



Sun Corridor Metropolitan Planning Organization  
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# **FISCAL YEAR 2020 - 2021 UNIFIED PLANNING WORK PROGRAM and BUDGET**

For a Comprehensive, Cooperative, and Continuing  
Transportation Planning Process

Approved On and By:

SCMPO Executive Board on: **May 14, 2019**

SCMPO Technical Advisory Committee on: **April 25, 2019**

*Prepared by the Sun Corridor Metropolitan Planning Organization in cooperation with the cities of Casa Grande, Coolidge and Eloy, Pinal County, Arizona Department of Transportation, the Federal Transit Administration and the Federal Highway Administration:*

CFDA FHWA: 20.205  
CFDA FTA 5304/5305: 20.505

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## I. INTRODUCTION

### ***Unified Planning Work Program (UPWP):***

The Unified Planning Work Program (UPWP) is a description of the transportation planning activities to be conducted in the Sun Corridor MPO area in any specified two-year period. This biennial document is the foundation for requesting federal funds as well as a control tool for scheduling, budgeting, and monitoring the transportation planning process. The UPWP is developed in cooperation with the cities of Casa Grande, Coolidge, and Eloy; Pinal County, Arizona Department of Transportation (ADOT), the Federal Transit Administration (FTA), and the Federal Highway Administration (FHWA) and is approved by the Sun Corridor Technical Advisor Committee (TAC) and Executive Board.

The Work Program identifies the planning priorities and activities to be carried out within a metropolitan planning area to include: (23CFR450.104)

- A description of planning work (tasks) and measurable outcomes and products;
- Who will perform the work;
- Timeframes for completing the work;
- Cost of the work; and
- Source(s) of funds.

The UPWP not only provides the MPO with a useful budgeting, scheduling, and monitoring tool, but it acts to provide the public with an understandable expectation of what the MPO will endeavor to achieve within the next two-year timeframe.

Occasionally, amendments and revisions may occur after adoption of the two-year UPWP to reflect funding changes and various task and schedule adjustments and edits to project time frames to match current and projected efforts.

### **Revisions are modifications to the UPWP that:**

- Do not change the FHWA/FTA approved budget;
- Do not change the scope of work for the FHWA/FTA funded task(s); or
- Do not add or delete a work task(s).

Revisions to the UPWP can be performed by MPO staff. MPO staff is to notify ADOT FTA and/or FHWA of revisions. Revisions do not require Executive Board approval.

**Amendments are modifications that:**

- Change the FHWA/FTA approved budget;
- Change the scope of work for the FHWA/FTA funded task (s); or
- Add or delete a work task(s).

Amendments to the UPWP must be approved by the Sun Corridor MPO Executive Board, FHWA/FTA, and ADOT. Once approved, amendments become part of the UPWP document.

**Description of Sun Corridor MPO area:**

As a result of the 2010 United States Census, the City of Casa Grande, Coolidge, Eloy, and surrounding unincorporated areas of Pinal County was designated as Urbanized with a population of over 50,000. The Urbanized area encompasses 1,155 square miles.

The 2010 U.S. Census population of communities within the Sun Corridor MPO:

<b>Community</b>	<b>Population</b>
Eloy	16,631
Arizona City (Unincorporated)	10,475
Coolidge	11,825
Casa Grande	48,571
Pinal County (Unincorporated rural areas)	31,316
<b>TOTAL</b>	<b>118,818</b>

Source: 2010 U.S. Census

**Approval and Authorization:**

On May 6, 2013, Arizona Governor Jan Brewer sent a formal letter to the Federal Highway Administration requesting establishment of the Sun Corridor Metropolitan Planning Organization (MPO). The Sun Corridor MPO was established on this date.

**Comprehensive Transportation Planning Activities:**

The Sun Corridor MPO will lead the development of the Sun Corridor MPO area Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), Strategic Transportation Safety Plan, as well as transit planning activities within the region.

The Sun Corridor MPO activities are funded by federal aid funds from the United States Department of Transportation (FHWA and FTA), the Arizona Department of Transportation, and by member local governments, through fee or in-kind services.

***Planning Priorities:***

The Sun Corridor MPO Regional Transportation Plan defines the region's strategy for creating a regional transportation system that accommodates the current mobility needs of residents, while also looking to the future. The RTP presents a recommended investment strategy (RIS) for expenditure of federal funds within the Sun Corridor MPO region.

The RIS priorities were developed based on technical analysis, public and stakeholder input received through stakeholder outreach, and Sun Corridor TAC member directives.

The RIS recognizes the publics and stakeholders' priority to maintain existing infrastructure, yet provides sufficient flexibility to modernize and expand the roadway system as needed. The RIS drives the allocation of resources and influences project selection, yet are sufficiently flexible to allow Sun Corridor MPO agencies to accommodate and respond to changing needs and emerging priorities.

The funding allocations defined in the 2016 RIS underscore the goals of Sun Corridor MPO agencies to both preserve the current system and to expand travel choices for residents and visitors, while also strategically investing to create/retain jobs.

- 60% Preservation
- 30% Modernization
- 10% Capacity

The impact of the RIS on transportation system performance will be limited because of the realities of diminishing long-range revenues. However, the RIS allocations across categories show the commitment of Sun Corridor member agencies to:

- Preserve the region's major roadways (arterial and collectors).
- Improve mobility and safety through modest expansion as needed to address economic development needs.
- Support economic development by investing in transportation corridors that improve connectivity to employment.
- Increase safety and efficiency via system modernization.

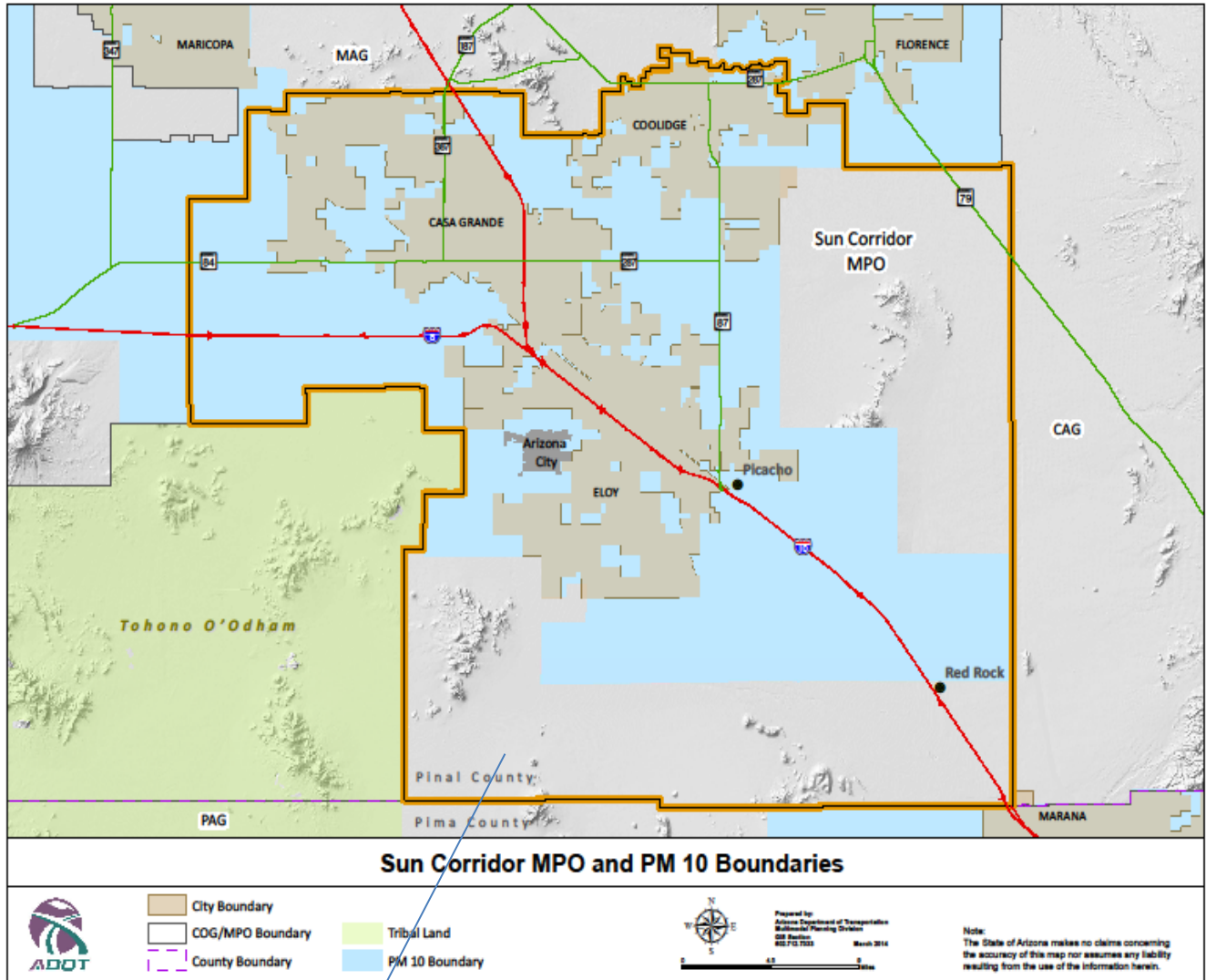
The Sun Corridor MPO Regional Transportation Plan is being updated in FY20. The Recommended Investment Strategies may be updated as a part of this process to better reflect the current needs in the Region.

***Air Quality Activities:***

Both the Sun Corridor MPO and the Maricopa Association of Governments (MAG) include portions of the West Pinal PM-10 Nonattainment Area and West Central Pinal PM-2.5 Nonattainment Area. Both nonattainment areas are covered by the boundaries of both the Sun Corridor MPO and MAG. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by both agencies.

Metropolitan transportation plans, programs, and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule. The principal criteria for a determination of conformity are:

- 1) The Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) must pass an emissions budget test with a budget that has been found to be adequate or approved by EPA for transportation conformity purposes, or interim emissions tests;
- 2) The latest planning assumptions and emission models in force at the time the conformity analysis begins must be employed;
- 3) The TIP and RTP must provide for the timely implementation of transportation control measures (TCM's) specified in the application air quality implementation plans;
- 4) Consultation with MAG, Arizona Department of Transportation (ADOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), the Arizona Department of Environmental Quality (ADEQ), and members of the Sun Corridor MPO is essential to ensuring projects and projects in the nonattainment areas conform to the rules.
- 5) A Memorandum of Understanding (MOU) was developed to ensure coordination of the transportation planning activities in MAG and the Sun Corridor MPO planning areas in the Pinal County area. The MOU was signed on September 8, 2016.
- 6) The Sun Corridor MPO and MAG currently meet bimonthly to develop and maintain a common schedule for Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) actions that require transportation conformity determinations.
- 7) The executive directors of SCMPO and MAG, and staff from ADOT and the ADEQ will hold an annual meeting at or about the beginning of the calendar year. The purpose of the annual meeting will be to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.



The Sun Corridor MPO provides multi-modal transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural areas of Pinal County. It covers 1,155 square miles and has an estimated population of 118,818.

## II. ORGANIZATION AND MANAGEMENT

### 1. Staffing Roles and Responsibilities:

The Sun Corridor MPO is staffed with an:

- Executive Director
  - Managing the day to day operations of the MPO
- Transportation Planner/Program Manager
  - Performing transportation planning tasks and activities
- And/or possible half time or volunteer administrative assistant
  - Providing administrative support

In addition, the City of Casa Grande is the fiscal agent for the Sun Corridor MPO, and will provide the following, either for services rendered, or in-kind:

- Financial
  - Purchasing/Procurement
  - Accounting
  - Payroll
  - Accounts Payable
- Human Resources
- IT Services
- Arizona State Retirement
- Other services as needed

### 2. Committee Structure

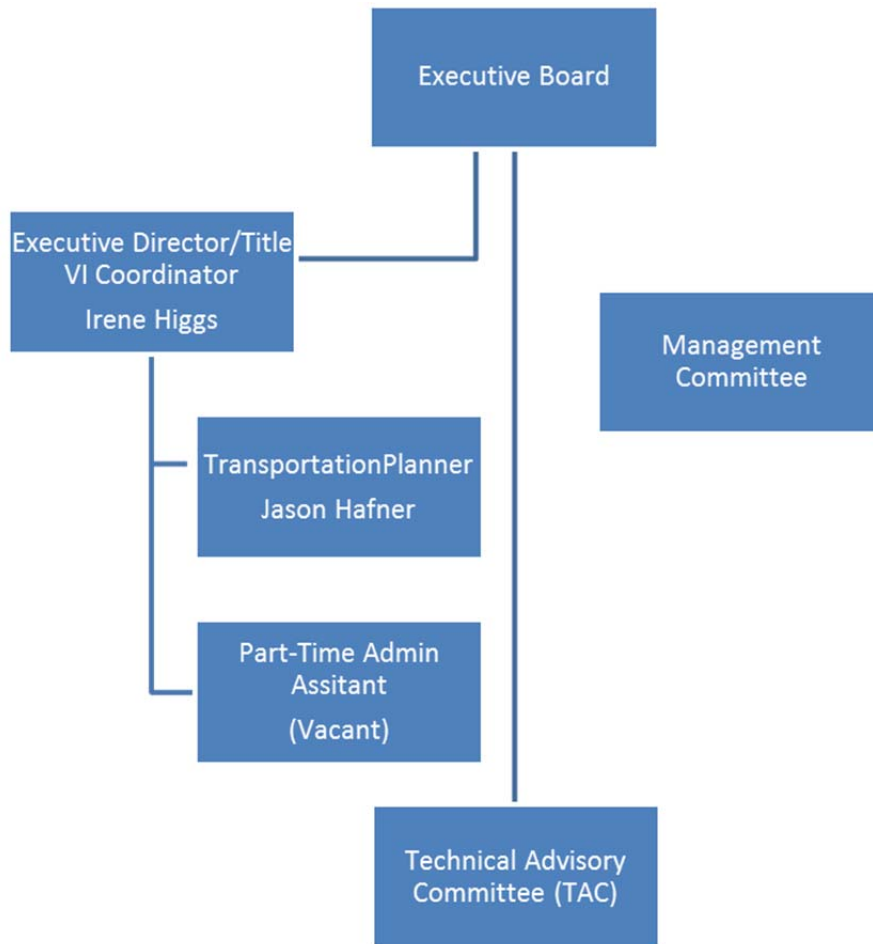
As outlined in the Sun Corridor MPO Executive Board By-Laws (Adopted 05/09/17), the Executive Board consists of elected officials from the Cities of Casa Grande, Coolidge, Eloy, and Pinal County; one member from the Arizona Department of Transportation's State Transportation Board who is appointed to the State Transportation Board by the Governor; and one ex-officio from Federal Highways Administration. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. Currently, the Board annually rotates the position of Chair, Vice Chair, and Secretary/Treasurer.

The Sun Corridor MPO Transportation Advisory Committee (TAC) is the technical advisory committee to the Executive Board. The TAC is comprised of one voting member representing Pinal County, City of Casa Grande, City of Coolidge City of Eloy, and the Arizona Department of Transportation (ADOT), as



outlined in the By-Laws (Adopted 05/29/14) for the TAC. Committee representatives should have expertise in any of the following transportation subjects: highways, public works, engineering, aeronautics, transit and planning. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

There is no Management Committee established at this time.



## FY 2020

### EXECUTIVE BOARD MEMBERS

Mayor Jon Thompson, Chair City of Coolidge	Mayor Joel Belloc, Vice Chair City of Eloy
Supervisor Steve Miller, Secretary/Treasurer Pinal County Supervisor	Mayor Craig McFarland, Member City of Casa Grande
Steve Stratton, Member ADOT Board Member District 4	Ed Stillings, Member Federal Highways Administration

## FY 2020

### TRANSPORTATION TECHNICAL ADVISORY COMMITTEE

Duane Eitel, Chair City of Casa Grande	Tammy Valadez Paz, Member City of Eloy
Kathy Borquez, Vice-Chair Pinal County	Jason Bottjen, Member ADOT MPD
Matt Rencher, Member City of Coolidge	Doug Moseke, Member ADOT Southcentral District
Ed Stillings, Member Federal Highways Administration	

### SUN CORRIDOR STAFF

Executive Director, Irene Higgs
Transportation Planning Supervisor, Jason Hafner
Admin Staff, Vacant

### 3. Operational Procedures, Bylaws, and Agreements

Sun Corridor MPO will operate under the City of Casa Grande Operating Policies & Procedures. The Sun Corridor MPO has created standard operating procedures (SOP) manual to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Sun Corridor MPO will also operate in accordance with Executive Board By-Laws established by the Executive Board and adopted September 12, 2013, and amended May 9, 2017.

#### a. DBE, Title VI, EEO, LEP, and PPP

**Disadvantage Business Enterprise (DBE):** The Sun Corridor MPO will adhere to the Arizona Department of Transportation's DBE Policy;

**Title VI:** Sun Corridor has developed and will maintain and adhere to the Title VI Implementation Plan. The plan is located on the Sun Corridor MPO web site ([www.scmpo.org](http://www.scmpo.org));

**Equal Employment Opportunity (EEO):** The Sun Corridor MPO through the City of Casa Grande is an EEO organization;

**Limited English Proficiency (LEP):** The Sun Corridor MPO has developed a LEP Plan, which is located on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org));

**Public Participation Plan (PPP):** The Sun Corridor MPO has developed and provided a PPP, which is located on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org)).

#### b. Other Statements

**Transit:** Sun Corridor MPO will ensure all transit activities receiving federal funding through ADOT within the Sun Corridor MPO planning boundaries are compliant with ADOT and FTA. This will be accomplished by monitoring each program within the Sun Corridor MPO boundaries through cooperation with Central Arizona Governments (CAG).

**Air-Quality Conformity:** Sun Corridor MPO entered into Memorandum of Understanding with Maricopa Association of Governments (MAG), Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ) to meet Clean Air Act requirements. At present,

MAG provides modeling for regionally significant projects in the Sun Corridor MPO region.

**Operating Procedures:** The Sun Corridor MPO will adhere to the City of Casa Grande Operating Procurement Policy, unless ADOT's procurement procedure takes precedent.

**Personnel Policies:** The Sun Corridor MPO, working under the City of Casa Grande Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free Work Place, and Equal Opportunity.

**Lobby-Disbarment:** Sun Corridor MPO will adhere to federal restrictions on Lobbying and Disbarment.

### III. FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **2 CFR Part 200** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall Work Plan review, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. Work Programs are funded primarily with Planning Funds (PL); however, an MPO may use other eligible funds for the Work Program.

All work, including Sun Corridor staff time and consultant studies, listed in the Work Program are funded by one or more of the following funding sources:

- (1) **Metropolitan Planning (PL) Funds** – Federal metropolitan planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Statewide Planning and Research (SPR) Funds** – SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.

- (3) **Federal Transit Administration Funding** – FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303/5305d. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by local governments in hard dollars or in-kind. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those cases, funds such as FTA Section 5304, 5305 (e), 5307, and 5310 will be shown in the budget tables.
- (4) **Surface Transportation Block Grant Program (STBG) Funds** - STBG is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, as well as planning studies and data collection. These funds require a 5.7% match.
- (5) **Highway Safety Improvement Program (HSIP) Funds** - HSIP funds are a federal funding source dedicated to safety improvement projects and planning activities distributed within the State on a competitive basis. The main purpose of the HSIP funding is to achieve a reduction in fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. The Sun Corridor MPO 2017 Strategic Transportation Safety Plan identified eligible projects where HSIP funding could be utilized. These funds require a 5.7% match; however some projects are 100% funded.
- (6) **Highway User Revenue Funds (HURF) Exchange Program** – The HURF Exchange program enables local governments to exchange STBG federal transportation funding with ADOT for state-generated HURF revenue. HURF exchange funding can be used on eligible design and construction projects.
- (7) **Carry-forward** – Carry forward funds may occur when an MPO does not expend all authorized funds in the current fiscal year. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine the available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.
- (8) **In-Kind Contribution** – In-kind contributions may be accepted as the match for federal funds. The Sun Corridor MPO will use in-kind contribution from members and volunteers for match when utilizing STBG, HSIP, SPR, PL or 5303/5304/5305/5305(e), 5307 and 5310 funds.
- (9) **Matching Funds** - In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detail table of the

state/local funds is included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO may receive matching funds provided by the member agencies as cash or in-kind contribution.

FY2020 Operating Budget

SCMPO BUDGET WORKSHEET						
Fiscal Year 2020 Budget						
Fund Types (SPR, PL, 5303, 5305 (d.), STBG, and HSIP)						
Anticipated Revenues						
Fund Source	Budget Amount	PL (800)	SPR (801)	5303/5305 (d.) (802)	STBG (803)	HSIP (804)
FY19 Federal Carry Forward (Estimated)	\$408,600	\$50,000	\$68,100	\$133,498	\$36,000	\$25,000
FY20 Federal Amount	\$338,300	\$125,000	\$126,081	\$51,198	\$36,000	\$0
Required Match Percentage		5.7%	20.0%	20.0%	5.7%	5.7%
Local Match	\$111,200	\$10,600	\$48,500	\$46,200	\$4,352	\$1,500
<b>TOTAL</b>	<b>\$858,100</b>	<b>\$185,600</b>	<b>\$242,700</b>	<b>\$230,900</b>	<b>\$76,400</b>	<b>\$26,500</b>
Anticipated Expenditures						
Category	Budget Amount	PL (800)	SPR (801)	5303/5305 (d.) (802)	STBG (803)	HSIP (804)
Salaries - Regular	\$175,600	\$122,700	\$26,500	\$26,300	\$0	\$0
Overtime	\$0	\$0	\$0	\$0	\$0	\$0
Car Allowance	\$4,800	\$3,400	\$700	\$700	\$0	\$0
FICA	\$14,600	\$9,300	\$3,000	\$2,200	\$0	\$0
Retirement	\$21,100	\$14,800	\$3,100	\$3,200	\$0	\$0
Health Insurance	\$17,800	\$12,500	\$2,600	\$2,700	\$0	\$0
Workers Comp	\$400	\$280	\$60	\$60	\$0	\$0
Salaries - PT /and/or Temporary	\$10,000	\$1,600	\$5,400	\$3,000	\$0	\$0
<b>SUBTOTAL</b>	<b>\$244,300</b>	<b>\$164,500</b>	<b>\$41,400</b>	<b>\$38,200</b>	<b>\$0</b>	<b>\$0</b>
Other Services - Capital Purchase						
Office Supplies	\$6,500	\$0	\$5,000	\$1,500	\$0	\$0
Postage	\$1,500	\$0	\$1,000	\$500	\$0	\$0
Misc Meeting Supplies	\$1,400	\$0	\$1,000	\$400	\$0	\$0
Office Furnishings	\$3,000	\$0	\$2,000	\$1,000	\$0	\$0
Minor Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Fuel	\$3,500	\$0	\$2,500	\$1,000	\$0	\$0
Legal	\$6,000	\$0	\$5,000	\$1,000	\$0	\$0
Transit and Planning	\$12,200	\$0	\$0	\$12,200	\$0	\$0
Computer Licences	\$10,000	\$0	\$5,000	\$5,000	\$0	\$0
Licenses, Permits, Fees, and Taxes	\$3,000	\$0	\$2,000	\$1,000	\$0	\$0
Printing - etc.	\$8,600	\$0	\$4,600	\$4,000	\$0	\$0
Building Rent	\$15,000	\$0	\$15,000	\$0	\$0	\$0
Contractual Services	\$50,000	\$0	\$20,000	\$30,000	\$0	\$0
Miscellaneous	\$26,400	\$10,500	\$10,900	\$5,000	\$0	\$0
Dues and Memberships	\$10,400	\$0	\$8,000	\$2,400	\$0	\$0
Conferences/Trainings	\$10,000	\$0	\$8,000	\$2,000	\$0	\$0
Travel	\$15,600	\$0	\$13,600	\$2,000	\$0	\$0
Business Meals & Meetings	\$1,100	\$0	\$1,100	\$0	\$0	\$0
Telephone & Data	\$8,000	\$0	\$7,000	\$1,000	\$0	\$0
Auto Repair & Maintenance	\$6,000	\$0	\$5,000	\$1,000	\$0	\$0
Bank Charges and Fees	\$2,000	\$0	\$1,000	\$1,000	\$0	\$0
Insurance	\$14,000	\$0	\$14,000	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$215,200</b>	<b>\$10,500</b>	<b>\$132,700</b>	<b>\$72,000</b>	<b>\$0</b>	<b>\$0</b>
Non-Federal Funds						
Non-Federal Funds (Member Agency Contributions)	\$96,000	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$96,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Planning Studies						
Pinal County STSP	\$25,000	\$0	\$0	\$0	\$0	\$25,000
Traffic Counts	\$72,000	\$0	\$0	\$0	\$72,000	\$0
Regional Transportation Plan 2020	\$24,500	\$0	\$0	\$24,500	\$0	\$0
Regional Transportation Plan 2024	\$70,000	\$0	\$20,000	\$50,000	\$0	\$0
<b>SUBTOTAL</b>	<b>\$191,500</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$74,500</b>	<b>\$72,000</b>	<b>\$25,000</b>
<b>TOTAL</b>	<b>\$747,000</b>	<b>\$175,000</b>	<b>\$194,100</b>	<b>\$184,700</b>	<b>\$72,000</b>	<b>\$25,000</b>

FY2021 Operating Budget

SCMPO BUDGET WORKSHEET						
Fiscal Year 2021 Budget						
Fund Types (SPR, PL, 5303, 5305 (d.), STBG, Planning Other)						
Anticipated Revenues						
Fund Source	Budget Amount	PL (800)	SPR (801)	5303/5305 (d.) (802)	STBG (803)	
FY19 Federal Carry Forward (Estimated)	\$336,700	\$48,300	\$50,000	\$107,396	\$36,000	
FY20 Federal Amount	\$338,300	\$126,081	\$125,000	\$51,198	\$36,000	
Required Match Percentage		5.7%	20.0%	20.0%	5.7%	
Local Match	\$98,300	\$10,500	\$43,800	\$39,600	\$4,352	
<b>TOTAL</b>	<b>\$773,300</b>	<b>\$184,900</b>	<b>\$218,800</b>	<b>\$198,200</b>	<b>\$76,400</b>	
Anticipated Expenditures						
Category	Budget Amount	PL (800)	SPR (801)	5303/5305 (d.) (802)	STBG (803)	
Salaries - Regular	\$180,253	\$131,400	\$30,853	\$18,000	\$0	
Overtime	\$0	\$0	\$0	\$0	\$0	
Car Allowance	\$4,800	\$3,400	\$900	\$500	\$0	
FICA	\$14,961	\$9,700	\$3,761	\$1,500	\$0	
Retirement	\$21,600	\$15,100	\$4,300	\$2,200	\$0	
Health Insurance	\$18,300	\$12,800	\$3,700	\$1,800	\$0	
Workers Comp	\$500	\$350	\$100	\$50	\$0	
Salaries - PT /and/or Temporary	\$10,000	\$1,600	\$6,400	\$2,000	\$0	
<b>SUBTOTAL</b>	<b>\$250,400</b>	<b>\$174,300</b>	<b>\$50,000</b>	<b>\$26,100</b>	<b>\$0</b>	
Other Services - Capital Purchase						
Office Supplies	\$6,500	\$0	\$5,000	\$1,500	\$0	
Postage	\$1,500	\$0	\$1,000	\$500	\$0	
Misc Meeting Supplies	\$1,400	\$0	\$1,000	\$400	\$0	
Office Furnishings	\$3,000	\$0	\$2,000	\$1,000	\$0	
Minor Equipment	\$0	\$0	\$0	\$0	\$0	
Fuel	\$3,500	\$0	\$2,500	\$1,000	\$0	
Legal	\$3,000	\$0	\$2,000	\$1,000	\$0	
Transit and Planning	\$6,000	\$0	\$0	\$6,000	\$0	
Computer Licences	\$10,000	\$0	\$5,000	\$5,000	\$0	
Licenses, Permits, Fees, and Taxes	\$3,000	\$0	\$2,000	\$1,000	\$0	
Printing - etc.	\$8,600	\$0	\$4,600	\$4,000	\$0	
Building Rent	\$15,000	\$0	\$15,000	\$0	\$0	
Contractual Services	\$13,500	\$0	\$6,000	\$7,500	\$0	
Miscellaneous	\$6,200	\$0	\$1,200	\$5,000	\$0	
Dues and Memberships	\$6,400	\$0	\$4,000	\$2,400	\$0	
Conferences/Trainings	\$6,000	\$0	\$4,000	\$2,000	\$0	
Travel	\$16,800	\$0	\$15,500	\$1,300	\$0	
Business Meals & Meetings	\$1,200	\$0	\$1,200	\$0	\$0	
Telephone & Data	\$5,000	\$0	\$4,000	\$1,000	\$0	
Auto Repair & Maintenance	\$6,000	\$0	\$5,000	\$1,000	\$0	
Bank Charges and Fees	\$2,000	\$0	\$1,000	\$1,000	\$0	
Insurance	\$2,000	\$0	\$2,000	\$0	\$0	
<b>SUBTOTAL</b>	<b>\$127,600</b>	<b>\$0</b>	<b>\$85,000</b>	<b>\$42,600</b>	<b>\$0</b>	
Non-Federal Funds						
Non-Federal Funds (Member Agency Contributions)	\$95,000	\$0	\$0	\$0	\$0	
<b>SUBTOTAL</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
Planning Studies						
Traffic Counts	\$72,000	\$0	\$0	\$0	\$72,000	
Regional Transportation Plan 2020	\$0	\$0	\$0	\$0	\$0	
Regional Transportation Plan 2024	\$130,000	\$0	\$40,000	\$90,000	\$0	
<b>SUBTOTAL</b>	<b>\$202,000</b>	<b>\$0</b>	<b>\$40,000</b>	<b>\$90,000</b>	<b>\$72,000</b>	
<b>TOTAL</b>	<b>\$675,000</b>	<b>\$174,300</b>	<b>\$175,000</b>	<b>\$158,700</b>	<b>\$72,000</b>	



## FY2020 Budget by Work Element

**TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2020 (OA amounts)**

REVENUE SOURCE	% Match	FY19 Carry Forward Federal	FY20 Budget Federal	Match /In-Kind	Total Budget
FHWA - PL - PSC2002P	5.7%	\$50,000	\$125,000	\$10,600	\$185,600
ADOT - SPR - PSC2001P	20%	\$68,100	\$126,081	\$48,600	\$242,781
FTA 5303/5305 (d.) - G5F17A2T - FY16	20%	\$6,602	\$0	\$1,700	\$8,302
FTA 5303/5305 (d.) - G5F18SCT - FY17	20%	\$24,500	\$0	\$6,100	\$30,600
FTA 5303/5305 (d.) - G5F81SCT - FY18	20%	\$51,198	\$0	\$12,800	\$63,998
FTA 5303/5305 (d) - FY19	20%	\$51,198	\$0	\$12,800	\$63,998
FTA 5303/5305 (d) - FY20	20%	\$51,198	\$51,198	\$12,800	\$63,998
HSIP - PSC1707P	5.70%	\$25,000	\$0	\$1,496	\$26,496
STBG - PSC2003P	5.70%	\$36,000	\$36,000	\$4,356	\$76,356
<b>TOTAL</b>		<b>\$312,598</b>	<b>\$338,279</b>	<b>\$111,252</b>	<b>\$762,129</b>

**TABLE 2: Operating Costs by Work Element Task**

TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
1.0	ADMINISTRATION	\$57,575	\$3,675	\$3,710	\$14,490	\$46,445	\$15,200	\$0	\$0	\$0	\$0	\$0	\$0	\$141,095
2.0	DATA COLLECTION & MAINTENANCE	\$8,225	\$525	\$530	\$2,070	\$6,635	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$20,185
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,000	\$4,352	\$76,352	
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$8,225	\$525	\$530	\$2,070	\$6,635	\$2,200	\$0	\$0	\$0	\$0	\$0	\$20,185	
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
4.1	REGIONAL TRANSPORTATION PLAN 2020 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,500	\$6,100	\$0	\$0	\$30,600	
4.2	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$20,000	\$5,000	\$0	\$50,000	\$12,500	\$0	\$0	\$87,500	
5.0	PUBLIC PARTICIPATION PLAN	\$4,935	\$315	\$318	\$1,242	\$3,981	\$1,300	\$0	\$0	\$0	\$0	\$0	\$12,091	
6.0	PUBLIC TRANSPORTATION PLANNING	\$4,935	\$315	\$318	\$1,242	\$3,981	\$1,300	\$38,200	\$72,000	\$27,600	\$0	\$0	\$149,891	
6.1	MOBILITY MANAGER		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7.0	REGIONAL PLANNING	\$78,960	\$5,040	\$5,088	\$19,872	\$63,696	\$21,100	\$0	\$0	\$0	\$0	\$0	\$193,733	
7.1	PINAL COUNTY STSP (HSIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$1,500	\$26,500	
8.0	ENVIRONMENTAL OVERVIEW	\$1,645	\$105	\$106	\$414	\$1,327	\$400	\$0	\$0	\$0	\$0	\$0	\$3,997	
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
	<b>TOTAL</b>	<b>\$164,500</b>	<b>\$10,500</b>	<b>\$10,600</b>	<b>\$41,400</b>	<b>\$152,700</b>	<b>\$48,700</b>	<b>\$38,200</b>	<b>\$146,500</b>	<b>\$46,200</b>	<b>\$97,000</b>	<b>\$5,852</b>	<b>\$762,129</b>	

**FY2021 Budget by Work Element**

**TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2021 (OA amounts)**

REVENUE SOURCE	% Match	FY20 Carry Forward Federal	FY21 Budget Federal	Match /In-Kind	Total Budget
FHWA - PL - PSC2002P	5.7%	\$48,300	\$126,081	\$10,600	\$184,981
ADOT - SPR - PSC2001P	20%	\$50,000	\$125,000	\$43,800	\$218,800
FTA 5303/5305 (d.) - G5F81SCT - FY18	20%	\$5,000	\$0	\$1,300	\$6,300
FTA 5303/5305 (d) - FY19	20%	\$51,198	\$0	\$12,800	\$63,998
FTA 5303/5305 (d) - FY20	20%	\$51,198	\$0	\$12,800	\$63,998
FTA 5303/5305 (d.) - FY21	20%	\$0	\$51,198	\$12,800	\$63,998
STBG - PSC2003P	5.7%	\$36,000	\$36,000	\$4,352	\$76,352
<b>TOTAL</b>		<b>\$241,696</b>	<b>\$338,279</b>	<b>\$98,452</b>	<b>\$678,427</b>

**TABLE 2: Operating Costs by Work Element Task**

TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
1.0	ADMINISTRATION	\$61,005	\$0	\$3,710	\$17,500	\$29,750	\$11,800	\$0	\$0	\$0	\$0	\$0	\$0	\$123,765
2.0	DATA COLLECTION & MAINTENANCE	\$8,715	\$0	\$530	\$2,500	\$4,250	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$17,695
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,000	\$4,352	\$76,352	
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$8,715	\$0	\$530	\$2,500	\$4,250	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$17,695
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
4.1	REGIONAL TRANSPORTATION PLAN 2020 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
4.2	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$40,000	\$10,000	\$0	\$90,000	\$22,500	\$0	\$0	\$162,500	
5.0	PUBLIC PARTICIPATION PLAN	\$5,229	\$0	\$318	\$1,500	\$2,550	\$1,000	\$0	\$0	\$0	\$0	\$0	\$10,597	
6.0	PUBLIC TRANSPORTATION PLANNING	\$5,229	\$0	\$318	\$1,500	\$2,550	\$1,000	\$26,000	\$42,600	\$17,200	\$0	\$0	\$96,397	
6.1	MOBILITY MANAGER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7.0	REGIONAL PLANNING	\$83,664	\$0	\$5,088	\$24,000	\$40,800	\$16,400	\$0	\$0	\$0	\$0	\$0	\$169,952	
7.1	PINAL COUNTY STSP (HSIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
8.0	ENVIRONMENTAL OVERVIEW	\$1,743	\$0	\$106	\$500	\$850	\$300	\$0	\$0	\$0	\$0	\$0	\$3,499	
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	<b>TOTAL</b>	<b>\$174,381</b>	<b>\$0</b>	<b>\$10,500</b>	<b>\$50,000</b>	<b>\$125,000</b>	<b>\$43,900</b>	<b>\$25,992</b>	<b>\$132,600</b>	<b>\$39,600</b>	<b>\$72,000</b>	<b>\$4,352</b>	<b>\$678,500</b>	

**FY2020 Local Match by Member Agency**

**Table 3: Local Match (To be met with Cash or In-kind services)**

Member	Budget Amount	PL	SPR	5303/5305 (d.)	STBG	HSIP
Eloy	\$15,602	\$1,500	\$6,800	\$6,500	\$609	\$193
Coolidge	\$11,185	\$1,100	\$4,900	\$4,600	\$435	\$150
Pinal County (Rural Areas)	\$39,060	\$3,700	\$17,100	\$16,200	\$1,532	\$528
Casa Grande	\$45,405	\$4,300	\$19,800	\$18,900	\$1,780	\$625
Other	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$111,300</b>	<b>\$10,600</b>	<b>\$48,600</b>	<b>\$46,200</b>	<b>\$4,356</b>	<b>\$1,496</b>

**FY2021 Local Match by Member Agency**

**Table 3: Local Match (To be met with Cash or In-kind services)**

Member	Budget Amount	PL	SPR	5303/5305 (d.)	STBG
Eloy	\$13,709	\$1,500	\$6,100	\$5,500	\$609
Coolidge	\$9,935	\$1,100	\$4,400	\$4,000	\$435
Pinal County (Rural Areas)	\$34,432	\$3,700	\$15,400	\$13,800	\$1,532
Casa Grande	\$40,176	\$4,300	\$17,900	\$16,200	\$1,776
Other	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$98,300</b>	<b>\$10,600</b>	<b>\$43,800</b>	<b>\$39,500</b>	<b>\$4,352</b>

## IV. SUN CORRIDOR WORK ELEMENTS

### 1. Administration: Task 1.0

The Sun Corridor MPO is to administer its work program in a manner that:

- Maintains the region's eligibility to receive federal transportation capital and operating assistance;
- Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region; and
- Adheres to all FHWA, FTA, and ADOT requirements.

### FY2019 Accomplishments

- Developed the Fiscal Year 2020 & 2021 Unified Planning Work Program and Budget.
- Ensured UPWP is in compliance with the Fixing America's Surface Transportation (FAST) Act and ADOT Contract.
- Managed the implementation of tasks within the FY 2019 Unified Planning Work Program.
- Met with FHWA, FTA and ADOT in preparation of the FY20 & FY21 UPWP.
- Updated the following documents to maintain compliance with FHWA, FTA and ADOT:
  - 2018 Title VI Implementation Plan
  - Title VI Goals and Accomplishment Report
  - Public Participation Plan
  - Limited English Proficiency Plan
  - CAG/SCMPO Human Services Transportation Coordination Plan
- Attended Executive Board and TAC meetings.
- Prepared Executive Board and TAC agendas, action taken and minutes.
- Updated the SCMPO Standard Operational Procedural manual.
- Prepared and submitted monthly invoices to ADOT as well as the Progress Report and In-Kind Tracking information.
- Prepared public notices for the local newspaper for the following:
  - Public Participation Plan
  - Limited English Proficiency Plan
  - 2019 Executive Board and TAC meetings schedule
  - AQ Conformity
  - CAG/SCMPO Human Services Transportation Coordination Plan
- Maintained the SCMPO website.
- Reported monthly in the ADOT LPA System all MPO contracts and DBE reporting.
- Adopted ADOT Safety Targets on September 11, 2018.
- Adopted ADOT System Performance Measures – Freight, National Highway System (NHS), and CMAQ Targets on September 11, 2018.

- Adopted ADOT Pavement and Bridge Performance Targets on September 11, 2018.
- Adopted ADOT Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities on October 8, 2019.

<b>Administration: Task 1.0</b>		
<b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Executive Board Meetings	Hold a minimum of six (6) meetings a year. Provide to the Executive Board, at a minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location.	Inform and educate the Executive Board members in order for them to determine the direction of the MPO and make policy decisions.
Technical Advisory Committee Meetings(TAC)	Hold a minimum of six (6) meetings a year. Make recommendations to the Executive Board. Provide to the TAC, at minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location.	TAC will advise staff on projects, funding allocations, and other planning activities.
Strategic Planning Efforts	Update as needed.	Provide workshops with the board and managers to develop a plan for direction.
Billing Summary Report (BSR) and MPO Monthly Progress/Time Report	Provide to ADOT monthly invoices for all funding sources and a clearly detailed progress report.	Progress report shows tasks and work elements accomplished for each month.
In-Kind Report	Track and monitor in-kind contributions from member agencies.	Submit with monthly BSRs to account for local match requirements.
Monthly Consultant Contract Reporting and DBE Reporting	Ensure all consultant contracts are paid promptly and DBE is reported monthly.	Process all invoices in a timely manner, ensuring compliance with DBE and prompt payment laws.
Amend the FY2020-FY2021 Unified Planning Work Plan and Budget	Amend the UPWP and Budget, as needed.	Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO.
Develop the FY2022-	Develop a two-year UPWP.	Provide citizens and stakeholders

<b>Administration: Task 1.0</b> <b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
FY2023 Unified Planning Work Plan and Budget	TAC and EB approval by April - May and to ADOT by May 1.	the necessary transparency to see how federal transportation planning funds are being used by the MPO.
Standard Operating Procedures (SOP) Manual (Completed December 2017)	The SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities, update as needed.	SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities.
Sun Corridor MPO Website	Maintain and enhance MPO website. Post all required Federal Documents, agendas and meeting minutes, and Public Notices, as needed.	Provides ongoing communication with the public and other entities on MPO activities.
Safety Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the updated safety targets for the State of Arizona for 2018.	Report the MPO's performance and measures in the RTP and TIP to support the State's targets.
Pavement and Bridge Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the established pavement and bridge targets for the State of Arizona for 2018.	Report the MPO's performance and measures in the RTP and TIP to support the State's targets.
System Performance Measures – Freight, National Highway System (NHS) and CMAQ (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the established system performance targets for the State of Arizona for 2018.	Report the MPO's performance and measures in the RTP and TIP to support State's targets.
Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities	On January 8, 2019 the SCMPO Executive Board adopted ADOT's Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities	Report the MPO's performance and measures in the RTP and TIP to support State targets.
Public Transportation Coordination	The Sun Corridor MPO, ADOT and the providers of	Provides a continuous, cooperative, and comprehensive

Administration: Task 1.0 FY2020 – FY2021 Proposed Activities and Outcomes		
Activity	Objective	Outcome
(23 CFR Part 450.314(h))	public transportation (CART, COMET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
SCMPO Attorney	Coordinate with MPO Attorney on review of policies, documents etc. as required.	To ensure compliance.
Liability Insurance	Maintain liability insurance coverage for MPO.	To ensure liability coverage for MPO.
Chamber of Commerce	MPO is a member of the local Chamber of Commerce. MPO staff will attend Chamber of Commerce meetings, when requested.	Inform Chamber members of transportation projects within the region. Promotes regional cooperation and collaboration.
National Association of Regional Councils (NARC)	MPO is a member of NARC.	Promotes regional cooperation and collaboration.
Pinal Partnership	MPO is a member of Pinal Partnership. MPO staff participates in the Transportation Committee.	Promotes regional cooperation and collaboration.
Association of Metro Planning Organizations (AMPO)	MPO is a member of AMPO	Promotes regional cooperation and collaboration.

**FY2020 Budget**

TASK 1.0: ADMINISTRATION													
TASK	WORK ELEMENT	EXPENSES											TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
1.0	ADMINISTRATION	\$57,575	\$3,675	\$3,710	\$14,490	\$46,445	\$15,200	\$0	\$0	\$0	\$0	\$0	\$141,095

**FY2021 Budget**

TASK 1.0: ADMINISTRATION													
TASK	WORK ELEMENT	EXPENSES											TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
1.0	ADMINISTRATION	\$61,005	\$0	\$3,710	\$17,500	\$29,750	\$11,800	\$0	\$0	\$0	\$0	\$0	\$123,765

**2. Data Collection: Task 2.0**

**2.0 Administration**

Maintain a current up to date inventory of data to support transportation planning activities, to include; Highway Performance Monitoring System (HPMS), Functional Classification of roads, Air Quality Standards, employment data, updated traffic counts, and updated traffic count maps.

- **HPMS** – The HPMS data will be based on the latest available traffic count data and will meet federal and state mandates.
- **Functional Classification of Roads** – Only functionally classified roads (major collectors and above) can be awarded federal aid funding. Ensure all roadways in the MPO region are functionally classified correctly, and are compliant.
- **Air Quality Standards**– The Sun Corridor MPO is located in PM 2.5 and PM 10 non-attainment areas, thereby triggering air quality conformity for the region. All activities will help the MPO region to be compliant with air quality mandates for Pinal County. As required by the Federal transportation conformity rule (§93.105), the conformity process includes a significant level of cooperative interaction among federal, state, and local agencies. For this air quality conformity analysis, interagency consultation was conducted as required by the Arizona State Implementation Plan (SIP). Maricopa Association of Governments (MAG) provides services to develop the air-quality conformity analysis that is needed for the non-attainment areas of Pinal County and the Sun Corridor MPO region.
- **Statewide Employment Database** – Annually, the Sun Corridor MPO in partnership with MAG assists member agencies in updating and maintaining the employer database.



**FY2019 Accomplishments**

- Consultant completed FY2019 Traffic Counts for the region, uploaded the data to the TDMS website and created maps for the Sun Corridor MPO region. This consultant contract is now completed and will be closed out in the ADOT LPA System.
- Worked with ADOT and member agencies to reclassify roadways in the Sun Corridor MPO region.
- Sent all TIP Amendments through the Interagency Consultation Team for review/comment.
- Attended 6 Coordination meetings between MAG and Sun Corridor MPO.
- Completed the AQ Conformity Analysis for Spring 2018 – FHWA/FTA Finding of Conformity on 07/17/2018.
- Completed the AQ Conformity Analysis for Winter 2018 – FHWA/FTA Finding of Conformity on 02/09/2019.
- Currently working on the AQ Conformity Analysis for Spring 2019. Anticipated FHWA/FTA Finding of Conformity July 2019.
- Worked with member agencies and MAG to update and maintain the employer database the employer database.

<b>Data Collection: Task 2.0</b>		
<b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Maintain a current inventory of the MPO’s functional classified roads	Raw data will be provided through ADOT’s TDMS.	Develop a report and provide to each member for review.
Traffic Counts	Staff will procure and work with a consultant to ensure selected raw traffic counts are completed for entry into the TDMS system.	Traffic count scheduling throughout the region to ensure FC roadways are counted as required.
Ensure all roads are classified correctly	Work with ADOT and members to review proposed recommendations to update road classifications.	Work with ADOT and members to upgrade roadway classifications.
Ensure new maps are updated and provided through ADOT	Review and update annually.	Work with ADOT and consultant to develop updated FC maps of the region annually.
Maintain a MOU with MAG to ensure Clean Air Act requirements	MAG and the Sun Corridor MPO developed a MOU. The MOU was signed on September 8, 2016.	MAG and the Sun Corridor MPO will coordinate all transportation planning activities in the MAG SCMPO Planning areas in the Pinal County Region.

<b>Data Collection: Task 2.0</b>		
<b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Interagency Consultation	Sun Corridor MPO has developed a consultation policy, and provides the consultation team with information when a project is changed or new project is added to the Sun Corridor MPO TIP.	Ensuring all interested parties are informed of projects that may affect the air quality conformity analysis.
Coordination Meetings	Sun Corridor MPO and MAG will meet at least quarterly or more often to coordinate AQ activities.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.
Annual Executive Meeting	The executive directors of SCMPO, MAG, ADEQ and ADOT will meet annually to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.
Statewide Employment Database	Annually, the Sun Corridor MPO in partnership with MAG assists member agencies in maintaining the employer database.	The Arizona Employment Map Viewer is an interactive mapping and analysis sites, showing selected statewide employer data that can be viewed and used by member agencies or the general public.

**2.1 Highway Performance Monitoring System (HPMS): Task 2.1.**

FY2020 Consultant Contract – NEW

In an effort to assist ADOT on meeting Federal requirements, the Sun Corridor MPO will contract with a Consultant to do regional traffic counts on all functionally classified roads identified in the HPMS system, as well as a selection of regional and local roads of interest within the Sun Corridor MPO region.

- Prepare RFP and advertise for a new consultant for the fall of 2019 for a three (3) to five (5) year contract. NTP is anticipated in winter of FY2020.
- FY2019 – The Sun Corridor MPO will carry-forward \$36,000 of STBG funds from FY2019 UPWP in order to contract with a consultant to provide selected traffic counts

throughout the region, enter monthly the raw data into the TDMS system and create traffic count maps for the region in FY2020. The FY2019 STBG funding was secured with a loan with ADOT Finance. A RFP for a new consultant will be published in the fall of FY2020 for a three (3) to five (5) year contract. NTP is anticipated in winter of FY2020.

- FY2020 – The Sun Corridor MPO will program \$36,000 of STBG funds from FY2020 for the contracted consultant to provide selected traffic counts throughout the region, enter monthly raw data into the TDMS system and create traffic count maps for the region.
- FY2021 – The Sun Corridor MPO will program \$36,000 of STBG funds from FY2021 for the contracted consultant to provide selected traffic counts throughout the region, enter monthly raw data into the TDMS system and create traffic count maps for the region.

Data Collection: Task 2.1 FY2020 – FY2021 Proposed Activities and Outcomes		
Activity	Objective	Outcome
TDMS Data Entry	Due March: Staff will work with members, ADOT, and Consultant to ensure all raw traffic counts are uploaded into the TDMS system.	Members will utilize the TDMS system for HPMS upload as well as for transportation planning activities.
Traffic Count Annual Report and Maps	The Consultant will develop a Traffic Count report and Maps to be provided to the members and posted on the Sun Corridor web site.	Listing of FC roads for each member agency and corresponding updated FC map to be posted on the web site.
TDMS Workshop	Staff will schedule workshop with member agencies, as needed.	Provide workshop to members to review traffic counting initiatives.

**FY2020 Budget**

TASK 2.0: DATA COLLECTION BUDGET													
TASK	WORK ELEMENT	EXPENSES											TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
2.0	DATA COLLECTION & MAINTENANCE	\$8,225	\$525	\$530	\$2,070	\$6,635	\$2,200	\$0	\$0	\$0	\$0	\$0	\$20,185
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,000	\$4,352	\$76,352

**FY2021 Budget**

TASK 2.0: DATA COLLECTION BUDGET														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
2.0	DATA COLLECTION & MAINTENANCE	\$8,715	\$0	\$530	\$2,500	\$4,250	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$17,695
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$72,000	\$4,352	\$76,352	

**3. Transportation Improvement Program (TIP): Task 3.0**

The TIP is a list of programmed design and construction projects that are fiscally constrained and reflect the region’s transportation needs:

- The TIP will show programmed design and construction projects out ten (10) years and will show:
- All Transit related projects that received federal aid funds (5310, 5307, 5311);
- All local, private and other than federal aid funded projects;
- All projects that require air quality mediation measures;
- Will identify funding sources for each project;
- Will provide for public comment;
- Will support the Regional and State Transportation Plan;
- Will coordinate with local capital programs;
- Will list all ADOT projects within the Region;
- Will list all dust mitigation ‘air quality’ listed projects.

**FY2019 Accomplishments**

- Worked with the Sun Corridor MPO TAC to program HSIP Projects in the parking lot and moved into the TIP once HSIP eligibility was determined.
- TIP Amendments were performed to add qualifying Section 5310 Projects to parking lot and moved into TIP once grants were awarded by ADOT.
- Partnered with ADOT for the development and implementation of performance based planning, identify performance measures, target setting, performance reporting, and transportation investments that support achievement of performance targets. The MPO adopted the ADOT performance measures.
- Worked with Sun Corridor MPO TAC to ensure all regionally significant projects, budget and programmed year are listed in the TIP for the Winter 2018 AQ Conformity Analysis.

- Worked with Sun Corridor MPO TAC to ensure all regionally significant projects, budget and programmed year are listed in the TIP for the Spring 2019 AQ Conformity Analysis.

<b>Transportation Improvement Program (TIP): Task 3.0</b>		
<b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Sun Corridor MPO Transportation Improvement Program (TIP)	Continue to update the TIP in accordance with the RTP. The TIP will include a description of the anticipated effect on the STIP/TIP toward achieving the performance targets and include a linkage from the investment priorities.	Continue to have a compliant and cost constrained TIP, ensuring the Sun Corridor MPO projects move forward.
Project Management	Continue to work closely with each member agency that has projects on the current Sun Corridor TIP, to ensure all projects are on track for obligation.	Projects make the timeline set out for completion; i.e., design and construction or planning projects.
Sun Corridor MPO internal funding ledger	Develop and maintain a constrained Sun Corridor MPO funding ledger (SPR, PL, 5303/5305, STBG, and HURF Ex) outlining all active projects.	This will allow the TAC, EB, ADOT, and Staff to follow regional projects, ensuring a positive compliant balance in all areas of funding.
Coordination	Continue working with MAG to ensure projects comply with Air Quality Conformity.	Obtain a federally compliant TIP.
Performance Measures (23 CFR Part 450)	TIP shall include a description of the anticipated effect of the TIP toward achieving the performance targets identified in the RTP.  TIP shall include a linkage from the investment priorities in the TIP to achieve performance targets in the RTP.	To meet the federal requirements outlined in 23 CFR Part 450.

**FY2020 Budget**

TASK 3.0: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$8,225	\$525	\$530	\$2,070	\$6,635	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$20,185

**FY2021 Budget**

TASK 3.0: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$8,715	\$0	\$530	\$2,500	\$4,250	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$17,695

**4. Regional Transportation Plan (RTP): Task 4.0**

(Title 23 CFR 450 subpart C)

**4.0 RTP Administration**

The RTP is a long-term blueprint for the region’s transportation system. The plan fulfills federal requirements and serves as the region’s transportation vision. The Plan is updated every four years (non-attainment area) to ensure that it continues to meet the needs of the region. The RTP was completed and adopted by the Sun Corridor MPO TAC on February 25, 2016 and by the Executive Board on March 15, 2016. The FY2020 update to the RTP is currently underway with an anticipated completion date of March 2020.

Staff will continue to develop, administer, maintain, and update the regional transportation plan for the region’s transportation needs, ensuring it is:

- Technically based on the latest available data on land use, population, demographics, and travel patterns;
- Philosophically based on regional goals and values;
- Financially based on predictable, reliable funding sources;
- Including transit coordination and investments for the region;
- Covering a 20 year period with updates every four years;
- Covering long range and short range strategies;
- Including a fiscally constrained plan; or sections thereof;
- Including all regionally significant projects that will impact air quality;
- Adhering to performance measures set out by FHWA, FTA and ADOT;
- Including performance targets adopted by the region;

- Following the National Planning Emphases Areas (PEA's).

**FY2019 Accomplishments**

- Sun Corridor MPO staff and TAC performed a regular review of the RTP to ensure RTP goals and objectives are being met.
- Ensured all TIP Projects were in compliance with RTP goals and objectives.

**4.1 Regional Transportation Plan (RTP) Update FY2020**

Consultant Contract # MPD176572-19.4.2

The RTP is updated every four years for non-attainment areas. A RFP for consulting services was issued on July 11, 2018. A contract for \$120,000 was awarded to Kimley-Horn on August 30, 2018, with the NTP issued on September 26, 2018. The RTP has an anticipated completion date of March 10, 2020. The estimated amount of rollover from the FY2019 UPWP to FY2020 is \$24,500.

The RTP 2020 Update will include the ADOT Performance Targets and new MAP-21/FAST Act requirements.

**FY2019 Accomplishments**

- Prepared RFP for 2020 RTP Update. Issued RFP on July 11, 2018. A contract for \$120,000 was awarded to Kimley-Horn on August 30, 2018. NTP was issued on September 26, 2018.

<b>Regional Transportation Plan (RTP): Task 4.0 FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
RTP Update 2020	A RFP for consulting services was issued on July 11, 2018. A contract for \$120,000 was awarded to Kimley-Horn on August 30, 2018, with the NTP issued on September 26, 2018. The Plan is updated every four years (non-attainment area).	Completed RTP by March 2020.
MAP-21 Requirements	Ensure MAP-21 requirements are included in the RTP.	The RTP will help move the MPO into a compliant planning process.

Regional Transportation Plan (RTP): Task 4.0 FY2020 – FY2021 Proposed Activities and Outcomes		
Activity	Objective	Outcome
FAST Requirements	Ensure FAST ACT requirements are included in the RTP.	The RTP will help move the MPO into a compliant planning process.
Coordinate with MAG, PAG and CAG	Meet with each COG/TMA regarding our RTP.	Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's.
Performance Measures (23 CFR Part 450)	The RTP/TIP will include a description of the performance measures and performance targets adopted by the region.	To meet the federal requirements outlined in 23 CFR Part 450.
RTP Update FY2024	Set aside each year (FY2020 – FY2023) SPR and 5303/5305 funding for the 2024 RTP update.	Issue an RFP in SFY 2022 for the 4 year update to the RTP. Anticipated completion Spring of 2024.

**4.2 Regional Transportation Plan (RTP) Update FY2024 Set Aside**

The Sun Corridor MPO anticipates approximately \$190,000 to update the RTP in 2024. Each year (FY2020 – FY2023) there will be a set-aside of SPR funds, and FTA 5303/5305d funds to cover the cost. It is anticipated that a RFP will be issued in the summer of SFY2022 to hire a consultant to complete the 2024 RTP.

- **FY2020** – Sun Corridor MPO set aside \$20,000 of SPR funds and \$50,000 of FTA 5303/5305d funds for the RTP 2024 update.
- **FY2021** – Sun Corridor MPO will set aside \$20,000 of SPR funds and \$40,000 of FTA 5303/5305d funds for the RTP 2024 update.

**FY2020 Budget**

TASK 4.0: REGIONAL TRANSPORTATION PLAN														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2020 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,500	\$6,100	\$0	\$0	\$30,600	
4.2	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$20,000	\$5,000	\$0	\$50,000	\$12,500	\$0	\$0	\$87,500	



**FY2021 Budget**

TASK 4.0: REGIONAL TRANSPORTATION PLAN														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2020 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.2	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$40,000	\$10,000	\$0	\$90,000	\$22,500	\$0	\$0	\$162,500	

**5. Public Participation Plan (PPP): Task 5.0**

**Purpose**

To ensure the civil rights of all interested parties are protected through an opportunity to review and comment on the planning activities for the Sun Corridor MPO region. The Public Involvement (aka Participation) Plan includes provisions to ensure the involvement of the public in the transportation planning process for the:

- Regional Transportation Plan (RTP);
- Transportation Improvement Program (TIP);
- Air Quality; and
- CAG/SCMPO Human Service Transportation Coordination Plan.

**FY2019 Accomplishments**

- Posted all Executive Board and TAC meeting agendas, action items, and minutes on the Sun Corridor MPO website.
- Posted meeting notices and agendas at the following locations:
  - Sun Corridor MPO Office
  - City of Casa Grande Public Information Board
  - City of Casa Grande Library
- Amended the Public Involvement Plan and LEP Plan – 45 day comment period, no comments were received.
- Notice of Quorum for the Sun Corridor MPO Executive Board and TAC.
- A Public Notice was posted in the local newspaper advising to the public that comments would be accepted on the following:
  - Amended Public Participation Plan
  - Amended Limited English Proficiency Plan (LEP)

- Winter 2018 AQ Conformity Analysis/Transportation Improvement Plan (TIP)/RTP Amendment – English and Spanish.
- Spring AQ Conformity Analysis/Transportation Improvement Plan (TIP)/RTP Amendment – English and Spanish.
- Eloy Transit Feasibility Study – English and Spanish.
- CAG/SCMPO Human Services Transportation Coordination Plan.
- Public Notices regarding the Eloy Transit Feasibility Study were placed in the local newspapers advertising public meetings.
- Public Notices regarding the Pinal County Strategic Transportation Safety Plan were placed in the local newspapers advertising public meetings.
- The Annual Calendar of Meetings advertised in the local newspaper in English and Spanish.
- Posted all of the above in the Sun Corridor MPO website.

<b>Public Participation Plan (PPP): Task 5 FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Advertisements, Public Notices, Meeting schedules, Public Meetings, etc.	Web site posting of all activities that require PPP. Local newspaper postings and other means of informing the public.	Ensuring that the public is informed of all information regarding the MPO planning activities.
TIP and Air Quality Projects	Post all amendments to the TIP and Air Quality projects on the web site.	Provide public with the most current update on the TIP.
Sun Corridor MPO Agendas and Meeting Minutes	Post and email meeting agendas for the TAC and Executive Board 48 hours prior to the scheduled meeting date. Post meeting minutes to the MPO website.	Providing the public ample time to schedule the TAC and EB meetings. Transparency to all agendas and meeting minutes.
Title VI Plan	Provide the Title VI plan to ADOT for review and comment annually or as needed. Post on the web site.	To ensure that no person is discriminated through the transportation programs, policies and activities within the MPO region.
Title VI Non-Discrimination Complaint Procedures	Provide the Title VI Non-Discrimination Complaint Procedures to ADOT for review and comment annually or as needed. Post on the web site.	To ensure that any person, specific class of persons or entity that believes they have been subjected to discrimination has a formal process to file a complaint.
Title VI Goals and Accomplishment Report	Provide a detailed list of goals and accomplishments	To ensure that the MPO is and will make every effort to ensure

<b>Public Participation Plan (PPP): Task 5</b> <b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	for all Title VI activities within the MPO region. Due to ADOT on 8/1.	that no person is discriminated through the transportation programs, policies and activities within the MPO region.
Public Participation Plan	Provide the amended PPP to ADOT for review by August 1 <sup>st</sup> . Post and advertise for minimum of 45 days for public comment.	Reach all demographics so they can comment on the PPP plan. Incorporate those comments into the plan prior to TAC and EB approval.
Limited English Proficiency Plan (LEP)	Provide the updated LEP Plan annually to ADOT or as needed. Post and advertise for minimum of 45 days for public comment.	Ensure LEP persons be provided with equal opportunity to benefit from or have access to services that are normally provided in English.
CAG/SCMPO Human Service Transportation Coordination Plan	Partner with CAG to update the Human Service Transportation Coordination Plan, every three years and amended annually. Post and advertise for 30 days for public comment period. Three year update completed in March 2017.	The plan will provide the region with a listing of all 5300 programs; establish goals and objectives and selection criteria for the grant process.
Air Quality Consultation	To inform the Consultation Team of all air-quality projects, and request their comments. Post and advertise for 30 days for public comment period.	Ensuring all projects are compliant in the MPO TIP.
Interested parties, participation and consultation (Ref: 23 CFR 450.316)	The MPO shall develop the participation plan in consultation with all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.	To meet the federal requirements outlined in 23 CFR 450.316.

**FY2020 Budget**

TASK 5.0: PUBLIC PARTICIPATION PLAN (PPP)														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
5.0	PUBLIC PARTICIPATION PLAN	\$4,935	\$315	\$318	\$1,242	\$3,981	\$1,300	\$0	\$0	\$0	\$0	\$0	\$0	\$12,091

**FY2021 Budget**

TASK 5.0: PUBLIC PARTICIPATION PLAN (PPP)														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
5.0	PUBLIC PARTICIPATION PLAN	\$5,229	\$0	\$318	\$1,500	\$2,550	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$10,597

**6. Public Transportation Planning (Transit): Task 6.0**

**Administration – General Planning Activities**

The Sun Corridor MPO will provide program and project support for public transit, human service transportation programs, and all other modes of transportation by enhancing a higher quality of life for area residents by:

- Supporting economic vitality and growth through public/private transportation;
- Increasing the safety of the transportation system;
- Increasing accessibility and mobility;
- Protecting and enhancing the environment, promoting energy conservation, improving quality of life, and promoting local planned growth;
- Enhancing the integration and connectivity of the transportation system;
- Emphasizing the preservation of the exiting transportation system; and,
- Promoting multi-modal activities within the region.

**FY2019 Accomplishments**

- Attended Gila – Pinal Rides Committee meetings to ensure better coordination with all programs with regards to policy, processes, and requirements.
- Attended the ADOT 5310 MM Training Workshop.
- Attended Arizona Statewide MM meetings.
- Worked with CAG on the development of the Human Services Transportation Plan and provided comments on draft plan.

- Advertised the CAG/SCMPO Human Services Transportation Coordination Plan for 30 day comment period. Executive Board approved May 2019.
- Sun Corridor MPO Executive Director served on the AzTA Board.
- MPO staff attended 2019 AzTA Conference (Jason Hafner presented on “How to make the most of your transit study”).
- Completed Casa Grande Transit Development Plan – Approved by Sun Corridor MPO Board on January 8, 2019 and accepted by the City of Casa Grande Council on April 15, 2019.
- Completed Eloy Transit Feasibility Study – Approved by Sun Corridor MPO Executive Board on March 12, 2019 and accepted by the City of Eloy Council on April 8, 2019.
- Supported the CAG grant application for the Pinal County Governance Study.
- Supported the Age Friendly Arizona Rural Transportation Incubator (Regional Community Partners/MAG) grant application, reviewed scope of work and budget.
- Added 2019 5310 grant applications to the TIP parking lot.
- Executed JPA with CAG for shared Mobility Management (MM) Position on October 1, 2018.
- Completed a Charter with ADOT outlining the Public Transportation Coordination will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.
- Participated on the Pinal RTA Transit TAC meetings to determine how the RTA transit funding will be programed over the next 20 years.

<b>Public Transportation Planning (Transit): Task 6.0 FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Central Arizona Governments (CAG) partnership	Entered into a JPA with CAG to provide Mobility Management within the MPO region. JPA was executed on October 1, 2018 and is set to expire September 30, 2019. JPA will be updated and executed for FY20 and FY21.	Better coordination of the 5300 programs throughout Pinal County.
ADOT, Sun Corridor MPO and CAG coordination	Coordinate in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311, and 5310 programs in the region.	Ensuring better coordination with all programs with regards to policy, processes, and requirements.
Gila-Pinal Rides Committee	Coordinate in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311, and 5310 programs in	Ensuring better coordination with all programs with regards to policy, processes, and requirements.

<b>Public Transportation Planning (Transit): Task 6.0</b> <b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	the region.	
Information and publications to transit programs	Announcing and publishing FTA 5300 program related application workshops, information, and reporting requirements.	Work with CAG to ensure all 5300 programs within the MPO are informed of changes or new information in a timely manner.
Compliance	Through CAG's mobility manager, work with agencies within the MPO boundaries to ensure their programs are compliant, and provide technical assistance for application process, and site visits. Add 5310/5311 grant applications to the SCMPO TIP Parking-lot and move to TIP once awarded.	Providing technical support to each program through the CAG mobility manager. Helping programs to become FTA/ADOT compliant.
Arizona Transit Association (AzTA)	The MPO Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
AzTA Conference	Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
Public Transportation Coordination (23 CFR Part 450.314(h))	The Sun Corridor MPO, ADOT and the providers of public transportation (CART, COMET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
Age Friendly Arizona Rural Transportation Incubator (Regional Community Partners/MAG)	The grant was awarded on April 9, 2019 for \$300K for two years. MPO staff and member agencies will attend project meetings and provide technical assistance to this project.	The Rural Transportation Incubator will increase and strengthen the access older adults have to transportation through the direct delivery of services, by leveraging technology to make these services more accessible and efficient, and by encouraging the adaptation and replication of this incubator in other rural

Public Transportation Planning (Transit): Task 6.0 FY2020 – FY2021 Proposed Activities and Outcomes		
Activity	Objective	Outcome
		communities nationwide.
Pinal County Transit Governance Study (CAG)	CAG submitted a grant application for a Pinal County Transit Governance Study (CAG). Staff and member agencies will attend project meetings and provide technical assistance to this project.	The governance study will provide a comprehensive guide to improve transit services and design investment strategies that make best use of available federal, regional, and local resources.
City of Casa Grande 5307 FTA Requirements	MPO staff will assist the City of Casa Grande in the FTA 5307 requirements to receive 5307 designation from the Arizona Governor.	To meet the Federal requirements outlined in FTA Circular C 9030.1E
Pinal Regional Transportation Authority (RTA)	The RTA passed by the voters on November 7, 2017. Staff will participate in the PRTA TAC and work closely with CAG, MAG and Pinal County on the development of the Listing of Projects for the RTA.	Providing information on the regional needs pertaining to the RTA – Listing of Projects and AQ requirements.
State Planning	Provide support to ADOT/FTA on transit planning activities.	Ensure the MPO and rural regions are represented statewide through participation in state planning.
Administration	Administration of transit planning activities.	Ensure transit activities within the region are maintained and compliant.
General Development	Overall development of transit activities and programs within the region	Identify specific needs within the MPO and address those needs.
RTP	Transit activities within the region will be identified in the RTP.	Identifying the programs within the MPO and ensuring compliance.
Short Range Plans	This would encompass our 5311 five year planning project.	Provide input to the Coolidge transit system five year planning process, thus ensuring the regions needs are represented.
Statewide and Metro Planning	Attend and support any state planning activity that would benefit the transit program	Ensuring the MPOs regional perspective is represented at the State level.

Public Transportation Planning (Transit): Task 6.0 FY2020 – FY2021 Proposed Activities and Outcomes		
Activity	Objective	Outcome
	within the region.	

**6.1 Mobility Management**

MPO staff will coordinate and support CAG on the Mobility Management for both Pinal and Gila County. Assist in the update of the CAG/SCMPO Human Service Transportation Coordination Plan and attend the Gila-Pinal Coordination meetings.

**FY2020 Budget**

TASK 6.0: COORDINATED PUBLIC TRANSPORTATION (TRANSIT)													
TASK	WORK ELEMENT	EXPENSES											TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
6.0	PUBLIC TRANSPORTATION PLANNING	\$4,935	\$315	\$318	\$1,242	\$3,981	\$1,300	\$38,200	\$72,000	\$27,600	\$0	\$0	\$149,891
6.1	MOBILITY MANAGER		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**FY2021 Budget**

TASK 6.0: COORDINATED PUBLIC TRANSPORTATION (TRANSIT)													
TASK	WORK ELEMENT	EXPENSES											TOTAL COST
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
6.0	PUBLIC TRANSPORTATION PLANNING	\$5,229	\$0	\$318	\$1,500	\$2,550	\$1,000	\$26,000	\$42,600	\$17,200	\$0	\$0	\$96,397
6.1	MOBILITY MANAGER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**7. Regional Planning: Task 7.0**

**Planning Activities**

The regional planning task provides for the majority of our planning activities. Staff ensures that the planning function of the MPO is administered, provides reports, meetings, consultation activities, project management, support to other COG/MPOs, and other data and information to our members and the public.

**FY2019 Accomplishments**



- Signed a Resolution with JPAC members to promote collaboration on areas of mutual interest across the Sun Corridor Megaregion.
- Signed a Charter with ADOT on performance based planning in July 2018.
- Supported the grant for Sun Cloud (MAG, PAG, SVMPO, SEAGO, ADOT and SCMPO). Grant awarded in August 2018.
- Supported the grant application for the Sun Corridor Value Impact Analysis (VIA) Program (MAG, PAG and SCMPO). Grant awarded March 2019.
- Assisted member agencies on converting STBG projects to HURF Exchange projects.
- Pinal County Strategic Transportation Safety Plan (STSP).
  - Held Public Meetings in City of Maricopa, San Tan Valley, and Town of Florence
  - Consultant (Greenlight Engineering) updated most recent 5-year crash data, facilitated discussion with Safety TAC to prioritize HSIP eligible projects, and made applications on behalf of the MPO for FY23/24 available competitive HSIP funding.
  - Presented Pinal STSP to Town of Florence Council.
  - Presented update of Pinal STSP to Board of Supervisors on March 13, 2019.
  - Met with Apache Junction and Pinal County staff to review crash data and possible HSIP Projects.
- MPO Staff participated in the following meetings/conferences:
  - Joint Planning Advisory Council (JPAC)
  - Pinal County I-11 Coalition Meetings
  - I-11 ADOT Plan – Tier I EIS Project Team Meetings
  - I-11 ADOT Plan – Tier I EIS Executive Leadership Team Meetings
  - North-South Corridor Study
  - ADOT District Planning to Programming (P2P) Workshops
  - Pinal Partnership Meetings
  - ACEC Liaison Meetings
  - COG/MPO Planners Meeting
  - COG/MPO Director Meetings
  - Pinal Regional Transportation Authority (RTA) Board and TAC Meetings
  - ADOT Bicycle Safety Plan Meetings
  - Every Day Counts
  - Sun Corridor EDGE Program
  - Roads & Streets Conference
  - Rural Transportation Summit
  - Rural Transportation Advocacy Council (RTAC) meetings
  - State Transportation Board (STB) Meetings
  - MAP-21/FAST ACT Performance Measure meetings
  - FHWA Safety Target Setting Coordination Workshops
  - FHWA trainings, workshops, meetings
  - ADOT trainings, workshops, webinars, etc.
  - COG/MPO Mobility Management meetings

- Arizona Transit Association (AzTA) meetings, conference, and workshops
- Public meetings as it relates to transportation planning or safety
- Participate in webinars as it relates to transportation
- City Council meetings
- Pinal RTA Board meetings
- CAG Regional Council meetings
- 2020 Census meetings
- Pinal Alliance for Economic Development/I-10 Widening Alliance meetings
- MAG Safety Committee meetings

<b>Regional Planning: Task 7.0</b>		
<b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
HSIP Projects	Work with member agencies to submit HSIP applications during the HSIP call for projects to compete for statewide HSIP funds.	Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ 2014 Strategic Highway Safety Plan.
Pinal County Strategic Transportation Safety Plan	Sun Corridor MPO is the lead agency. Partnership between MAG, CAG and Sun Corridor MPO to develop one Safety Plan for all of Pinal County.	Develop one cohesive Safety Plan for Pinal County that includes the communities in the MAG, CAG, and SCMPO regions.
STBG Projects and Funding	Sun Corridor MPO receives STBG funding for allocation to regional projects.	Sun Corridor will continue to manage the current STBG projects; ensuring future STBG funds are programmed no more than ten (10) years.
HURF Exchange Projects and Funding	Staff will work with ADOT to exchange STBG Apportionment and corresponding Obligation Authority to complete eligible design and construction projects beginning in FY2018. The MPO will develop internal policies once ADOT has identified procedures/policy.	The delivery time and cost of local projects will be reduced. An internal procedure will ensure project development, delivery, and cost overruns are managed.
Pinal Regional Transportation Authority (RTA)	Staff will participate and work closely with CAG, MAG, ADOT, and Pinal	Providing information on the regional needs pertaining to the RTA – Listing of Projects and

<b>Regional Planning: Task 7.0 FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	County on the development of the Listing of Projects for the RTA.	AQ requirements.
Transportation Advisory Committee	Staff will arrange TAC meeting schedule, which will meet at least six times a year.	TAC will advise staff on projects, funding allocations, and other planning activities.
Project Management	Staff will work with member entities to ensure current and future projects are moving forward.	Ensure that projects will obligate at the appropriate time. Work with other COG/MPOs on lending/borrowing funds to develop larger and more cost efficient projects.
CAG, MAG and PAG TAC/Regional Council Meetings	Staff will participate in TAC and Regional Council meetings, as needed	To coordinate and cooperatively work together with other COG/MPOs
Joint Planning Advisory Council (JPAC)	MAG, PAG, CAG, CYMPO and the Sun Corridor MPO, along with others are members of the JPAC. Meet a few times a year.	To coordinate respective planning activities and cooperatively work together to foster a successful and economically viable Sun Corridor.
Pinal County I-11 Coalition	Transportation Planner will be a member and attend the Pinal County future I-11 Coalition.	Providing valuable information from the Sun Corridor and their members on the I-11 project.
I-11 ADOT Plan – Tier I EIS Project Team	Transportation Planner will attend the future ADOT I-11 project meetings.	Provide valuable information from the MPO members to ADOT.
I-11 ADOT Plan – Tier I EIS Executive Leadership Team	The Executive Director will attend all ADOT I-11 Leadership meetings.	Provide guidance to the project team on conflicts that may develop during the Tier I process.
North-South Corridor Tier 1 EIS Study	Staff will participate in meetings directly related to the North-South Corridor Tier 1 EIS study.	Provide feedback from the MPO members to ADOT.
I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment	Staff will participate in meetings directly related to I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental	Provide feedback from the MPO members to ADOT.

<b>Regional Planning: Task 7.0</b> <b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	Assessment study	
Pinal Partnership Meetings	Staff will attend as many Pinal Partnership meetings as possible.	Providing networking opportunities to let people know what the MPO is accomplishing.
American Council of Engineering Companies (ACEC) Liaison Meetings	Staff will attend ACEC Liaison meetings.	Providing networking opportunities to let people know what the MPO is accomplishing.
Arizona Transit Association (AzTA) Board Meetings	Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
AzTA Conference	Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
ADOT District Planning to Programming (P2P) Workshops	Staff will attend the ADOT P2P workshops.	Keep up to date on all ADOT projects within the SCMPO region.
COG/MPO Planners Meeting	SCMPO Staff will attend bi-monthly meetings.	To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA.
COG/MPO Directors Meeting	SCMPO Director will chair the COG/MPO Director meetings for FY19/20. SCMPO Director will attend bi-monthly meetings.	To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA.
Pinal Regional Transportation Authority (RTA)	The RTA passed by the voters on November 7, 2017. Staff will participate in the PRTA TAC and work closely with CAG, MAG and Pinal County on the development of the TIP for the RTA. Staff will also attend Pinal RTA Board meetings.	Providing information on the regional needs pertaining to the RTA – RTP and AQ requirements.
ADOT Strategic Highway Safety Plan (SHSP) Update and Emphasis Areas	Staff will participate in the ADOT SHSP update and Emphasis Areas Teams.	Provide input in the development of ADOT’s SHSP and emphasis areas to reduce fatal and serious injury crashes.
Every Day Counts: Arizona Local Public Agency Stakeholder Council	Staff will attend EDC quarterly meetings.	To pursue enhanced communication through the establishment of a stakeholder council for the Local Public Agencies (LPA) Program in

<b>Regional Planning: Task 7.0</b> <b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
		Arizona.
FHWA EDC-5 Innovations	Staff will participate in EDC-5 Innovations meetings.	To provide input on the adoption of proven technologies and innovations aimed at shortening and enhancing project delivery.
Sun Corridor EDGE Program	Staff will participate in the EDGE Partnering Meetings and event to promote economic development within the Sun Corridor region.	To coordinate and cooperatively work together with MAG, CAG, CYMPO and PAG to foster a successful and economically viable Sun Corridor.
Roads & Streets Conference	Staff will attend and at times be asked to present as subject matter experts at the annual Roads & Streets Conference.	Providing networking opportunities, training, and innovative transportation project delivery methods.
Rural Transportation Summit	<p>Staff and MPO Executive Board Chair will attend and at times be asked to present as subject matter experts at the annual Rural Transportation Summit Conference.</p> <p>The Sun Corridor MPO in partnership with Central Arizona Governments, may be hosting the October 2020 Rural Transportation Summit in Pinal County. MPO staff will be dedicating time on developing the logistics for a successful conference.</p>	Providing networking opportunities, training, and innovative transportation project delivery methods.
Rural Transportation Advocacy Council (RTAC)	<p>Staff will attend RTAC meetings as needed.</p> <p>Executive Director will assist RTAC in video/social media development.</p>	Inform the Board of transportation policies, funding, and other initiatives in rural Arizona.
Pinal Alliance for Economic Development/I-10 Widening Alliance	MPO staff will participate in Board meetings when requested.	Inform the Board of transportation projects within the region.
State Transportation Board	Staff, Executive Board	Informing the STB on regional

<b>Regional Planning: Task 7.0</b> <b>FY2020 – FY2021 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
(STB) Meetings	and/or TAC members may attend and present regional matters to the STB.	needs and/or concerns.
Other studies, PARAs, Corridor Studies, etc.	Staff will attend other studies within the MPO region, or projects that affect the region.	Providing information on the regional needs pertaining to the specific study.
Sun Cloud (MAG, PAG, SVMPO, SEAGO, ADOT and SCMPO)	This data portal will improve transportation planning and result in better investments through the Sun Corridor. Staff and member agencies will attend project meetings and provide technical assistance to this project.	Sun Cloud will improve access to and the quality of data that are integral to transportation planning in the Sun Corridor megaregion.
Sun Corridor Value Impact Analysis (VIA) Program (MAG, PAG and SCMPO)	Letter of Interest was submitted on 7/1/18. Full application was submitted on August 27, 2018. Staff and member agencies will attend project meetings and provide technical assistance to this project.	The VIA will assess the value and economic impact of major transportation investments, and develop tools that leverage these investments and align untraditional partners to improve quality of life and economic prosperity.
Host Consultation with Rural Officials for the Sun Corridor area	Work with ADOT to schedule a consultation with elected officials on an as needed basis.	Providing a dialogue between rural elected officials and ADOT on projects and planning activities within the MPO.
Out of State Travel	Staff anticipates two out of state travel conferences. AMPO and possible Transit conference.	Attend necessary conferences to continue training, workshops and obtain info for the MPO.

### **7.1 HSIP – Pinal County Safety Plan**

CONTRACT # SCMPO 2017-02

The MPO in partnership with CAG and MAG has funded a Pinal County Regional STSP utilizing Local HSIP funding from all three planning agencies. The project was awarded to Amec Foster Wheeler for a total cost of \$199,992.50. The Sun Corridor MPO is the lead agency with CAG and MAG representatives acting as Technical Advisory members. Pinal

County is divided between two MPOs (Sun Corridor MPO and MAG) and one COG (CAG). All three planning agencies have completed Strategic Transportation Safety Plans (STSP) for their respective planning areas. Pinal County requested support for developing a STSP that would combine relevant recommendations from all three safety plans, and also meet current federal requirements for the Pinal County planning area. A cohesive plan for the County will help fill any gaps that may exist in some existing plans, such as the identification of specific regional safety projects for the Pinal County communities of: the City of Maricopa, Gila River Indian Community, Ak Chin Indian Community, Town of Florence, San Tan Valley, City of Apache Junction and unincorporated areas in Pinal County. We will strive to ensure that the consultant does not duplicate efforts that have already been completed in the MAG, CAG and SCMPO Safety Plans. NTP was issued on November 30, 2017, with an anticipated completion date of August 2020. Anticipated rollover of HSIP funding from FY19 to FY20 is \$25,000.

**FY2020 Budget**

TASK 7.0: REGIONAL PLANNING														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
7.0	REGIONAL PLANNING	\$78,960	\$5,040	\$5,088	\$19,872	\$63,696	\$21,100	\$0	\$0	\$0	\$0	\$0	\$0	\$193,733
7.1	PINAL COUNTY STSP (HSIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$1,500	\$26,500

**FY2021 Budget**

TASK 7.0: REGIONAL PLANNING														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
7.0	REGIONAL PLANNING	\$83,664	\$0	\$5,088	\$24,000	\$40,800	\$16,400	\$0	\$0	\$0	\$0	\$0	\$0	\$169,952
7.1	PINAL COUNTY STSP (HSIP)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**8. Environmental Overview: Task 8.0**

It is Sun Corridor’s goal to comply with guidelines set forth by the Partnership for Sustainable Communities created between the EPA, the U.S. Department of Housing and Urban Development (HUD), and the U.S. Department of Transportation (DOT).

**FY2019 Accomplishments**

- Worked toward goals established in the RTP, 2040
- Attended Air Quality Meetings with ADEQ

- Attended MAG AQ Coordination Meetings
- Completed the Eloy Transit Feasibility Study
- Completed the Casa Grande Transit Development Plan
- Met with various developers in the region
- Attended City Council meetings
- Participated in the Eloy Economic Development Study

Environmental Overview Task 8.0 FY2020 – FY2021 Proposed Activities and Outcomes		
Activity	Objective	Outcome
RTP Goals	Obtain goals established in the RTP.	To support access to affordable housing, multi-modal transportation options, and lower transportation costs while protecting the environment in communities within the Sun Corridor MPO region.
Support existing communities	Staff will support communities by attending council meetings or community events where transportation issues are discussed.	Understanding the needs of the communities will help define project needs.
Sustainable Growth and Economic Competitiveness	Staff will work with developers, communities, and others to help develop an economic development plan (within the RTP) which will identify ways to sustain growth in the region.	Clearly identifying best practices for economic growth will help direct the MPO, members, and developers in a way that will benefit the region.
Transit	Staff will work with the transit feasibility study and encourage all member communities to support a regional system.	If supported, a regional transit system will provide transit services to everyone.

**FY2020 Budget**

TASK 8.0: ENVIRONMENTAL OVERVIEW														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
8.0	ENVIRONMENTAL OVERVIEW	\$1,645	\$105	\$106	\$414	\$1,327	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$3,997



**FY2021 Budget**

TASK 8.0: ENVIRONMENTAL OVERVIEW														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
8.0	ENVIRONMENTAL OVERVIEW	\$1,743	\$0	\$106	\$500	\$850	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$3,499

**9. Capital Expenditures: Task 9.0**

No Capital expenditures anticipated for FY20 or FY21.

**FY2019 Accomplishments**

- Purchased new cell phones, laptops, docking stations and server for MPO staff.

**FY2020 Budget**

TASK 9.0: CAPITAL EXPENDITURES														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

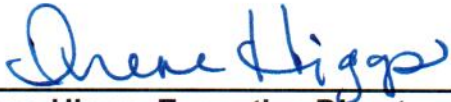
**FY2021 Budget**

TASK 9.0: CAPITAL EXPENDITURES														
TASK	WORK ELEMENT	EXPENSES											TOTAL COST	
		PL (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## **V. Unified Planning Work Program and Budget Approval**

In accordance with **JPA GRT-19-0007316-T**, the Sun Corridor MPO shall submit the Unified Planning Work Program and Budget to the Executive Board for approval. The Sun Corridor MPO may not incur any costs for work outlined in the UPWP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA.

*Sun Corridor Metropolitan Planning Organization (MPO)*



5/14/19

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Irene Higgs, Executive Director  
Sun Corridor MPO

Date



5-14-19

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Craig H. McFarland, Chair  
Sun Corridor MPO Executive Board

Date

*Arizona Department of Transportation, Multimodal Planning Division (ADOT)*

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Greg Byres, Director  
ADOT MPD

Date

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Jason Bottjen, Planning Program Manager  
ADOT MPD

Date

## VI. Transportation Acronyms

Acronym	Name	Description
ADOT	Arizona Department of Transportation	State Transportation Agency
ADT	Average Daily Traffic Count	Traffic counts made every three years on all streets. FHWA requirement.
AASHTO	American Association of State Highway Transportation Officials	Association
AzTA	Arizona Transit Association	Transit Association – COGs are members through ADOT. MPOs pay membership
AP	Apportionment	The amount of Federal funds that are allocated to each COG/MPO
BMS	Bridge Management System	ADOT's inventory/condition of AZ's bridges
BR	Bridge	ID when doing Bridge Projects
BQAZ	Building a Quality AZ	ADOT Study
C & S	Contracts and Specifications	ADOT Contracts division
CAG	Central Arizona Governments	COG – Covering portions of Pinal and Gila Counties
COG	Council of Government	There are four COGs in Arizona
CYMPO	Central Yavapai Metro Planning Org	MPO – Covering Central Yavapai County
DCR	Design Concept Report	An in depth scoping document for transportation projects.
EA	Environmental Assessment	Made on all federal aid projects
EIS	Environmental Impact Statement	Findings of environmental assessment
EDGE	Economic Development for a Global Economy	Program, in coordination with Arizona Commerce Authority and other Sun Corridor megaregion planning partners, that assists and recognizes exporters in the Sun Corridor

Acronym	Name	Description
		megaregion.
FAST ACT	Fixing Americas Surface Transportation	2015 – 2020 Transportation Bill
FC	Functional Classification	Classification of roads
FHWA	Federal Highway Administration	Provides funding for planning
FIRE	Financial Integrity Review and Evaluation	FHWA evaluation of federal funds
FMPO	Flagstaff Metro Planning Org	MPO- Covering Flagstaff
FTA	Federal Transit Administration	Provides funding for Transit
HES	Hazard Elimination/Roadside Obstacle Removal	Funding for mostly state projects
HPMS	Highway Performance Monitoring System	Yearly road information system for FC roads
HRRRP	High Risk Rural Road Program (sub program funds no longer available)	Funding for any road that can be determined a high safety risk
HSIP	Highway Safety Improvement Program	State Funding for safety projects
HURF	Highway User Revenue Fund	State shared revenue funding
ICAP	Indirect Cost Allocation Plan	Plan if you charge for indirect costs
IGA	Intergovernmental Agreement	Contract between two government agencies
JPA	Joint Project Agreement	IGA and JPA are interchangeable – contract
LHMPO	Lake Havasu Metro Planning Org	MPO – Covering Lake Havasu City

Acronym	Name	Description
LTAP	Local Technical Assistance Program	Training program for local agencies
L RTP	Long Range Transportation Plan	Required planning doc for MPOs

Acronym	Name	Description
LPA	Local Public Agency Section	ADOT's division for local agencies
MAP-21	Moving Ahead for Progress in the 21 Century	2012-2014 Transportation Bill
MPO	Metropolitan Planning Organization	Agency formed to provide transportation planning in a region or area that reaches 50K in population
MOU	Memorandum of Understanding	Agreement between two or more agencies
NACOG	Northern Arizona Council of Govs	COG - Covering Apache, Navajo, Coconino, Yavapai counties
OA	Obligation Authority	The amount of federal funds we can spend from our apportionment (a %)
PMS	Pavement Management Systems	ADOT's system for pavement preservation
PM 10	Particulate Matter of 10 microns or less	Environmental gage for clean air
PM 2.5	Particulate Matter of 2.5 microns or less	Environmental gage for clean air
PL	Planning Funds	Funds allocated to MPOs
PS & E	Plans Specifications and Estimate	All plans go through PS&E at ADOT
RPO	Regional Planning Organization	Agency designated as the planning org
ROW	Right of Way	Right of Way Access – purchase, etc.
RTA	Regional Transportation Authority	Voter approved RTP and tax for transportation projects
RTP	Regional Transportation Plan	TMA's and MPOs must have plans
RTAC	Regional Transportation Advocacy Council	A consortium of the cities, towns, counties, COG/MPOs of rural Arizona.
SCMPO	Sun Corridor MPO	Casa Grande, Coolidge, Eloy, Pinal Co.
SEAGO	South Eastern Arizona Gov Org	COG – Covering Santa Cruz, Cochise, Graham and Greenlee Counties

Acronym	Name	Description
SHPO	State Historic Preservation Organization	Federally funded historic projects require SHPO consultation
SHSP	State Highway Safety Plan	ADOT's Safety Plan
SPR	State Wide Planning and Research	Planning Funds allocated by ADOT to the COGs and MPOs
SRTS	Safe Routes to School	Funding program – Now rolled into TAP
STBG	Surface Transportation Block Grant	Funds that go through the COG/MPOs for projects
STSP	Strategic Transportation Safety Plan	COG/MPO Safety Plan
STIP	State Transportation Improvement Program	Statewide TIP. A 5 year program of all construction projects (to include the TIP).
STP	Surface Transportation Program	Funds that go through the COG/MPOs for projects
SVMPO	Sierra Vista MPO	MPO- Covering Sierra Vista and parts of Cochise County
TAC	Transportation Advisory Committee	TAC meetings to advise COG/MPO staff and Executive Boards
TAP	Transportation Alternative Projects	Five sub-programs moved into TAP by MAP-21; Enhancement, SRTS, Byways, recreational-trails, historic, etc.
TAZ	Traffic Analysis Zone	ADOT does this for us
TE	Transportation Enhancement (no longer available)	Grants offered to communities for enhancing their roadways
TDMS	Transportation Data Management System	Software application available to all local governments to upload traffic data
THPO	Tribal Historic Preservation Organization	Federally funded Tribal projects require THPO consultation.
TIP	Transportation Improvement Program	Projects that are funded must be on the TIP in order to be programmed for construction and reimbursement.
TMA	Transportation Management Area	MAG and PAG are TMAs (Large metro)
UZA	Urbanized Areas	Defined areas by ADOT/FHWA based on population census. Reviewed every 10 years.
UPWP	United Planning Work Program	MPOs Work Program
WACOG	Western Arizona Council of Govs	COG – Covering La Paz and Mohave Co.
WP	Work Program	ADOT and MPO Contract and Planner

Acronym	Name	Description
		duties outlined
YMPO	Yuma Metro Planning Org	MPO Covering all of Yuma County
5303/5305d	Transit Planning Funds	Available to MPOs
5304	FTA Rural Planning and Research funds	Available to MPOs to provide planning, trainings, etc.
5307	Small Urban Transit Program	Public Transit Systems
5310	Elderly and Disable Transit Program	Nonprofits and Cities/Towns
5311	Rural Public Transit Program	Small Rural public transit systems

**If you have any questions, please contact:**

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