



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

DATE:	August 13, 2020	TIME:	1:00 PM
PLACE:	WEBEX - Meeting Access Code: 966 579 133		
	520-705-5153 Jason's Cell		

*Shaded items are action items: Action may not be taken on any other items on the agenda..*

	<i>TAC Members</i>	<i>Guests/Staff</i>	
Attendees:	Duane Eitel, Casa Grande Matt Rencher, Coolidge Dedrick Denton, Pinal County Tammy Valadez Paz, Eloy, Jason James, ADOT	Irene Higgs, SCMPO Jason Hafner, SCMPO Ed Stillings, FHWA Jothan Samuelson, Works Jay Gomes, ADOT Jennifer Love, AECOM Brittanie Hambrick, Works	Rossio Arujo, ADOT Adam Langford, Works Mike Sundblom, Pinal County Sage Donaldson, ADOT Kevin Adam, RTAC Bethany Whittaker, Nelson Nygaard

<b>ITEM</b>	<b>AGENDA ITEM</b>	
1	Call to Order and Introductions	<b>1:00 PM</b>
2	Title VI Statement	
3	Approval of Minutes from the June 10, 2020 TAC Meeting	<b>APPROVED 4-0</b>
	<i>Matt Rencher made a motion to approve the meeting minutes from the June 10, 2020 TAC Meeting. Dedrick Denton seconded.</i>	
4	RTAC Update (Information Only)	
	<i>Kevin Adam provided an overview of the State and Federal outlook.</i>	
5	ADOT Planner Report (Information Only)	
	<i>Jason James provided the attached update.</i>	
6	ADOT Southcentral District Report (Information Only)	
	<i>Doug Moseke was unable to attend.</i>	
7	FHWA Report (Information Only)	
	<i>Ed Stillings provided the following update:</i> <ul style="list-style-type: none"> <li><i>• Business as usual for the FHWA Arizona Division. Even though all staff is working from home, they are able to do all work effectively.</i></li> <li><i>• The FAST Act is set to expire September 30. The expectation is that a Continuing Resolution will be passed.</i></li> <li><i>• 2020 BUILD Grant applications are currently being reviewed.</i></li> </ul>	



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

8	Every Day Counts meeting Update (Information Only)
	<p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>The EDC meeting that was scheduled since the last TAC meeting was cancelled, so there is no update.</i></li> </ul>
9	Pinal County Transit Governance Study Update (Information Only)
	<p><i>Dedrick Denton provided the attached update.</i></p>
10	Pinal County RTA Update (Information Only)
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>RTA Board directed CAG Executive Director and Pinal County Manager to hire a Consultant to handle the GM duties until, at least, the results of the lawsuit are known.</i></li> <li>• <i>Wilson &amp; Co. were the Consultants selected. They have a good combination of local experience and staff that has worked with RTAs extensively in other locations.</i></li> </ul>
11	Air Quality Update (Information Only)
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Fall 2020 AQ Conformity:</i> <ul style="list-style-type: none"> <li>• <i>Project Update lists were distributed August 10</i></li> <li>• <i>Updated lists are due back by September 17</i></li> </ul> </li> </ul> <p><i>Mike Sundblom provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>The EPA proposed redesignation of the West Pinal non attainment area to Serious is final.</i></li> <li>• <i>The SIP process has started and is expected to take approximately 18 months to complete. MAG is the lead agency on this effort.</i></li> </ul>
12	Regional Traffic Count, Data Collection and Mapping Update (Information Only)
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Task Assignment was distributed to available SVMPO Consultants on August 12</i></li> <li>• <i>Proposals are due back by August 26</i></li> <li>• <i>NTP is expected by September 24</i></li> </ul>
13	Coolidge Route Optimization Study Update (Information Only)
	<p><i>Matt Rencher provided the following update on the Coolidge Route Optimization Study:</i></p> <ul style="list-style-type: none"> <li>• <i>The study is currently in a holding pattern indefinitely.</i></li> </ul>
14	MPO Update (Information Only):
	<ul style="list-style-type: none"> <li>• <i>MPO Progress Report (14.0)</i></li> <li>• <i>Ledger (14.1)</i></li> <li>• <i>Project Update (14.2)</i></li> <li>• <i>Arizona Corporation Commission Annual Report (14.3)</i></li> </ul>



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<p><i>Jason Hafner provided an update on:</i></p> <ul style="list-style-type: none"> <li>• 14.0 - <i>The meetings attended by MPO staff since the last TAC meeting</i></li> <li>• 14.1 - <i>The Federal Ledger</i></li> <li>• 14.2 - <i>The status of various Design and Construction projects in the MPO</i></li> <li>• 14.3 - <i>The Arizona Corporation Commission Annual Report</i></li> </ul>	
16	Jason James added as ADOT Representative to the SCMPO TAC	<b>APPROVED 4-0</b>
	<i>Dedrick Denton made a motion to approve Jason James as the ADOT representative to the TAC. Matt Rencher seconded.</i>	
17	Joint Project Agreement for Mobility Management between Sun Corridor MPO and Central Arizona Governments	<b>APPROVED 5-0</b>
	<i>Dedrick Denton made a motion to approve the JPA for Mobility Management between SCMPO and CAG. Tammy Valadez Paz seconded.</i>	
18	Public Participation Plan (PPP) update	<b>APPROVED 5-0</b>
	<i>Dedrick Denton made a motion to approve the PPP Update. Matt Rencher seconded.</i>	
19	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	
	<p><i>Dedrick Denton provided the following update for Pinal County:</i></p> <ul style="list-style-type: none"> <li>• <i>See attached</i></li> </ul> <p><i>Tammy Valadez Paz provided the following update for Eloy:</i></p> <ul style="list-style-type: none"> <li>• <i>Design is completed on the Battaglia Rd. HURF Exchange project. However, ADOT has informed Eloy that Authorization of funds will not occur until October.</i></li> <li>• <i>The airport taxiway Construction project is anticipated to start near the end of October.</i></li> </ul> <p><i>Matt Rencher provided the following update for Coolidge:</i></p> <ul style="list-style-type: none"> <li>• <i>N/A</i></li> </ul> <p><i>Duane Eitel provided the following update for Casa Grande:</i></p> <ul style="list-style-type: none"> <li>• <i>MCG Highway HURF Exchange project has acquired all ROW. Project initiation paperwork and completion of Bid Documents are anticipated to be completed in the next few weeks</i></li> <li>• <i>Construction is underway for the Peart Rd HSIP project.</i></li> </ul>	



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

20	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> <li>• Sun Corridor MPO Executive Board meeting, September 8, Casa Grande</li> <li>• State Transportation Board meeting, August 21, Online</li> <li>• State Transportation Board meeting, September 18, Lake Havasu (tentative)</li> <li>• Roads and Streets, September 22-25, Online</li> <li>• State Transportation Board meeting, October 16, Casa Grande (tentative)</li> <li>• AzTA Conference, October 20-21, Online</li> </ul>
21	<p>Call to the Public:  This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.</p>
	<p><i>A Call to the Public was made and nobody chose to speak.</i></p>
22	<p>Future Agenda Items</p>
	<p><i>The TAC requested that the BUILD Grant update for the Inland Port project be added as a standing agenda item.</i></p>
23	<p>Next SCMPO TAC Meeting Date - October 29, 2020</p>
24	<p><i>Adjourn</i></p>

**2:15 PM**



## SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

**Please Sign. Your Time Counts!**

**Group/Committee Name:** Technical Advisory Committee

**Activity/Meeting Date:** Thursday, August 13, 2020

**Location:** WEBEX - Meeting Access Code: 966 579 133

ATTENDANCE				IN-KIND MATCH							
Name	Title	Organization	Email Address	Elected Official	Federal Funded	Hours Worked On Project			Miles Traveled	Initials	
				(✓ if yes)	(✓ if yes)	Preparation	Meeting	Travel			
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov								X
Dedrick Denton	Sr. Transportation Planner	Pinal County	dedrick.denton@pinal.gov			1.00	1.25				X
Matt Rencher	Civil Engineer	City of Coolidge	mrencher@coolidgeaz.com			1.00	1.25				X
Tammy Valadez Paz	Project Engineer	City of Eloy	tvaladezpaz@eloyaz.gov			1.00	1.25				X
Jason James	Planning Program Mgr	ADOT	jjames6@azdot.gov		X						X
Adam Langford	Transportation Planner	Works	adam@worksconsulting.com			1.00	1.25				X
Andy Smith	General Manager	Pinal RTA	Andrew.Smith@pinal.gov								
Bethany Whitaker	Principal	Nelson Nygaard	bwhitaker@nelsonnygaard.com				1.25				X
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com								
Brittanie Hambrick	GIS Analyst	Works	brittanie@worksconsulting.com				1.25				X
Dan Marum	Principal	Wilson & Company	dan.marum@wilsonco.com								
Dawn Cartier	Principal	Civtech	dcartier@civtech.com								
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov		X						
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov		X						X
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org		X						X
James Meyer	HPMS Manager	ADOT	jmeyer@azdot.gov		X						



**SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM**

**Please Sign. Your Time Counts!**

**Group/Committee Name:** Technical Advisory Committee

**Activity/Meeting Date:** Thursday, August 13, 2020

**Location:** WEBEX - Meeting Access Code: 966 579 133

Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Jason Bottjen	Planning Supervisor	Pinal County	jbottjen@pinal.gov							
Jason Hafner	Deputy Director	SCMPO	jhafner@scmpo.org		X					X
Jay Gomes	Traffic Engineer	ADOT	ygomes@azdot.gov		X					X
Jennifer Henderson	Project Coordinator	ADOT	jhenderson@azdot.gov							
Jennifer Love	SR. Transportation Planner	AECOM	jennifer.love@aecom.com				1.25			X
John Wennes	Regional Planner	ADOT	jwennes@azdot.gov		X					
Jon Vlaming	Community Development Director	City of Eloy	jvlaming@eloyaz.gov							
Jothan Samuelson	Transportation Engineer	Works	jsamuelson@worksconsulting.com			1.00	1.25			X
Kathy Borquez	SR. Transportation Planner	Pinal County	Kathy.borquez@pinal.gov							
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov							
Kevin Adam	Director	RTAC	kadam@rtac.net			1.00	1.25			X
Mark Henige	Program Manager	ADOT	mhenige@azdot.gov		X					
Michael James	Planning Director	CivTech	mhjames@civtech.com							
Mike Blankenship	Principal	Green Light TE	mikeb@greenlightte.com							
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinal.gov			1.00	1.25			X
Regis Reed	Operations Manager	City of Eloy	rreed@eloyaz.gov							
Robert Mawson	Mobility Manager	CAG./SCMPO	rmawson@cagaz.org		X					
Rod Lane	SC District Engineer	ADOT	rlane@azdot.gov		X					



**SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM**

**Please Sign. Your Time Counts!**

**Group/Committee Name:** Technical Advisory Committee

**Activity/Meeting Date:** Thursday, August 13, 2020

**Location:** WEBEX - Meeting Access Code: 966 579 133

Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Rossio Araujo	Development TES	ADOT	raraujo@azdot.gov		X					X
Sage Donaldson	GIS Analyst	ADOT	sdonaldson@azdot.gov		X					X
Sara Allred	Assistant Transit Mgr	ADOT	sallred@azdot.gov		X					
Scott Kelley	Principal	Green Light TE	scottk@greenlightte.com							
<b>TOTAL</b>						7.00	12.50	0.0	19.5	

1. **P2P (FY22-26):** Consultant (AECOM) is currently working on Technical & Policy Score updates for Pavement Preservation & Bridge projects. Call for District Top 5 Modernization Projects was sent to all ADOT Districts. The P2P Workshops will take place in October 2020. Final P2P List will be completed by mid November 2020. Planning Level Scoping & Finalized Project List to Programming by the end of February 2021.
  
2. **MPO/COG Manual Update:** WSP was selected to be the consultant for the [AZ MPO/COG Manual](#) Update. An internal review by ADOT/FHWA program sections should be wrapping up in the next week or so. August 19<sup>th</sup> – draft manual will be sent to COG/MPO Planners for comment. This comment period will last 2 weeks. Around end of Sept/early Oct, final Manual Presentation will take place at AZ COG/MPO Planners Meeting.
  
3. **Corridor Profile Studies:** ADOT's Corridor Planning Group is currently preparing an RFP to update the Corridor Profile Studies. It is anticipated that the next Corridor Profile Studies will kick-off in late 2020. The purpose of the corridor profile studies is to evaluate the performance of each of the state route corridors in five main categories including pavement, bridge, safety, mobility, and freight. Based on performance, the study team would be able to develop solutions and propose projects to address the corridor needs. Each of these solutions/projects would be submitted for consideration in ADOT's Planning to Programming (P2P) process. Corridors of interest in SCMPO Region:
  - [SR 347/SR 84](#)
  - [I-8 \(California border to I-10\)](#)
  - [I-10 East \(SR 202L to New Mexico State Line\)](#)



Additional Items of Note:

- a) **State Freight Plan Update:** The update to the [State Freight Plan](#) is scheduled for advertisement in October 2020, with Project Kick-Off Meeting in January 2021. ADOT currently working on preparing scope of work.
- b) **Wildlife Crossing State Study update:** The consultant (Michael Baker) is evaluating crash data statewide to assess wildlife-vehicle-conflict hot spots. This effort will result in a Working Paper that explains the current conditions. Later in the year, a second working paper will be prepared with a list of prioritized mitigation projects, including cost estimates. These working papers will be posted on the ADOT website. More information regarding Wildlife Connectivity can be found at: <https://azdot.gov/business/environmental-planning/biology/wildlife-connectivity>.
- c) **ROUTES Applicant Toolkit:** Secretary of Transportation Elaine L. Chao announced the unveiling of the [Applicant Toolkit](#) (Toolkit) for the Rural Opportunities to Use Transportation for Economic Success (ROUTES) Initiative at the U.S. Department of Transportation. The Toolkit provides information and resources to enhance rural applicants' familiarity with the DOT's discretionary grant programs and the funding process. The new ROUTES Toolkit addresses some of the challenging aspects of discretionary grant applications by assisting rural stakeholders to better understand how to access the Department's grants and financing products.
- d) **Planning Level Estimating:** In place of the September 2020 Every Day Counts (EDC) Stakeholder meeting, ADOT LPA Group will be following up on a topic previously discussed and identified as a subject to improve delivery on federal-aid projects. The topic is "Planning Level Estimating." An online training session will take place on Thursday, September 10, 2020 at 10:00 AM to 11:30 AM. The training will consist of the following:
  - ADOT LPA, How to Do A Planning Level Estimate Using E2C2 (Estimated Engineering Construction Cost). 30 Minutes + 15 Min QA
  - Pima County's Methodology for A Planning Level Estimate. 30 Minutes + 15 Min QA

The focus of the Planning Level Estimate Using E2C2 will show local agencies how to look up recent ADOT historical bid prices and discuss consideration of defining detailed description of work and impacts of time on planning level estimating. Pima County will share their recent experience preparing a planning level estimate.

# Sun Corridor Metropolitan Planning Organization

TAC Meeting: August 13, 2020

## Pinal County Transit Governance Study Update

- August 21, 2019 – Contract executed with Nelson-Nygaard
- September 10, 2019 – Project Team Kick-Off Meeting
- Technical Work Group Meetings
  - October 30, 2019 – Meeting #1
  - January 30, 2020 – Meeting #2
  - February 25, 2020 – Meeting #3
  - May 28, 2020 – Meeting #4
  - July 22, 2020 – Meeting 5 (as a follow up on the stakeholder workshop)
- Technical Working Documents
  - March 2020 – Technical Memorandum 1 - Existing Conditions – Final
  - March 2020 – Technical Working Paper 1 – Peer Review and Stakeholder Interviews – Draft Final
- June 9, 2020 – Presented before the Pinal RTA Board of Directors to provide the study overview and initiate discussion on governance.
- July 8, 2020 – Conducted two virtual stakeholder workshops to provide the study overview and facilitate discussion.
  - 48 stakeholders participated with before and after polling indicating support for the hybrid model with high interest in the consolidated model as a long-term goal
- July 22, 2020 - The Technical Working Group (TWG) met to discuss the polling results from the virtual stakeholder workshops facilitated on July 8, 2020. It was decided to move forward with the hybrid model and determine a lead agency to anchor the transit operations.

Next Steps: The Consultant is working to schedule presentations for the PRTA Board and other local governing boards.

## IPAZ BUILD Grant Update

- BUILD Grant: Inland Port Arizona Improvement
  - Pinal County was selected to receive \$15.3 million of Federal funds with \$2.7 million matching funds to improve access to and from the Inland Port.
    - Road improvements along Hanna and Houser Roads
    - Railroad intersection improvements at Hanna and Houser Roads
    - Road intersection improvements at State Route 87
      - Eligible includes environmental review, design work, other pre-construction activities, construction, environmental mitigation, and construction contingencies
  - Pinal County has elected to be the direct recipient of the BUILD grant funds.
  - Second round of comments on the Grant Agreement Template are approved and the template was sent to USDOT/OST Chief Counsel for final review and drafting June 19, 2020.
  - Second round of comments on the Budget Narrative document were addressed and submitted to the BUILD PM June 23, 2020.
  - Third round of comments on the Grant Agreement Template from the USDOT/OST Chief Counsel were received on June 28, 2020. Comments were addressed and submitted back to USDOT/OST Chief Counsel for final review and drafting on June 29, 2020.
  - Received an update from Ammon Heier with FHWA Arizona Division on July 9, 2020 stating that the Grant Agreement is with the Office of the Secretary of Transportation (OST) for review.
  - Third round of comments on the Budget Narrative were received on July 21, 2020. Comments were addressed and submitted on July 23, 2020.
  - Received confirmation that the Office of the Secretary of Transportation (OST) has approved the Grant Agreement on August 4th.

Currently FHWA's Office of Grant Acquisitions and Management (HCFA) is completing a financial review of the budget narrative.