



EXECUTIVE BOARD MEETING MINUTES

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| DATE: | May 12, 2020 | TIME: | Regular Meeting 10:00 A.M. |
| PLACE: | City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128 NO MEMBERS OF THE PUBLIC WILL BE ALLOWED TO ATTEND IN-PERSON Call in Number - 1-408-418-9388 Access Code – 24555467# | | |
| CONTACT: | Irene Higgs 520-705-5143 | | |
| MEMBERS PRESENT: | Supervisor Steve Miller, Pinal County Mayor Craig McFarland, Casa Grande Mayor Jon Thompson, Coolidge Steve Stratton, ADOT District 4 Rep (Telephonic) | OTHERS PRESENT: | Doug Moseke, ADOT (Telephonic) Duane Eitel, Casa Grande (Telephonic) Kevin Adams, RTAC (Telephonic) Andrea Robles, CAG (Telephonic) Ed Stillings, FHWA (Telephonic) Jason Bottjen, Pinal County (Telephonic) Matt Rencher, Coolidge |
| MEMBERS ABSENT: | Mayor Joel Belloc, Eloy | | |
| STAFF PRESENT: | Irene Higgs, Executive Director Jason Hafner, Transportation Planner | | |

REGULAR BOARD MEETING

| ITEM | AGENDA ITEM | |
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| 1 | Call to Order, Pledge and Introductions | 10:04 AM |
| | <i>The meeting was called to order by Chairman Jon Thompson at 10:04 a.m.</i> | |
| 2 | Title VI - Notice to the Public | |
| | <i>SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice and reminded all attendees to please fill out the optional survey card to assist the Sun Corridor MPO in gathering Title VI data.</i> | |
| 3 | Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) minutes or less. | |
| | <i>No comments from the Public.</i> | |
| 4 | Discussion and Possible Action to Approve the Meeting Minutes: March 10, 2020 March 31, 2020 | APPROVED 3 - 0 |
| | <i>Secretary/Treasurer Steve Miller presented a motion to approve the meeting minutes for March 10, 2020 and March 31, 2020. Motion was seconded by Board Member Craig McFarland. Board Member Steve Stratton had not joined the meeting at the time this item was presented and voted on.</i> | |
| 5 | Regional Transportation Advocacy Council (RTAC) (Information Only) | |
| | <i>Kevin Adam provided an update on State and Federal Transportation Funding.</i> | |
| 6 | Transportation Advisory Committee (TAC) Update (Information Only): | |
| | <i>Duane Eitel provided the following update:</i> <ul style="list-style-type: none"> • Traffic Count Project - Sun Corridor MPO is planning to start traffic counts in November 2020. The SCMPO TAC will review the Scope of Work prior to advertisement in August. NTP is planned for October 2020. | |



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| 7 | Air Quality (AQ) Update (Information Only) |
| | <p><i>Jason Hafner provided the following update:</i></p> <p>Winter 2019 AQ Conformity Analysis - Received the Finding of Conformity from FHWA and FTA on March 27, 2020.</p> <p>Spring 2020 AQ Conformity Analysis - Received the Conformity Analysis from MAG on April 29; advertised for 30-day public review and comment on May 5; the 30-day public review and comment ends on June 5, 2020. Scheduled to be approved at the Sun Corridor MPO TAC meeting on June 10, 2020 and Executive Board on June 16, 2020.</p> <p>Pinal County AQ Update - On April, 7, 2020, EPA has proposed a redesignation of the West Pinal non attainment area to Serious. This started the 30 day comment period. After EPA responds to comments, a decision will be finalized. This will likely take a couple of months. Since MAG is the primary planning agency for Air Quality, they will lead the SIP process. After a decision is finalized, MAG has 18 months to complete a SIP. The SIP will be prepared in conjunction with Pinal County AQ, ADEQ and other stakeholders. Compliance must be reached by December 2022 as set by the Clean Air Act. This is a short turn around and an extension may be filed if Best Available Control Measures and Most Stringent Measures are demonstrated.</p> <p><i>Mayor McFarland asked if we could provide an overview on what the major Air Quality particulates are for Pinal County.</i></p> |
| 8 | Arizona Department of Transportation (ADOT) Planner Update (Information Only) |
| | <p><i>Irene Higgs provided the following update on behalf ADOT Planning Division:</i></p> <p>Tentative 2021- 2025 5-Year Construction Program - The public comment period for the 2021-2025 Tentative Five-Year Program began Friday, March 20, and ends at 5 p.m. Tuesday, June 2. The State Transportation Board will make its final decision in June about what will be in the updated Five-Year Program. Comments can be submitted online. Public Meeting/Board Meeting schedule for Friday, May 15, 2020 at 9:00 – Telephonic/WebEx</p> <p>COVID-19 Impacts to ADOT 5-Year Program As of April 17, 2020, ADOT's CFO reported to the State Transportation Board that the preliminary financial impact estimates of COVID-19 to ADOT is \$385M. Irene Higgs stated that this will more than likely impact all expansion projects in the 5-year program.</p> |
| 9 | Federal Highways Administration (FHWA) Update (Information Only) |
| | <p><i>Ed Stillings provided the following update:</i></p> <p><i>FHWA is making effort to maintain business as usual. Staff is teleworking 100% and under travel restrictions. Ed also stated that the BUILD Grant closes on Monday, May 18, 2020.</i></p> |
| 10 | ADOT Southcentral District Engineer Update (Information Only) |
| | <p><i>Doug Moseke provided an update on all ADOT projects within the region.</i></p> |
| 11 | Pinal Regional Transportation Authority (RTA) Update (Information Only) |
| | <p><i>Andrea Robles, CAG Executive Director, stated that the escrow account is currently at \$35 million as of May 1st. The RTA Management Committee is meeting on Wednesday, May 13, 2020 to discuss the agenda for the next meeting sometime in May. A Doodle Poll will be sent out to the RTA Board to determine a date that works best for everyone.</i></p> |
| 12 | I-10 Widening Update (Information Only) |
| | <p><i>Irene Higgs provided the following update to the I-10 Widening Study:</i></p> <p><i>ADOT will be holding a Quarterly Technical Progress WebEx meeting on Thursday, May 14, 2020 from 1:00 – 2:00.</i></p> |



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| 13 | <p>MPO Update - Information Only</p> <ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Progress Report (13.0) • Federal Fiscal Year (FFY) 2020 Ledger (13.1) • Design/Construction Report (13.2) • Transportation Improvement Program Update (13.3) • BUILD Grant Support Letter - Burris Road Overpass (13.4) • 22nd Rural Transportation Summit Update (13.5) |
| | <ul style="list-style-type: none"> • Metropolitan Planning Organization (MPO) Update (13.0) - Irene Higgs stated that staff had a busy couple of months in March, April and a portion of May. • Federal Fiscal Year (FFY) 2017 Ledger (13.1) - Irene Higgs stated that \$29k of HSIP project close-out funds hit the Ledger and MPO staff is working w/ ADOT finance to see where we can put funds so that we do not lose them for the region. A loan with ADOT was completed for \$1,223,933 (\$1,195,568 STBG and \$28,365 HSIP) • Design/Construction Report (13.2) - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region. Mayor McFarland requested that an update on the Thornton Rd project be provided at future meetings. • Transportation Improvement Program Update (13.3) - Jason provided the following update to the TIP: <ul style="list-style-type: none"> 2016-2025 TIP * Peart Rd; Jimmie Kerr Blvd – Avenida Ellena - Reduce Programmed Construction amount from \$397,212 to \$267,504. Required for ADOT to Advertise the project. Amendment was approved by ADOT March 10, 2020. 2020-2029 TIP * Jimmie Kerr Blvd; Casa Grande Ave – Milligan Rd - Added \$28,909 to the Design phase of the project in FY20. This project needed additional money to re-advertise and any funds not used for that purpose can be transferred to Construction. Project submitted to ADOT via eSTIP April 3, 2020. * Kenworthy & SR287 at Christiansen - The Construction amount for SR87 at was incorrect. That has been updated. • CG BUILD Grant Support Letter (13.4) - Irene Higgs stated that the City of Casa Grande in partnership with Nacero are putting in for a BUILD grant for the Burris Road Overpass project. Total Cost \$51,926,132 - \$25K BUILD grant. • Rural Transportation Summit Update (13.5) - Irene Higgs stated that in light of the current circumstances surrounding agency travel restrictions, budget adjustments and impacts to the economy due to the Coronavirus (COVID-19), RTAC Management Committee held a special meeting on 4/21/2020 to discuss the RTS conference scheduled for October 2020. Unanimously, it was determined that the conference should be canceled and rescheduled for October 2021. Currently working with the Casino to cancel and rebook for October 2021. |
| 14 | <p align="center">Consent Agenda</p> <p>ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.</p> <p align="right">APPROVED 4 - 0</p> <p>Business: Possible Discussion and/or Action on the Following:</p> |
| | <p><i>Secretary/Treasurer Steve Miller presented a motion to accept the Consent Agenda items as presented. The motion was seconded by Board Member Craig McFarland.</i></p> |
| *14.A | <p>Discussion and Possible Action to Add Dan Gabiou as the ADOT Representative to the SCMPO TAC</p> |
| | <p><i>By a 4-0 vote under the Consent Agenda, the Board approved to add Dan Gabiou as the ADOT Representative to the SCMPO TAC.</i></p> |
| *14.B | <p>Discussion and Possible Action to Approve the Advertisement of the Public Participation Plan for 45 Day Public Review and Comment Period</p> |
| | <p><i>By a 4-0 vote under the Consent Agenda, the Board approved the Advertisement of the Public Participation Plan for 45 Day Public Review and Comment Period.</i></p> |
| *14.C | <p>Discussion and Possible Action to Approve the SCMPO 2020 Title VI Implementation Plan</p> |
| | <p><i>By a 4-0 vote under the Consent Agenda, the Board approved the SCMPO Title VI Implementation Plan.</i></p> |



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| 15 | Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County) |
| | <p>Pinal County - Supervisor Miller stated that Pinal County sent commitment letter for CG BUILD Grant.</p> <p>City of Eloy - N/A</p> <p>City of Casa Grande - Mayor McFarland stated that the City is implementing a "Come Back Smart" program to open the City back up. Started opening things on May 8th. Lucid is moving forward; moving robotic equipment in this week. The structure is done; now working on the inside of facility. Nacero is moving forward. City is looking at grant opportunity to build overpass.</p> <p>City of Coolidge - Mayor Thompson stated that the City is following CDC guidelines, similar to Casa Grande on reopening. New houses are being built and selling. Nikola is planning to break ground in the 3rd quarter this year. They have the funding in place and ahead of quota for hiring in Phoenix office.</p> |
| 16 | Future Agenda Items |
| | <p>Mayor McFarland asked if we could provide an overview on what the major Air Quality particulates are for Pinal County and to add the Thornton Rd project to our list of Design/Construction projects.</p> |
| 17 | <p>Upcoming Meeting Schedule:</p> <ul style="list-style-type: none"> • State Transportation Board meeting, May 15, Phoenix • State Transportation Board meeting, June 2, Phoenix • State Transportation Board meeting, June 19, Payson • League of Cities and Towns Conference, September 1-4, Glendale |
| 18 | <p>Next SCMPO Executive Board Meeting Date:</p> <ul style="list-style-type: none"> • June 16, 2020 - WebEx (Air Quality Conformity Approval) • July 14, 2020 - City of Eloy – City Hall, 595 N. C St., Eloy, AZ 85131 |
| | <p>Irene Higgs stated that there will be an Executive Session scheduled prior to the July 14th meeting for her annual evaluation.</p> |
| 19 | <p align="right">ADJOURN 4 - 0</p> <p>At 11:23 AM a motion to adjourn the meeting was made by Secretary/Treasurer Steve Miller. Motion was seconded by Board Member Craig McFarland.</p> |

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.



EXECUTIVE BOARD MEETING SIGN IN SHEET

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| MEETING HELD AT: | City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128 NO MEMBERS OF THE PUBLIC WILL BE ALLOWED TO ATTEND IN- | DATE OF MEETING: | May 12, 2020 |
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| Sign in | NAME | Representing/Agency | City/County | Phone | EMAIL |
|---------|--------------------------------|---|--------------------|---------------------|--|
| | | | | | <i>Time of Meeting: Regular Meeting 10:00 A.M.</i> |
| X | Mayor Craig McFarland | City of Casa Grande | Casa Grande | 520-421-6600 | cmcfarland@casagrandeaz.gov |
| | Mayor Joel Belloc | City of Eloy | Eloy | 520-466-9202 | jbelloc@gmail.com |
| | Mayor Jon Thompson | City of Coolidge | Coolidge | 520-723-5155 | thompson5155@msn.com |
| | Supervisor Steve Miller | Pinal County | Casa Grande | 520-866-7401 | steve.miller@pinalcountyaz.gov |
| X | Steve Stratton | ADOT Transportation Board - District 4 | Globe | 928-812-0173 | sestratton@hotmail.com |
| | | GUESTS | | | |
| X | Andrea Robles | CAG | Apache Junction | 480-474-9300 | ARobles@caqaz.org |
| | Andy Smith | Pinal RTA | Florence | 520-866-6407 | Andrew.Smith@pinalcountyaz.gov |
| | Brent Crowther | Kimley Horn | Tucson | 520-352-8632 | Brent.Crowther@kimley-horn.com |
| | Carlos Lopez | Rail Planning Pgrm | ADOT | 602-712-4786 | CLopez@azdot.gov |
| | Charla Glendening | Planning Program Mang | ADOT | 602-712-7376 | cglendening@azdot.gov |
| X | Douglas Moseke | ADOT Southcentral District | Tucson | 520-388-4200 | dmoseke@azdot.gov |
| X | Duane Eitel | Transportation Engineer | Casa Grande | 520-421-8625 | deitel@casagrandeaz.gov |
| X | Ed Stillings | FHWA | FHWA | 602-382-8966 | ed_stillings@fhwa.dot.gov |
| | Eric Gudino | ADOT | Phoenix | 480-349-6294 | egudino@azdot.gov |
| | Greg Stanley | County Manager | Pinal County | 520-866-6201 | gregory.stanley@pinalcountyaz.gov |
| | Harvey Krauss | Manager | Eloy | 520-466-9201 | hkrauss@ci.elay.az.us |
| X | Irene Higgs | Sun Corridor MPO | Casa Grande | 520-705-5143 | ihiggs@scmpo.org |
| X | Jason Bottjen | ADOT MPD Pinal Co | Phoenix | 602-712-6166 | jbottjen@azdot.gov |
| X | Jason Hafner | Sun Corridor MPO | Casa Grande | 520-705-5153 | jhafner@scmpo.org |
| | Jon Vlaming | Community Dev. Director | Eloy | 520-466-2578 | jvlaming@EloyAZ.gov |
| | Kathy Borquez | Senior Trans. Planner | Pinal County | 520-866-6406 | kathy.borquez@pinalcountyaz.gov |



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| Sign in | NAME | Representing/Agency | City/County | Phone | EMAIL |
|---------------------|------------------|-----------------------------|-------------|--------------|--|
| | Keith Brown | Public Works Director | Eloy | 623-670-4404 | kbrown@EloyAZ.gov |
| X | Kevin Adam | RTAC Director | Phoenix | 480-577-7209 | kadam@rtac.net |
| | Kevin Louis | Casa Grande PW Dir | Casa Grande | 520-421-8625 | klouis@casagrandeaz.gov |
| <i>Matt Rencher</i> | Matt Rencher | PW Director | Coolidge | 520-7234882 | mrencher@coolidgeaz.com |
| | Mike Blankenship | Greenlight Traffic Engineer | Phoenix | 623-308-6523 | mikeb@greenlightte.com |
| | Mike Sundblom | Pinal County | Florence | 520-866-6915 | mike.sundblom@pinalcountyaz.gov |
| | Patrick Stone | ADOT | Phoenix | 602-712-7469 | pstone@azdot.gov |
| | Randall Overmyer | CivTech | Phoenix | 480-659-4250 | ROvermyer@civtech.com |
| | Rod Lane | Tucson District Engineer | ADOT | 520-388-4210 | rlane@azdot.gov |
| | Samantha Samples | Transportation Planner | MAG | 602-452-5023 | SSamples@azmag.gov |
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