



Title VI Annual Report



Prepared By: Irene Higgs, Executive Director/Title VI Coordinator
7/9/2019

2019

ACCOMPLISHMENTS

July 1, 2018 – June 30, 2019

INTRODUCTION

The Sun Corridor Metropolitan Planning Organization (MPO) is committed to ensuring the full participation of all populations in regional planning activities. The Sun Corridor MPO nondiscrimination policy addresses Title VI, Environmental Justice and federal and state statutes. Extensive public outreach and data analysis is conducted to provide equal benefit to protected populations and to protect them from shouldering a disproportionate burden during the planning process. This annual report details progress made, activities undertaken, and goals for involving the public in the transportation planning process.

For more information about this report or other civil rights concerns, please contact the Sun Corridor Title VI Coordinator, Irene Higgs, at (520) 705-5143.

REVIEW OF PROGRAM AREAS

To ensure compliance, each program and subrecipient is reviewed by the Sun Corridor MPO staff as contracts and planning agreements are developed. This includes a review of Title VI provisions to ensure adherence.

Program Areas

The Title VI Coordinator provides oversight to the program areas. Annually, the Title VI Coordinator will report data collected throughout the year and outline in the Annual Report the steps for each program area to comply with Title VI Program requirements.

- Executive Board Meetings
- Technical Advisory Meetings
- Transportation Improvement Program (TIP)/Air Quality Conformity
- Pinal County Strategic Transportation Safety Plan
- Eloy Transit Feasibility Study
- Casa Grande Transit Development Plan
- CAG/SCMPO Human Services Transportation Coordination Plan
- Regional Transportation Plan
- Public Participation Plan (PPP)

Listed below is an overview of each program area, data collected and program review.

SUN CORRIDOR MPO EXECUTIVE BOARD MEETINGS

It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements.

The activities include, but are not limited to, approving previous meeting minutes, approving various federal required documents and discussing and planning various transportation related activities. Additionally, there is open discussion regarding the Regional Transportation Plan, Pinal County Strategic Transportation Safety Plan, City of Casa Grande Transit Development Plan, Eloy Transit Feasibility Study, Regional Traffic Counts, the Pinal County Strategic Transportation Safety Plan, and the Regional Transportation Plan.

At all Executive Board meetings, the Sun Corridor MPO staff reads the Title VI statement, posts the Title VI Notice to the Public, makes available as handouts “Your Rights Under Title VI,” and the “Self-Identification Survey”. No LEP services were requested for any of the meetings. No Self-Identification Surveys were completed by the public; however, based on our best guess, the following were in attendance:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	1
Hispanic/Latino	12	African American/Black	0
White	95	Male	85
Other	0	Female	23

The July 1, 2018 – June 30, 2019 Executive Board meetings are generally held on the second Tuesday of every other month at 10:00 A.M. and are rotated between the cities of Casa Grande, Eloy and Coolidge. The public meetings are held at locations that are easily accessible and ADA compliant. Accommodations such as sign-language and translation services are available with at least 48 hours prior to the meetings. No special accommodations were requested.

Sun Corridor MPO Executive Board Meetings

Date	Location
July 10, 2018	Coolidge Council Chambers
September 11, 2018	Eloy Public Library
November 13, 2018	Casa Grande Council Chambers
January 8, 2019	Casa Grande Pinal County Complex
March 12, 2019	Coolidge Council Chambers
May 14, 2019	Eloy City Hall
June 18, 2019	Telephonic Meeting

Agendas were posted a minimum of 5 days prior to the meeting at the following locations:

- Sun Corridor MPO website: scmpo.org
- City of Casa Grande City Hall
- City of Casa Grande Public Library

The annual calendar of meetings was published in both English and Spanish on December 26, 2018 in the Casa Grande Tri-Valley, Arizona City Independent and posted on the Sun Corridor MPO website at scmpo.org. The notice states the date of the meetings, time of the

meetings, and location of the meetings. It also provides meeting agenda location information. Upon request, citizens may request and receive, at no cost, an e-mailed meeting agenda.

SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE (TAC)

The TAC has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

The activities included, but were not limited to, approving previous meeting minutes, approving various federal required documents and discussing and planning various transportation related activities. Additionally, there was open discussion regarding the Regional Transportation Plan, Pinal County Strategic Transportation Safety Plan, City of Casa Grande Transit Development Plan, Eloy Transit Feasibility Study and Regional Traffic Counts.

At all TAC meetings the Sun Corridor MPO staff reads the Title VI statement, posts the Title VI Notice to the Public, makes available as handouts “Your Rights Under Title VI,” and the “Self-Identification Survey”. No LEP services were requested for any of the meetings. No Self-Identification Surveys were completed by the public; however, based on our best guess the following were in attendance:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	0
Hispanic/Latino	10	African American/Black	1
White	52	Male	40
Other	0	Female	23

The July 1, 2018 – June 30, 2019 TAC meetings are generally held on the fourth Thursday of every other month at 1:00 P.M. at the Casa Grande Public Safety Facility. The public meetings are held at a location that is easily accessible and ADA compliant. Accommodations such as sign-language and translation services are available with at least 48 hours prior to the meetings. No special accommodations were requested.

Sun Corridor MPO TAC Meetings

Date	Location
August 16, 2018	Casa Grande Public Safety Facility
October 18, 2018	Casa Grande Public Safety Facility
December 13, 2018	Casa Grande Public Safety Facility
February 28, 2019	Casa Grande Public Safety Facility
April 25, 2019	Casa Grande Public Safety Facility
June 11, 2019	Telephonic Meeting
June 27, 2019	Casa Grande Public Safety Facility

Agendas were posted a minimum of 5 days prior to the meeting at the following locations:

- Sun Corridor MPO website: scmpo.org
- City of Casa Grande City Hall
- City of Casa Grande Public Library

The annual calendar of meetings was published in both English and Spanish on December 26, 2018 in the Casa Grande Tri-Valley, Arizona City Independent and posted on the Sun Corridor MPO website at scmpo.org. The notice states the date of the meetings, time of the meetings, and location of the meetings. It also provides meeting agenda location information. Upon request, citizens may request and receive, at no cost, an e-mailed meeting agenda.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)/AIR QUALITY CONFORMITY

Administrative changes as well as TIP Amendments are posted on the Sun Corridor MPO website at scmpo.org. The Sun Corridor Technical Advisory Committee meetings as well as the Sun Corridor MPO Executive Board meetings are open to the public, thereby providing opportunity for the public to comment on any TIP changes done by the Sun Corridor MPO. Air Quality Conformity Assessments and TIP Amendments go out to the public for 30-day review.

On December 5, 2018 the legal advertisements for the 30 day Public Notice for the 2018 Winter Air Quality Conformity Assessment for TIP Amendment #19 of the 2016-2025 Sun Corridor MPO TIP and Sun Corridor MPO Regional Transportation Plan, as amended, were published in the Casa Grande Tri-Valley, Arizona City Independent paper and posted on the Sun Corridor MPO website at scmpo.org in both English and Spanish. Following the 30-day comment period, no comments were received by the Public.

On May 8, 2019 the legal advertisements for the 30 day Public Notice for the Spring 2019 new finding of Conformity for TIP Amendment #21 of the 2016-2025 Sun Corridor MPO TIP and Sun Corridor MPO Regional Transportation Plan, as amended, was published in the Casa Grande Tri-Valley and posted on the Sun Corridor MPO website at scmpo.org in both English and Spanish. Following the 30-day comment period, no comments were received by the Public.

PINAL COUNTY STRATEGIC TRANSPORTATION SAFETY PLAN (STSP)

The Pinal County STSP was awarded to Wood (Amec Foster Wheeler) on July 13, 2017. The Notice to proceed was issued on November 30, 2017. The study is anticipated to be completed in November 2019.

The study is being developed in partnership with MAG, CAG, Pinal County and Sun Corridor MPO. The Phase I public/stakeholder meetings took place in July 2018. These

meetings are to inform the public/stakeholders about the unsafe behaviors causing crashes in Pinal County and to collaborate on possible actions to change those behaviors.

Following an evaluation of the study area’s demographic data related to Title VI, LEP, and environmental justice, the study team identified techniques to address and reduce linguistic, cultural, institutional, geographic, and other barriers to meaningful participation. Exhibits of bilingual meeting notifications and materials are included throughout each phase of the project. Many of these overlap with tools that also reach the public at large, with a goal of providing access so everyone can participate.

An online mapping tool and survey was used where members of the public can identify (pin) areas they feel are unsafe for walking, biking and or driving. An email blast to 380 stakeholders was sent out on July 2, 2018. The survey/mapping tool went live on June 20, 2018 and was available until August 15, 2018, in English and Spanish. A total of 392 responses to the survey and a total of 793 PinPoints of unsafe locations were pinned on the interactive map.

Phase I of the public/stakeholder meetings took place in July 2018. There was a total of 53 people in attendance. Public notices of the meeting were distributed via e-mail to Stakeholders on July 2, 2018 and July 26, 2018. Legal ads were published in the Maricopa Monitor on June 26, 2018 and the Florence Reminder & Blade-Tribune/San Tan Valley Sentinel on June 28, 2019. The public meetings are held at a location that is easily accessible and ADA compliant. Special accommodations are available with at least 48 hours prior to the meetings and Spanish speaking members of the project team attended the meetings. No special accommodations were requested. The Sun Corridor MPO posted the “Title VI Notice to the Public” and made available as handouts “Your Rights under Title VI” and “Self-Identification Survey” at the meeting. No Self-Identification Surveys were completed by the public; however, based on our best guess the following were in attendance:

Maricopa Public/Stakeholder Meeting July 12, 2018:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	0
Hispanic/Latino	6	African American/Black	2
White	27	Male	19
Other	0	Female	16

Florence Public/Stakeholder Meeting July 30, 2018:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	0
Hispanic/Latino	0	African American/Black	0
White	2	Male	1
Other	0	Female	1

Due to low attendance at the Florence public meeting, the Study Team presented at the Town of Florence Council Study Session on September 17, 2018.

San Tan Valley Public/Stakeholder Meeting July 31, 2019:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	0
Hispanic/Latino	2	African American/Black	0
White	11	Male	9
Other	0	Female	4

Notification of the meeting, public comment and survey opportunity were provided through the following methods:

- Maricopa Monitor – Legal Ad – June 26, 2018
- Florence Reminder & Blade-Tribune – Legal Ad – June 28, 2018
- San Tan Valley Sentinel – Legal Ad – June 28, 2019
- San Tan Times – Making Roads Safer – July 8, 2018
- Casa Grande Dispatch – Pinal County takes public input on transportation safety – July 16, 2018
- Arizona City Independent – Residents urged to report dangerous traffic areas – July 31, 2018
- San Tan Valley News– Opportunity to Improve Traffic safety in Pinal County – July 20, 2018
- Email Blast to Stakeholders July 2, 2018 and July 26, 2018
- Information posted on the Study’s webpage (scmpo.org/pctsp)
- Pinal County used their website and Facebook/Nextdoor social media account to share public meeting details and promote the comment period.

Presentations were made to the following:

- Town of Florence – September 17, 2018
- Pinal County Board of Supervisors – February 20, 2019

CITY OF ELOY TRANSIT FEASIBILITY STUDY

The Eloy Transit Feasibility Study was awarded to WSP on October 9, 2017. The Notice to Proceed was issued on January 18, 2018.

The study developed short-, mid-, and long-range transit plans, community vision for transit, and a transit implementation plan.

Following an evaluation of the study area’s demographic data related to Title VI, LEP, and environmental justice, the study team identified techniques to address and reduce linguistic, cultural, institutional, geographic, and other barriers to meaningful participation. Exhibits of bilingual meeting notifications and materials are included throughout each phase of the project. Many of these overlap with tools that also reach the public at large, with a goal of providing access so everyone can participate. The public meetings were held at a location

that was easily accessible and ADA compliant. Special accommodations were available with at least 48 hours prior to the meetings. No special accommodations were requested.

The second round of public/stakeholder meetings was held on October 9, 2018 at the Eloy Santa Cruz Library. The purpose of the meeting was to inform the public about the transit feasibility study and receive public comments on potential transit routes, connections to nearby transit services and communities, and to inform on the potential sources of funding for starting and operating a transit system. There was a total of 12 people in attendance. Public notices of the meeting were distributed via e-mail to Stakeholders in September 2018. Legal ads were published in the Eloy Enterprise on September 27, 2018 and the Arizona Independent on September 26, 2019. No LEP services were requested for the public meeting. The Sun Corridor MPO posted the “Title VI Notice to the Public” and made available as handouts “Your Rights under Title VI” and “Self-Identification Survey” at the meeting in both English/Spanish. No Self-Identification Surveys were completed by the public; however, based on our best guess the following were in attendance:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	0
Hispanic/Latino	2	African American/Black	0
White	9	Male	8
Other	0	Female	4

On-line Survey

A survey was also developed to gather additional input from the community. It was made available online, accompanied by an online mapping tool through Social Pinpoint, as well as at 10 locations throughout the community. The community locations were stocked with paper copies and drop-off boxes for the completed surveys. Both English and Spanish versions of the surveys were made available. A total of 372 surveys were completed (12-Spanish, 359-English), and submitted by the survey closing date of September 1, 2018. A total of 291 paper copies were completed, while the remaining 81 were done online.

Survey Locations:

- CAC Signal Peak Campus
- Eloy City Hall
- Eloy Community Services Department
- Eloy Veterans Center
- Sun Life Family Health Center
- CAHRA
- Eloy Hispanic Council Veterans Center
- Pinal Hispanic Center in Eloy
- Santa Cruz Library
- Arizona City Library
- Robson Ranch Clubhouse
- Senior Center

Notification of the meeting, public comment, and survey opportunity were provided through the following methods:

- Public Meeting Advertisements:
 - Eloy Enterprise
 - Arizona Independent
 - Pinal Central press release on Open House
 - Pinal Central – Article on Open House Results
- Community Survey boxes – May 21, 2018 – September 1, 2018
- Email Blast to Stakeholders
- Sun Corridor MPO Executive Board – July 10, 2018
- Sun Corridor MPO Executive Board – March 12, 2019
- Eloy City Council Presentation - December 17, 2018
- Eloy City Council Presentation – April 22, 2019
- Information posted on the Study’s webpage (scmpo.org/elyotransit)
- The City of Eloy used their Facebook social media account to share public meeting details and promote the comment period.

CITY OF CASA GRANDE TRANSIT DEVELOPMENT PLAN

Notice to Proceed was issued on November 8, 2016 to CivTech. This study was completed in January 8, 2019.

Following an evaluation of the study area’s demographic data related to Title VI, LEP, and environmental justice, the study team identified techniques to address and reduce linguistic, cultural, institutional, geographic, and other barriers to meaningful participation. Exhibits of bilingual meeting notifications and materials are included throughout each phase of the project. Many of these overlap with tools that also reach the public at large, with a goal of providing access so everyone can participate. Translating all public involvement materials (included newspaper advertisements) into Spanish, as well as other languages upon request.

- Provided Spanish interpretation as well as other languages upon request.
- Included Spanish language graphics for download on the study website, as well as other languages upon request.
- Established a bilingual study hotline both in English and Spanish (1-888-775-3685).
- Integrated elected officials, intergovernmental liaisons, and special interest groups into the process.
- Used advertising and graphics to reach illiterate or environmental justice populations.
- Held public meetings in locations that are easily accessible and ADA compliant.
- Provided reasonable accommodations such as for sign-language interpreters upon request.

Public Presentations were made on the final document on the following dates:

- Presentation to Sun Corridor MPO Executive Board – November 13, 2018
- SCMPO Approval of the Casa Grande Transit Development Plan – January 8, 2019
- Presentation to City of Casa Grande Council – February 4, 2019
- City of Casa Grande Acceptance of Transit Development Plan – April 15, 2019

CAG/SCMPO HUMAN SERVICES TRANSPORTATION COORDINATION PLAN UPDATE 2019

CAG, in partnership with the Sun Corridor MPO, provides Mobility Management (MM) for both Pinal and Gila counties. The MM identifies transportation needs of individuals with disabilities, older adults and people with low incomes; provides strategies for meeting these needs; and prioritizes transportation services for funding and implementation. Demographic maps and data are reviewed annually to ensure that services are being offered to the minority and low-income populations. CAG and Sun Corridor MPO are committed to providing outreach to nonprofit agencies providing services to persons with disabilities to discuss regional coordination and collaborative planning opportunities in human services transportation. This includes outreach to stakeholders in both Gila and Pinal County to ensure agencies from the small urban and rural areas have an opportunity to participate in regional coordination efforts.

To ensure equal benefit to protected populations and to protect them from shouldering a disproportionate burden during the planning process public participation is welcomed and encouraged by CAG and the Sun Corridor MPO. There are numerous and varied techniques/activities to provide the opportunity for public and stakeholder involvement. CAG and the Sun Corridor MPO obtain input in a variety of ways including, but not limited to public hearings, newspaper, small and large group presentations, committee meetings, website and e-mail correspondences.

An update to the CAG/SCMPO Human Service Transportation Coordination plan was completed in 2019. The Public Notice was published in the following newspapers in Gila and Pinal County the week of November 14, 2018 and with the public comment period concluding on December 14, 2018. CAG and the Sun Corridor MPO also posted the Public Notice and Plan on their websites beginning November 14, 2018 for 30-day public comment period. No comments were received from the public.

- AJ News
- Arizona City Independent
- Casa Grande Dispatch - (Thru Tri-Valley Dispatch)
- Coolidge Examiner - (Thru Tri-Valley Dispatch)
- Eloy Enterprise - (Thru Tri-Valley Dispatch)
- Florence Reminder
- San Manuel Miner
- Copper Basin News - (Kearny, Dudleyville, etc.)
- Superior Sun
- Silverbelt - (also Apache Moccasin, Copper Country News)
- Maricopa Monitor
- Payson Roundup

Committees: The formal process to review and approve this Plan included input from the following committees and local stakeholders beginning in November 2018 and concluded in March of 2019.

- Gila-Pinal Rides Committee – September 19, 2018
- Sun Corridor MPO Transportation Advisory Committee – Recommend Approval to Advertise for 30-Day Comment Period – October 18, 2018
- Sun Corridor MPO Executive Board – Approval to Advertise for 30-Day Comment Period – November 13, 2018
- CAG Technical Transportation Advisory Committee – Recommend Approval of Plan Update – January 10, 2019
- Sun Corridor MPO Technical Advisory Committee – Recommend Approval of Plan Update – April 25, 2019
- CAG Management Committee – Recommend Approval of Plan Update – March 7, 2019
- Sun Corridor MPO Executive Board – Approval of Plan Update – May 14, 2019
- CAG Regional Council – Approval of Plan Update – March 27, 2019

Gila-Pinal Rides Committee Meeting

The Gila-Pinal Rides Committee is the steering committee for transit coordination issues within the CAG and the Sun Corridor MPO Region. The committee is comprised of transit providers and stakeholders from both Gila and Pinal Counties, and rotates meeting time and locations. Presently, the Regional Mobility Manager brings together the 5310 and 5311 providers, as well as interested stakeholders, to help coordinate transit, and to advance innovative ideas for the CAG and Sun Corridor MPO Region as a whole. The Gila-Pinal Rides Committee holds bi-monthly meetings with attendees from various agencies interested in public transportation. The meetings act as a forum to determine where the greatest needs are, to identify gaps in service, look for opportunities to coordinate services, provide collaboration among providers and help overcome the challenges faced throughout the Region. The Gila-Pinal Rides Committee identified a list of potential stakeholders in human service transportation for the Region. The list below represents opportunities for collaboration on service needs and possible funding for transit providers. These agencies will be contacted in the future and encouraged to participate in future grant opportunities and/or supporting local transit to ensure the services offered extend to the minority and low-income populations.

- Community Action Human Resources Agency
- Horizon Home Care
- Against Abuse
- Arizona Bridge to Independent Living
- Arizona Department of Economic Security – Aging and Adult Protective Services
- Arizona Department of Economic Security – Development Disabilities Division
- Arizona Department of Economic Security – Vocational Rehabilitation
- Arizona Department of Child Safety
- Cenpatico – Integrated Care
- Corazon Behavioral Health Services
- Epic Food Mission
- Gila River Indian Community Food Distribution
- Gold Canon United Methodist Church Food Bank
- Helping Associates Inc.

5310 providers that have expressed an interest and need for either replacing or expanding their current fleet of service vehicles are listed below in no order and are eligible to apply for capital during the FY2019 and FY2020 two-year grant cycle:

<i>Agency</i>	<i>Description (For Vehicles – Replacement or Expansion)</i>	<i>Fiscal Year</i>	<i>Federal Share \$</i>	<i>Local Match \$</i>	<i>Estimated Amount \$</i>
The Opportunity Tree	9-Passenger Cutaway w/lift Replacement Van	2019	\$50,400	\$12,600	\$63,000
	Mini-Van w/lift – Expansion	2019	\$36,800	\$9,200	\$46,000
	Mini-Van w/lift – Expansion	2019	\$36,800	\$9,200	\$46,000
Payson Senior Center	Preventative Maintenance – (5 Vehicles)	2019	\$5,000	\$1,250	\$6,250
	Preventative Maintenance – (5 Vehicles)	2020	\$5,000	\$1,250	\$6,250
Pinal Hispanic Council	15-Passenger Van – (Replacement)	2019	\$50,400	\$12,600	\$63,000
	7-Passenger Van – (Replacement)	2019	\$20,800	\$5,200	\$26,000
	Preventative Maintenance – (11 Vehicles)	2019	\$4,800	\$1,200	\$12,000
	Preventative Maintenance – (11 Vehicles)	2020	\$4,800	\$1,200	\$12,000

The Gila–Pinal Rides Committee meets bi-monthly. This is the process used to engage the stakeholders in providing input for this Plan included convening August and September 2018 meetings where transit providers, local jurisdictions and human service stakeholders discussed the goals and objectives; the barriers and needs for program success; and current challenges facing human service agencies in Gila and Pinal Counties. Special care was taken to select a location that could accommodate physical abilities/disabilities, language barriers, and other civil rights protections and the opportunity to make an audio call into the meeting to help accommodate participation for those physically unable to travel to the meeting location. CAG provides the “Title VI Notice to the Public” at all committee meetings. No special accommodations were requested.

Gila-Pinal Rides Committee Meetings

Date	Location
July 18, 2018	Payson Senior Center
September 19, 2018	Casa Grande Horizon Health & Wellness
November 14, 2018	CAG Office – Apache Junction
February 6, 2019	Coolidge Transit Center
March 20, 2019	Pinal Gila Council for Seniors – Casa Grande
May 15, 2019	Florence Library & Community Center

Stakeholder Survey

On June 11, 2019 a Human Service Stakeholders survey was sent out to the 5310/5311 transit providers in both Gila and Pinal County. Data from this survey will assist in understanding the transit needs as a region, identify gaps in service, vehicle sharing opportunities and better trip coordination.

REGIONAL TRANSPORTATION PLAN (RTP)

MPOs are required to prepare Regional Transportation Plans (RTPs). RTPs are developed in cooperation with FHWA, FTA, ADOT, project stakeholders, and the traveling public. The RTP describes how federal funding for transportation improvements will be invested in the region over the next 20 years (2020-2040). The Sun Corridor MPO RTP was awarded to Kimley-Horn on August 30, 2018. The Notice to Proceed was issued on September 26, 2018.

Following an evaluation of the study area's demographic data related to Title VI, LEP, and environmental justice, the study team identified techniques to address and reduce linguistic, cultural, institutional, geographic, and other barriers to meaningful participation. Exhibits of bilingual meeting notifications and materials are included throughout each phase of the project. Many of these overlap with tools that also reach the public at large, with a goal of providing access so everyone can participate. Translating all public involvement materials (included newspaper advertisements) into Spanish, as well as other languages upon request.

Stakeholder Survey

A Stakeholder Survey was distributed to obtain input on the transportation system in the region and help identify the transportation priorities and goals that need to be included in the RTP. The on-line survey was sent to 83 stakeholders, including representatives of:

- Sun Corrido MPO Member Jurisdictions
- Transit Providers
- Tourism and Business Interests
- Disaster Risk Agencies
- Rail Operators
- Aviation Providers
- Environmental and AZ Land Department
- Surrounding Tribal and Municipal Communities
- Senior Citizen and Social Groups
- Central Arizona College

A total of 25 survey responses were received.

Study Presentations:

- Sun Corridor MPO Executive Board – Eloy City Hall Community Room - May 14, 2019

As with all MPO planning projects, the advertisements included the Title VI Assurances, nondiscrimination statements, and language pertaining to the incorporation of all Title VI provisions in every subcontract. Additionally, as part of the general RFP requirements for

contracted planning studies, the Sun Corridor MPO encourages and supports firms that are verified Disadvantaged Businesses Enterprises (DBE) and/or Minority Business Enterprises (MBE). All RFP's are distributed to an extensive list of contractors, including DBE/MBE firms.

PUBLIC PARTICIPATION PLAN/LEP PLAN

The Sun Corridor MPO updated the Public Participation Plan and LEP Plan in September 2018. The Public Notice was advertised in the Tri-Valley Dispatch and Arizona City Independent newspapers. The 45-day public comment period was from September 5, 2018 – October 19, 2018. No comments were received from the public.

REVIEW OF SUBRECIPIENTS

At the current time, the Sun Corridor MPO does not have any subrecipients.

REVIEW OF CONSULTANT CONTRACT

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance. During the reporting period, the Sun Corridor MPO executed the following planning-related services/activities. The projects used a combination of federal and/or in-kind matching funds.

As with all MPO planning projects, the Request for Proposal (RFP) included the Title VI Assurances, nondiscrimination statements, and language pertaining to the incorporation of all Title VI provisions in every subcontract. Additionally, as part of the general RFP requirements for contracted planning studies, all federally funded projects are assessed for a DBE goal. The Sun Corridor MPO encourages and supports firms that are verified Disadvantaged Businesses Enterprises (DBE) and/or Minority Business Enterprises (MBE). All RFP's are distributed to an extensive list of contractors, including DBE/MBE firms. All firms must be registered in AZ UTRACS to be eligible to apply.

Executed Contracts

- Regional Transportation Plan – Kimley-Horn Contract #MPD176572-19.4.2.
 - DBE Goal Assessment – 0%
 - RFP included the most recently signed Assurances
 - Submitted a Bidders/Proposers list in the AZ UTRACS
 - Contract included Appendix A and E of the Assurances, DBE Provisions, Prompt Pay and Reporting Provisions.
 - Consultant reports monthly in the ADOT LPA DBE System to ensure compliance.
 - No findings currently.

TITLE VI TRAINING

The following trainings took place during the reporting period:

Sun Corridor MPO Staff

- December 13, 2019, the ADOT Civil Rights Office (CRO) provided a Title VI Implementation Plan Requirements Update at the COG/MPO Planners meeting. This was attended by 2 MPO staff.
- January 29 – 30, 2019, Irene Higgs, Title VI Coordinator, attended the NHI Training – Introduction to Environmental Justice Training class in Phoenix, AZ.
- Irene Higgs, Title VI Coordinator, viewed the following videos on FTA’s Title VI website:
 - Title VI Program Requirements (Training Video) Published June 20, 2014 - May 1, 2019
 - Title VI Fixed Route Transit Requirements (Training Video) Published June 20, 2014 – May 1, 2019
- March 7, 2019, the ADOT Civil Rights Office (CRO) provided an overview of the 2019 MPO/COG FHWA/FTA Title VI Onsite Compliance Reviews at the COG/MPO Planners meeting. This was attended by 2 MPO staff.

Executive Board

- January 8, 2019, MPO staff reviewed and discussed the 2018 Goals and Accomplishment Report and the findings with the Sun Corridor MPO Executive Board. This training was attended by 5 MPO Board Members, 3 TAC Members, 2 MPO staff and 7 members of the Public.
- March 12, 2019, MPO staff reviewed and discussed the 2018 Title VI Implementation Plan and the findings with the Sun Corridor MPO Executive Board. This training was attended by 5 MPO Board Members, 2 TAC Members, 2 MPO staff and 11 members of the Public.

Technical Advisory Committee

- December 13, 2018, MPO Staff reviewed and discussed the findings of the 2018 Goals and Accomplishment Report with the Sun Corridor MPO Technical Advisory Committee. This training was attended by 4 TAC Members, 1 MPO staff and 5 members of the Public.
- February 28, 2019, MPO staff reviewed and discussed the findings of the 2018 Title VI Implementation Plan with the Sun Corridor MPO Technical Advisory Committee. This training was attended by 5 TAC Members, 2 MPO staff and 3 members of the Public.

Subrecipients

At the current time, the Sun Corridor MPO does not have any subrecipients.

Consultants

Reviewed contract requirements with Kimley-Horn at the time of contract negotiations and execution.

- Regional Transportation Plan – Kimley-Horn Contract #MPD176572-19.4.2.

- Contract included Appendix A and E of the Assurances, DBE Provisions, Prompt Pay and Reporting Provisions.
- No action required.

INVESTIGATIONS, LAWSUITS AND COMPLAINTS

No investigations, lawsuits or complaints have been filed against the Sun Corridor MPO or its member agencies from July 1, 2018 – June 30, 2019. A copy of the Complaint Log is included as an attachment (Exhibit “A”) of this document.

GOALS

July 1, 2019 – June 30, 2020

INTRODUCTION

In FY 2020, the Sun Corridor MPO has identified the following goals to ensure full compliance with Title VI, Environmental Justice and state and federal authorities.

REVIEW OF PROGRAM AREAS

The Title VI Coordinator provides oversight to the program areas. Annually, the Title VI Coordinator will report data collected throughout the year and explain the steps for each program area to comply with Title VI Program requirements.

- Executive Board Meetings
- Technical Advisory Meetings
- Transportation Improvement Program (TIP)/Air Quality Conformity
- Pinal County Strategic Transportation Safety Plan
- CAG/SCMPO Human Services Transportation Coordination Plan
- Regional Transportation Plan

Listed below are the goals for each program area.

SUN CORRIDOR MPO EXECUTIVE BOARD MEETINGS

It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements.

The activities will include, but are not limited to approving previous meeting minutes, approving various federal required documents and discussing and planning various transportation related activities. Additionally, there is open discussion and updates regarding the Pinal County Strategic Transportation Safety Plan, Regional Transportation Plan, Air Quality Conformity, Transportation Improvement Program and Regional Traffic Counts project.

The July 1, 2019 – June 30, 2020 Executive Board meetings are scheduled for the second Tuesday of every other month at 10:00 A.M. and are rotated between the cities of Casa Grande, Eloy and Coolidge. The public meetings are held at locations that are easily accessible and ADA compliant. Accommodations such as sign-language and translation services are available with at least 48 hours prior to the meetings. At all Executive Board meetings, the Sun Corridor MPO will read and posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights Under Title VI” and “Self-Identification Survey” in English and Spanish.

Sun Corridor MPO Executive Board Meetings

Date	Location
July 9, 2019	Casa Grande Council Chambers
September 10, 2019	Eloy City Hall
November 12, 2019	Coolidge Council Chambers
January 14, 2020 (Tentative)	Casa Grande Council Chambers
March 10, 2020 (Tentative)	Pinal County Complex, Casa Grande
May 12, 2020 (Tentative)	Coolidge Council Chambers
June 16, 2020 (Tentative)	Telephonic Meeting

Agendas will be posted a minimum of 5 – days prior to the meeting at the following locations:

- Sun Corridor MPO website: scmpo.org
- City of Casa Grande City Hall
- City of Casa Grande Public Library

The 2020 calendar of meetings will be published December 2019 in the Casa Grande Tri-Valley Dispatch and posted on the Sun Corridor MPO website at www.scmpo.org in both English and Spanish. The notice states the date of the meetings, time of the meetings and location of the meetings. It also states where the agendas for the meetings are posted. Upon request, citizens may receive, at no cost, an e-mailed meeting agenda.

SUN CORRIDOR MPO TECHNICAL ADVISORY COMMITTEE (TAC)

The TAC has the authority and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

The activities will include, but are not limited to approving previous meeting minutes, approving various federal required documents and discussing and planning various transportation related activities. Additionally, there is open discussion and updates regarding the Pinal County Strategic Transportation Safety Plan, Regional Transportation Plan, Air Quality Conformity, Transportation Improvement Program and the Regional Traffic Counts project.

The July 1, 2019 – June 30, 2020 TAC meetings are scheduled for the fourth Thursday of every other month at 1:00 P.M. at the Casa Grande Public Safety Facility. The public meetings are held at a location that is easily accessible and ADA compliant. Accommodations such as sign-language and translation services are available with at least 48 hours prior to the meetings. At all TAC meetings the Sun Corridor MPO will read and post the “Title VI Notice to the Public” and makes available as handouts “Your Rights Under Title VI” and “Self-Identification Survey” in English and Spanish.

Sun Corridor MPO TAC Meetings

Date	Location
August 15, 2019	Casa Grande Public Safety Facility
October 24, 2019	Casa Grande Public Safety Facility
December 12, 2019	Casa Grande Public Safety Facility
February 27, 2020 (Tentative)	Casa Grande Public Safety Facility
April 23, 2020 (Tentative)	Casa Grande Public Safety Facility
June 11, 2020 (Tentative)	Telephonic Meeting
June 25, 2020 (Tentative)	Casa Grande Public Safety Facility

Agendas will be posted a minimum of 5 – days prior to the meeting at the following locations:

- Sun Corridor MPO website: scmpo.org
- City of Casa Grande City Hall
- City of Casa Grande Public Library

The 2020 calendar of meetings will be published December 2019 in the Casa Grande Tri-Valley Dispatch and posted on the Sun Corridor MPO website at scmpo.org in both English and Spanish. The notice states the date of the meetings, time of the meetings and location of the meetings. It also states where the agendas for the meetings are posted. Upon request, citizens may request and receive, at no cost, an e-mailed meeting agenda.

TRANSPORTATION IMPROVEMENT PROGRAM (TIP)/AIR QUALITY CONFORMITY

Administrative changes as well as TIP Amendments are posted on scmpo.org. The Sun Corridor Technical Advisory Committee meetings as well as the Sun Corridor MPO Executive Board meetings are open to the public, thereby providing opportunity for the public to comment on any TIP changes done by the Sun Corridor MPO.

On December 18, 2019, a legal advertisement for the 30-day Public Notice for the Air Quality Conformity Assessment for the Winter 2019 Air Quality Conformity Assessment of the 2016-2025 Sun Corridor MPO Transportation Improvement Program and Regional Transportation Plan update will be published in the Casa Grande Tri-Valley Dispatch and posted on the Sun Corridor MPO website at scmpo.org. All public notices will be made available in English and Spanish. A public open house/public hearing is scheduled for January 14, 2020 at 9:00 a.m. at the City of Casa Grande Council Chambers.

On May 1, 2020, a legal advertisement for the 30-day Public Notice for the Air Quality Conformity Assessment for the Spring 2020 Air Quality Conformity Assessment of the Sun Corridor MPO Transportation Improvement Program will be published in the Casa Grande Tri-Valley Dispatch paper and posted on the Sun Corridor MPO website at scmpo.org. All public notices will be made available in English and Spanish. The Public will be given 30 day to comment.

PINAL COUNTY STRATEGIC TRANSPORTATION SAFETY PLAN (STSP)

Phase II public/stakeholder meeting is scheduled for July 2019 in communities within Pinal County. These meetings are to inform the public/stakeholders about the Safety Study findings. Public notices of the meeting will be distributed via e-mail to Stakeholders on July 2, 2019 and legal ads will be published in the local newspapers two weeks prior to the public/stakeholder meetings. The public meetings are held at a location that is easily accessible and ADA compliant. Special accommodations are available with at least 48 hours prior to the meetings. Sun Corridor MPO will post the “Title VI Notice to the Public” and will make available as handouts “Your Rights Under Title VI” and “Self-Identification Survey”.

Public Meetings/Presentations on the Pinal County STSP will be made on the following months during the development of the STSP:

- San Tan Valley – July 30, 2019
- Apache Junction – July 14, 2019
- Town of Florence – July 31, 2019
- Pinal County Board of Supervisors – September 11, 2019
- MAG Safety Committee, July 25, 2019
- Sun Corridor MPO Executive Board – September 10, 2019

All public notices will be made available in English and Spanish.

This study will be completed in November 2019.

REGIONAL TRAFFIC COUNT PROJECT

The Sun Corridor MPO will utilize the Central Yavapai MPO On-Call consultant list to contract with a consultant to do regional traffic counts for the Sun Corridor MPO Region. All traffic counts and maps are posted on the Sun Corridor MPO website at scmpo.org and uploaded to the ADOT TDMS website. There is not public involvement planned for this project.

CAG/SCMPO HUMAN SERVICES TRANSPORTATION COORDINATION PLAN UPDATE 2020

The Sun Corridor MPO will continue to partner with CAG to provide Mobility Management (MM) for both Pinal and Gila Counties. CAG and Sun Corridor MPO are committed to providing outreach to nonprofit agencies providing services to persons with disabilities to discuss regional coordination and collaborative planning opportunities in human services transportation. This includes outreach to stakeholders in Pinal County to ensure agencies in Pinal County from the small urban and rural areas have an opportunity to participate in regional coordination efforts. The Gila-Pinal Coordination meetings will be held every other month in Pinal and Gila Counties with the local and regional transit providers. Updates to the Human Services Transportation Coordination plan will begin in August 2019. CAG and

the Sun Corridor MPO will obtain public/stakeholder input on the update to the Human Services Transportation Coordination Plan to ensure equal benefit to protected populations and to protect them from shouldering a disproportionate burden during the planning process. Public participation is welcomed and encouraged by CAG and the Sun Corridor MPO. Methods will include but not be limited to, public hearings, newspaper, small and large group presentations, committee meetings, website and e-mail correspondences. All public notices will be made available in English and Spanish.

Public Notices will be placed in the following Newspapers:

- AJ News
- Casa Grande Dispatch - (Thru Tri-Valley Dispatch)
- Coolidge Examiner - (Thru Tri-Valley Dispatch)
- Eloy Enterprise - (Thru Tri-Valley Dispatch)
- Florence Reminder
- San Manuel Miner
- Copper Basin News - (Kearny, Dudleyville, etc.)
- Superior Sun
- Silverbelt - (also Apache Moccasin, Copper Country News)
- Maricopa Monitor
- Payson Roundup

REGIONAL TRANSPORTATION PLAN (RTP)

MPOs are required to prepare Regional Transportation Plans (RTPs). RTPs are developed in cooperation with FHWA, FTA, ADOT, project stakeholders, and the traveling public. The RTP describes how federal funding for transportation improvements will be invested in the region over the next 20 years (2020-2040).

The Sun Corridor MPO RTP was awarded to Kimley-Horn on August 30, 2018. The Notice to Proceed was issued on September 26, 2018. This project is anticipated to be complete in March 2020.

Public Meetings/Presentations are scheduled on the following dates:

- City of Casa Grande – August 5, 2019,
- City of Eloy – August 12, 2019
- Pinal County Board of Supervisors – August 14, 2019
- City of Coolidge – August 26, 2019

A public open house/hearing will be held in January 14, 2020 on the draft RTP, TIP and Air Quality Conformity Analysis. This meeting is to gather public input on the study area transportation needs and priorities. Kimley–Horn will present information on goals, objectives and existing/future transportation conditions, transportation needs and deficiencies and recommendations. Public notices of the meeting will be distributed via e-mail to Stakeholders and legal ads will be published in the local newspapers three weeks prior to the public/stakeholder meetings. The public meetings are held at a location that is easily accessible and ADA compliant. Special accommodations will be made available with at

least 48 hours prior to the meetings. Sun Corridor MPO will post the “Title VI Notice to the Public” and will make available as handouts “Your Rights Under Title VI” and “Self-Identification Survey”.

REVIEW OF SUBRECIPIENTS

Continue to review all program areas and subrecipients for compliance with Title VI requirements.

REVIEW OF CONSULTANT CONTRACTS

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance. Continue to review all contracts for compliance through contract review, training, onsite visits and personal interviews of staff.

Regional Traffic Count Project – On-Call Contract

- Ensure contract includes most recently signed Assurances, Appendix A and E of the Assurances, DBE Provisions, and Prompt Pay and Reporting Provisions.
- Consultant reports monthly in the ADOT LPA DBE System to ensure compliance.
- Provide Technical assistance.
- Correct deficiencies if necessary.

TITLE VI TRAINING

The Title VI Coordinator will seek and offer Title VI training opportunities to MPO staff, committee members, and consultants in FY 2020.

- **Sun Corridor MPO Staff** - Annually, request ADOT Civil Rights Office to offer Title VI Training/Overview for staff, to include new hires. Staff will partake in FTA/FHWA Title VI and Environmental Justice Training that is made available throughout the year.
- **Executive Board** - This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report.
- **Technical Advisory Committee** - This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas. Findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report.
- **Subrecipients/Consultants** – Subrecipients and Consultant contracts will be reviewed to ensure that the assurances are being followed, which will be followed by training. The content of the training is developed specifically to address the issues/challenges facing each subrecipient as communicated through the

subrecipient review. At the current time, the Sun Corridor MPO does not have any subrecipients.

INVESTIGATIONS, LAWSUITS AND COMPLAINTS

The Sun Corridor MPO will strive to have zero complaints for FY2020.

APPENDIX A - COMPLAINT LOG



Annual Report Date: July 1, 2018 – June 30, 2019

Title VI Complaints, Investigations and Lawsuits						
Description/Name	Date Month, Day & Year	Funding Source (FHWA or FTA)	Summary (Basis of Complaint)*	Status	Actions / Final Findings	
Complaints						
1) None						
2)						
3)						
Investigations						
1) None						
2)						
3)						
Lawsuits						
1) None						
2)						
3)						

*Specific category, i.e. Race, Color or National Origin

Report to be Submitted Annually to ADOT Title VI Department; a Nil Report is Required