



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

DATE:	December 17, 2020	TIME:	1:00 PM
PLACE:	WEBEX - Meeting Access Code: 146 442 6254		
	520-705-5153 Jason's Cell		
Shaded items are action items: Action may not be taken on any other items on the agenda..			
	<i>TAC Members</i>	<i>Guests/Staff</i>	
Attendees:	Duane Eitel, Casa Grande Matt Rencher, Coolidge Dedrick Denton, Pinal County Tammy Valadez Paz, Eloy Jason James, ADOT	Irene Higgs, SCMPO Jason Hafner, SCMPO Ed Stillings, FHWA Jill Dusenberry, ADOT Michael Blankenship, GLTE Jason Bottjen, Pinal County	Kevin Adam, RTAC Mike Sundblom, Pinal County Doug Moseke, ADOT Brent Crowther, Kimley Horn Jay Gomes, ADOT
<b>ITEM</b>	<b>AGENDA ITEM</b>		
1	Call to Order and Introductions		<b>1:00 PM</b>
2	Title VI Statement		
3	Approval of Minutes from the October 29, 2020 TAC Meeting		<b>APPROVED 5-0</b>
	<i>Matt Rencher made a motion to approve the meeting minutes from the August 13, 2020 TAC Meeting. Tammy Valadez Paz seconded.</i>		
4	RTAC Update (Information Only)		
	<i>Kevin Adam provided an overview of the State and Federal outlook.</i>		
5	ADOT Planner Report (Information Only)		
	<i>Jason James provided the attached update.</i>		
6	ADOT Southcentral District Report (Information Only)		
	<i>Doug Moseke provided the following update:</i> <ul style="list-style-type: none"> <li>• I-10; SR387 - SR587 Pavement Preservation project is moving along nicely. The Contractors are currently installing the rumble strips and delineators.</li> <li>• All signals have been activated on the SR87 at SR187, Sacaton Rd, and Gilbert Rd Signalization project.</li> <li>• Jimmie Kerr Blvd. Safety Project held the initial Partnering meeting on December 17, 2020.</li> <li>• The I-10 Widening Corridor Study is ongoing.</li> </ul>		
7	FHWA Report (Information Only)		



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	<p><i>Ed Stillings provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Karla Petty recently signed off on a Conformity Analysis submitted by MAG.</i></li> <li>• <i>FHWA is currently reviewing the STIP. Approval is expected in January.</i></li> </ul>
8	Every Day Counts meeting Update (Information Only)
	<p><i>Duane Eitel provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Last 2 EDC meetings have focused on creating good cost estimates for projects.</i> <ul style="list-style-type: none"> <li>• <i>September 10 – ADOT gave a demo of the E2C2 tool and Steve Wilson from Pima County went through their estimating methodology.</i></li> <li>• <i>December 10 – ADOT Predesign section went through their methodology and Dave Wessel from MetroPlan demonstrated the tool that they use for cost estimating.</i></li> </ul> </li> <li>• <i>Duane encouraged TAC members to attend future meetings.</i></li> </ul>
9	Pinal County Transit Governance Study Update (Information Only)
	<i>Dedrick Denton provided the attached update.</i>
10	Pinal County RTA Update (Information Only)
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>According to the PRTA’s outside attorney, the Supreme Court may not have a decision on the PRTA case until mid-Summer 2021.</i></li> <li>• <i>The PRTA is looking to re-form a transit working group to determine how identified transit funds will be distributed.</i></li> <li>• <i>Wilson &amp; Co, along with the PRTA Outside Attorney are currently working on JPAs to have in place when the court case is settled.</i></li> </ul>
11	Air Quality Update (Information Only)
	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Winter 2020 AQ Conformity:</i> <ul style="list-style-type: none"> <li>• <i>The Conformity Analysis was received from MAG on December 11, 2020.</i></li> <li>• <i>The 30-day review period started on December 15, 2020.</i></li> <li>• <i>TAC approval of the Conformity Determination is scheduled for February; EB approval in March.</i></li> </ul> </li> </ul> <p><i>Mike Sundblom provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>The SIP for the West Pinal Nonattainment area is under process. MAG is hoping to have something ready for Public Comment by Summer, 2021. Pinal County Air Quality Group is working on the Unpaved Roads section of the document, ADEQ is working on the Agriculture component, and MAG has hired a Consultant to work on the BACM.</i></li> </ul>
12	Regional Traffic Count, Data Collection and Mapping Update (Information Only)



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

	<p><i>Jason Hafner provided the following update:</i></p> <ul style="list-style-type: none"> <li>• <i>Counts are completed for 2020. 388 Sites were completed this Fall.</i></li> <li>• <i>TRA has identified approximately 15 counts that were not completed or had issues. SCMPO staff will be reaching out to TAC members to help find solutions to the problems identified in or to discuss if the location should be removed from the count list.</i></li> <li>• <i>The next step for TRA is to upload all 2020 counts into MS2 prior to ADOT's cutoff date of February 1, 2021.</i></li> </ul>
13	<p><i>MPO Update (Information Only):</i></p> <ul style="list-style-type: none"> <li>• <i>MPO Progress Report (13.0)</i></li> <li>• <i>Ledger (13.1)</i></li> <li>• <i>Project Update (13.2)</i></li> <li>• <i>Statewide Performance Measures Update (13.3)</i></li> <li>• <i>Possible SCMPO TAC Bylaws Amendment (13.4)</i></li> </ul>
	<p><i>Jason Hafner provided an update on:</i></p> <ul style="list-style-type: none"> <li>• <i>13.0 - The meetings attended by MPO staff since the last TAC meeting</i></li> <li>• <i>13.1 - The Federal Ledger</i></li> <li>• <i>13.2 - The status of various Design and Construction projects in the MPO</i></li> <li>• <i>13.3 - The Statewide Performance Measures Update</i></li> <li>• <i>13.4 - Possible adjustments to the SCMPO TAC Bylaws</i></li> </ul>
14	<p><b><i>BUILD Grant Update - Inland Port Arizona</i></b></p>
	<p><i>Dedrick Denton provided the attached update.</i></p>
15	<p><b><i>SCMPO Region Wide Systemic Lane Departure Project Update</i></b></p>
	<p><i>Jason Bottjen provided a status update on the Pinal County Rumble Strip project slated for FY21/FY22. The project originally was approved for 73 miles of rumble strips but following a field review of the segments, it was determined that the identified locations within Pinal County jurisdiction either didn't have enough shoulder width to accommodate the rumble strips or the pavement was in such poor condition that the process of installing rumble strips would destroy the pavement.</i></p> <p><i>Jason Bottjen has been in contact with each local with road segments within the project limits. Casa Grande has stated that they would like to complete rumble strips on Overfield Road from Florence Blvd to Kleck Rd and Coolidge would like to move forward with rumble strips on Signal Peak Rd from SR87 south to Woodruff Rd. Mr. Bottjen asked the members of the TAC if there were any other road segments they would like included and received no comments.</i></p> <p><i>Mr. Bottjen will be working with ADOT to amend the HSIP application in January.</i></p>



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

16	Election of SCMPO Technical Advisory Committee Chair and Vice Chair for 2021	<b>APPROVED 5-0</b>
	<p><i>Matt Rencher nominated Duane Eitel as 2021 SCMPO TAC Chair. Dedrick Denton nominated Matt Rencher as 2021 SCMPO TAC Vice Chair. Dedrick Denton made a motion to approve Duane Eitel as Chair and Matt Rencher as Vice Chair. Tammy Valadez Paz seconded.</i></p>	
17	Local Government Project Report: Casa Grande, Coolidge, Eloy, Pinal County	
	<p><i>Jason Bottjen provided the following update for Pinal County:</i></p> <ul style="list-style-type: none"> <li>• <i>Pinal County plans on starting a Pinal Airpark Study this year.</i></li> <li>• <i>Pinal County is considering a study that would look into secondary access for Red Rock.</i></li> </ul> <p><i>Tammy Valadez Paz provided the following update for Eloy:</i></p> <ul style="list-style-type: none"> <li>• <i>Eloy plans to Advertise for bids for the Battaglia Rd. HURF Exchange project on December 22 and December 29. A Prebid meeting is currently scheduled for January 5 and Bid Opening is anticipated for January 14. The current schedule is for Council Award on February 8.</i></li> </ul> <p><i>Matt Rencher provided the following update for Coolidge:</i></p> <ul style="list-style-type: none"> <li>• <i>Gabe Garcia is the new Transit Director for Coolidge.</i></li> </ul> <p><i>Duane Eitel provided the following update for Casa Grande:</i></p> <ul style="list-style-type: none"> <li>• <i>NTP was awarded to Wilson &amp; Co. and Nelson and Nygaard for the update to the Casa Grande Transit Study.</i></li> <li>• <i>The Maricopa Casa Grande Hwy HURF Exchange project is nearing ready to go out for bids.</i></li> <li>• <i>Casa Grande had a debrief with FHWA on the BUILD Grant application submitted for the Burris Rd. Overpass. The City received some very good feedback for the next attempt.</i></li> </ul>	
18	<p>Upcoming Meetings:</p> <ul style="list-style-type: none"> <li>• State Transportation Board, December 18, Tucson?</li> <li>• SCMPO Executive Board, January 12, Coolidge</li> <li>• State Transportation Board, January 17, Yuma?</li> <li>• State Transportation Board, January 28, Phoenix?</li> <li>• State Transportation Board, February 21, Bisbee?</li> </ul>	
19	<p>Call to the Public: This item is to provide an opportunity for citizens wishing to address the Technical Advisory Committee on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments shall be limited to three (3) minutes or less.</p>	
	<p><i>A Call to the Public was made and nobody chose to speak.</i></p>	
20	Future Agenda Items	
	<p><i>No Future Agenda Items were identified by the TAC.</i></p>	



**TRANSPORTATION ADVISORY COMMITTEE MEETING MINUTES**

21	Next SCMPO TAC Meeting Date - February 25, 2021	
22	<i>Adjourn</i>	<b>2:12 PM</b>



**SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM**

**Please Sign. Your Time Counts!**

**Group/Committee Name:** Technical Advisory Committee

**Activity/Meeting Date:** Thursday, December 17, 2020

**Location:** WEBEX - Meeting Access Code: 146 442 6254

ATTENDANCE				IN-KIND MATCH							
Name	Title	Organization	Email Address	Elected Official	Federal Funded	Hours Worked On Project			Miles Traveled	Initials	
				(✓ if yes)	(✓ if yes)	Preparation	Meeting	Travel			
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov								X
Dedrick Denton	Sr. Transportation Planner	Pinal County	dedrick.denton@pinal.gov			1.00	1.25	0.0	0.0		X
Matt Rencher	Civil Engineer	City of Coolidge	mrencher@coolidgeaz.com			1.00	1.25	0.0	0.0		X
Tammy Valadez Paz	Project Engineer	City of Eloy	tvaladezpaz@eloyaz.gov			1.00	1.25	0.0	0.0		X
Jason James	Planning Program Mgr	ADOT	jjames6@azdot.gov		X						X
Adam Langford	Transportation Planner	Works	adam@worksconsulting.com								
Andy Smith	General Manager	Pinal RTA	Andrew.Smith@pinal.gov								
Bethany Whitaker	Principal	Nelson Nygaard	bwhitaker@nelsonnygaard.com								
Brent Crowther	Project Manager	Kimley Horn	Brent.Crowther@kimley-horn.com								X
Brittanie Hambrick	GIS Analyst	Works	brittanie@worksconsulting.com								
Dan Marum	Principal	Wilson & Company	dan.marum@wilsonco.com								
Dawn Cartier	Principal	Civtech	dcartier@civtech.com								
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov		X						X
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov		X						X
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org		X						X
James Meyer	HPMS Manager	ADOT	jmeyer@azdot.gov		X						



**SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM**

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**Activity/Meeting Date:** Thursday, December 17, 2020

**Location:** WEBEX - Meeting Access Code: 146 442 6254

Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		
Jason Bottjen	Planning Supervisor	Pinal County	jbottjen@pinal.gov			1.00	1.25	0.0	0.0	X
Jason Hafner	Deputy Director	SCMPO	jhafner@scmpo.org		X					X
Jay Gomes	Traffic Engineer	ADOT	jpgomes@azdot.gov		X					X
Jennifer Henderson	Project Coordinator	ADOT	jhenderson@azdot.gov							
Jennifer Love	SR. Transportation Planner	AECOM	jennifer.love@aecom.com							
Jill Dusenberry	Transit Group Manager	ADOT	jdusenberry@azdot.gov		X					X
John Wennes	Regional Planner	ADOT	jwennes@azdot.gov		X					
Jon Vlaming	Community Development Director	City of Eloy	jvlaming@eloyaz.gov							
Jothan Samuelson	Transportation Engineer	Works	jsamuelson@worksconsulting.com							
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov							
Kevin Adam	Director	RTAC	kadam@rtac.net							X
Mark Henige	Program Manager	ADOT	mhenige@azdot.gov		X					
Michael James	Planning Director	CivTech	mhjames@civtech.com							
Mike Blankenship	Principal	Green Light TE	mikeb@greenlightte.com							X
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinal.gov			1.00	1.25		0.0	X
Regis Reed	Operations Manager	City of Eloy	rreed@eloyaz.gov							
Robert Mawson	Mobility Manager	CAG./SCMPO	rmawson@cagaz.org		X					
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project			Miles Traveled	Initials
						Preparation	Meeting	Travel		



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Rod Lane	SC District Engineer	ADOT	rlane@azdot.gov		X					
Rossio Araujo	Development TES	ADOT	raraujo@azdot.gov		X					
Sage Donaldson	GIS Analyst	ADOT	sdonaldson@azdot.gov		X					
Sara Allred	Assistant Transit Mgr	ADOT	sallred@azdot.gov		X					
Scott Kelley	Principal	Green Light TE	scottk@greenlightte.com							
<b>TOTAL</b>						<b>5.00</b>	<b>6.25</b>	<b>0.0</b>	<b>0.0</b>	



December 17th, 2020

Subject: ADOT MPD Report – 12/17/2020 SCMPO TAC Meeting

Below is the ADOT MPD Report for the 12/17/2020 SCMPO TAC Meeting:

1. **MPO/COG Manual Update**: The final draft of the MPO/COG Manual Update was presented at the 12/11/2020 COG/MPO Planner's Meeting. More than 300 comments were received from MPO/COG/FHWA/FTA/ADOT personnel. The final MPO/COG Manual should be available online in early 2021.
2. **ACIS User Questionnaire**: ADOT Traffic Safety Section (TSS) is requesting input regarding the Arizona Crash Information System (ACIS). The link to the questionnaire can be accessed at: <https://www.surveymonkey.com/r/Q776WHX>. As part of the input, ADOT TSS encourages

member agencies to:

- Test various ACIS report options.
- Test all the interactive dashboards added to ACIS.

ADOT TSS is working on the scope for the 2021 ACIS tasks to add crash diagram report feature & create ACIS user guide videos. Input by member agencies will help ADOT TSS add any additional features, address any of the current user issues, and make ACIS a better AZ crash data query & analysis tool.

Please provide your input by 1/15/2021. If you have any questions regarding ACIS, please contact Saroja Devarakonda (ADOT Safety Analysis Program Manager) at [sdevarakonda@azdot.gov](mailto:sdevarakonda@azdot.gov).

3. **Project Delivery Academy (PDA):** ADOT LPA Group is working on training modules focused on the ADOT Project Life Cycle, specific for COG/MPO regions. These training modules (called the Project Delivery Academy) will include information on the following topics:

- Planning and Programming
- Scope, Schedule, and Budget
- Design and Clearances
- Meeting Federal Requirements
- Project Advertising and Construction
- Construction Closeout and Maintenance

The purpose of this PDA is to provide training sessions for COG/MPO agencies to better understand ADOT Project Life Cycle processes. A schedule of PDA trainings is anticipated to be advertised sometime in early 2021. For more information, please contact Jennifer Catapano (ADOT LPA Liaison) at [jcatapano@azdot.gov](mailto:jcatapano@azdot.gov).

4. **Planning Level Estimating:** In place of the 12/10/2020 Every Day Counts (EDC) Stakeholder meeting, ADOT LPA Group hosted an online training session on "Planning Level Estimating". This training session was part 2 in the "Planning Level Estimating" series. The focus of the training was to develop a "Good Scope" and a "Good Estimate" at the Planning Level for Programming. The training consisted of the following:

- ADOT MPD & ADOT Pre Design - "Planning Level Scoping for ADOT Pavement Rehabilitation Projects"
- Greater Flagstaff MetroPlan "Better Planning Level Estimates with GIS"

Part 3 in the "Planning Level Estimating" training series is anticipated for the March 2021 EDC Stakeholder meeting. For more information, please contact Mark Henige (ADOT LPA Program Manager) at [mhenige@azdot.gov](mailto:mhenige@azdot.gov).

5. **ADOT Off-System Bridge (OSB) Program:** Call for projects is currently open for the ADOT OSB Program. The purpose of the Off-System Bridge Program is to fund the Design and/or Construction for replacement or rehabilitation of the roadway bridges over waterways, other topographical barriers, other roadways, railroads, canals, ferry landings, etc. on bridges that are not on the Federal-aid highway system (local roads or rural minor collectors) when those bridges have been determined deficient because of structural deficiencies, physical deterioration, or functional obsolescence. More information regarding the OSB Program can be found at: <https://azdot.gov/business/programs-and-partnerships/local-public-agency/federal-aid-highway-programs-lpa>. The deadline for project applications is February 19<sup>th</sup>, 2021. If you have any questions, please contact Mark Henige (ADOT LPA Program Manager) at [mhenige@azdot.gov](mailto:mhenige@azdot.gov).



## Sun Corridor Metropolitan Planning Organization

*TAC Meeting: December 17, 2020*

### Pinal County Transit Governance Study Update

#### Summary:

- Project Name: Pinal County Transit Governance Study
- Contract executed with Nelson-Nygaard on August 21, 2019
- Technical Work Group Meetings
  - October 30, 2019 – Meeting #1
  - January 30, 2020 – Meeting #2
  - February 25, 2020 – Meeting #3
  - May 28, 2020 – Meeting #4
  - July 22, 2020 – Meeting 5 (as a follow up on the stakeholder workshop)
- Technical Working Documents
  - March 2020 – Technical Memorandum 1 - Existing Conditions – Final
  - March 2020 – Technical Working Paper 1 – Peer Review and Stakeholder Interviews – Draft Final

#### Updated 12.17.2020

- Presentation was given to PRTA Board on November 17, 2020.
- A question was asked by the consultant as to what the PRTA Board's opinion would be if their Board was recommended as one of the options for governing transit administration/operations throughout Pinal County. The PRTA Board is accepting of the option but stressed that it would still take some time to determine when to implement.

**Next Step:** Nelson/Nygaard will be drafting the details of the implementation steps for the recommended governing body to close out the study. Study expected to be completed by January 2021 with presentation road show to most likely follow.



**PINAL COUNTY**  
WIDE OPEN OPPORTUNITY

## Sun Corridor Metropolitan Planning Organization

*TAC Meeting: December 17, 2020*

### IPAZ BUILD Grant Update

#### Summary:

- Project Name: Inland Port Arizona Improvement Project
- Pinal County was selected to receive \$15.3 million of Federal funds with \$2.7 million matching funds to improve access to and from the Inland Port
  - Road improvements along Hanna and Houser Roads
  - Railroad intersection improvements at Hanna and Houser Roads
  - Road intersection improvements at State Route 87
    - Eligible includes environmental review, design work, other pre-construction activities, construction, environmental mitigation, and construction contingencies
- Pinal County has elected to be the direct recipient of the BUILD grant funds
- Second round of comments on the Grant Agreement Template are approved and the template was sent to USDOT/OST Chief Counsel for final review and drafting June 19, 2020
- Second round of comments on the Budget Narrative document were addressed and submitted to the BUILD PM June 23, 2020
- Third round of comments on the Grant Agreement Template from the USDOT/OST Chief Counsel were received on June 28. Comments were addressed and submitted back to USDOT/OST Chief Counsel for final review and drafting on June 29.
- A Design Services contract was awarded to TY Lin on July 1.
- Received an update from Ammon Heier with FHWA Arizona Division on July 9 stating that the Grant Agreement is with the **Office of the Secretary of Transportation (OST)** for review.
- Third round of comments on the Budget Narrative were received on July 21, 2020. Comments were addressed and submitted on July 23, 2020.
- Received confirmation that the Office of the Secretary of Transportation (OST) has approved the Grant Agreement on August 4th.

#### Updated 11.06.2020

- On October 30, 2020; Pinal County received the Notice to Proceed for the design consultant, T.Y. Lin to begin the base phase of the Inland Port AZ BUILD Grant project. The project Kick-Off Meeting is scheduled for November 13, 2020 from 10:00 am to 11:30 am via Microsoft Meets.

Public Works Department

31 N. Pinal Street, Building F., PO Box 727 Florence, AZ 85132  
T 520-509-3555 Hours: M-F 8:00 am – 5:00 pm F 520-866-6511

[www.pinalcountyaz.gov](http://www.pinalcountyaz.gov)



## PINAL COUNTY

WIDE OPEN OPPORTUNITY

**Updated 12.16.2020**

- Since the project Kick-Off Meeting which occurred on November 13, 2020; Pinal County Public Works along with the design consultant T.Y. Lin has met with our regional partners including Coolidge, Eloy FHWA, ADOT and Union Pacific Railroad to discuss preliminary design along with clearances for environmental, right-of-way, utilities, and railroad. Currently, 30% plans are being reviewed and the next monthly coordination meeting is scheduled for Wednesday, January 6, 2021 @ 2PM.
- Coordination Meetings:
  - ❖ November 18: FHWA Coordination Meeting
  - ❖ November 19: Coordination Meeting to discuss Preliminary Design with Eloy
  - ❖ November 20: Coordination Meeting to discuss Preliminary Design with ADOT and Coolidge
  - ❖ November 23: Coordination Meeting with FHWA Arizona Division
  - ❖ November 24: Coordination Meeting to discuss Traffic Analysis with ADOT, Coolidge, and Eloy
  - ❖ December 2: Pinal County IPAZ - Monthly Coordination Meeting

Public Works Department

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T 520-509-3555 Hours: M-F 8:00 am – 5:00 pm F 520-866-6511

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