



EXECUTIVE BOARD MEETING MINUTES

DATE:	November 13, 2018	TIME:	10:00 AM
PLACE:	City of Casa Grande Council Chambers, 510 E Florence Blvd., Casa Grande, Az 85122		
	Irene's Cell 520-705-5143		
Members Present:	Supervisor Steve Miller, Pinal Co Mayor Joel Belloc, Eloy Mayor Craig McFarland, Casa Grande Steve Stratton, State Transportation Board - District 4 Rep	Others Present:	Duane Eitel, Casa Grande Kevin Adams, RTAC Doug Moseke, ADOT Ed Stillings, FHWA Jason Bottjen, ADOT Andy Smith, Pinal RTA Samantha Samples, MAG Dawn Cartier, CivTech Marylou Stratton, Citizen Matt Rencher, Coolidge
Members Absent:	Mayor Jon Thompson, Coolidge		
Staff Present:	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		
ITEM	REGULAR BOARD MEETING		
1	Call to Order, Pledge and Introductions		
	The meeting was called to order by Chairman Steve Miller at 10:00 a.m.		
2	Approval of Meeting Minutes: September 11, 2018	APPROVED 4 - 0	
	A motion to approve the September 11, 2018 meeting minutes was made by Vice-Chair Craig McFarland. Motion was seconded by Board Member Joel Belloc.		
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less.		
	No comments from the public.		
4	Regional Transportation Advocacy Council (RTAC)		
	Kevin Adam provided an update on both State and Federal Transportation Funding.		
5	Transportation Advisory Committee (TAC) Update: • Regional Transportation Plan • Pinal County Strategic Transportation Safety Plan • Eloy Transit Feasibility Study		
	Duane Eitel provided the following update: • Regional Transportation Plan (RTP) - The project kickoff meeting with Kimley Horn and the RTP Technical Advisory Committee (TAC) was held on November 7, 2018. The RTP TAC is currently reviewing Stakeholder list for the stakeholder survey. The stakeholder survey will identify the level of satisfaction with current transportation infrastructure; and how SCMPO federal funds should be allocated (preservation, modernization, and expansion). • Pinal County Strategic Transportation Safety Plan - Study Team presented at the Town of Florence City Council, on September 17, 2018. Study team is currently working on network screening, emphasis areas, and safety strategies. Anticipating an ADOT HSIP Call for Projects in January 2019. Part of the Safety Study will be identifying locations and applying for additional safety projects. Anticipated completion of the Safety Study is March 2019. • Eloy Transit Feasibility Study - Project team is currently reviewing the implementation plan. The final TTAC meeting anticipated for December 6, 2018. Eloy City Council Working Session presentation is scheduled for December 17, 2018 and SCMPO Executive Board presentation and Plan approval scheduled for January 8, 2019.		
6	Air Quality Update		
	Jason Hafner provided the following update: The 2018 Winter Air Quality project list spreadsheet is on the Executive Board meeting agenda today to be approved to go out for the 30 day public comment period; with the recommended approval on the Executive Board agenda for January 8, 2019 . Beginning the work for the 2019 Spring Air Quality project list spreadsheet to add new/update projects. Member agencies will update the list in Novemeber and December 2018. Complete project list due to MAG in mid January 2019. A reminder was sent out from Pinal County Air Quality to update the unpaved roads report. The information is needed by the County no later than January 30, 2019.		

EXECUTIVE BOARD MEETING MINUTES

7	<p>Arizona Department of Transportation (ADOT) Planner Update</p> <p>Jason Bottjen provided the following update:</p> <p>Tentative 2020-2024 Five Year Facilities Construction Program - MPD is currently working on the Tentative 2020-2024 Five Year Facilities Construction Program via the Planning to Programming (P2P) Process.</p> <p>Over the past two months, P2P District Workshops have been completed with ADOT Technical Groups meeting with District and MPD Staff to finalize all project scoring; final internal MPD review is occurring this week. The Tentative 5-Year Program is to be submitted to the ADOT STIP Manager by November 15th; the STIP Manager will present the Tentative 5-Year Program to ADOT Executive Leadership through the end of the year.</p> <p>ADOT will present the Tentative 2020-2024 Five Year Construction Program to the State Transportation Board during a study session January 29th, 2019.</p> <p>ADOT MPD Statewide Studies Program - The MPD Statewide Studies Program has finalized selection of FY19 studies:</p> <ul style="list-style-type: none"> • Arizona Ports of Entry Study Update • Statewide Storm water and Erosion Control Plan • SR 238 Drainage Study - Greg Stanley requested that a copy of the scope of work. • US 70 Safford to New Mexico State Line Study - Mr. Stratton requested that a section of roadway be included in the scope of the study. <p>Highway Safety Improvement Program (HSIP) - It is anticipated that the Traffic Safety Section will have a call-for-projects in January 2019 for FY23 & FY24 with approximately \$70M in available funding.</p> <p>Off-System Bridge Program - The ADOT Local Public Agency (LPA) Section is pleased announced the development of new Guidelines available for the Off-System Bridge Program on November 9th.</p> <p>The new Guidelines were developed in order to assist Local Public Agencies and Tribal Governments (Project Sponsors) with the ADOT process for federal funding of Off-System Bridges.</p> <p>Some key things to note:</p> <ul style="list-style-type: none"> • The FAST Act continues (without change) the MAP-21 set-aside of a share of each State's Surface Transportation Block Grant Program (STBGP) apportionment for use on Off-System Bridge structures. • Eligible bridge project costs are funded at 94.3% Federal share with a 5.7% local match, up to a maximum Federal amount of a \$1,000,000 per project. • Project selection will be competitive and done through a "Call for Projects" application process based on State Fiscal Year (July 1st-June 30th). • The first "Call for Projects" will be in late calendar year of 2018, requesting projects for funding beginning in FY20. • For FY20, ADOT has programmed \$3.9m for the Off-System Bridge Program. Funding for future years are subject to funding availability. • The "Call for Projects" notice will be sent by the ADOT LPA Section through the Regional COGs and MPOs. The notice will include a new application with instructions on how to submit projects. • A selection committee will consist of ADOT Technical disciplines and District personnel that will review and prioritize all projects based on the submitted applications and established scoring criteria. Projects will be selected according to rankings given to them by the selection committee, and available funding with the year identified in the application. • Projects that have previously been submitted, but have not been established with an ADOT Project Number and Federal ID Number or that have not been authorized for funding will need to be resubmitted using the new application through the "Call for Projects" process. <p>If you have any questions or need further information, please contact Mark Henige, ADOT LPA Section Program Manager at (602) 712-7132 or by email at mhenige@azdot.gov.</p>
8	<p>Federal Highways Administration (FHWA) Update</p> <p>Ed Stillings provided the following update:</p> <p>Performance Targets - ADOT is currently entering Performance Targets into management software MPOs have 180 days to either adopt State targets or establish their own targets by November 16, 2018.</p> <p>Every Day Counts (EDC) Innovation - FHWA and ADOT are reviewing the EDC-5 Innovation for 2019-2020. They will determine which of the 10 EDC Innovations they wish to pursue for 2019-2020.</p> <p>Year-end closeout is underway with ADOT and FHWA. No Appropriations Bill for FY2019.</p>
9	<p>District Engineer Update</p> <p>Doug Moseke provided an update on all ADOT projects within the region.</p>
10	<p>Pinal Regional Transportation Authority (RTA) Update</p> <p>Andy Smith, Pinal RTA General Manager, stated that they are waiting on the final judgement from Judge Whitten. A hearing is scheduled today and a meeting scheduled for Friday to determine who will pay for the attorney fees. The Town of Florence, Town of Queen Creek, and City of Apache Junction are creating an Amicus Brief to show support for the Pinal RTA. Pinal County has a draft of the Amicus Brief if any City wants to adopt it.</p>



EXECUTIVE BOARD MEETING MINUTES

11	<ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (11.1) • Federal Fiscal Year (FFY) 2018 Ledger (11.2) • Design/Construction Report (11.3) • HSIP Fund Transfer (11.4) • Arizona Corporate Commission Annual Report (11.5) 	
	<p>• Metropolitan Planning Organization (MPO) Update (11.1) - Irene Higgs provided an overview of activities that were attended during the months of September, October, and November.</p> <p>• Federal Fiscal Year (FFY) 2017 Ledger (11.2) - Irene Higgs stated that Jason Hafner has balanced the Sun Corridor MPO Ledger with ADOT. Changes made since last Board meeting:</p> <p>FFY 2018</p> <ol style="list-style-type: none"> 1. MCG HWY - Converted the STBG funding to HURF Exchange funding. 2. ADOT agreed to convert \$110,154 of HSIP to STBG so we did not lose the funding in the region. This was final voucher funding from old HSIP Projects that were finally closed out. Agenda Item 11.4 – information only - is the loan agreement between SCMPO and ADOT for the HSIP funding in 2018 with pay back in STBG in FY19. <p>FFY 2019</p> <ol style="list-style-type: none"> 1. Added \$110,154 of STBG <p>• Design/Construction Report (11.3) - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.</p> <p>• HSIP Fund Transfer (11.4)- Information only - Jsdon Hafner stated that this is the loan agreement between SCMPO and ADOT for the \$110,154 of HSIP funding in 2018 with pay back in STBG funding in FY19.</p> <p>• Arizona Corporation Commission Annual Report (11.5) - Irene Higgs stated that the Arizona Corporation Commission (ACC) requires that the Annual Report is completed and submitted by August 20th each year. The Report requests an update of physical location, statutory agent, capitalization, and officers. Failure to submit the requested report will result in a \$9.00 per month penalty until the MPO is ultimately administratively dissolved by the Arizona Corporation Commission. The late fee has been waived for the MPO due to the ACC updating their system and failing to send out reminders. The report was submitted on 10/03/2018.</p>	
	Casa Grande Transit Development Plan Presentation	
	Dawn Cartier provided a presentation for the Casa Grande Transit Development Plan.	
13	<p>Consent Agenda</p> <p>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p>Business: Possible Discussion and/or Action on the Following:</p>	APPROVED 4-0
	<p>Moved by Board Member Joel Belloc, seconded by Vice-Chair Craig McFarland to approve the Consent Agenda Items 13.A - 13.D as presented on the Consent Agenda.</p> <p>Chairman Steve Miller then declared that all items in these minutes identified by an asterisk (*) preceding the title of that item was passed or adopted.</p>	
	*13.A Discussion and Possible Action to Approve a Loan between Sun Corridor MPO, NACOG and ADOT	
	By a 4-0 vote under the Consent Agenda, the Board approved the Loan between Sun Corridor MPO, NACOG and ADOT.	
	*13.B Discussion and Possible Action to Approve the DRAFT 2018 Winter Air Quality Conformity Project List for 30 Day Public Comment Period	
	By a 4-0 vote under the Consent Agenda, the Board approved the DRAFT 2018 Winter Air Quality Conformity Project List for 30 Day Public Comment Period.	
	*13.C Discussion and Possible Action to Approve the DRAFT CAG/SCMPO Human Services Coordination Plan for 30 Day Public Comment Period	
	By a 4-0 vote under the Consent Agenda, the Board approved the DRAFT CAG/SCMPO Human Services Coordination Plan for 30 Day Public Comment Period.	
	*13.D Discussion and Possible Action to Sign a Support Letter for CAG to Apply for a Transit Grant to Conduct a Pinal County Transit Governance Study	
	By a 4-0 vote under the Consent Agenda, the Board approved to Sign a Support Letter for CAG to Apply for a Transit Grant to Conduct a Pinal County Transit Governance Study.	



EXECUTIVE BOARD MEETING MINUTES

14	Discussion and Possible Action to Adopt Resolution No. 2018-01 for the Installation of Safety Strategies on Interstate 10	ADOPTED 3 - 0
	<i>Board Member Steve Stratton recused himself from the vote. Board Member Joel Belloc presented a motion to adopt Resolution No. 2018-01 in support of the installation of safety strategies on Interstate 10 within Pinal County as a safety countermeasure to reduce the frequency of fatal and incapacitating crashes. Motion was seconded by Vice-Chair Craig McFarland.</i>	
15	Election of 2019 Executive Board Officers (Chair, Vice-Chair and Secretary/Treasurer)	APPROVED 4 - 0
	<i>Board Member Joel Belloc presented a motion to elect the 2019 Sun Corridor MPO Executive Board Officers as the following: Chairman - Craig McFarland Vice-Chair - Jon Thompson Secretary/Treasurer - Joel Belloc Motion was seconded by Vice-Chair Craig McFarland.</i>	
16	Member Jurisdiction Reports and Comments	
	<i>Pinal County - Nothing to report</i>	
	<i>City of Casa Grande - Approved development agreement with Lucid Motors. Signing event with Governor Ducey scheduled for December 7th with Lucid and City of Casa Grande. Lucid will have cars on display. Construction of Lucid to begin the end on March 2019.</i>	
	<i>Taxiway improvements are planned for the City of Casa Grande Airport, pending approval from ADOT/FAA. City of Casa Grande is paying cost of improvements.</i>	
	<i>City of Eloy - Council meeting tonight to approve overlays for the City of Eloy Airport.</i>	
	<i>City of Coolidge - Nothing to report.</i>	
	<i>ADOT - Steve Stratton encouraged partnership with Jack Sellers incoming Chair of the State Transportation Board and MAG.</i>	
17	Future Agenda Items	
	<i>Vice-Mayor Craig McFarland requested that the I-10 Widening Study be a standing agenda item on all future Executive Board meetings and requested the Pinal Alliance for Economic Growth provide an update on the activities for the I-10 Widening Alliance at the next meeting.</i>	
18	Upcoming Meeting Schedule: • State Transportation Board, November 16, Wickenburg • Sun Corridor Transportation Summit, December 11, Phoenix • State Transportation Board, December 21, Clifton/Morenci	
19	Next SCMPO Executive Board Meeting Date: January 8, 2019 - Pinal County - 820 E. Cottonwood Ln., Casa Grande, Arizona	
20	Adjourn	11:32 AM

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.



SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: **EXECUTIVE BOARD MEETING**
Activity/Meeting Date: **Tuesday, November 13, 2018**

Location: **City of Casa Grande Council Chambers, 510 E Florence Blvd., Casa Grande**

Activity Code/
Act No.

ATTENDANCE

IN-KIND MATCH

Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation Meeting Travel	Miles Traveled	Initials
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	1	1.5	✓
Joel Belloc	Mayor	City of Eloy	jbelloc@gmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>			✓
Jon Thompson	Mayor	City of Coolidge	jthompson5155@msn.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>			✓
Steve Miller	Supervisor	Pinal County	steve.miller@pinalcountyaz.gov	<input checked="" type="checkbox"/>	<input type="checkbox"/>			✓
Steve Stratton	State Transportation Board - District 4	ADOT	sstratton@hotmail.com	<input checked="" type="checkbox"/>	<input type="checkbox"/>			✓
Andy Smith	General Manager	Pinal RTA	Andrew.Smith@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5	✓
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com	<input type="checkbox"/>	<input type="checkbox"/>			✓
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	✓
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>			✓
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	✓
Eric Gudino	Assistant to Director	ADOT	egudino@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>			✓
Greg Stanley	Manager	Pinal County	gregory.stanley@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>		1.5	✓
Harvey Krauss	Manager	City of Eloy	hkrauss@ci.elayaz.us	<input type="checkbox"/>	<input type="checkbox"/>			✓
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	✓
Jason Botjen	Planner	ADOT	jbotjen@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>	2	0	✓
Jason Hafner	Planner	SCMPO	jhafner@scmpo.org	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	✓
Jon Vlamming	Community Dev. Director	City of Eloy	jvlamming@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>			✓
Kathy Borquez	Senior Trans. Planner	Pinal County	kathy.borquez@pinalcountyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>			✓
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	<input type="checkbox"/>	<input type="checkbox"/>			✓
Kevin Adam	Director	RTAC	kadam@rtac.net	<input type="checkbox"/>	<input type="checkbox"/>	1	1.5	✓



SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity/Meeting Date: Tuesday, November 13, 2018

Location: City of Casa Grande Council Chambers, 510 E Florence Blvd., Casa Grande

Activity Code/
Acct No:

Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Matt Rencher	PW Director	City of Coolidge Greenlight Traffic Engineering	mrencher@coolidgeaz.com	<input type="checkbox"/>	<input type="checkbox"/>						
Mike Blankenship	PE/Principal		mikeb@greenlighte.com	<input type="checkbox"/>	<input type="checkbox"/>						
Mike Sundblom	Director Program/Project Funding Administrator	Pinal County - Air Quality	mike.sundblom@pinalcountynyaz.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Patrick Stone	Senior Transportation Planner	ADOT	pstone@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Randall Overmyer		CivTech ADOT Southcentral District	ROvermyer@civtech.com	<input type="checkbox"/>	<input type="checkbox"/>						
Rod Lane	District Engineer		rlane@azdot.gov	<input type="checkbox"/>	<input type="checkbox"/>						
Marylan Shaden				<input type="checkbox"/>	<input type="checkbox"/>	1.5					
Damon Carter	Deputy Manager	CivTech	darcarter@civtech.com	<input type="checkbox"/>	<input checked="" type="checkbox"/>	0	0	0			ll
Samantha Surges	Transport. Planner	MAR		<input type="checkbox"/>	<input type="checkbox"/>						
				<input type="checkbox"/>	<input type="checkbox"/>						
TOTAL											