EXECUTIVE BOARD MEETING MINUTES

DATE:	May 10, 2022	**TIME:**	10:00 A.M.
PLACE:	City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128 Call in Number - 1-408-418-9388 Access Code – 24555467#		
CONTACT:	Irene Higgs 520-705-5143		
MEMBERS PRESENT:	Supervisor Steve Miller, Pinal Co Mayor Jon Thompson, Coolidge Mayor Micah Powell, Eloy	**OTHERS PRESENT:**	Doug Moseke, ADOT (Telephonic) Kevin Adams, RTAC Jason Bottjen, Pinal County (Telephonic) Duane Eitel, Casa Grande Ed Stillings, FHWA (Telephonic) Will Randolph, ADOT (Telephonic)
MEMBERS ABSENT:	Mayor Craig McFarland, Casa Grande		
STAFF PRESENT:	Irene Higgs, Executive Director Jason Hafner, Transportation Planner		

REGULAR MEETING

ITEM	AGENDA ITEM	
1	Call to Order and Introductions	***10:05 AM***
	The meeting was called to order by Chairman Powell at 10:05 a.m.	
2	Title VI - Notice to the Public	
	SCMPO Executive Director, Irene Higgs, read the Title VI Public Notice.	
3	Call to the Public: This item is to provide an opportunity for citizens wishing to address the Executive Board on issues within the jurisdiction of the Sun Corridor MPO planning area that are not on the Agenda. Comments SHALL be limited to three (3) min	
	Nothing from the public.	
4	Discussion and Possible Action to Approve the Meeting Minutes: March 8, 2022.	***APPROVED 3 - 0***
	Board Member Steve Miller presented a motion to approve the meeting minutes for March 8, 2022. Motion was seconded by Secretary/Treasurer Jon Thompson.	
5	Regional Transportation Advocacy Council (RTAC) (Information Only)	
	Kevin Adam provided an update on the State Transportation Funding and Legislative Bills.	
6	Transportation Advisory Committee (TAC) Update (Information Only):	
	Duane Eitel provided the following update: ***Coolidge Route Optimization Study*** *- Working Paper #1, Existing Conditions report, was completed and distributed to the Transit TAC on April 18, 2022. The Study team is now working on Recommendation Development, which will become Working Paper #2. Once a DRAFT is complete, a Transit TAC meeting will be scheduled to go over the recommendations and to gather feedback from the TAC members. This will likely occur at the end of the month. More info can be found on the Coolidge or Sun Corridor MPO websites.* ***HSIP Application Project*** *- Greenlight Traffic Engineering was hired to help with HSIP applications. Greenlight and SCMPO staff met with each member agency to discuss possible locations for projects. Based on data, ee've found that there may not be enough locations for safety projects in the SCMPO boundaries to cover the number of applications we've hired the Consultant for, so are looking at locations in Pinal County but outside of SCMPO planning area. DRAFT applications are due to ADOT no later than May 31, 2022.* *Dedrick Denton was elected as the new Vice-Chair of the SCMPO TAC.*	
7	Air Quality (AQ) Update (Information Only)	
	Jason Hafner provided the following update: ***Spring 2022 AQ Conformity Analysis*** *- The 30-day Public Review and Comment period started on May 3, 2022 and ends on June 2, 2022. Executive Board approval is scheduled for the June 14, 2022 call-in-meeting.* ***Pinal County Update*** *- The Public Comment period on the 2022 Serious Area Particulate Plan has ended. MAG received one comment after the deadline, which has been addressed. MAG's AQTAC has already approved adoption.* *Pinal County Air Quality continues to work on the draft rules, with public outreach anticipated for this summer. Those rules must be in place by early 2023.*	
8	Arizona Department of Transportation (ADOT) Planner Update (Information Only)	
	Irene Higgs provided the following update: *Irene Higgs stated that the Sun Corridor MPO has a new ADOT Planner - Will Randolph.* *1. The HSIP call for projects for the FY25-26 program years was released February 2022. Draft applications are due for review May 31, 2022. Final applications are due to ADOT TSS on August 2, 2022.* *2. ADOT has released its' tentative 2023-2027 Five-Year Transportation Facilities Construction Program for public review and comment starting on March 17, 2022 with the comment period ending June 2, 2022. The State Transportation Board will consider final formal action on the Five-Year Program at it's June 17, 2022 board meeting.* *3. If pursuing MEGA, INFRA, Rural, or the National Scenic Byways Program (NSBP), please work with ADOT. If a local agency requests a letter of support, they need to submit the online form with 30-day's notice. Please also work with the Arizona FHWA Division Office.*	

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	ADOT studies: *1. **Long Range Transportation Plan**: Notice to Proceed for the selected consultant is anticipated for mid-to-late May 2022.* *2. **Statewide Rest Area Study**: Data collection efforts are almost complete, only the additional traffic counts remain. Our team is working with the Traffic Monitoring Group to potentially conduct the additional traffic counts in house. The Draft Working Paper for Task 2 was submitted for TAC Review and Comment. Task 3: Forecasting Future Conditions and Identifying Deficiencies can begin while the last of the data collection effort is conducted.* *3. **Electric Vehicle Infrastructure Plan**: ADOT staff is currently finalizing a stakeholder list, internal meetings are taking place, a consultant has been selected, and a potential stakeholder meeting should be occurring in the month of June.*
9	Federal Highways Administration (FHWA) Update (Information Only)
	Ed Stillings provided the following update: *FHWA Arizona Division Office is back full-time on April 25, 2022. The office is working hybrid three days a week with two days working from home.* *FHWA has hired some new engineers. The Sun Corridor MPO will continue to have Ammon Heier as the Area Engineer.* *Staff is still not cleared to attend meetings or conferences. FHWA Staff appreciate the ability to call-in to meetings.* *Updated guidance continues to come out on the IIJA, Carbon Reduction was released but nothing on Promoting Resilient Operations for Transformative, Efficient, and Cost-savings Transportation (PROTECT) program.* *RAISE grant submittals in the review process.*
10	ADOT Southcentral District Engineer Update (Information Only)
	Doug Moseke provided an update on all ADOT projects within the region.
11	Pinal Regional Transportation Authority (RTA) Update (Information Only)
	Andrea Robles provided the following update: *The Resolution and IGA to call for the election has been submitted to the Elections Department. A contract is in place with Elliott D. Pollack to conduct the update to revenue forecasting. We should receive updated numbers next week. Wilson & Co. contract has been extended to continue Interim management services. PRTA Board will meet toward the last week of May/first week of June.*
12	I-10 Widening Update (Information Only)
	Irene Higgs provided the following update to the I-10 Widening Study: *Gov Ducey signed SB 1239 allocating $400M for the I-10 Widening project. ADOT will be submitting for $300M MEGA grant. Anticipate Public Hearing for late August or early September (may be moved).* *• Three in-person public hearings* *• One virtual hearing* *• Looking at 45 day comment period* *• Final DCR and EA (early 2023)* *• Next stakeholder meeting in November 2022*
13	BUILD Grant Update - Inland Port Arizona (Information Only)
	Jason Bottjen provided the following update: *Construction solicitation nearly complete - opened bids 4/26/2022, low bidder was Sunland Asphalt at $12.4M ($790k over estimate). The award will go before the Pinal County Board of Supervisors on June 8, 2022 for approval. Construction is expected to begin in mid-June. Working with Communications Group to schedule a groundbreaking event for mid-June to include all of the BOS, Cities (Eloy/Coolidge, FHWA, ADOT, etc.)*
14	MPO Update - Information Only • Metropolitan Planning Organization (MPO) Progress Report (14.0) • Federal Fiscal Year (FFY) 2021 Ledger (14.1) • Design/Construction Report (14.2) • Support Letter Casa Grande RAISE Grant (14.3) • Support Letter Pinal County RAISE Grant (14.4) • SCMPO, Casa Grande and ADOT Charter (14.5)
	*• **Metropolitan Planning Organization (MPO) Update (14.0)** - Irene Higgs stated that staff had a busy couple of months in March, April, and a portion of May 2022.* *• **Federal Fiscal Year (FFY) 2020 Ledger (14.1)** - Irene Higgs stated there was an additional $28,948 of PL funding added to FY2022. Irene also stated that the OA rate will be changing from 94.9% to 91.3%. This is a pretty drastic change and ADOT has agreed to feather the OA in over a period of time. This OA rate change will have a direct impact on all programmed projects and the amount of available funding.* *• **Design/Construction Report (14.2)** - Jason Hafner provided a detailed update on all design/construction projects within the Sun Corridor MPO Region.* *• **Administrative TIP Amendment #12 (14.3)** - Irene Higgs stated that Administrative TIP Amendment #13 was submitted by MPO staff on December 20, 2021. The Amendment moved the Design and Construction of the Systemic Lane Departure out by one Fiscal Year.* *Irene Higgs stated that the Sun Corridor MPO submitted the following Letters of Support for the FY2022 RAISE Grant:* *• **Support Letter Casa Grande RAISE Grant (14.3)** - I-10/Kortsen TI* *• **Support Letter Pinal County RAISE Grant (14.4)** - SR24 Extension to Ocotillo Rd.* *• **SCMPO, Casa Grande and ADOT Charter (14.5)** - Irene Higgs stated that the 2018 Charter between ADOT and the Sun Corridor MPO was updated to include the City of Casa Grande because they are now a direct recipient of 5307 funding. The Charter outlines that the agencies will work together on Performance Measures, Target Setting and Data Sharing.*

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15	Consent Agenda ALL ITEMS LISTED BELOW WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE MATTERS AND WILL BE ENACTED BY ONE MOTION AND ONE VOTE OF THE BOARD. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A BOARD MEMBER OR MEMBER OF THE PUBLIC SO REQUESTS, IN WHICH EVENT THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA. Business: Possible Discussion and/or Action on the Following:	
	A motion was made by Board Member Steve Miller to accept the Consent Agenda items as presented. The motion was seconded by Secretary/Treasurer Jon Thompson.	
*15.A	Discussion and Possible Action to Approve the addition of Jeremy Hansen as the Coolidge Representative on the Technical Advisory Committee	***APPROVED CONSENT AGENDA*** ***3 - 0***
	By a 3-0 vote under the Consent Agenda, the Board approved the addition of Jeremy Hansen as the Coolidge Representative on the Technical Advisory Committee.	
*15.B	Discussion and Possible Action to Approve the addition of Will Randolph as the ADOT Representative on the Technical Advisory Committee	**APPROVED CONSENT AGENDA** **3 - 0**
	By a 3-0 vote under the Consent Agenda, the Board approved the addition of Will Randolph as the ADOT Representative on the Technical Advisory Committee.	
*15.C	Discussion and Possible Action to Approve MPO Staff to pursue a loan for the remaining FY22 STBG funds for payback in FY23	***APPROVED CONSENT AGENDA*** ***3 - 0***
	By a 3-0 vote under the Consent Agenda, the Board approved MPO Staff to pursue a loan for the remaining FY22 STBG funds for payback in FY23.	
16	Discussion and Possible Action to Adopt of Resolution 2022-01 for the Draft 2022 Serious Area Particulate Plan for PM-10 for the West Pinal County Nonattainment Area	***ADOPTED*** ***3 - 0***
	A motion was made by Secretary/Treasurer Jon Thompson to Adopt of Resolution 2022-01 for the Draft 2022 Serious Area Particulate Plan for PM-10 for the West Pinal County Nonattainment Area. The motion was seconded by Board Member Steve Miller.	
17	Member Jurisdiction Reports (Casa Grande, Coolidge, Eloy and Pinal County)	
	Pinal County *- Nothing to report* ***City of Coolidge*** *- Nothing to report* ***City of Eloy*** *- Nothing to report*	
18	Future Agenda Items	
	No future agenda items requested.	
19	Upcoming Meetings: • State Transportation Board, May 20, Salt River Pima-Maricopa Indian Community • State Transportation Board Study Session, June 2, Phoenix/Virtual • State Transportation Board, June 17, San Carlos • State Transportation Board, July 15, Holbrook	
20	Next SCMPO Executive Board Meeting Dates: June 14, 2022, Telephonic July 12, 2022, City of Eloy – Council Chambers, 595 N C Street, Eloy, AZ 85131 Executive Session 9:00 Regular Meeting 10:00	
21	Adjourn	**10:58 AM**
	Meeting Adjourned at 10:58 a.m.	

Pursuant to the Americans with Disabilities Act (ADA), the Sun Corridor Metropolitan Planning Organization endeavors to ensure the accessibility of all of its programs, projects and services to all persons with disabilities. If you need an accommodation for this meeting, please contact Irene Higgs at 520-705-5143 at least 48 hours prior to the meeting so that accommodations may be arranged.

SunCorridor Metropolitan Planning Organization

SIGN-IN FORM / STANDARD IN-KIND CONTRIBUTED SERVICES FORM

Please Sign. Your Time Counts!

Group/Committee Name: EXECUTIVE BOARD MEETING

Activity Code/ Acct No:

Activity/Meeting Date: Tuesday, May 10, 2022 **Location:** City of Coolidge – Council Chambers, 911 S. Arizona Blvd., Coolidge, AZ 85128Call in

ATTENDANCE						IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project Preparation	Meeting	Travel	Miles Traveled	Initials
Craig McFarland	Mayor	City of Casa Grande	cmcfarland@casagrandeaz.gov	X						Absent
Micah Powell	Mayor	City of Eloy	mpowell@eloyaz.gov	X		1	1	1	36	MP
Jon Thompson	Mayor	City of Coolidge	jthompson@coolidgeaz.com	X		1	1	0	0	JT
Steve Miller	Supervisor	Pinal County	steve.miller@pinal.gov	X			1	1	42.7	SM
Andrea Robles	~~Interim~~ Director	CAG	ARobles@cagaz.org		X					Phone
Andy Smith	~~Assistant~~ Public Works Director	Pinal County	Andrew.Smith@pinalcountyaz.gov							
David Malewitz	~~Interim~~ City Manager	City of Eoly	dmalewitz@EloyAZ.gov							
Dedrick Denton	Senior Planner	Pinal County	dedrick.denton@pinal.gov	☑						
Douglas Moseke	Assistant District Engineer	ADOT Southcentral District	dmoseke@azdot.gov		X					Phone
Duane Eitel	Transportation Engineer	City of Casa Grande	deitel@casagrandeaz.gov			1	1			DE
Ed Stillings	Senior Transportation Planner	FHWA - Region 1	ed.stillings@fhwa.dot.gov		X					Phone
Irene Higgs	Executive Director	SCMPO	ihiggs@scmpo.org		X					IH
Jason Bottjen	Transportation Planning Supervisor	Pinal County	Jason.Bottjen@pinal.gov			1	1			phone
Jason Hafner	~~Planner~~ DEPUTY Director	SCMPO	jhafner@scmpo.org		X					JH
Jon Vlaming	Community Dev. Director	City of Eloy	jvlaming@EloyAZ.gov							

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ATTENDANCE						IN-KIND MATCH				
Name	Title	Organization	Email Address	Elected Official (✓ if yes)	Federal Funded (✓ if yes)	Hours Worked On Project: Preparation	Meeting	Travel	Miles Traveled	Initials
Keith Brown	Public Works Director	City of Eloy	kbrown@EloyAZ.gov	☐	☐					
Kevin Adam	Director	RTAC	kadam@rtac.net	☐	☐					KA
Kevin Louis	PW Director	City of Casa Grande	klouis@casagrandeaz.gov	☐	☐					
Leo Lew	County Manager	Pinal County	leo.lew@pinal.gov	☐	☐					
~~Matt Rencher~~	~~PW Director~~	~~City of Coolidge~~	~~mrencher@coolidgeaz.com~~	☐	☐					
Mike Blankenship	PE/Principal	Greenlight Traffic Engineering	mikeb@greenlightte.com	☐	☐					
Mike Sundblom	Director	Pinal County - Air Quality	mike.sundblom@pinalcountyaz.gov	☐	☐					
Myrna Bondoc	Planner	ADOT	MBondoc@azdot.gov	☐	☐					
Rod Lane	District Engineer	ADOT Southcentral District	rlane@azdot.gov	☐	☐					
Will Randolph	Planner	ADOT	wrandolph@azdot.gov	☐	☒					Phone
				☐	☐					~~Phone~~
				☐	☐					
			TOTAL							