



# **FISCAL YEAR 2022 - 2023 UNIFIED PLANNING WORK PROGRAM and BUDGET**

For a Comprehensive, Cooperative, and Continuing  
Transportation Planning Process

Approved On and By:

SCMPO Executive Board On: **May 11, 2021**

SCMPO Technical Advisory Committee On: **April 22, 2021**

**Amendment #1 August 4, 2021**

**Amendment #2 September 14, 2021**

*Prepared by the Sun Corridor Metropolitan Planning Organization in cooperation with the cities of Casa Grande, Coolidge and Eloy, Pinal County, Arizona Department of Transportation, the Federal Transit Administration, and the Federal Highway Administration:*

CFDA FHWA: 20.205  
CFDA FTA 5304/5305: 20.505

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## I. INTRODUCTION

### ***Unified Planning Work Program (UPWP):***

The Unified Planning Work Program (UPWP) is a description of the transportation planning activities to be conducted in the Sun Corridor MPO area in any specified two-year period. This biennial document is the foundation for requesting federal funds as well as a control tool for scheduling, budgeting, and monitoring the transportation planning process. The UPWP is developed in cooperation with the cities of Casa Grande, Coolidge, and Eloy; Pinal County, Arizona Department of Transportation (ADOT), the Federal Transit Administration (FTA), and the Federal Highway Administration (FHWA) and is approved by the Sun Corridor Technical Advisory Committee (TAC) and Executive Board.

The Work Program identifies the planning priorities and activities to be carried out within a metropolitan planning area to include (23CFR450.104):

- A description of planning work (tasks) and measurable outcomes and products;
- Who will perform the work;
- Timeframes for completing the work;
- Cost of the work; and
- Source(s) of funds.

The UPWP not only provides the MPO with a useful budgeting, scheduling, and monitoring tool, but it acts to provide the public with an understandable expectation of what the MPO will endeavor to achieve within the next two-year timeframe.

Occasionally, amendments and revisions may occur after adoption of the two-year UPWP to reflect funding changes and various task and schedule adjustments and edits to project time frames to match current and projected efforts.

### **Revisions are modifications to the UPWP that:**

- Do not change the FHWA/FTA approved budget;
- Do not change the scope of work for the FHWA/FTA funded task(s); or
- Do not add or delete a work task(s).

Revisions to the UPWP can be performed by MPO staff. MPO staff is to notify ADOT FTA and/or FHWA of revisions. Revisions do not require Executive Board approval.

**Amendments are modifications that:**

- Change the FHWA/FTA approved budget;
- Change the scope of work for the FHWA/FTA funded task (s); or
- Add or delete a work task(s).

Amendments to the UPWP must be approved by the Sun Corridor MPO Executive Board, FHWA/FTA, and ADOT. Once approved, amendments become part of the UPWP document.

**Description of Sun Corridor MPO area:**

As a result of the 2010 United States Census, the City of Casa Grande, Coolidge, Eloy, and surrounding unincorporated areas of Pinal County was designated as Urbanized with a population of over 50,000. The Urbanized area encompasses 1,155 square miles.

The 2010 U.S. Census population of communities within the Sun Corridor MPO:

Community	Population
Eloy	16,631
Arizona City (Unincorporated)	10,475
Coolidge	11,825
Casa Grande	48,571
Pinal County (Unincorporated rural areas)	31,316
<b>TOTAL</b>	<b>118,818</b>

*Source: 2010 U.S. Census*

**Approval and Authorization:**

On May 6, 2013, Arizona Governor Jan Brewer sent a formal letter to the Federal Highway Administration requesting establishment of the Sun Corridor Metropolitan Planning Organization (MPO). The Sun Corridor MPO was established on this date.

**Comprehensive Transportation Planning Activities:**

The Sun Corridor MPO will lead the development of the Sun Corridor MPO area Regional Transportation Plan (RTP), the Transportation Improvement Program (TIP), Strategic Transportation Safety Plan, as well as transit planning activities within the region.

The Sun Corridor MPO activities are funded by federal aid funds from the United States Department of Transportation (FHWA and FTA), the Arizona Department of Transportation, and by member local governments, through fee or in-kind services.

***Planning Priorities:***

The Sun Corridor MPO Regional Transportation Plan defines the region's strategy for creating a regional transportation system that accommodates the current mobility needs of residents, while also looking to the future. The RTP presents a recommended investment strategy (RIS) for expenditure of federal funds within the Sun Corridor MPO region.

The RIS priorities were largely developed based on a technical analysis of recent and programmed projects, but also included public and stakeholder input received through stakeholder outreach as well as Sun Corridor TAC member directives.

The RIS recognizes the public's and stakeholders' priority to maintain existing infrastructure yet provides sufficient flexibility to modernize and expand the roadway system as needed. The RIS drives the allocation of resources and influences project selection yet is sufficiently flexible to allow Sun Corridor MPO agencies to accommodate and respond to changing needs and emerging priorities.

The funding allocations defined in the 2020 RIS underscore the goals of Sun Corridor MPO agencies to both preserve the current system and to increase roadway safety for residents and visitors, while also strategically investing to create/retain jobs.

- 35% Preservation
- 50% Modernization
- 15% Capacity

The impact of the RIS on transportation system performance will be limited because of the realities of diminishing long-range revenues. However, the RIS allocations across categories show the commitment of Sun Corridor member agencies to:

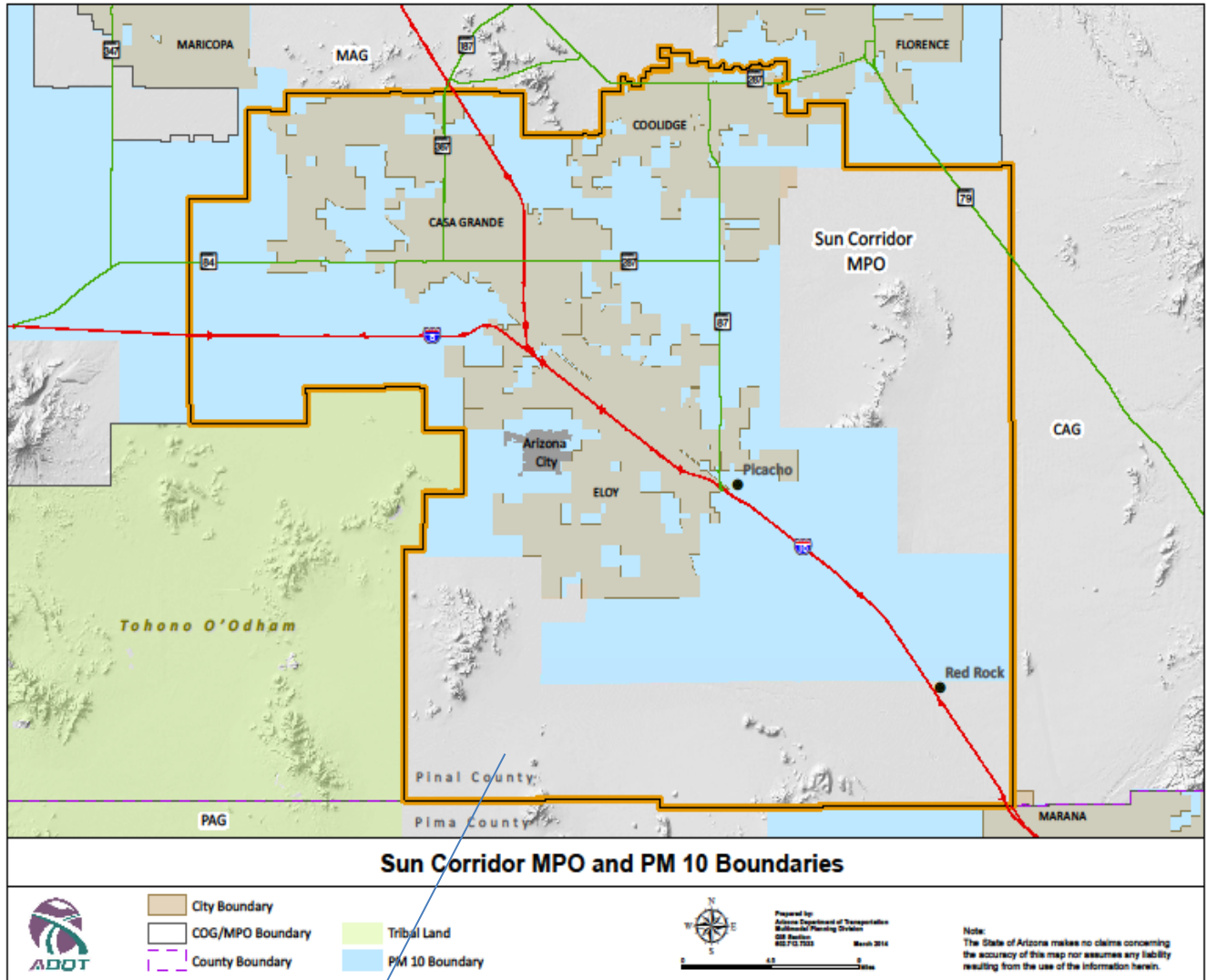
- Improve mobility and safety through modest expansion as needed to address economic development needs;
- Preserve the region's major roadways (arterials and collectors);
- Support economic development by investing in transportation corridors that improve connectivity to employment; and
- Increase safety and efficiency via system modernization.

***Air Quality Activities:***

Both the Sun Corridor MPO and the Maricopa Association of Governments (MAG) include portions of the West Pinal PM10 Nonattainment Area and West Central Pinal PM2.5 Nonattainment Area. Both nonattainment areas are covered by the boundaries of both the Sun Corridor MPO and MAG. Consequently, transportation conformity is required to be demonstrated for both nonattainment areas by both agencies.

Metropolitan transportation plans, programs, and projects in the nonattainment areas must satisfy the requirements of the federal transportation conformity rule. The principal criteria for a determination of conformity are:

- 1) The Transportation Improvement Program (TIP) and Regional Transportation Plan (RTP) must pass an emissions budget test with a budget that has been found to be adequate or approved by EPA for transportation conformity purposes, or interim emissions tests;
- 2) The latest planning assumptions and emission models in force at the time the conformity analysis begins must be employed;
- 3) The TIP and RTP must provide for the timely implementation of transportation control measures (TCM's) specified in the application air quality implementation plans;
- 4) Consultation with MAG, Arizona Department of Transportation (ADOT), Federal Highway Administration (FHWA), Federal Transit Administration (FTA), the Arizona Department of Environmental Quality (ADEQ), and members of the Sun Corridor MPO is essential to ensuring projects and projects in the nonattainment areas conform to the rules.
- 5) A Memorandum of Understanding (MOU) was developed to ensure coordination of the transportation planning activities in MAG and the Sun Corridor MPO planning areas in the Pinal County area. The MOU was signed on September 8, 2016.
- 6) The Sun Corridor MPO and MAG currently meet bimonthly to develop and maintain a common schedule for Regional Transportation Plan (RTP) and Transportation Improvement Program (TIP) actions that require transportation conformity determinations.
- 7) The executive directors of SCMPO and MAG, and staff from ADOT and the ADEQ will hold an annual meeting at or about the beginning of the calendar year. The purpose of the annual meeting will be to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.



The Sun Corridor MPO provides multi-modal transportation planning services to the cities of Casa Grande, Coolidge, Eloy, and small urban and rural areas of Pinal County. It covers 1,155 square miles and has an estimated population of 118,818.

## II. ORGANIZATION AND MANAGEMENT

### 1. Staffing Roles and Responsibilities:

The Sun Corridor MPO is staffed with an:

- Executive Director
  - Managing the day to day operations of the MPO
- Deputy Director
  - Performing transportation planning tasks and activities
- And/or possible half time or volunteer administrative assistant
  - Providing administrative support

In addition, the City of Casa Grande is the fiscal agent for the Sun Corridor MPO, and will provide the following, either for services rendered, or in-kind:

- Financial
  - Purchasing/Procurement
  - Accounting
  - Payroll
  - Accounts Payable
- Human Resources
- IT Services
- Arizona State Retirement
- Other services as needed

### 2. Committee Structure

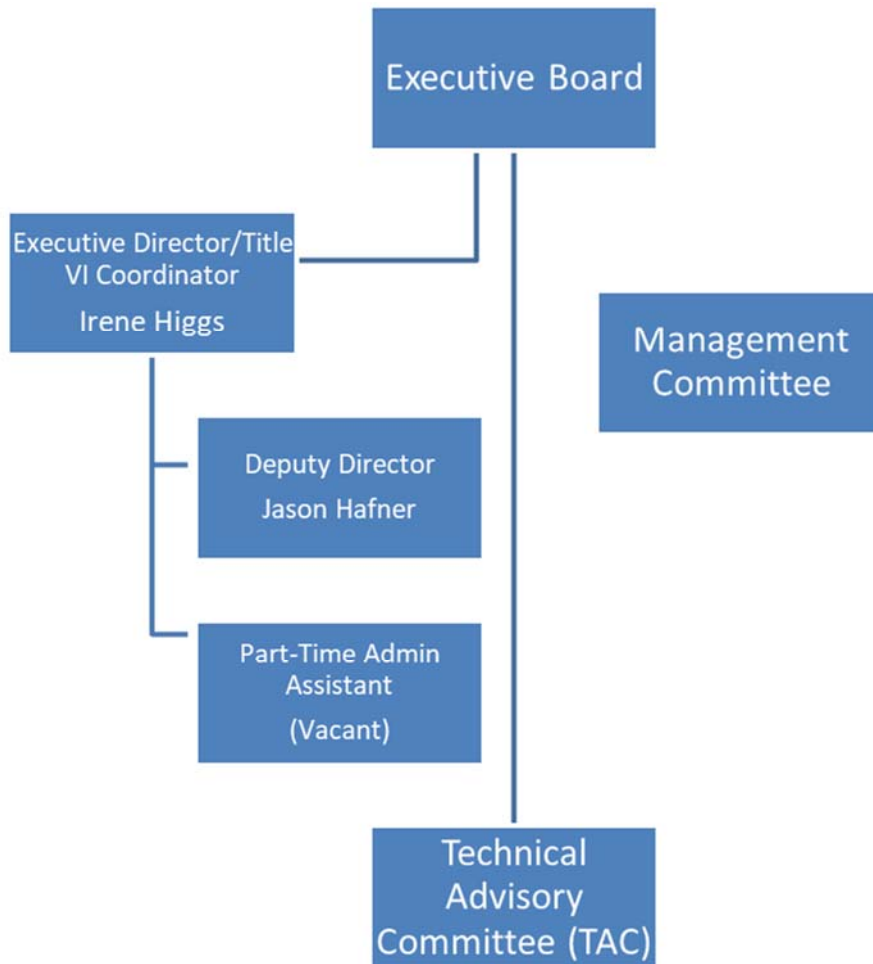
As outlined in the Sun Corridor MPO Executive Board By-Laws (Adopted 05/09/17), the Executive Board consists of elected officials from the Cities of Casa Grande, Coolidge, Eloy, and Pinal County; one member from the Arizona Department of Transportation's State Transportation Board who is appointed to the State Transportation Board by the Governor; and one ex-officio from Federal Highways Administration. It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. Currently, the Board annually rotates the position of Chair, Vice Chair, and Secretary/Treasurer.

The Sun Corridor MPO Transportation Advisory Committee (TAC) is the technical advisory committee to the Executive Board. The TAC is comprised of one voting member representing Pinal County, City of Casa Grande, City of Coolidge City of Eloy, and the Arizona Department of Transportation (ADOT), as outlined in the By-Laws (Amended 03/09/21) for the TAC. Committee



representatives should have expertise in any of the following transportation subjects: highways, public works, engineering, aeronautics, transit and planning. The committee has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

There is no Management Committee established at this time.



**FY 2021**

**EXECUTIVE BOARD MEMBERS**

Supervisor Steve Miller, Chair Pinal County Supervisor	Mayor Micah Powell, Vice Chair City of Eloy
Mayor Craig McFarland, Secretary/Treasurer City of Casa Grande	Mayor Jon Thompson, Member City of Coolidge
Steve Stratton, Member ADOT Board Member District 4	Ed Stillings, Ex-Officio Member Federal Highways Administration

**FY 2021**

**TRANSPORTATION TECHNICAL ADVISORY  
COMMITTEE**

Duane Eitel, Chair City of Casa Grande	Tammy Valadez Paz, Member City of Eloy
Dedrick Denton, Member Pinal County	Jason James, Member ADOT MPD
Matt Rencher, Vice Chair City of Coolidge	Doug Moseke, Member ADOT Southcentral District
Ed Stillings, Member Federal Highways Administration	

**SUN CORRIDOR STAFF**

Executive Director, Irene Higgs
Deputy Director, Jason Hafner
Admin Staff, Vacant

### 3. Operational Procedures, Bylaws, and Agreements

Sun Corridor MPO will operate under the City of Casa Grande Operating Policies & Procedures. The Sun Corridor MPO has created standard operating procedures (SOP) manual to meet requirements set forth by Arizona Department of Transportation (ADOT), the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA).

Sun Corridor MPO will also operate in accordance with Executive Board By-Laws established by the Executive Board and adopted September 12, 2013 and amended May 9, 2017.

#### a. DBE, Title VI, EEO, LEP, and PPP

**Disadvantage Business Enterprise (DBE):** The Sun Corridor MPO will adhere to the Arizona Department of Transportation's DBE Policy;

**Title VI:** Sun Corridor has developed and will maintain and adhere to the Title VI Implementation Plan. The plan is located on the Sun Corridor MPO web site ([www.scmpo.org](http://www.scmpo.org));

**Equal Employment Opportunity (EEO):** The Sun Corridor MPO through the City of Casa Grande is an EEO organization;

**Limited English Proficiency (LEP):** The Sun Corridor MPO has developed a LEP Plan, which is located on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org));

**Public Participation Plan (PPP):** The Sun Corridor MPO has developed and provided a PPP, which is located on the Sun Corridor MPO website ([www.scmpo.org](http://www.scmpo.org)).

#### b. Other Statements

**Transit:** Sun Corridor MPO will ensure all transit activities receiving federal funding through ADOT within the Sun Corridor MPO planning boundaries are compliant with ADOT and FTA. This will be accomplished by monitoring each program within the Sun Corridor MPO boundaries through cooperation with Central Arizona Governments (CAG).

**Air-Quality Conformity:** Sun Corridor MPO entered into Memorandum of Understanding with Maricopa Association of Governments (MAG), Arizona Department of Transportation (ADOT), and the Arizona Department of Environmental Quality (ADEQ) to meet Clean Air Act requirements. At present,

MAG provides modeling for regionally significant projects in the Sun Corridor MPO region.

**Operating Procedures:** The Sun Corridor MPO will adhere to the City of Casa Grande Operating Procurement Policy, unless ADOT's procurement procedure takes precedent.

**Personnel Policies:** The Sun Corridor MPO, working under the City of Casa Grande Personnel Policies, will meet all requirements for staff awareness addressing Sexual Harassment, Drug Free Work Place, and Equal Opportunity.

**Lobby-Disbarment:** Sun Corridor MPO will adhere to federal restrictions on Lobbying and Disbarment.

### III. FUNDING DESCRIPTION & BUDGET SUMMARY

The Arizona Department of Transportation (ADOT) is the designated recipient of the Federal-aid Highway funds used for planning and research purposes. As the designated recipient of the planning funds ADOT has the responsibility and the authority under **2 CFR Part 200** (Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments) to oversee all activities under the Federal-aid Program by the sub recipients of these funds. ADOT's oversight responsibilities include but are not limited to overall Work Plan review, invoice billing review and approval, TIP certification, air quality reviews, and quality assurance and quality control of traffic data. Work Programs are funded primarily with Planning Funds (PL); however, an MPO may use other eligible funds for the Work Program.

All work, including Sun Corridor staff time and consultant studies, listed in the Work Program are funded by one or more of the following funding sources:

- (1) **Metropolitan Planning (PL) Funds** – Federal metropolitan planning funds can be used for up to 94.3% of a project, with a required 5.7% match typically provided by local governments. The distribution of the PL Funds is accomplished through a formula developed by ADOT in consultation with the MPOs and must be approved by the FHWA.
- (2) **Statewide Planning and Research (SPR) Funds** – SPR funds are federal dollars from the State Planning and Research Program administered by the Arizona Department of Transportation. Some SPR funds may be allocated to the MPO to help plan for the non-urbanized portion of the MPO. A 20% match is required and must be provided by the local jurisdiction, depending on the project.

- (3) **Federal Transit Administration Funding** – FTA funds are secured annually through the FTA Metropolitan Planning Program Section 5303/5305d. FTA funds are designated for transit planning and research activities. The funds require a 20% local match, which is typically provided by local governments in hard dollars or in-kind. In addition, other federal or state funding that is not specifically designed for planning activities can be allocated for planning purposes. In those cases, funds such as FTA Section 5304, 5305 (e), 5307, and 5310 will be shown in the budget tables.
- (4) **Consolidated Planning Grant (CPG) Program** - The Federal Transit Administration (FTA) and the Federal Highway Administration (FHWA) offer States the option of participating in the CPG program. The CPG program allows the States and Metropolitan Planning Organizations (MPOs) to merge funds from the FTA Metropolitan Planning Program (MPP) and State Planning and Research Program (SPRP) with FHWA Planning (PL) and SPRP 5305D funds into a single consolidated planning grant. States or MPOs have the option to transfer planning funds to either FTA or FHWA to be awarded and administered for metropolitan or metropolitan and statewide planning purposes. This CPG program fosters a cooperative effort between the Federal agencies and the participating States and MPOs to streamline the delivery of their planning programs to provide flexibility in the use of planning funds. These funds will have a 5.7% match.
- (5) **Surface Transportation Block Grant Program (STBG) Funds** - STBG is a federal-aid highway flexible funding program that funds a broad range of surface transportation capital needs including roads, transit, airport access, vanpool, and bicycle and pedestrian facilities, as well as planning studies and data collection. These funds require a 5.7% match.
- (6) **Highway Safety Improvement Program (HSIP) Funds** - HSIP funds are a federal funding source dedicated to safety improvement projects and planning activities distributed within the State on a competitive basis. The main purpose of the HSIP funding is to achieve a reduction in fatalities and serious injuries on all public roads, including non-State-owned roads and roads on tribal land. The Sun Corridor MPO 2017 Strategic Transportation Safety Plan identified eligible projects where HSIP funding could be utilized. These funds require a 5.7% match; however some projects are 100% funded.
- (7) **Highway User Revenue Funds (HURF) Exchange Program** – The HURF Exchange program enables local governments to exchange STBG federal transportation funding with ADOT for state-generated HURF revenue. HURF exchange funding can be used on eligible design and construction projects.

- (8) **Carry-forward** – Carry forward funds may occur when an MPO does not expend all authorized funds in the current fiscal year. Carry-forward funds are combined with the annual allocation for the new fiscal year to determine the available fund balance for the upcoming year. All carry-forward funds must be identified in the Work Program.
- (9) **In-Kind Contribution** – In-kind contributions may be accepted as the match for federal funds. The Sun Corridor MPO will use in-kind contribution from members and volunteers for match when utilizing STBG, HSIP, SPR, PL, CPG or 5303/5304/5305/5305(e), 5307 and 5310 funds.
- (10) **Matching Funds** - In order to secure federal funds, the state and/or local government must place matching funds on a project. The state and local funds must be shown in the Unified Planning Work Program. A detail table of the state/local funds is included in the budget section of the Unified Planning Work Program. The required percentages of matching amounts may vary according to the Federal fund type. The MPO may receive matching funds provided by the member agencies as cash or in-kind contribution.

**FY2022 Operating Budget**

SCMPO BUDGET WORKSHEET									
FY2022 BUDGET									
Revenues	<b>Fund Source</b>	<b>Budget Amount</b>	<b>CGP PL (800)</b>	<b>CGP 5303/5305d (807)</b>	<b>SPR (801)</b>	<b>5303/5305d (Residual) (802)</b>	<b>STBG (803)</b>	<b>5305e (806)</b>	<b>Non-Federal Funds (Local) (808)</b>
	FY21 Federal Carry Forward (Estimated)	\$405,572	\$0	\$0	\$76,414	\$118,356	\$34,052	\$80,000	\$96,749
	FY22 Federal Amount	\$351,979	\$125,442	\$71,306	\$108,591	\$0	\$46,640	\$0	\$0
	Required Match Percentage		5.7%	5.7%	20.0%	20.0%	5.7%	20.0%	0.0%
	Local Match	\$112,609	\$7,582	\$4,310	\$46,251	\$29,589	\$4,877	\$20,000	\$0
	<b>TOTAL</b>	<b>\$870,160</b>	<b>\$133,024</b>	<b>\$75,616</b>	<b>\$231,256</b>	<b>\$147,945</b>	<b>\$85,569</b>	<b>\$100,000</b>	<b>\$96,749</b>
Operating Expenditures	<b>Category</b>	<b>Budget Amount</b>	<b>CGP PL (800)</b>	<b>CGP 5303/5305d (807)</b>	<b>SPR (801)</b>	<b>5303/5305d (Residual)</b>	<b>STBG (803)</b>	<b>5305e (806)</b>	<b>Non-Federal Funds (Local)</b>
	Salaries - Regular	\$200,842	\$125,442	\$51,907	\$0	\$23,493	\$0	\$0	\$0
	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Car Allowance	\$4,800	\$0	\$4,800	\$0	\$0	\$0	\$0	\$0
	FICA	\$14,599	\$0	\$14,599	\$0	\$0	\$0	\$0	\$0
	Retirement	\$24,809	\$0	\$0	\$24,809	\$0	\$0	\$0	\$0
	Health Insurance	\$17,968	\$0	\$0	\$17,968	\$0	\$0	\$0	\$0
	Workers Comp	\$465	\$0	\$0	\$465	\$0	\$0	\$0	\$0
	Salaries - PT /and/or Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>SUBTOTAL</b>	<b>\$263,483</b>	<b>\$125,442</b>	<b>\$71,306</b>	<b>\$43,242</b>	<b>\$23,493</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
			<b>0</b>	<b>0</b>	<b>141763</b>	<b>94863</b>			
	Office Supplies	\$3,000	\$0	\$0	\$1,000	\$2,000	\$0	\$0	\$0
	Postage	\$500	\$0	\$0	\$500	\$0	\$0	\$0	\$0
	Misc Meeting Supplies	\$200	\$0	\$0	\$200	\$0	\$0	\$0	\$0
	Office Furnishings	\$1,000	\$0	\$0	\$500	\$500	\$0	\$0	\$0
	Minor Equipment	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Fuel	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Legal	\$600	\$0	\$0	\$600	\$0	\$0	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Transit and Planning	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Computer Licences	\$1,100	\$0	\$0	\$600	\$500	\$0	\$0	\$0
	Licenses, Permits, Fees, and Taxes	\$1,300	\$0	\$0	\$800	\$500	\$0	\$0	\$0
	Printing - etc.	\$1,000	\$0	\$0	\$500	\$500	\$0	\$0	\$0
	Building Rent	\$15,000	\$0	\$0	\$15,000	\$0	\$0	\$0	\$0
	Bank Charges and Fees	\$2,900	\$0	\$0	\$500	\$1,000	\$0	\$0	\$0
	Other Contractual Services	\$7,100	\$0	\$0	\$3,374	\$3,700	\$0	\$0	\$0
	Dues and Memberships	\$5,400	\$0	\$0	\$3,000	\$2,400	\$0	\$0	\$0
	Conferences/Trainings	\$2,700	\$0	\$0	\$1,700	\$1,000	\$0	\$0	\$0
	Travel	\$3,800	\$0	\$0	\$2,000	\$1,800	\$0	\$0	\$0
	Business Meals & Meetings	\$500	\$0	\$0	\$500	\$0	\$0	\$0	\$0
	Telephone & Data	\$1,700	\$0	\$0	\$1,000	\$700	\$0	\$0	\$0
	Auto Repair & Maintenance	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
Insurance	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	
<b>SUBTOTAL</b>	<b>\$56,800</b>	<b>\$0</b>	<b>\$0</b>	<b>\$41,774</b>	<b>\$14,600</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Non-Federal Funds</b>									
Non-Federal Funds (Member Agency Contributions)	\$96,749	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$96,749
<b>SUBTOTAL</b>	<b>\$96,749</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$96,749</b>
<b>Studies</b>									
	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCMPO FY22 HSIP Applications	\$46,640	\$0	\$0	\$0	\$0	\$46,640	\$0	\$0	\$0
Transit Optimization Study - Coolidge	\$80,000	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0
Traffic Counts	\$34,052	\$0	\$0	\$0	\$0	\$0	\$34,052	\$0	\$0
Regional Transportation Plan 2028	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Regional Transportation Plan 2024	\$180,000	\$0	\$0	\$100,000	\$80,000	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$340,692</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$80,000</b>	<b>\$80,692</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$757,725</b>	<b>\$125,442</b>	<b>\$71,306</b>	<b>\$185,016</b>	<b>\$118,093</b>	<b>\$80,692</b>	<b>\$80,000</b>	<b>\$80,000</b>	<b>\$0</b>

FY2023 Operating Budget

SCMPO BUDGET WORKSHEET									
FY2023 BUDGET									
Revenues	<b>Fund Source</b>	<b>Budget Amount</b>	<b>CGP PL (800)</b>	<b>CGP 5303/5305d (807)</b>	<b>SPR (801)</b>	<b>5303/5305d (Residual) (802)</b>	<b>HSIP (804)</b>	<b>5305e (806)</b>	<b>Federal Funds (Local) (808)</b>
	FY22 Federal Carry Forward (Estimated)	\$522,740	\$0	\$10,000	\$200,000	\$137,740	\$0	\$80,000	\$95,000
	FY23 Federal Amount	\$615,889	\$125,442	\$71,306	\$112,195	\$0	\$306,946	\$0	\$0
	Required Match Percentage		5.7%	5.7%	20.0%	20.0%	5.7%	20.0%	0.0%
	Local Match	\$163,581	\$7,582	\$4,915	\$78,049	\$34,435	\$18,600	\$20,000	\$0
<b>TOTAL</b>	<b>\$1,302,210</b>	<b>\$133,024</b>	<b>\$86,221</b>	<b>\$390,244</b>	<b>\$172,175</b>	<b>\$325,500</b>	<b>\$100,000</b>	<b>\$95,000</b>	
Operating Expenditures	<b>Category</b>	<b>Budget Amount</b>	<b>CGP PL (800)</b>	<b>CGP 5303/5305d (807)</b>	<b>SPR (801)</b>	<b>5303/5305d (Residual)</b>	<b>HSIP (804)</b>	<b>5305e (806)</b>	<b>Non-Federal Funds</b>
	Salaries - Regular	\$193,846	\$125,442	\$61,677	\$0	\$6,727	\$0	\$0	\$0
	Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	Car Allowance	\$4,800	\$0	\$4,800	\$0	\$0	\$0	\$0	\$0
	FICA	\$14,829	\$0	\$14,829	\$0	\$0	\$0	\$0	\$0
	Retirement	\$23,688	\$0	\$0	\$23,688	\$0	\$0	\$0	\$0
	Health Insurance	\$17,978	\$0	\$0	\$17,978	\$0	\$0	\$0	\$0
	Workers Comp	\$427	\$0	\$0	\$427	\$0	\$0	\$0	\$0
	Salaries - PT /and/or Temporary	\$10,000	\$0	\$0	\$10,000	\$0	\$0	\$0	\$0
	<b>SUBTOTAL</b>	<b>\$265,568</b>	<b>\$125,442</b>	<b>\$81,306</b>	<b>\$52,093</b>	<b>\$6,727</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	Office Supplies	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Postage	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Misc Meeting Supplies	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Office Furnishings	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Minor Equipment	\$10,700	\$0	\$0	\$2,000	\$8,700	\$0	\$0	\$0
	Fuel	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
	Legal	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Transit and Planning	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Computer Licences	\$3,600	\$0	\$0	\$3,600	\$0	\$0	\$0	\$0
	Licenses, Permits, Fees, and Taxes	\$3,000	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Printing - etc.	\$3,000	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Building Rent	\$9,000	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0
	Bank Charges and Fees	\$1,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0
	Other Contractual Services	\$17,500	\$0	\$0	\$17,500	\$0	\$0	\$0	\$0
	Dues and Memberships	\$5,400	\$0	\$0	\$3,000	\$2,400	\$0	\$0	\$0
	Conferences/Trainings	\$3,000	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Travel	\$3,000	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0
	Business Meals & Meetings	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
	Telephone & Data	\$2,000	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0
	Auto Repair & Maintenance	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
	Insurance	\$5,000	\$0	\$0	\$5,000	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$91,200</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,100</b>	<b>\$11,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
<b>Non-Federal Funds</b>									
Non-Federal Funds (Member Agency Contributions)	\$95,000	\$0	\$0	\$0	\$0	\$0	\$0	\$95,000	
<b>SUBTOTAL</b>	<b>\$95,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,000</b>	
<b>Studies</b>									
Pinal County Strategic Transportation Safety Plan	\$306,946	\$0	\$0	\$0	\$0	\$306,946	\$0	\$0	
Transit Optimization Study - Coolidge	\$80,000	\$0	\$0	\$0	\$0	\$0	\$80,000	\$0	
Regional Transportation Plan 2028	\$90,000	\$0	\$0	\$80,000	\$10,000	\$0	\$0	\$0	
Regional Transportation Plan 2024	\$210,000	\$0	\$0	\$100,000	\$110,000	\$0	\$0	\$0	
<b>SUBTOTAL</b>	<b>\$686,946</b>	<b>\$0</b>	<b>\$0</b>	<b>\$180,000</b>	<b>\$120,000</b>	<b>\$306,946</b>	<b>\$80,000</b>	<b>\$0</b>	
<b>TOTAL</b>	<b>\$1,138,714</b>	<b>\$125,442</b>	<b>\$81,306</b>	<b>\$312,195</b>	<b>\$137,740</b>	<b>\$306,946</b>	<b>\$80,000</b>	<b>\$0</b>	



**FY2022 Budget by Work Element**

TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2022

REVENUE SOURCE	% Match	FY21 Carry Forward Federal	FY22 Budget Federal	Match /In-Kind	Total Budget
FHWA - PL - PSC2002P	5.7%	\$0	\$125,442	\$7,582	\$133,024
CGP 5303/5305d - FY22	5.7%	\$0	\$71,306	\$4,310	\$75,616
ADOT - SPR - PSC2001P	20%	\$76,414	\$108,591	\$46,251	\$231,256
FTA 5303/5305 (d) - G5F81SCT - FY18	20%	\$10,448		\$2,612	\$13,060
FTA 5303/5305 (d) - G5F19SCT - FY19	20%	\$51,732	\$0	\$12,933	\$64,665
FTA 5303/5305 (d) - FY20	20%	\$56,176	\$0	\$14,000	\$70,176
FTA 5305 - Coolidge Transit Route Optimization Study - G5F19SMT	20%	\$80,000	\$0	\$20,000	\$100,000
STBG - PSC2003P	5.7%	\$34,052	\$46,640	\$4,877	\$85,569
<b>TOTAL</b>		\$308,823	\$351,979	\$112,565	\$773,366

TABLE 2: Operating Costs by Work Element Task

TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
1.0	ADMINISTRATION	\$52,686	\$0	\$3,189	\$29,949	\$0	\$1,815	\$18,162	\$17,545	\$8,927	\$0	\$0	\$0	\$0	\$0	\$132,273
2.0	DATA COLLECTION & MAINTENANCE	\$7,527	\$0	\$455	\$4,278	\$0	\$259	\$2,595	\$2,506	\$1,275	\$0	\$0	\$0	\$0	\$0	\$18,895
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,052	\$2,058	\$36,110
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$6,272	\$0	\$379	\$3,565	\$0	\$216	\$2,162	\$2,089	\$1,063	\$0	\$0	\$0	\$0	\$0	\$15,746
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$25,000	\$0	\$80,000	\$20,000	\$0	\$0	\$225,000
4.2	REGIONAL TRANSPORTATION PLAN 2028 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
5.0	PUBLIC PARTICIPATION PLAN	\$3,763	\$0	\$227	\$2,139	\$0	\$129	\$1,297	\$1,253	\$638	\$0	\$0	\$0	\$0	\$0	\$9,446
6.0	PUBLIC TRANSPORTATION PLANNING	\$3,763	\$0	\$227	\$2,139	\$0	\$129	\$1,297	\$1,253	\$638	\$23,493	\$14,600	\$9,956	\$0	\$0	\$57,495
6.1	MOBILITY MANAGER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6.2	COOLIDGE ROUTE OPTIMIZATION STUDY (5305e)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$100,000
7.0	REGIONAL PLANNING	\$50,177	\$0	\$3,033	\$28,522	\$0	\$1,724	\$17,297	\$16,710	\$8,502	\$0	\$0	\$0	\$0	\$0	\$125,965
7.1	HSIP APPLICATION PROJECT (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46,640	\$2,818	\$49,458
8.0	ENVIRONMENTAL OVERVIEW	\$1,254	\$0	\$76	\$713	\$0	\$43	\$432	\$418	\$213	\$0	\$0	\$0	\$0	\$0	\$3,149
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL</b>	\$125,442	\$0	\$7,582	\$71,306	\$0	\$4,310	\$43,242	\$141,774	\$46,240	\$23,491	\$94,598	\$29,856	\$160,692	\$24,876	\$773,500

## FY2023 Budget by Work Element

TABLE 1: Estimated Funding (Revenue) for State Fiscal Year 2023

REVENUE SOURCE	% Match	FY22 Carry Forward Federal	FY23 Budget Federal	Match /In-Kind	Total Budget
FHWA - PL - PSC2002P	5.7%	\$0	\$125,442	\$7,582	\$133,024
CGP 5303/5305d - FY22	5.7%	\$10,000	\$71,306	\$4,915	\$86,221
ADOT - SPR - PSC2001P	20%	\$200,000	\$112,195	\$78,049	\$390,244
FTA 5303/5305 (d) - G5F19SCT - FY19	20%	\$25,388	\$0	\$6,347	\$31,735
FTA 5303/5305 (d) - FY20	20%	\$56,176	\$0	\$14,044	\$70,220
FTA 5303/5305 (d.) - FY21	20%	\$56,176	\$0	\$14,044	\$70,220
Pinal County Strategic Transportation Coordination Plan	5.7%	\$0	\$306,946	\$18,600	\$325,546
FTA 5305 - Coolidge Transit Route Optimization Study - G5F19SCT	20%	\$80,000	\$0	\$20,000	\$100,000
<b>TOTAL</b>		\$427,740	\$615,889	\$163,581	\$1,207,210

TABLE 2: Operating Costs by Work Element Task

TASK	WORK ELEMENT	EXPENSES														TOTAL COST	
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
1.0	ADMINISTRATION	\$52,686	\$0	\$3,189	\$34,152	\$0	\$2,065	\$21,878	\$33,642	\$13,868	\$0	\$0	\$0	\$0	\$0	\$0	\$161,480
2.0	DATA COLLECTION & MAINTENANCE	\$7,527	\$0	\$455	\$4,878	\$0	\$295	\$3,126	\$4,806	\$1,978	\$0	\$0	\$0	\$0	\$0	\$0	\$23,065
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$6,272	\$0	\$379	\$4,065	\$0	\$246	\$2,605	\$4,005	\$1,653	\$0	\$0	\$0	\$0	\$0	\$0	\$19,225
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$25,000	\$0	\$10,000	\$2,500	\$0	\$0	\$0	\$137,500
4.2	REGIONAL TRANSPORTATION PLAN 2028 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$0	\$110,000	\$27,500	\$0	\$0	\$0	\$237,500
5.0	PUBLIC PARTICIPATION PLAN	\$3,763	\$0	\$227	\$2,439	\$0	\$147	\$1,563	\$2,403	\$989	\$0	\$0	\$0	\$0	\$0	\$0	\$11,531
6.0	PUBLIC TRANSPORTATION PLANNING	\$3,763	\$0	\$227	\$2,439	\$0	\$147	\$1,563	\$2,403	\$989	\$6,727	\$11,100	\$4,584	\$0	\$0	\$0	\$33,942
6.1	MOBILITY MANAGER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6.2	COOLIDGE ROUTE OPTIMIZATION STUDY 5305e	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$100,000	
7.0	REGIONAL PLANNING	\$50,177	\$0	\$3,033	\$32,522	\$0	\$1,966	\$20,837	\$32,040	\$13,207	\$0	\$0	\$0	\$0	\$0	\$0	\$153,782
7.1	Pinal County STSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306,946	\$18,600	\$325,546	
8.0	ENVIRONMENTAL OVERVIEW	\$1,254	\$0	\$76	\$813	\$0	\$49	\$521	\$801	\$331	\$0	\$0	\$0	\$0	\$0	\$0	\$3,845
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>		\$125,440	\$0	\$7,584	\$81,306	\$0	\$4,915	\$52,100	\$260,100	\$78,013	\$6,725	\$131,098	\$34,484	\$386,946	\$38,600	\$1,207,400	

**FY2022 Local Match by Member Agency**

In-Kind Contribution								
Member	Budget Amount	PL	CGP 5303/5305d (807)	SPR	5303/5305d	STBG	5305e	Non-Federal Funds (Local)
Eloy	\$12,923	\$1,062	\$602	\$6,475	\$4,100	\$684	\$0	\$0
Coolidge	\$29,302	\$758	\$431	\$4,625	\$3,000	\$488	\$20,000	\$0
Pinal County (Rural Areas)	\$32,583	\$2,669	\$1,517	\$16,280	\$10,400	\$1,717	\$0	\$0
Casa Grande	\$38,053	\$3,093	\$1,760	\$18,860	\$12,352	\$1,988	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$112,861</b>	<b>\$7,582</b>	<b>\$4,310</b>	<b>\$46,240</b>	<b>\$29,852</b>	<b>\$4,877</b>	<b>\$20,000</b>	<b>\$0</b>
<b>GRAND TOTAL</b>	<b>\$870,586</b>	<b>\$133,024</b>	<b>\$75,616</b>	<b>\$231,256</b>	<b>\$147,945</b>	<b>\$85,569</b>	<b>\$100,000</b>	<b>\$96,749</b>

**FY2023 Local Match by Member Agency**

In-Kind Contribution								
Member	Budget Amount	PL	CGP 5303/5305d (807)	SPR	5303/5305d	HSIP	5305e	Federal Funds (Local)
Eloy	\$20,101	\$1,062	\$687	\$10,927	\$4,821	\$2,604	\$0	\$0
Coolidge	\$34,359	\$758	\$492	\$7,805	\$3,444	\$1,860	\$20,000	\$0
Pinal County (Rural Areas)	\$50,540	\$2,669	\$1,730	\$27,473	\$12,121	\$6,547	\$0	\$0
Casa Grande	\$58,581	\$3,093	\$2,006	\$31,844	\$14,049	\$7,589	\$0	\$0
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>SUBTOTAL</b>	<b>\$163,581</b>	<b>\$7,582</b>	<b>\$4,915</b>	<b>\$78,049</b>	<b>\$34,435</b>	<b>\$18,600</b>	<b>\$20,000</b>	<b>\$0</b>
<b>GRAND TOTAL</b>	<b>\$1,302,295</b>	<b>\$133,024</b>	<b>\$86,221</b>	<b>\$390,242</b>	<b>\$172,262</b>	<b>\$325,500</b>	<b>\$100,000</b>	<b>\$95,000</b>

## **IV. SUN CORRIDOR WORK ELEMENTS**

### **1. Administration: Task 1.0**

The Sun Corridor MPO is to administer its work program in a manner that:

- Maintains the region's eligibility to receive federal transportation capital and operating assistance;
- Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region; and
- Adheres to all FHWA, FTA, and ADOT requirements.

### **FY2020-2021 Accomplishments**

- Developed the Fiscal Year (FY) 2022-2023 Unified Planning Work Program and Budget.
- Ensured UPWP is in compliance with the Fixing America's Surface Transportation (FAST) Act and ADOT Contract.
- Managed the implementation of tasks within the FY 2020-2021 Unified Planning Work Program.
- Met with FHWA, FTA and ADOT in preparation of the FY 2022-2023 UPWP.
- Updated the following documents to maintain compliance with FHWA, FTA and ADOT:
  - Title VI Implementation Plan
  - Title VI Goals and Accomplishment Report
  - Public Participation Plan
  - CAG/SCMPO Human Services Transportation Coordination Plan
  - Regional Transportation Plan
  - Regional Traffic Counts
- Attended Executive Board and TAC meetings.
- Prepared Executive Board and TAC agendas, action taken and minutes.
- Updated the SCMPO Standard Operational Procedural manual.
- Prepared and submitted monthly invoices to ADOT through e-grants as well as the Progress Report and In-Kind Tracking information.
- Prepared public notices for the local newspaper for the following:
  - Public Participation Plan
  - Executive Board and TAC meetings schedule
  - AQ Conformity
  - CAG/SCMPO Human Services Transportation Coordination Plan
  - Region Transportation Plan
- Maintained the SCMPO website.
- Reported monthly in the ADOT LPA System all MPO contracts and DBE reporting.

<b>Administration: Task 1.0</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Executive Board Meetings	Hold a minimum of six (6) meetings a year. Provide to the Executive Board, at a minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location.	Inform and educate the Executive Board members in order for them to determine the direction of the MPO and make policy decisions.
Technical Advisory Committee Meetings (TAC)	Hold a minimum of six (6) meetings a year. Make recommendations to the Executive Board. Provide to the TAC, at minimum, meeting agendas and minutes, bi-monthly reports outlining activities performed, calendar of meetings, and location.	TAC will advise staff on projects, funding allocations, and other planning activities.
Strategic Planning Efforts	Update as needed.	Provide workshops with the board and managers to develop a plan for direction.
eGrants Reimbursement	Submit through eGrant monthly reimbursement request for all funding sources.	eGrants is used for the MPO to be reimbursed by ADOT for each funding source expended monthly.
MPO Monthly Progress/Time Report	Submit monthly detailed progress/time report when submitting in eGrants.	Progress report shows tasks and work elements accomplished for each month
In-Kind Report	Submit with monthly eGrant to account for local match requirements.	Track and monitor in-kind contributions from member agencies.
Monthly Consultant Contract Reporting and DBE Reporting	Ensure all consultant contracts are paid promptly and DBE is reported monthly.	Process all invoices in a timely manner, ensuring compliance with DBE and prompt payment laws.
Amend the FY2022-FY2023 Unified Planning Work Plan and Budget	Amend the UPWP and Budget, as needed.	Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO.
Develop the FY2024-FY2025 Unified Planning Work Plan and Budget	Develop a two-year UPWP. TAC and EB approval by April - May and to ADOT by May 1.	Provide citizens and stakeholders the necessary transparency to see how federal transportation planning funds are being used by the MPO.

<b>Administration: Task 1.0</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Standard Operating Procedures (SOP) Manual (Completed December 2017)	The SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities, update as needed.	SOP documents the MPOs processes and procedures, delegation of authority, and provides a key reference for all MPO roles, responsibilities, and required activities.
Sun Corridor MPO Website	Maintain and enhance MPO website. Post all required Federal Documents, agendas and meeting minutes, and Public Notices, as needed.	Provides ongoing communication with the public and other entities on MPO activities.
Safety Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the updated safety targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO’s performance and measures in the RTP and TIP to support the State’s targets.
Pavement and Bridge Performance Measures (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the established pavement and bridge targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO’s performance and measures in the RTP and TIP to support the State’s targets.
System Performance Measures – Freight, National Highway System (NHS) and CMAQ (23 CFR Part 450)	On September 11, 2018 the SCMPO Executive Board adopted the established system performance targets for the State of Arizona for 2018 in perpetuity or until the MPO should deem it necessary to establish and adopt their own targets.	Report the MPO’s performance and measures in the RTP and TIP to support State’s targets.
Transit Asset Management (TAM) Group Plan -	On January 8, 2019 the SCMPO Executive Board	Report the MPO’s performance and measures in the RTP and TIP to

<b>Administration: Task 1.0</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Revenue Vehicles, Equipment, and Facilities	adopted ADOT’s Transit Asset Management (TAM) Group Plan - Revenue Vehicles, Equipment, and Facilities	support State targets.
Public Transportation Coordination (23 CFR Part 450.314(h))	The Sun Corridor MPO, ADOT and the providers of public transportation (CART, COMET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
SCMPO Attorney	Coordinate with MPO Attorney on review of policies, documents etc. as required.	To ensure compliance.
Liability Insurance	Maintain liability insurance coverage for MPO.	To ensure liability coverage for MPO.
Chamber of Commerce	MPO is a member of the local Chambers of Commerce. MPO staff will attend Chambers of Commerce meetings, when requested.	Inform Chamber members of transportation projects within the region. Promotes regional cooperation and collaboration.
National Association of Regional Councils (NARC)	MPO is a member of NARC.	Promotes regional cooperation and collaboration.
Pinal Partnership	MPO is a member of Pinal Partnership. MPO staff participates in the Transportation Committee.	Promotes regional cooperation and collaboration.
Association of Metro Planning Organizations (AMPO)	MPO is a member of AMPO	Promotes regional cooperation and collaboration.

**FY2022 Budget**

TASK 1.0: ADMINISTRATION																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
1.0	ADMINISTRATION	\$52,686	\$0	\$3,189	\$29,949	\$0	\$1,815	\$18,162	\$17,545	\$8,927	\$0	\$0	\$0	\$0	\$0	\$132,273

**FY2023 Budget**

TASK 1.0: ADMINISTRATION																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
1.0	ADMINISTRATION	\$52,686	\$0	\$3,189	\$34,152	\$0	\$2,065	\$21,878	\$33,642	\$13,868	\$0	\$0	\$0	\$0	\$0	\$161,480

**2. Data Collection: Task 2.0**

**2.0 Administration**

Maintain a current up to date inventory of data to support transportation planning activities, to include; Highway Performance Monitoring System (HPMS), Functional Classification of roads, Air Quality Standards, employment data, updated traffic counts, and updated traffic count maps.

- **HPMS** – The HPMS data will be based on the latest available traffic count data and will meet federal and state mandates.
- **Functional Classification of Roads** – Only functionally classified roads (major collectors and above) can be awarded federal aid funding. Ensure all roadways in the MPO region are functionally classified correctly and are compliant.
- **Air Quality Standards**– The Sun Corridor MPO is located in PM2.5 and PM10 non-attainment areas, thereby triggering air quality conformity for the region. All activities will help the MPO region to be compliant with air quality mandates for Pinal County. As required by the Federal transportation conformity rule (§93.105), the conformity process includes a significant level of cooperative interaction among federal, state, and local agencies. For this air quality conformity analysis, interagency consultation was conducted as required by the Arizona State Implementation Plan (SIP). Maricopa Association of Governments (MAG) provides services to develop the air-quality conformity analysis that is needed for the non-attainment areas of Pinal County and the Sun Corridor MPO region.



On June 8, 2020, EPA signed a Federal Register notice to determine that the West Pinal County nonattainment area failed to meet the 1987 24-hour PM10 National Ambient Air Quality Standard as of December 31, 2018. With this final action, the West Pinal County PM10 nonattainment area will be reclassified as a Serious nonattainment area.

Within 18 months of the effective date of the final rule by EPA, the State is required to submit a new air quality plan and control measures to meet the PM10 NAAQS by the Serious area attainment date of December 31, 2022. The Sun Corridor MPO, MAG and Pinal County will work together to complete a plan and put control measures in place to improve air quality in West Pinal County.

- **Statewide Employment Database** – Annually, the Sun Corridor MPO in partnership with CAG and MAG will assist member agencies in updating and maintaining the employer database.

**FY2020-2021 Accomplishments**

- Consultant completed FY2020 Traffic Counts (390) for the region, uploaded the data to the TDMS website and created maps for the Sun Corridor MPO region.
- Worked with ADOT and member agencies to reclassify roadways in the Sun Corridor MPO region.
- Sent all TIP Amendments through the Interagency Consultation Team for review/comment.
- Attended AQ Coordination meetings between MAG and Sun Corridor MPO.
- Completed the AQ Conformity Analysis for Spring 2020 & 2021.
- Completed the AQ Conformity Analysis for Winter 2019 & 2020.
- Worked with member agencies and MAG to update and maintain the employer database the employer database.

Data Collection: Task 2.0		
FY2022 – FY2023 Proposed Activities and Outcomes		
Activity	Objective	Outcome
Maintain a current inventory of the MPO’s functional classified roads	Raw data will be provided through ADOT’s TDMS.	Develop a report and provide to each member for review.
Traffic Counts	Staff will procure and work with a consultant to ensure selected raw traffic counts are completed for entry into the TDMS system.	Traffic count scheduling throughout the region to ensure FC roadways are counted as required.
Ensure all roads are classified correctly	Work with ADOT and members to review proposed	Work with ADOT and members to upgrade roadway classifications.

<b>Data Collection: Task 2.0</b> <b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	recommendations to update road classifications.	
Ensure new maps are updated and provided through ADOT	Review and update annually.	Work with ADOT and consultant to develop updated FC maps of the region annually.
Maintain a MOU with MAG to ensure Clean Air Act requirements	MAG and the Sun Corridor MPO developed a MOU. The MOU was signed on September 8, 2016.	MAG and the Sun Corridor MPO will coordinate all transportation planning activities in the MAG SCMPO Planning areas in the Pinal County Region.
Interagency Consultation	Sun Corridor MPO has developed a consultation policy and provides the consultation team with information when a project is changed, or new project is added to the Sun Corridor MPO TIP.	Ensuring all interested parties are informed of projects that may affect the air quality conformity analysis.
Coordination Meetings	Sun Corridor MPO and MAG will meet at least quarterly to coordinate AQ activities.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.
Annual Executive Meeting	The executive directors of SCMPO, MAG, ADEQ and ADOT will meet annually to engage in discussion of mutual interests focused on the development of the Unified Planning Work Programs of MAG and SCMPO.	To ensure the Clean Air Act requirements are met within the Sun Corridor MPO region.
Statewide Employment Database	Annually, the Sun Corridor MPO, in partnership with CAG and MAG, will assist member agencies in maintaining the employer database.	The Arizona Employment Map Viewer is an interactive mapping and analysis sites, showing selected statewide employer data that can be viewed and used by member agencies or the general public.
Air Quality Plan and Control Measures	The Sun Corridor MPO, MAG and Pinal County will work together to complete a plan and put control measures in place for the reclassification to Serious	Improve air quality in West Pinal County.

<b>Data Collection: Task 2.0</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	for the West Pinal County Non-Attainment area.	

**2.1 Highway Performance Monitoring System (HPMS): Task 2.1.-Traffic Count, Data Collection and Mapping Project**

FY2021-2022 Consultant Contract – MPD197316.21-1

In an effort to assist ADOT on meeting Federal requirements, the Sun Corridor MPO contracted with TRA (now All Traffic Data) to do regional traffic counts on all functionally classified roads identified in the HPMS system, as well as a selection of regional and local roads of interest within the Sun Corridor MPO region. This is a two-year contract with an anticipated to be completion date of June 2022. The MPO anticipates approximately \$27,000 of STBG funding will carry-forward from the FY2020-2021 UPWP to the FY2022-FY2023 UPWP to complete traffic counts in the fall of 2021.

- Contract amount – \$104,258.80 (Contingency \$3,745.20)
- Award – September 9, 2020
- NTP - September 25, 2020

<b>Data Collection: Task 2.1</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
TDMS Data Entry	Due February: Staff will work with members, ADOT, and Consultant to ensure all raw traffic counts are uploaded into the TDMS system.	Members will utilize the TDMS system for HPMS upload as well as for transportation planning activities.
Traffic Count Annual Report and Maps	The Consultant will develop a Traffic Count report and Maps to be provided to the members and posted on the Sun Corridor web site.	Listing of FC roads for each member agency and corresponding updated FC map to be posted on the web site.
TDMS Workshop	Staff will schedule workshop with member agencies, as needed.	Provide workshop to members to review traffic counting initiatives.

**FY2022 Budget**

TASK 2.0: DATA COLLECTION BUDGET																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
2.0	DATA COLLECTION & MAINTENANCE	\$7,527	\$0	\$455	\$4,278	\$0	\$259	\$2,595	\$2,506	\$1,275	\$0	\$0	\$0	\$0	\$0	\$18,895
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,052	\$2,058	\$36,110

**FY2023 Budget**

TASK 2.0: DATA COLLECTION BUDGET																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
2.0	DATA COLLECTION & MAINTENANCE	\$7,527	\$0	\$455	\$4,878	\$0	\$295	\$3,126	\$4,806	\$1,978	\$0	\$0	\$0	\$0	\$0	\$23,065
2.1	HPMS (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**3. Transportation Improvement Program (TIP): Task 3.0**

The TIP is a list of programmed design and construction projects that are fiscally constrained and reflect the region’s transportation needs:

- The TIP will show programmed design and construction projects out ten (10) years and will show:
- All Transit related projects that received federal aid funds (5310, 5307, 5311);
- All local, private and other than federal aid funded projects;
- All projects that require air quality mediation measures;
- Will identify funding sources for each project;
- Will provide for public comment;
- Will support the Regional and State Transportation Plan;
- Will coordinate with local capital programs;
- Will list all ADOT projects within the Region;
- Will list all dust mitigation ‘air quality’ projects.

**FY2020-2021 Accomplishments**

- Entered all projects into eSTIP
- Worked with the Sun Corridor MPO TAC to program HSIP Projects into the TIP once HSIP eligibility was determined.
- TIP Amendments were performed to add qualifying Section 5310 Projects to parking lot and moved into TIP once grants were awarded by ADOT.
- Partnered with ADOT for the development and implementation of performance based planning, identify performance measures, target setting, performance reporting, and

transportation investments that support achievement of performance targets. The MPO adopted the ADOT performance measures.

- Worked with Sun Corridor MPO TAC to ensure all regionally significant projects, budget and programmed year are listed in the TIP for the Winter 2019 & 2020 AQ Conformity Analysis.
- Worked with Sun Corridor MPO TAC and Pinal RTA to ensure all regionally significant projects, budget and programmed year are listed in the TIP for the Spring 2020 & 2021 AQ Conformity Analysis.

<b>Transportation Improvement Program (TIP): Task 3.0</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Sun Corridor MPO Transportation Improvement Program (TIP)	Continue to update the TIP in accordance with the RTP. The TIP will include a description of the anticipated effect on the STIP/TIP toward achieving the performance targets and include a linkage from the investment priorities.	Continue to have a compliant and cost constrained TIP, ensuring the Sun Corridor MPO projects move forward.
ADOT eSTIP	Enter all projects into the ADOT eSTIP.	Continue to have a compliant and cost constrained TIP.
Project Management	Continue to work closely with each member agency that has projects on the current Sun Corridor TIP, to ensure all projects are on track for obligation.	Projects make the timeline set out for completion, i.e., design and construction or planning projects.
Sun Corridor MPO internal funding ledger	Develop and maintain a constrained Sun Corridor MPO funding ledger (SPR, PL, 5303/5305, STBG, and HURF Ex) outlining all active projects.	This will allow the TAC, EB, ADOT, and Staff to follow regional projects, ensuring a positive compliant balance in all areas of funding.
Coordination	Continue working with MAG to ensure projects comply with Air Quality Conformity.	Obtain a federally compliant TIP.
Performance Measures (23 CFR Part 450)	TIP shall include a description of the anticipated effect of the TIP toward achieving the performance targets identified in the RTP.	To meet the federal requirements outlined in 23 CFR Part 450.

Transportation Improvement Program (TIP): Task 3.0 FY2022 – FY2023 Proposed Activities and Outcomes		
Activity	Objective	Outcome
	TIP shall include a linkage from the investment priorities in the TIP to achieve performance targets in the RTP.	

**FY2022 Budget**

TASK 3.0: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)																	
TASK	WORK ELEMENT	EXPENSES														TOTAL COST	
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$6,272	\$0	\$379	\$3,565	\$0	\$216	\$2,162	\$2,089	\$1,063	\$0	\$0	\$0	\$0	\$0	\$0	\$15,746

**FY2023 Budget**

TASK 3.0: TRANSPORTATION IMPROVEMENT PROGRAM (TIP)																	
TASK	WORK ELEMENT	EXPENSES														TOTAL COST	
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
3.0	TRANSPORTATION IMPROVEMENT PROGRAM	\$6,272	\$0	\$379	\$4,065	\$0	\$246	\$2,605	\$4,005	\$1,653	\$0	\$0	\$0	\$0	\$0	\$0	\$19,225

**4. Regional Transportation Plan (RTP): Task 4.0**

(Title 23 CFR 450 subpart C)

**4.0 RTP Administration**

The RTP is a long-term blueprint for the region’s transportation system. The plan fulfills federal requirements and serves as the region’s transportation vision. The Plan is updated every four years (non-attainment area) to ensure that it continues to meet the needs of the region. The RTP 2040 Update was completed and adopted by the Sun Corridor MPO TAC on February 27, 2020 and by the Executive Board on March 10, 2020.

Staff will continue to develop, administer, maintain, and update the regional transportation plan for the region’s transportation needs, ensuring it is:

- Technically based on the latest available data on land use, population, demographics, and travel patterns;
- Philosophically based on regional goals and values;

- Financially based on predictable, reliable funding sources;
- Including transit coordination and investments for the region;
- Covering a 20-year period with updates every four years;
- Covering long range and short range strategies;
- Including a fiscally constrained plan; or sections thereof;
- Including all regionally significant projects that will impact air quality;
- Adhering to performance measures set out by FHWA, FTA and ADOT;
- Including performance targets adopted by the region;
- Following the National Planning Emphases Areas (PEA's).

**FY2020-2021 Accomplishments**

- Completed RTP Update - Adopted by the Executive Board March 2020
- Sun Corridor MPO staff and TAC performed a regular review of the RTP to ensure RTP goals and objectives are being met.
- Ensured all TIP Projects were in compliance with RTP goals and objectives.

**4.1 Regional Transportation Plan (RTP) Update FY2024**

FY2022 Consultant Contract # TBD

The RTP is updated every four years for non-attainment areas. An RFP for consulting services is planned to be issued in August 2022. The NTP is anticipated in September 2022. The RTP has an anticipated completion date of March 2024. \$120,000 of funding is carry-forward from the FY20-21 UPWP. The remaining \$10,000 is programmed in the FY22-23 UPWP. The total anticipated amount is \$180,000 for the RTP Update FY2024:

<b>FY Year</b>	<b>Funding Type</b>	<b>Amount</b>
2020	SPR	\$20,000
2020	5305d	\$50,000
2021	SPR	\$20,000
2021	5305d	\$30,000
2022	SPR	\$10,000

The RTP 2024 Update will include the ADOT Performance Targets and all federal requirements.

Regional Transportation Plan (RTP): Task 4.0 FY2022 – FY2023 Proposed Activities and Outcomes		
Activity	Objective	Outcome
RTP Update 2024	An RFP for consulting services is planned to be issued in August 2022. The NTP is anticipated in September 2022. The Plan is updated every four years (non-attainment area).	Completed RTP by March 2024.
Federal Transportation Bill Requirements	Ensure all Federal requirements are included in the RTP.	The RTP will help move the MPO into a compliant planning process.
Coordinate with MAG, PAG and CAG	Meet with each COG/TMA regarding our RTP.	Ensuring all projects identified in the RTP are coordinated (to include air quality projects) with CAG and the TMA's.
Performance Measures (23 CFR Part 450)	The RTP/TIP will include a description of the performance measures and performance targets adopted by the region.	To meet the federal requirements outlined in 23 CFR Part 450.
RTP Update FY2028	Set aside each year (FY2023 – FY2025) SPR and 5303/5305 funding for the 2028 RTP update.	Issue an RFP in FY 2026 for the 4 year update to the RTP. Anticipated completion March 2028.

**4.2 Regional Transportation Plan (RTP) Update FY2028 Set Aside**

FY2026 Contract # TBD

The Sun Corridor MPO anticipates approximately \$230,000 to update the RTP in 2028. STBG funding may be used to update the RTP; requires TAC and Board approval. It is anticipated that an RFP will be issued in August 2026 to hire a consultant to complete the 2028 RTP.

**FY2022 Budget**

TASK 4.0: REGIONAL TRANSPORTATION PLAN																	
TASK	WORK ELEMENT	EXPENSES														TOTAL COST	
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies			
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match		
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$25,000	\$0	\$80,000	\$20,000	\$0	\$0	\$0	\$225,000
4.2	REGIONAL TRANSPORTATION PLAN 2028 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



**FY2023 Budget**

TASK 4.0: REGIONAL TRANSPORTATION PLAN																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
4.0	REGIONAL TRANSPORTATION PLAN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4.1	REGIONAL TRANSPORTATION PLAN 2024 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$25,000	\$0	\$10,000	\$2,500	\$0	\$0	\$137,500
4.2	REGIONAL TRANSPORTATION PLAN 2028 (SPR/5305d)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$0	\$110,000	\$27,500	\$0	\$0	\$237,500

**5. Public Participation Plan (PPP): Task 5.0**

**Purpose**

To ensure the civil rights of all interested parties are protected through an opportunity to review and comment on the planning activities for the Sun Corridor MPO region. The Public Involvement (aka Participation) Plan includes provisions to ensure the involvement of the public in the transportation planning process for the:

- Regional Transportation Plan (RTP);
- Transportation Improvement Program (TIP);
- Air Quality; and
- CAG/SCMPO Human Service Transportation Coordination Plan.

**FY2020-2021 Accomplishments**

- Posted all Executive Board and TAC meeting agendas, action items, and minutes on the Sun Corridor MPO website.
- Posted meeting notices and agendas at the following locations:
  - Sun Corridor MPO Office
  - City of Casa Grande Public Information Board
  - City of Casa Grande Library
- Amended the Public Involvement Plan – 45-day comment period, no comments were received.
- Notice of Quorum for the Sun Corridor MPO Executive Board and TAC.
- A Public Notice was posted in the local newspaper advising to the public that comments would be accepted on the following:
  - Regional Transportation Plan/Transportation Improvement Program
  - Amended Public Participation Plan

- Winter AQ Conformity Analysis/Transportation Improvement Plan (TIP)/RTP Amendments – English and Spanish.
- Spring AQ Conformity Analysis/Transportation Improvement Plan (TIP)/RTP Amendments – English and Spanish.
- CAG/SCMPO Human Services Transportation Coordination Plan.
- Public Notices regarding the Regional Transportation Plan were placed in the local newspapers advertising public meetings.
- The Annual Calendar of Meetings advertised in the local newspaper in English and Spanish.
- Posted all of the above in the Sun Corridor MPO website.

<b>Public Participation Plan (PPP): Task 5 FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Advertisements, Public Notices, Meeting schedules, Public Meetings, etc.	Web site posting of all activities that require PPP. Local newspaper postings and other means of informing the public.	Ensuring that the public is informed of all information regarding the MPO planning activities.
TIP and Air Quality Projects	Post all amendments to the TIP and Air Quality projects on the web site.	Provide public with the most current update on the TIP.
Sun Corridor MPO Agendas and Meeting Minutes	Post and email meeting agendas for the TAC and Executive Board 48 hours prior to the scheduled meeting date. Post meeting minutes to the MPO website.	Providing the public ample time to schedule the TAC and EB meetings. Transparency to all agendas and meeting minutes.
Title VI Plan	Provide the Title VI plan to ADOT for review and comment annually or as needed. Post on the web site.	To ensure that no person is discriminated through the transportation programs, policies and activities within the MPO region.
Title VI Non-Discrimination Complaint Procedures	Provide the Title VI Non-Discrimination Complaint Procedures to ADOT for review and comment annually or as needed. Post on the web site.	To ensure that any person, specific class of persons or entity that believes they have been subjected to discrimination has a formal process to file a complaint.
Title VI Goals and Accomplishment Report	Provide a detailed list of goals and accomplishments for all Title VI activities within the MPO region. Due to ADOT on 8/1.	To ensure that the MPO is and will make every effort to ensure that no person is discriminated against through the transportation programs, policies and activities

<b>Public Participation Plan (PPP): Task 5</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
		within the MPO region.
Public Participation Plan	Provide the amended PPP to ADOT for review by August 1 <sup>st</sup> . Post and advertise for minimum of 45 days for public comment.	Reach all demographics so they can comment on the PPP plan. Incorporate those comments into the plan prior to TAC and EB approval.
Limited English Proficiency Plan (LEP)	Provide the updated LEP Plan annually to ADOT or as needed. Post and advertise for minimum of 45 days for public comment.	Ensure LEP persons be provided with equal opportunity to benefit from or have access to services that are normally provided in English.
CAG/SCMPO Human Service Transportation Coordination Plan	Partner with CAG to update the Human Service Transportation Coordination Plan, every three years and amended annually. Post and advertise for 30 days for public comment period. Three-year update completed in March 2017.	The plan will provide the region with a listing of all 5300 programs; establish goals and objectives and selection criteria for the grant process.
Air Quality Consultation	To inform the Consultation Team of all air-quality projects, and request their comments. Post and advertise for 30 days for public comment period.	Ensuring all projects are compliant in the MPO TIP.
Interested parties, participation and consultation (Ref: 23 CFR 450.316)	The MPO shall develop the participation plan in consultation with all interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.	To meet the federal requirements outlined in 23 CFR 450.316.

**FY2022 Budget**

TASK 5.0: PUBLIC PARTICIPATION PLAN (PPP)																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
5.0	PUBLIC PARTICIPATION PLAN	\$3,763	\$0	\$227	\$2,139	\$0	\$129	\$1,297	\$1,253	\$638	\$0	\$0	\$0	\$0	\$0	\$9,446

**FY2023 Budget**

TASK 5.0: PUBLIC PARTICIPATION PLAN (PPP)																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
5.0	PUBLIC PARTICIPATION PLAN	\$3,763	\$0	\$227	\$2,439	\$0	\$147	\$1,563	\$2,403	\$989	\$0	\$0	\$0	\$0	\$0	\$11,531

**6. Public Transportation Planning (Transit): Task 6.0**

**Administration – General Planning Activities**

The Sun Corridor MPO will provide program and project support for public transit, human service transportation programs, and all other modes of transportation by enhancing a higher quality of life for area residents by:

- Supporting economic vitality and growth through public/private transportation;
- Increasing the safety of the transportation system;
- Increasing accessibility and mobility;
- Protecting and enhancing the environment, promoting energy conservation, improving quality of life, and promoting local planned growth;
- Enhancing the integration and connectivity of the transportation system;
- Emphasizing the preservation of the exiting transportation system; and,
- Promoting multi-modal activities within the region.

**FY2020-2021 Accomplishments**

- Attended Gila – Pinal Rides Committee meetings to ensure better coordination with all programs with regards to policy, processes, and requirements.
- Attended the ADOT 5310 MM Training Workshop.
- Attended Arizona Statewide MM meetings.
- Worked with CAG on the development of the Human Services Transportation Plan and provided comments on draft plan.

- Advertised the CAG/SCMPO Human Services Transportation Coordination Plan for 30 day comment period.
- Sun Corridor MPO Executive Director served on the AzTA Board.
- MPO staff attended 2020 AzTA Virtual Conference
- Worked w/ the City of Casa Grande to update the Casa Grande Transit Development Plan
- Worked with the City of Casa Grande to receive Direct Recipient Status of 5307 funding
- Worked with the City of Casa Grande to receive 5307 CARES Act funding – Presented to Council
- Staff participated in the CAG Pinal County Governance Study.
- Staff participated in the Age Friendly Arizona Rural Transportation Incubator (Regional Community Partners/MAG) project
- Added 5310/5311/5339 grant applications to the TIP
- Executed JPA with CAG for shared Mobility Management (MM) Position
- Participated on the Pinal RTA TAC meetings

Public Transportation Planning (Transit): Task 6.0 FY2022 – FY2023 Proposed Activities and Outcomes		
Activity	Objective	Outcome
Central Arizona Governments (CAG) partnership	Entered into a JPA with CAG to provide Mobility Management within the MPO region. JPA was executed on October 1, 2018 and is set to expire September 30, 2019. JPA will be updated and executed for FY20 and FY21.	Better coordination of the 5300 programs throughout Pinal County.
ADOT, Sun Corridor MPO and CAG coordination	Coordinate in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311, and 5310 programs in the region.	Ensuring better coordination with all programs with regards to policy, processes, and requirements.
Gila-Pinal Rides Committee	Coordinate in matters pertaining to FTA Section 5303/5305, 5304, 5305 (e) 5311, and 5310 programs in the region.	Ensuring better coordination with all programs with regards to policy, processes, and requirements.
Information and publications to transit programs	Announcing and publishing FTA 5300 program related application workshops, information, and reporting requirements.	Work with CAG to ensure all 5300 programs within the MPO are informed of changes or new information in a timely manner.
Compliance	Through CAG’s mobility	Providing technical support to

Public Transportation Planning (Transit): Task 6.0 FY2022 – FY2023 Proposed Activities and Outcomes		
Activity	Objective	Outcome
	manager, work with agencies within the MPO boundaries to ensure their programs are compliant, and provide technical assistance for application process, and site visits. Add 5310/5311 grant applications to the SCMPO TIP Parking-lot and move to TIP once awarded.	each program through the CAG mobility manager. Helping programs to become FTA/ADOT compliant.
Arizona Transit Association (AzTA)	The MPO Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
AzTA Conference	Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
Public Transportation Coordination (23 CFR Part 450.314(h))	The Sun Corridor MPO, ADOT and the providers of public transportation (CART, COMET and 5310) will cooperatively work together in developing and sharing information related to data, performance targets, and reporting for the MPO region.	Provides a continuous, cooperative, and comprehensive transportation planning process throughout the Sun Corridor Metropolitan Planning Organization region.
Age Friendly Arizona Rural Transportation Incubator (Regional Community Partners/MAG)	The grant was awarded on April 9, 2019 for \$300K for two years. MPO staff and member agencies will attend project meetings and provide technical assistance to this project.	The Rural Transportation Incubator will increase and strengthen the access older adults have to transportation through the direct delivery of services, by leveraging technology to make these services more accessible and efficient, and by encouraging the adaptation and replication of this incubator in other rural communities nationwide.
City of Coolidge Route Optimization Study	The MPO was awarded \$80K of FTA funding to do a Route Optimization Study for the City of Coolidge.	Optimizing route efficiency and increasing rider usage of the System.
City of Casa Grande Transit Development Plan – Technical Update	This is a City funded project. Staff will attend project meetings and provide	The technical update will provide the City with a guide on how to implement transit services utilizing

<b>Public Transportation Planning (Transit): Task 6.0</b> <b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	technical assistance to this project.	federal, regional, and local funding.
City of Casa Grande 5307 FTA Requirements	MPO staff will assist the City of Casa Grande in the FTA 5307 requirements to receive 5307 designation from the Arizona Governor.	To meet the Federal requirements outlined in FTA Circular C 9030.1E
Pinal Regional Transportation Authority (RTA)	The RTA passed by the voters on November 7, 2017. Staff will participate in the PRTA TAC and work closely with CAG, MAG and Pinal County on the development of the Listing of Projects for the RTA.	Providing information on the regional needs pertaining to the RTA – Listing of Projects and AQ requirements.
State Planning	Provide support to ADOT/FTA on transit planning activities.	Ensure the MPO and rural regions are represented statewide through participation in state planning.
Administration	Administration of transit planning activities.	Ensure transit activities within the region are maintained and compliant.
General Development	Overall development of transit activities and programs within the region	Identify specific needs within the MPO and address those needs.
RTP	Transit activities within the region will be identified in the RTP.	Identifying the programs within the MPO and ensuring compliance.
Short Range Plans	This would encompass our 5311 five year planning project.	Provide input to the Coolidge transit system five year planning process, thus ensuring the regions needs are represented.
Statewide and Metro Planning	Attend and support any state planning activity that would benefit the transit program within the region.	Ensuring the MPOs regional perspective is represented at the State level.

**6.1 Mobility Management**

MPO staff will coordinate and support CAG on the Mobility Management for both Pinal and Gila County. Assist in the update of the CAG/SCMPO Human Service Transportation Coordination Plan and attend the Gila-Pinal Coordination meetings.

**6.2 Coolidge Route Optimization Study**

FY2022 Contract # MPD21-8164.6.2 SCMPO Contract 2022-02

Due to the COVID-19 pandemic it was decided by ADOT Transit, SCMPO and the City of Coolidge to hold off on doing this study. There is not enough information at this time to determine if the adjustments to transit based on COVID-19 need to be short term or long-term changes. We hope to be able to start the study in FY22, but it will depend on what happens with COVID-19.

On January 16, 2020 Sun Corridor MPO was approved for \$80,000 of Federal Transit Administration (FTA) 5305e funds to complete planning work on a City of Coolidge Route Optimization Study. The funds require a \$20,000 local match, to be paid, by the City of Coolidge, as either an in-kind match or cash.

The Scope of Work for this project is to:

- Evaluate current systems and routes.
- Identify potential Cotton Express route efficiencies and adjustments.
- Identify potential CART route efficiencies.
- Identify potential organization and administrative efficiencies.
- Creation of marketing materials for CART and Cotton Express.
- Creation of a Final Document, including an implementation plan.

**FY2022 Budget**

TASK 6.0: COORDINATED PUBLIC TRANSPORTATION (TRANSIT)																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
6.0	PUBLIC TRANSPORTATION PLANNING	\$3,763	\$0	\$227	\$2,139	\$0	\$129	\$1,297	\$1,253	\$638	\$23,493	\$14,600	\$9,956	\$0	\$0	\$57,495
6.1	MOBILITY MANAGER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6.2	COOLIDGE ROUTE OPTIMIZATION STUDY (5305e)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$100,000



**FY2023 Budget**

TASK 6.0: COORDINATED PUBLIC TRANSPORTATION (TRANSIT)																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
6.0	PUBLIC TRANSPORTATION PLANNING	\$3,763	\$0	\$227	\$2,439	\$0	\$147	\$1,563	\$2,403	\$989	\$6,727	\$11,100	\$4,584	\$0	\$0	\$33,942
6.1	MOBILITY MANAGER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
6.2	COOLIDGE ROUTE OPTIMIZATION STUDY 5305e	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80,000	\$20,000	\$100,000

**7. Regional Planning: Task 7.0**

**Planning Activities**

The regional planning task provides for the majority of our planning activities. Staff ensures that the planning function of the MPO is administered, provides reports, meetings, consultation activities, project management, support to other COG/MPOs, and other data and information to our members and the public.

**FY2020-2021 Accomplishments**

- Sun Cloud (MAG, PAG, SVMPO, SEAGO, ADOT and SCMPO). Grant awarded in August 2018. Assisted MAG in obtaining data from member agencies. Attend meetings as necessary.
- Sun Corridor Value Impact Analysis (VIA) Program (MAG, PAG and SCMPO). Grant awarded March 2019. Attended meetings as necessary. Project completed in 12/2020.
- Assisted member agencies on converting STBG projects to HURF Exchange projects.
- MPO Staff participated in the following meetings/conferences:
  - Pinal County I-11 Coalition Meetings
  - I-11 ADOT Plan – Tier I EIS Project Team Meetings
  - I-11 ADOT Plan – Tier I EIS Executive Leadership Team Meetings
  - North-South Corridor Study
  - I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental
  - ADOT District Planning to Programming (P2P) Workshops
  - Pinal Partnership Meetings
  - ACEC Liaison Meetings
  - COG/MPO Planners Meeting
  - COG/MPO Director Meetings
  - Pinal Regional Transportation Authority (RTA) Board and TAC Meetings
  - Every Day Counts
  - Rural Transportation Summit meetings
  - Rural Transportation Advocacy Council (RTAC) meetings
  - State Transportation Board (STB) Meetings
  - FHWA trainings, workshops, meetings
  - ADOT trainings, workshops, webinars, etc.
  - COG/MPO Mobility Management meetings

- Arizona Transit Association (AzTA) meetings, conference, and workshops
- Public meetings as it relates to transportation planning or safety
- Participate in webinars as it relates to transportation
- City Council meetings
- CAG Regional Council meetings
- 2020 Census meetings
- FHWA EDC-5 Innovations Virtual Conference
- Air Quality Plan and Control Measures meetings w/ MAG, Pinal County, ADEQ

<b>Regional Planning: Task 7.0 FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
HSIP Projects	Work with member agencies to submit HSIP applications during the HSIP call for projects to compete for statewide HSIP funds.	Ensure the SCMPO Safety Plan and HSIP projects align with the emphasis areas identified in the AZ Strategic Highway Safety Plan.
Pinal County Strategic Transportation Safety Plan	Sun Corridor MPO is the lead agency. Partnership between MAG, CAG and Sun Corridor MPO to develop one Safety Plan for all of Pinal County.	Develop one cohesive Safety Plan for Pinal County that includes the communities in the MAG, CAG, and SCMPO regions.
STBG Projects and Funding	Sun Corridor MPO receives STBG funding for allocation to regional projects.	Sun Corridor will continue to manage the current STBG projects; ensuring future STBG funds are programmed no more than ten (10) years.
HURF Exchange Projects and Funding	Staff will work with ADOT to exchange STBG Apportionment and corresponding Obligation Authority to complete eligible design and construction projects beginning in FY2018. The MPO will develop internal policies once ADOT has identified procedures/policy.	The delivery time and cost of local projects will be reduced. An internal procedure will ensure project development, delivery, and cost overruns are managed.
Pinal Regional Transportation Authority (RTA)	Staff will participate and work closely with CAG, MAG, ADOT, and Pinal County on the development of the Listing of Projects for the RTA.	Providing information on the regional needs pertaining to the RTA – Listing of Projects and AQ requirements.
Transportation Advisory	Staff will arrange TAC	TAC will advise staff on projects,

<b>Regional Planning: Task 7.0 FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Committee	meeting schedule, which will meet at least six times a year.	funding allocations, and other planning activities.
Project Management	Staff will work with member entities to ensure current and future projects are moving forward.	Ensure that projects will obligate at the appropriate time. Work with other COG/MPOs on lending/borrowing funds to develop larger and more cost-efficient projects.
CAG, MAG and PAG TAC/Regional Council Meetings	Staff will participate in TAC and Regional Council meetings, as needed	To coordinate and cooperatively work together with other COG/MPOs
Joint Planning Advisory Council (JPAC)	MAG, PAG, CAG, CYMPO and the Sun Corridor MPO, along with others are members of the JPAC. Meet a few times a year.	To coordinate respective planning activities and cooperatively work together to foster a successful and economically viable Sun Corridor.
Pinal County I-11 Coalition	Transportation Planner will be a member and attend the Pinal County future I-11 Coalition.	Providing valuable information from the Sun Corridor and their members on the I-11 project.
I-11 ADOT Plan – Tier I EIS Project Team	Transportation Planner will attend the future ADOT I-11 project meetings.	Provide valuable information from the MPO members to ADOT.
I-11 ADOT Plan – Tier I EIS Executive Leadership Team	The Executive Director will attend all ADOT I-11 Leadership meetings.	Provide guidance to the project team on conflicts that may develop during the Tier I process.
North-South Corridor Tier 1 EIS Study	Staff will participate in meetings directly related to the North-South Corridor Tier 1 EIS study.	Provide feedback from the MPO members to ADOT.
I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment	Staff will participate in meetings directly related to I-10, SR202L (Santan) to SR387 Design Concept Report and Environmental Assessment study	Provide feedback from the MPO members to ADOT.
Pinal Partnership Meetings	Staff will attend as many Pinal Partnership meetings as possible.	Providing networking opportunities to let people know what the MPO is accomplishing.
American Council of Engineering Companies	Staff will attend ACEC Liaison meetings.	Providing networking opportunities to let people know what the MPO is

<b>Regional Planning: Task 7.0</b> <b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
(ACEC) Liaison Meetings		accomplishing.
Arizona Transit Association (AzTA) Board Meetings	Director is a board member and will represent the MPO and its members.	Providing information to the board with regards to rural transit needs.
AzTA Conference	Staff will attend and at times be asked to present as subject matter experts at the annual AzTA Conference.	Ensuring better coordination with all transit programs with regards to policy, processes, and requirements.
ADOT District Planning to Programming (P2P) Workshops	Staff will attend the ADOT P2P workshops.	Keep up to date on all ADOT projects within the SCMPO region.
COG/MPO Planners Meeting	SCMPO Staff will attend bi-monthly meetings.	To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA.
COG/MPO Directors Meeting	SCMPO Director will chair the COG/MPO Director meetings for FY19/20. SCMPO Director will attend bi-monthly meetings.	To coordinate and cooperatively work together with other COG/MPOs, ADOT and FHWA.
Pinal Regional Transportation Authority (RTA)	The RTA passed by the voters on November 7, 2017. Staff will participate in the PRTA TAC and work closely with CAG, MAG and Pinal County on the development of the TIP for the RTA. Staff will also attend Pinal RTA Board meetings.	Providing information on the regional needs pertaining to the RTA – RTP and AQ requirements.
ADOT Strategic Highway Safety Plan (SHSP) Emphasis Areas	Staff will participate in the ADOT SHSP Emphasis Areas Teams.	Provide input in the development of ADOT’s SHSP emphasis areas to reduce fatal and serious injury crashes.
Every Day Counts: Arizona Local Public Agency Stakeholder Council	Staff will attend EDC quarterly meetings.	To pursue enhanced communication through the establishment of a stakeholder council for the Local Public Agencies (LPA) Program in Arizona.
FHWA EDC-5 Innovations	Staff will participate in EDC-5 Innovations meetings.	To provide input on the adoption of proven technologies and innovations aimed at shortening and enhancing project delivery.
Sun Corridor EDGE Program	Staff will participate in the	To coordinate and cooperatively

<b>Regional Planning: Task 7.0</b> <b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
	EDGE Partnering Meetings and event to promote economic development within the Sun Corridor region.	work together with MAG, CAG, CYMPO and PAG to foster a successful and economically viable Sun Corridor.
Roads & Streets Conference	Staff will attend and at times be asked to present as subject matter experts at the annual Roads & Streets Conference.	Providing networking opportunities, training, and innovative transportation project delivery methods.
Rural Transportation Summit	Staff and MPO Executive Board Chair will attend and at times be asked to present as subject matter experts at the annual Rural Transportation Summit Conference.  The Sun Corridor MPO in partnership with Central Arizona Governments, may be hosting the October 2021 Rural Transportation Summit in Pinal County. MPO staff will be dedicating time on developing the logistics for a successful conference.	Providing networking opportunities, training, and innovative transportation project delivery methods.
Rural Transportation Advocacy Council (RTAC)	Staff will attend RTAC meetings as needed.  Executive Director will assist RTAC in video/social media development.	Inform the Board of transportation policies, funding, and other initiatives in rural Arizona.
Pinal Alliance for Economic Development/I-10 Widening Alliance	MPO staff will participate in Board meetings when requested.	Inform the Board of transportation projects within the region.
State Transportation Board (STB) Meetings	Staff, Executive Board and/or TAC members may attend and present regional matters to the STB.	Informing the STB on regional needs and/or concerns.
Pinal County – One Planning Agency Study	This is a County funded study. MPO staff will participate in the development of the study.	One planning agency for the entire County.

<b>Regional Planning: Task 7.0</b> <b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
Sun Cloud (MAG, PAG, SVMPO, SEAGO, ADOT and SCMPO)	This data portal will improve transportation planning and result in better investments through the Sun Corridor. Staff and member agencies will attend project meetings and provide technical assistance to this project.	Sun Cloud will improve access to and the quality of data that are integral to transportation planning in the Sun Corridor megaregion.
Air Quality Plan and Control Measures	The Sun Corridor MPO, MAG and Pinal County will work together to complete a plan and put control measures in place for the reclassification to Serious for the West Pinal County Non-Attainment area.	Improve air quality in West Pinal County.
Host Consultation with Rural Officials for the Sun Corridor area	Work with ADOT to schedule a consultation with elected officials on an as needed basis.	Providing a dialogue between rural elected officials and ADOT on projects and planning activities within the MPO.
Out of State Travel	Staff anticipates two out of state travel conferences. AMPO and possible Transit conference.	Attend necessary conferences to continue training, workshops and obtain info for the MPO.
Other studies, PARAs, Corridor Studies, etc.	Staff will attend other studies within the MPO region, or projects that affect the State.	Providing information on the regional needs pertaining to the specific study.

**7.1 Pinal County – Strategic Transportation Safety Plan (STSP) and SCMPO’s Network Screening Crash and Analysis Tools Updates**

FY2023 CONTRACT # TBD

This project will update the 2019 Pinal County Strategic Transportation Safety Plan (STSP) and update SCMPO network screening crash and analysis tools used by the MPO. It is envisioned that this project will be divided into two Phases that will consist of the updating the existing STSP, Phase 1, and the implementation of the updated STSP and updating SCMPO’s Crash Data Analysis Tool in Phase 2. The goal of this effort is to reduce fatalities and serious injury crashes within our regions and to guide regional safety funding decisions and recommendations.

The total amount for the project is \$325,000 (\$306,946 of FY23 HSIP funding and \$18,554 in matching funds) The matching funds will be met by in-kind contribution from study participants.

The Pinal County STSP will be developed in partnership with the Sun Corridor MPO, Maricopa Association of Governments (MAG) and Central Arizona Governments (CAG). It is anticipated that the STSP update, Phases 1 and 2 will take approximately 20 months to complete.

**7.2 SCMPO FY22 HSIP Application Project**

FY2022 CONTRACT # MPD218164.23-1      SCMPO Contract 2022.01

This project will hire a consultant to review crash data over the most recent five years, identify potential roadways that would benefit from engineering solutions, work with member agencies to identify appropriate safety countermeasures, and complete up to 8 viable HSIP applications. The total amount for the project is \$49,459 (\$46,640 of FY22 STBG funding and \$2,819 in matching funds) The matching funds will be met by in-kind contribution from study participants.

**FY2022 Budget**

TASK 7.0: REGIONAL PLANNING																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
7.0	REGIONAL PLANNING	\$50,177	\$0	\$3,033	\$28,522	\$0	\$1,724	\$17,297	\$16,710	\$8,502	\$0	\$0	\$0	\$0	\$0	\$125,965
7.1	HSIP APPLICATION PROJECT (STBG)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46,640	\$2,818	\$49,458

**FY2023 Budget**

TASK 7.0: REGIONAL PLANNING																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
7.0	REGIONAL PLANNING	\$50,177	\$0	\$3,033	\$32,522	\$0	\$1,966	\$20,837	\$32,040	\$13,207	\$0	\$0	\$0	\$0	\$0	\$153,782
7.1	Pinal County STSP	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$306,946	\$18,600	\$325,546

**8 Environmental Overview: Task 8.0**

It is Sun Corridor’s goal to comply with guidelines set forth by the Partnership for Sustainable Communities created between the EPA, the U.S. Department of Housing and Urban Development (HUD), and the U.S. Department of Transportation (DOT).

**FY2020-2021 Accomplishments**

- Worked toward goals established in the RTP, 2040
- Attended Air Quality Meetings with MAG, Pinal County and ADEQ
- Attended MAG AQ Coordination Meetings
- Met with various developers in the region
- Attended City Council meetings
- Participated in the Pinal County Governance Study meetings

<b>Environmental Overview Task 8.0</b>		
<b>FY2022 – FY2023 Proposed Activities and Outcomes</b>		
<b>Activity</b>	<b>Objective</b>	<b>Outcome</b>
RTP Goals	Obtain goals established in the RTP.	To support access to affordable housing, multi-modal transportation options, and lower transportation costs while protecting the environment in communities within the Sun Corridor MPO region.
Support existing communities	Staff will support communities by attending council meetings or community events where transportation issues are discussed.	Understanding the needs of the communities will help define project needs.
Sustainable Growth and Economic Competitiveness	Staff will work with developers, communities, and others to help develop an economic development plan (within the RTP) which will identify ways to sustain growth in the region.	Clearly identifying best practices for economic growth will help direct the MPO, members, and developers in a way that will benefit the region.
Transit	Staff will work with the transit Pinal Governance study and encourage all member communities to support a regional system.	If supported, a regional transit system will provide transit services to everyone.



**FY2022 Budget**

TASK 8.0: ENVIRONMENTAL OVERVIEW																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
8.0	ENVIRONMENTAL OVERVIEW	\$1,254	\$0	\$76	\$713	\$0	\$43	\$432	\$418	\$213	\$0	\$0	\$0	\$0	\$0	\$3,149

**FY2023 Budget**

TASK 8.0: ENVIRONMENTAL OVERVIEW																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
8.0	ENVIRONMENTAL OVERVIEW	\$1,254	\$0	\$76	\$813	\$0	\$49	\$521	\$801	\$331	\$0	\$0	\$0	\$0	\$0	\$3,845

**9 Capital Expenditures: Task 9.0**

No new Capital expenses are anticipated.

The purchase of new cell phones, laptops, docking stations and printers for MPO staff may be needed.

**FY2020-2021 Accomplishments**

- No new equipment needed in 2020-2021

**FY2022 Budget**

TASK 9.0: CAPITAL EXPENDITURES																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**FY2023 Budget**

TASK 9.0: CAPITAL EXPENDITURES																
TASK	WORK ELEMENT	EXPENSES														TOTAL COST
		PL (5.7% Match)			CGP 5305d (5.7% Match)			SPR (20% Match)			5303/5305 (d.) (20% Match)			Planning Studies		
		Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Personnel	Operating	Match	Federal	Match	
9.0	CAPITAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0



## **V. Unified Planning Work Program and Budget Approval**

In accordance with **JPA GRT-19-0007316-T**, the Sun Corridor MPO shall submit the Unified Planning Work Program and Budget to the Executive Board for approval. The Sun Corridor MPO may not incur any costs for work outlined in the UPWP or any subsequent amendments prior to receiving written approval from ADOT, FHWA, and FTA.

*Sun Corridor Metropolitan Planning Organization (MPO)*

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<b>Irene Higgs, Executive Director Sun Corridor MPO</b>	<b>Date</b>
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<b>Stephen Q. Miller, Chair Sun Corridor MPO Executive Board</b>	<b>Date</b>
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*Arizona Department of Transportation, Multimodal Planning Division (ADOT)*

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<b>Greg Byres, Director ADOT MPD</b>	<b>Date</b>
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<b>Myrna Bondoc, Planning Program Manager ADOT MPD</b>	<b>Date</b>
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**VI. Transportation Acronyms**

<b>Acronym</b>	<b>Name</b>	<b>Description</b>
ADOT	Arizona Department of Transportation	State Transportation Agency
ADT	Average Daily Traffic Count	Traffic counts made every three years on all streets. FHWA requirement.
AASHTO	American Association of State Highway Transportation Officials	Association
AzTA	Arizona Transit Association	Transit Association – COGs are members through ADOT. MPOs pay membership
AP	Apportionment	The amount of Federal funds that are allocated to each COG/MPO
BMS	Bridge Management System	ADOT’s inventory/condition of AZ’s bridges
BR	Bridge	ID when doing Bridge Projects
BQAZ	Building a Quality AZ	ADOT Study
C & S	Contracts and Specifications	ADOT Contracts division
CAG	Central Arizona Governments	COG – Covering portions of Pinal and Gila Counties
CGP	Consolidated Grant Program	Allows MPOs to merge PL and 5305 funding – 5.7% match
COG	Council of Government	There are four COGs in Arizona
CYMPO	Central Yavapai Metro Planning Org	MPO – Covering Central Yavapai County
DCR	Design Concept Report	An in depth scoping document for transportation projects.
EA	Environmental Assessment	Made on all federal aid projects
EIS	Environmental Impact Statement	Findings of environmental assessment
FAST ACT	Fixing Americas Surface Transportation	2015 – 2020 Transportation Bill

Acronym	Name	Description
FC	Functional Classification	Classification of roads
FHWA	Federal Highway Administration	Provides funding for planning
FIRE	Financial Integrity Review and Evaluation	FHWA evaluation of federal funds
FMPO	Flagstaff Metro Planning Org	MPO- Covering Flagstaff
FTA	Federal Transit Administration	Provides funding for Transit
HES	Hazard Elimination/Roadside Obstacle Removal	Funding for mostly state projects
HPMS	Highway Performance Monitoring System	Yearly road information system for FC roads
HRRRP	High Risk Rural Road Program (sub program funds no longer available)	Funding for any road that can be determined a high safety risk
HSIP	Highway Safety Improvement Program	State Funding for safety projects
HURF	Highway User Revenue Fund	State shared revenue funding
ICAP	Indirect Cost Allocation Plan	Plan if you charge for indirect costs
IGA	Intergovernmental Agreement	Contract between two government agencies
JPA	Joint Project Agreement	IGA and JPA are interchangeable – contract
LHMPO	Lake Havasu Metro Planning Org	MPO – Covering Lake Havasu City
LTAP	Local Technical Assistance Program	Training program for local agencies
L RTP	Long Range Transportation Plan	Required planning doc for MPOs

Acronym	Name	Description
LPA	Local Public Agency Section	ADOT's division for local agencies
MAP-21	Moving Ahead for Progress in the 21 Century	2012-2014 Transportation Bill
MPO	Metropolitan Planning Organization	Agency formed to provide transportation planning in a region or area that reaches 50K in population
MOU	Memorandum of Understanding	Agreement between two or more agencies
NACOG	Northern Arizona Council of Govs	COG - Covering Apache, Navajo, Coconino, Yavapai counties
OA	Obligation Authority	The amount of federal funds we can spend from our apportionment (a %)
PMS	Pavement Management Systems	ADOT's system for pavement preservation
PM10	Particulate Matter of 10 microns or less	Environmental gage for clean air
PM2.5	Particulate Matter of 2.5 microns or less	Environmental gage for clean air
PL	Planning Funds	Funds allocated to MPOs
PS & E	Plans Specifications and Estimate	All plans go through PS&E at ADOT
RPO	Regional Planning Organization	Agency designated as the planning org
ROW	Right of Way	Right of Way Access – purchase, etc.
RTA	Regional Transportation Authority	Voter approved RTP and tax for transportation projects
RTP	Regional Transportation Plan	TMAs and MPOs must have plans
RTAC	Regional Transportation Advocacy Council	A consortium of the cities, towns, counties, COG/MPOs of rural Arizona.
SCMPO	Sun Corridor MPO	Casa Grande, Coolidge, Eloy, Pinal Co.

Acronym	Name	Description
SEAGO	South Eastern Arizona Gov Org	COG – Covering Santa Cruz, Cochise, Graham and Greenlee Counties
SHPO	State Historic Preservation Organization	Federally funded historic projects require SHPO consultation
SHSP	State Highway Safety Plan	ADOT’s Safety Plan
SPR	State Wide Planning and Research	Planning Funds allocated by ADOT to the COGs and MPOs
SRTS	Safe Routes to School	Funding program – Now rolled into TAP
STBG	Surface Transportation Block Grant	Funds that go through the COG/MPOs for projects
STSP	Strategic Transportation Safety Plan	COG/MPO Safety Plan
STIP	State Transportation Improvement Program	Statewide TIP. A 5 year program of all construction projects (to include the TIP).
STP	Surface Transportation Program	Funds that go through the COG/MPOs for projects
SVMPO	Sierra Vista MPO	MPO- Covering Sierra Vista and parts of Cochise County
TAC	Transportation Advisory Committee	TAC meetings to advise COG/MPO staff and Executive Boards
TAP	Transportation Alternative Projects	Five sub-programs moved into TAP by MAP-21; Enhancement, SRTS, By-ways, recreational-trails, historic, etc.
TAZ	Traffic Analysis Zone	ADOT does this for us
TE	Transportation Enhancement (no longer available)	Grants offered to communities for enhancing their roadways
TDMS	Transportation Data Management System	Software application available to all local governments to upload traffic data
THPO	Tribal Historic Preservation Organization	Federally funded Tribal projects require THPO consultation.
TIP	Transportation Improvement Program	Projects that are funded must be on the TIP in order to be programmed for construction and reimbursement.
TMA	Transportation Management Area	MAG and PAG are TMAs (Large metro)
UZA	Urbanized Areas	Defined areas by ADOT/FHWA based on population census. Reviewed every 10 years.
UPWP	United Planning Work Program	MPOs Work Program
WACOG	Western Arizona Council of Govs	COG – Covering La Paz and Mohave Co.
WP	Work Program	ADOT and MPO Contract and Planner duties outlined
YMPO	Yuma Metro Planning Org	MPO Covering all of Yuma County



Acronym	Name	Description
5303/5305d	Transit Planning Funds	Available to MPOs
5304	FTA Rural Planning and Research funds	Available to MPOs to provide planning, trainings, etc.
5307	Small Urban Transit Program	Public Transit Systems
5310	Elderly and Disable Transit Program	Nonprofits and Cities/Towns
5311	Rural Public Transit Program	Small Rural public transit systems

**If you have any questions, please contact:**

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