20%

The Sun Corridor MPO staff recommends the adoption of the ADOT performance targets for the state of Arizona.

Committee Action Requested: <input type="checkbox"/> Information Only <input checked="" type="checkbox"/> Action Requested Below
A motion to recommend adoption of the ADOT performance targets and submit to the Executive Board for review and approval.

January 9, 2019

Jill Dusenberry
Arizona Department of Transportation
206 South 17th Avenue
Phoenix, AZ 85007
Via: Email

Re: Adoption of Arizona Performance Targets

Ms. Dusenberry:

On October 1, 2018, the Arizona Department of Transportation (ADOT) formally adopted performance targets for the Asset Categories Revenue Vehicles, Equipment, and Facilities. The adopted performance targets are:

Revenue Vehicles: Percentage of revenue vehicles within a particular asset class that have met or exceeded their Useful Life Benchmark (ULB).

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Automobile	30%	28%	28%	26%	26%
Cutaway Bus	30%	28%	28%	26%	26%
Mini-bus	30%	28%	28%	26%	26%
Mini-van	30%	28%	28%	26%	26%
Sport Utility Vehicle	30%	28%	28%	26%	26%
Van	30%	28%	28%	26%	26%

Equipment: Percentage of Vehicles that have met or exceeded their Useful Life Benchmark (ULB).

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
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Trucks & Other Rubber tire Vehicles	50%	50%	50%	50%	50%

Facilities: Percentage of facilities with a condition rating below 3.0 on the FTA Transit Economic Requirements Model (TERM) scale.

Asset Class	2019 Target	2020 Target	2021 Target	2022 Target	2023 Target
Administration	20%	20%	20%	20%	20%
Maintenance	20%	20%	20%	20%	20%
Parking Structures	20%	20%	20%	20%	20%
Passenger Facilities	20%	20%	20%	20%	20%

Sun Corridor MPO chooses to adopt the targets established by ADOT in perpetuity, or until the MPO should deem it necessary to establish and adopt their own targets.

On January 8, 2019, the Sun Corridor MPO Executive Board voted to support and adopt the performance targets detailed above as established by ADOT.

Sincerely,

Craig H. McFarland
Sun Corridor MPO Executive Board Chairman