

Title VI

Annual Report



Prepared By: Irene Higgs, Executive Director/Title VI Coordinator
7/1/2022

2022

ACCOMPLISHMENTS

July 1, 2021 – June 30, 2022

INTRODUCTION

The Sun Corridor Metropolitan Planning Organization (MPO) is committed to ensuring the full participation of all populations in regional planning activities. The Sun Corridor MPO nondiscrimination policy addresses Title VI, Environmental Justice and federal and state statutes. Extensive public outreach and data analysis is conducted to provide equal benefit to protected populations and to protect those populations from shouldering a disproportionate burden during the planning process. This annual report details progress made, activities undertaken, and goals for involving the public in the transportation planning process.

For more information about this report or other civil rights concerns, please contact the Sun Corridor Title VI Coordinator, Irene Higgs, at (520) 705-5143.

REVIEW OF PROGRAM AREAS

To ensure compliance, each program and subrecipient is reviewed by the Sun Corridor MPO staff as contracts and planning agreements are developed. This includes a review of Title VI provisions to ensure adherence.

Program Areas

The Title VI Coordinator provides oversight to the program areas. Annually, the Title VI Coordinator will report data collected throughout the year and outline, in the Annual Report, the steps for each program area to comply with Title VI Program requirements.

- Executive Board Meetings
- Technical Advisory Meetings
- Transportation Improvement Program (TIP)/Air Quality Conformity
- CAG/SCMPO Human Services Transportation Coordination Plan
- Planning Studies

Listed below is an overview of each program area, data collected and program review.

Sun Corridor MPO Executive Board Meetings

It is the function of the Executive Board to act as a policy body, coordinating transportation planning and related implementation activities within the Sun Corridor MPO transportation region. The Board must approve all agreements and contracts, and the Chairman must sign all appropriate documents related to contracts and agreements.

The activities include, but are not limited to, approving previous meeting minutes, approving various federal required documents and discussing and planning various transportation related activities. Additionally, there is open discussion regarding the Regional

Transportation Plan, Air Quality Conformity, Transportation Improvement Program, Traffic Count Program, Coolidge Route Optimization Study, HSIP Application Project, and CAG/SCMPO Human Services Transportation Coordination Plan.

At all Executive Board meetings, the Sun Corridor MPO staff reads the Title VI statement, posts the Title VI Notice to the Public, makes available as handouts “Your Rights Under Title VI,” and the “Self-Identification Survey”. The Self-Identification Survey (English/Spanish) is also included on all agendas, website, and included in the MPO email meeting blast. No LEP services were requested for any of the meetings. No Self-Identification Surveys were completed by the public; however, based on our best guess the following were in attendance:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	5
Hispanic/Latino	11	African American/Black	0
White	70	Male	77
Other	0	Female	17

The July 1, 2021 – June 30, 2022 Executive Board meetings are generally held on the second Tuesday of every other month at 10:00 A.M. and are rotated between the cities of Casa Grande, Eloy and Coolidge. The public meetings are held at locations that are easily accessible and ADA compliant. Accommodations based on language and disability are available with at least 48 hours prior to the meetings. No special accommodations were requested.

Language on the website and agendas was updated to the following:

Pursuant to Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and other nondiscrimination laws and authorities, The Sun Corridor Metropolitan Planning Organization (SCMPO) does not discriminate on the basis of race, color, national origin, sex, age, or disability. Persons that require a reasonable accommodation based on language or disability should contact Irene Higgs, SCMPO’s Title VI Coordinator at ihiggs@scmpo.org or (520)705-5143. Requests should be made at least 48 hours prior to the meeting so that accommodations may be arranged.

En conformidad con el Título VI del Decreto de los Derechos Civiles de 1964, el Decreto de Americanos con Discapacidades (ADA por sus siglas en inglés), y otras leyes y autoridades contra la discriminación, la organización de planificación metropolitana Sun Corridor Metropolitan Planning Organization (SCMPO por sus siglas en inglés) no discrimina basándose en raza, color, origen nacional, género/sexo, edad o discapacidad. Las personas que requieran una adaptación razonable basada en idioma o discapacidad se deben comunicar con Irene Higgs, Coordinadora del Título VI de SCMPO en ihiggs@scmpo.org ó llamando al (520)705-5143. Las solicitudes se deben hacer por lo menos 48 horas antes de la reunión para que se puedan organizar las adaptaciones.

Sun Corridor MPO Executive Board Meetings

Date	Location
July 13, 2021	Pinal County Complex, Casa Grande
September 14, 2021	City of Coolidge Council Chambers
November 9, 2021	City of Eloy Council Chambers
January 11, 2022	City of Casa Grande Council Chambers
March 8, 2022	City of Casa Grande Council Chambers
May 10, 2022	City of Coolidge Council Chambers
June 14, 2022	Telephonic Meeting

Agendas were posted a minimum of 5 days prior to the meeting at the following locations:

- Sun Corridor MPO website: scmpo.org
- City of Casa Grande City Hall
- City of Casa Grande Public Library – Closed for a portion of time due to COVID-19

The annual calendar of meetings was published in both English and Spanish on December 13, 2021, in the Casa Grande Tri-Valley and posted on the Sun Corridor MPO website at scmpo.org. The notice states the date of the meetings, time of the meetings, and location of the meetings. It also provides meeting agenda location information. Upon request, citizens may request and receive, at no cost, an e-mailed meeting agenda or mailed a hard copy.

Sun Corridor MPO Technical Advisory Committee (TAC)

The TAC has the authority, and primary responsibility to conduct technical reviews regarding all work activities of the Unified Planning Work Program; to recommend project awards; and to advise the Executive Board on appropriate actions to be taken for the overall planning direction of the region.

The activities included, but were not limited to, approving previous meeting minutes, approving various federal required documents and discussing and planning various transportation related activities. Additionally, there was open discussion regarding the Regional Transportation Plan, Air Quality Conformity, Transportation Improvement Program, Traffic Count Program, Coolidge Route Optimization Study, HSIP Application Project, and CAG/SCMPO Human Services Transportation Coordination Plan.

At all TAC meetings the Sun Corridor MPO staff reads the Title VI statement, posts the Title VI Notice to the Public, makes available as handouts “Your Rights Under Title VI,” and the “Self-Identification Survey”. The Self-Identification Survey (English/Spanish) is also included on all agendas, website, and included in the MPO email meeting blast. No LEP services were requested for any of the meetings. No Self-Identification Surveys were completed by the public; however, based on our best guess the following were in attendance:

ETHNICITY/RACE/GENDER

American Indian/Alaskan Native	0	Asian/Pacific Islander	4
Hispanic/Latino	4	African American/Black	6
White	59	Male	58
Other	0	Female	15

The July 1, 2021 – June 30, 2022 TAC meetings were generally held on the fourth Thursday of every other month at 1:00 P.M. through Webex. Participants also had the option to call into the meeting. Accommodations based on language and disability are available with at least 48 hours prior to the meetings. No special accommodations were requested.

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Sun Corridor MPO Technical Advisory Committee Meetings

Date	Location
August 26, 2021	Casa Grande Public Safety Complex
October 28, 2021	Casa Grande Public Safety Complex
December 16, 2021	WebEx Meeting
February 24, 2022	WebEx Meeting
April 28, 2022	WebEx Meeting
June 9, 2022	WebEx Meeting

Agendas were posted a minimum of 5 days prior to the meeting at the following locations:

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- City of Casa Grande City Hall

- City of Casa Grande Public Library - Closed for a portion of time due to COVID-19
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Transportation Improvement Program (TIP)/Air Quality Conformity for the pinal county pm-10 and pm-2.5 non-attainment areas

The Transportation Improvement Program (TIP) is a multi-year (4–10 years) program of transportation projects that is consistent with and implements the goals and objectives described in the Regional Transportation Plan 2040 Update. The TIP is required to be prepared in complete detail identifying projects, assign projects in appropriate periods, and to identify costs associated with each project as well as funding source. All federally funded transportation projects within the Sun Corridor MPO planning boundary must be programmed in the Sun Corridor TIP. All regionally significant transportation projects that are local or privately (developer) funded and that impact air quality conformity are also required to be programmed in the TIP.

Administrative changes as well as TIP Amendments are posted on the Sun Corridor MPO website at scmpo.org. The Sun Corridor Technical Advisory Committee meetings as well as the Sun Corridor MPO Executive Board meetings are open to the public, thereby providing opportunity for the public to comment on any TIP changes done by the Sun Corridor MPO. Air Quality Conformity Analyses and TIP Amendments go out to the public for 30-day review.

On September 27, 2021 the legal advertisements for the 30-day Public Notice for the Winter Air Quality Conformity Analysis for the 2020-2029 Sun Corridor MPO TIP and Sun Corridor MPO Regional Transportation Plan 2040 Update, were published in the Casa Grande Tri-Valley paper and posted on the Sun Corridor MPO website at scmpo.org in both English and Spanish. Following the 30-day comment period, no comments were received by the public.

On May 9, 2022 the legal advertisements for the 30-day Public Notice for the Spring Air Quality Conformity Analysis for the 2020-2029 Sun Corridor MPO TIP and Sun Corridor MPO Regional Transportation Plan 2040 Update, as amended, was published in the Casa Grande Tri-Valley and posted on the Sun Corridor MPO website at scmpo.org in both English and Spanish. Following the 30-day comment period, no comments were received by the public.

CAG/SCMPO Human Services Transportation Coordination Plan Update 2022

CAG, in partnership with the Sun Corridor MPO, provides Mobility Management (MM) for both Pinal and Gila counties. The Human Services Transportation Coordination Plan (Plan) identifies transportation needs of individuals with disabilities, older adults and people with low incomes; provides strategies for meeting these needs; and prioritizes transportation services for funding and implementation. Demographic maps and data are reviewed annually to ensure that services are being offered to the minority and low-income populations. CAG and Sun Corridor MPO are committed to providing outreach to nonprofit agencies providing services to persons with disabilities to discuss regional coordination and collaborative planning opportunities in human services transportation. This includes outreach to stakeholders in both Gila and Pinal County to ensure agencies from the small urban and rural areas have an opportunity to participate in regional coordination efforts.

To ensure equal benefit to protected populations and to protect those populations from shouldering a disproportionate burden during the planning process public participation is welcomed and encouraged by CAG and the Sun Corridor MPO. There are numerous and varied techniques/activities to provide the opportunity for public and stakeholder involvement. CAG and the Sun Corridor MPO obtain input in a variety of ways including, but not limited to public hearings, newspaper advertisements, small and large group presentations, committee meetings, website postings and e-mail correspondences.

The ADOT 5310 Grant Cycle is done once for a two-year period. Since the last two-year grant cycle started October 1, 2021, a public notice for the Fiscal Year 2022 Plan update of this was not needed. However, the Fiscal Year 2023 update will be required to be publicly noticed and will be done so in the following newspapers:

- AJ News
- Casa Grande Dispatch - (Through Tri-Valley Dispatch)
- Florence Reminder
- San Manuel Miner
- Copper Basin News - (Kearny, Dudleyville, etc.)
- Superior Sun
- Silverbelt - (also Apache Moccasin, Copper Country News)
- Maricopa Monitor
- Payson Roundup

Committees: The formal process to review and approve this Plan included input from the following committees and local stakeholders beginning in December 2021 and concluded in January 2022.

- Gila-Pinal Rides Committee Review– December 3, 2021
- CAG Technical Transportation Advisory Committee – Recommend Approval of Plan Update – December 16, 2021
- Sun Corridor MPO Technical Advisory Committee – Recommend Approval of Plan Update – December 16, 2021
- Sun Corridor MPO Executive Board – Approval of Plan – January 11, 2022
- CAG Management Committee – Recommend Approval of Plan Update – January 12, 2022

- CAG Regional Council – Approval of Plan Update – January 26, 2022

Gila-Pinal Rides Committee Meeting

The Gila-Pinal Rides Committee is the steering committee for transit coordination issues within the CAG and the Sun Corridor MPO Region. The committee is comprised of transit providers and stakeholders from both Gila and Pinal Counties and rotates meeting time and locations or being held virtually. Presently, the Regional Mobility Manager brings together the 5310 and 5311 providers, as well as interested stakeholders, to help coordinate transit, and to advance innovative ideas for the CAG and Sun Corridor MPO Region as a whole. The Gila-Pinal Rides Committee holds bi-monthly meetings with attendees from various agencies interested in public transportation. The meetings act as a forum to determine where the greatest needs are, to identify gaps in service, look for opportunities to coordinate services, provide collaboration among providers and help overcome the challenges faced throughout the Region. The Gila-Pinal Rides Committee identified a list of potential stakeholders in human service transportation for the Region. The list below represents opportunities for collaboration on service needs and possible funding for transit providers. These agencies will be contacted in the future and encouraged to participate in future grant opportunities and/or supporting local transit to ensure the services offered extend to the minority and low-income populations.

- Community Action Human Resources Agency
- Horizon Home Care
- Against Abuse
- Arizona Bridge to Independent Living
- Arizona Department of Economic Security – Aging and Adult Protective Services
- Arizona Department of Economic Security – Development Disabilities Division
- Arizona Department of Economic Security – Vocational Rehabilitation
- Arizona Department of Child Safety
- Cenpatico – Integrated Care
- Corazon Behavioral Health Services
- Epic Food Mission
- Gila River Indian Community Food Distribution
- Gold Canon United Methodist Church Food Bank
- Helping Associates Inc.

5310-funded providers in the CAG/SCMPO region also identified the following anticipated needs for FY2022 and FY2023 grant years:

Agency	Description Request	Fiscal Year	Federal Share \$	Local Match \$	Estimated Amount \$
Central Arizona Governments	Regional Mobility Management	FY22	\$110,000	\$27,500	\$137,500
	Regional Mobility Management	FY23	\$110,000	\$27,500	\$137,500
Payson Senior Center	Preventative Maintenance	FY22	\$6,000	\$1,500	\$7,500
	Operations	FY22	\$25,000	\$25,000	\$50,000
GRAND TOTAL:			\$251,000	\$81,500	\$332,500

The Gila-Pinal Rides Transportation Coordination Committee is the steering committee for transit coordination issues within the CAG and SCMPO Region. This steering committee is comprised of transit providers and stakeholders from Gila and Pinal Counties and meets six times a year (bi-monthly).

Each meeting focuses on provider updates to provide insight, harvest best practices, and determine where coordinated efforts can be enhanced among the active group within the region. The Committee, in turn, will measure their activities with the goals and future of coordination in the CAG and SCMPO Region. Primary goals were identified as well as recommendations to enhance regional training efforts and reach out to transportation stakeholders currently using, directly or indirectly, 5310 and 5311 transportation resources. The “Title VI Notice to the Public” is provided at all committee meetings. No special accommodations were requested.

**Table 17: Gila-Pinal Rides Transportation Coordination Committee
2022 Proposed Meeting Schedule**

Date	Time	Location
Wednesday - January 19, 2022	10:00 AM	Virtual Meeting / TBD
Wednesday - March 16, 2022	10:00 AM	Virtual Meeting / TBD
Wednesday - May 18, 2022	10:00 AM	Virtual Meeting / TBD
Wednesday - July 20, 2022	10:00 AM	Virtual Meeting / TBD
Wednesday - September 21, 2022	10:00 AM	Virtual Meeting / TBD
Wednesday - November 16, 2022	10:00 AM	Virtual Meeting / TBD

Coolidge Route Optimization Study (ROS)

The Sun Corridor MPO in partnership with the City of Coolidge was awarded FTA 5305e planning funds to do a route optimization study for the City of Coolidge. The scope of work includes: the evaluation of the current transit systems and conditions, identification of route efficiencies as well as administrative and organizational efficiencies, identification of possible route adjustments for Cotton Express, creation of marketing materials that can be used by city staff to promote the system, and the creation of a final document/implementation plan for use by city staff. This project was advertised in August 2021 and award to Kimley-Horn and Associates, Inc.

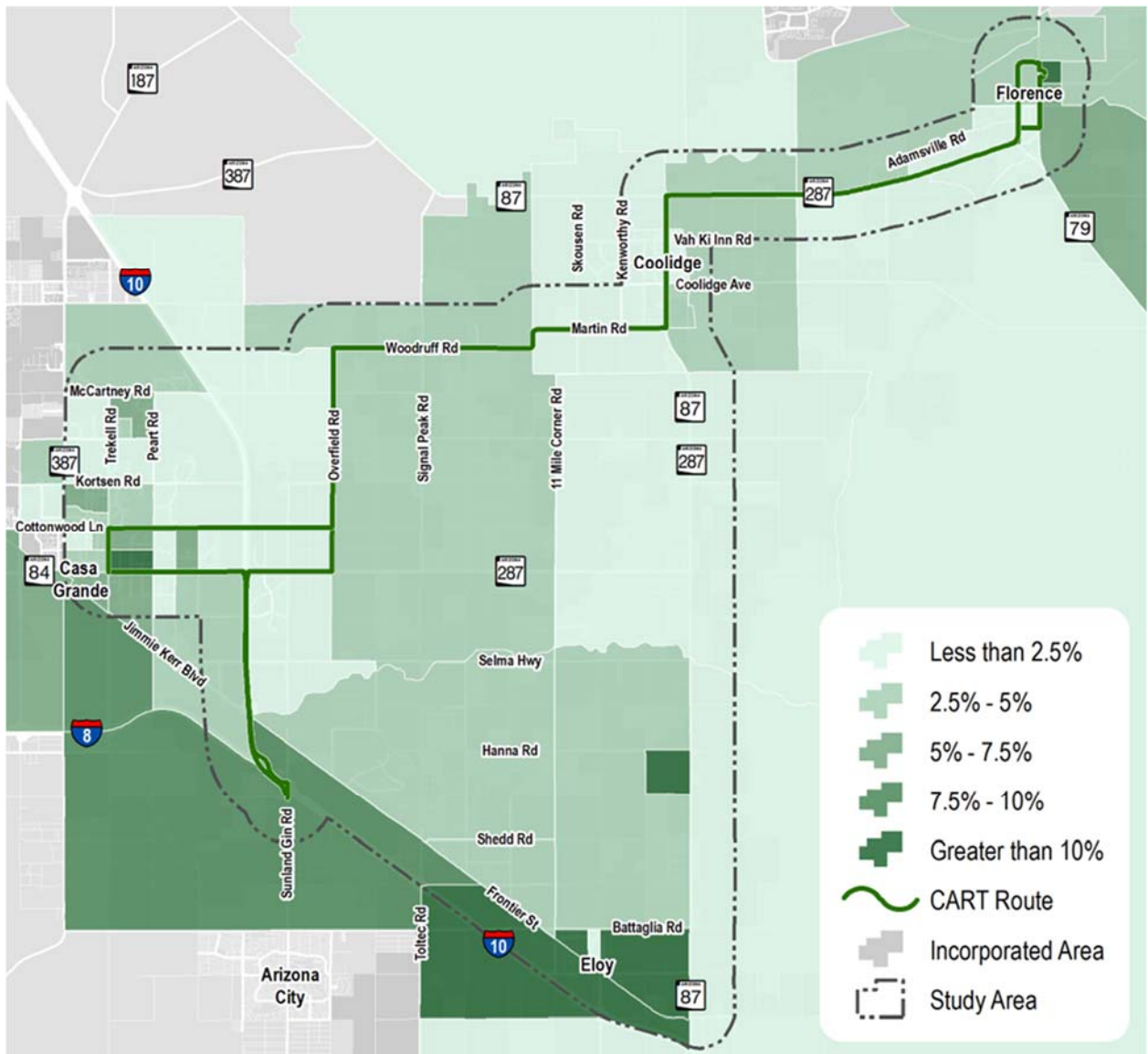
Kimley-Horn performed a Limited English Proficiency (LEP) Four Factor Analysis using the latest available five-year estimates from the American Community Survey (ACS) to identify the proportion of population within the study area that may struggle to participate in the planning process if all materials are in English only. The LEP Four-Factor Analysis determines that Spanish-speaking persons comprise more than 5% and more than 1,000 people in the study area for the CART ROS. There is a high likelihood that LEP residents may engage with the project and will be impacted by recommended changes to the CART route. Therefore, public engagement materials and services should be provided in both English and Spanish. The project team will provide the following on this project:

- Provide Spanish interpretation services at all public meetings.
- Provide digital and printed materials in Spanish.
- Use visual images where feasible to convey project information to the public.

LEP Population by Language

Language	Total Non-LEP Population	LEP Individuals
Spanish	6,017	5.22%
Other Indo-European Language	347	0.30%
Asian or Pacific Islander Languages	110	0.10%
Other Languages	60	0.05%

Spanish Speaking LEP Population



Public Involvement

At a minimum, public involvement activities will include:

- Public Survey
- Prepare for and conduct informative presentations. Presentation materials will include a PowerPoint presentation. Presentations will be made to:
 - Sun Corridor MPO Executive Board (1 Presentation)
 - Coolidge City Council Meeting or Work Session (1 meeting)
 - CART Board (1 meeting)
- Prepare for and conduct a public open house meeting to gather public input on route efficiency (1 public meeting). If the impacts of COVID-19 last deep into the study, Consultant should be prepared to shift gears to virtual public meeting scenarios.
 - Prepare public meeting notification through news releases and advertising in the Tri-Valley Dispatch newspaper (in Spanish and English).
 - Write news releases and distribute in Spanish and English.
 -

SCMPO Crash Data Analysis/HSIP Application Project

The Sun Corridor MPO selected Greenlight Traffic Engineering from the CYMPO On-consultant list to do the crash data analysis and HSIP Applications for the Sun Corridor MPO Region. There is not public involvement planned for this project.

REVIEW OF SUBRECIPIENTS

At the current time, the Sun Corridor MPO does not have any subrecipients.

REVIEW OF CONSULTANT CONTRACT

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance. During the reporting period, the Sun Corridor MPO executed the following planning-related services/activities. The projects used a combination of federal and/or in-kind matching funds.

The Request for Proposal (RFP) for all MPO planning projects included the Title VI Assurances, nondiscrimination statements, and language pertaining to the incorporation of all Title VI provisions in every subcontract. Additionally, as part of the general RFP requirements for contracted planning studies, all federally funded projects are assessed for a DBE goal. The Sun Corridor MPO encourages and supports firms that are verified Disadvantaged Businesses Enterprises (DBE) and/or Minority Business Enterprises (MBE). All RFP's are distributed to an extensive list of contractors, including DBE/MBE firms. All firms must be registered in AZ UTRACS to be eligible to apply.

Central Yavapai MPO and the Sierra Vista MPO established Consultant On-calls for Planning and Engineering studies. These On-call list can be utilized by all COG/MPOs in Arizona.

Executed Contracts

- Traffic Count, Data Collection and Mapping Project – All Traffic Data Services (ATD) #MPD197316.21-1
 - Sierra Vista MPO On-Call
 - 2-Year Contract (2020-2022)
 - DBE Goal Assessment – 0%. TRA (DBE firm) was obtained by All Traffic Data Services (ATD) which is not a DBE firm. TRA had committed to a DBE Goal of 96%, due to a subcontracting agreement with Lee Engineering for 4% of the total contract amount to complete the mapping portion of the project. Unfortunately, Lee Engineering’s costs came in at a higher than anticipated amount and therefore we were unable to meet the 96% originally agreed to by TRA.
 - Submitted a Bidders/Proposers list in the AZ UTRACS for Sierra Vista On-Call
 - Contract included Appendix A and E of the Assurances, DBE Provisions, Prompt Pay and Reporting Provisions
 - Consultant reported monthly in the ADOT LPA DBE System to ensure compliance
 - No findings currently
 - This project is complete and approved by BECO on April 25, 2022
- CART Route Optimization Study – Kimley-Horn and Associates #MPD21-8164.6.2 2022-02
 - DBE Goal Assessment – 0%.
 - Submitted a Bidders/Proposers list in the AZ UTRACS
 - Contract included Appendix A and E of the Assurances, DBE Provisions, Prompt Pay and Reporting Provisions
 - Consultant reported monthly in the ADOT LPA DBE System to ensure compliance
 - No findings currently
- SCMPO Crash Analysis/HSIP Application Project – Greenlight Traffic Engineering #MPD218164.23-1
 - Central Yavapai MPO On-Call
 - DBE Goal Assessment – 0%.
 - Submitted a Bidders/Proposers list in the AZ UTRACS for CYMPO On-Call
 - Contract included Appendix A and E of the Assurances, DBE Provisions, Prompt Pay and Reporting Provisions
 - Consultant reported monthly in the ADOT LPA DBE System to ensure compliance
 - No findings currently

TITLE VI TRAINING

The following trainings took place during the reporting period:

Sun Corridor MPO

- April 28, 2022, Reviewed FHWA Civil Rights Toolkit on-line. These Title VI Factsheets were reviewed by Irene Higgs, Title VI Coordinator.
 - Basics
 - Implementation Plans
 - Goals and Accomplishment Reports
 - Types of Discrimination
 - Civil Rights Connect User Guide
 - Ensuring Compliance through Reviews
 - Data Collection Walkthrough for Data.Census.Gov
 - LEP Data Collection Walkthrough for Data.Census.Gov
 - State Title VI Plans – Commendable Practices and Procedures
- June 1, 2022, ADOT Title VI Training. This was attended by Irene Higgs, Title VI Coordinator.
- June 2, 2022, ADOT Title VI Training (virtual). This was attended by Jason Hafner, Deputy Director.

INVESTIGATIONS, LAWSUITS AND COMPLAINTS

No investigations, lawsuits or complaints have been filed against the Sun Corridor MPO or its member agencies from July 1, 2021 – June 30, 2022. A copy of the Complaint Log is included as an attachment (Exhibit “A”) of this document.

GOALS

July 1, 2022 – June 30, 2023

INTRODUCTION

In FY 2023, the Sun Corridor MPO has identified the following goals to ensure full compliance with Title VI, Environmental Justice and state and federal statutes.

REVIEW OF PROGRAM AREAS

The Title VI Coordinator provides oversight to the program areas. Annually, the Title VI Coordinator will report data collected throughout the year and explain the steps for each program area to comply with Title VI Program requirements.

- Executive Board Meetings
- Technical Advisory Meetings
- Transportation Improvement Program (TIP)/Air Quality Conformity
- CAG/SCMPO Human Services Transportation Coordination Plan
- Coolidge Route Optimization Study
- Regional Traffic Count, Data Collection and Mapping Project

Listed below are the goals for each program area.

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Sun Corridor MPO Executive Board Meetings

Date	Location
July 12, 2022	Eloy City Hall Chambers
September 13, 2022	Casa Grande Council
November 8, 2022	Pinal County Complex, Casa Grande
January 10, 2023 (Tentative)	Coolidge Council Chambers
March 14, 2023 (Tentative)	Eloy City Hall Chambers
May 9, 2023 (Tentative)	Casa Grande Council Chambers
June 13, 2023 (Tentative)	Telephonic Meeting

Agendas will be posted a minimum of 5 – days prior to the meeting at the following locations:

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The July 1, 2022 – June 30, 2023 TAC meetings are scheduled for the fourth Thursday of every other month at 1:00 P.M. at the Casa Grande Public Safety Facility and/or via WebEx. The public meetings are held at a location that is easily accessible and ADA compliant.

Accommodations based on language and disability are available with at least 48 hours prior to the meetings. At all TAC meetings the Sun Corridor MPO will read and post the “Title VI Notice to the Public” and makes available as handouts “Your Rights Under Title VI” and “Self-Identification Survey” in English and Spanish. The Self-Identification Survey (English/Spanish) is also included on all agendas, website, and included in the MPO email meeting blast.

Sun Corridor MPO TAC Meetings

Date	Location
August 25, 2022	Casa Grande Public Safety Facility and/or WebEx
October 27, 2022	Casa Grande Public Safety Facility and/or WebEx
December 15, 2022	Casa Grande Public Safety Facility and/or WebEx
February 23, 2023 (Tentative)	Casa Grande Public Safety Facility and/or WebEx
April 27, 2023 (Tentative)	Casa Grande Public Safety Facility and/or WebEx
June 8, 2023 (Tentative)	Casa Grande Public Safety Facility and/or WebEx

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A legal advertisement is planned for November 2022 , for the 30-day Public Notice for the Air Quality Conformity Analysis for the Winter 2022 Air Quality Conformity Analysis of the 2020-2029 Sun Corridor MPO Transportation Improvement Program and Regional Transportation Plan update will be published in the Casa Grande Tri-Valley Dispatch and posted on the Sun Corridor MPO website at scmpo.org. All public notices will be made available in English and Spanish. The public will be given 30 days to comment.

A legal advertisement is planned for April 2023 for the 30-day Public Notice for the Air Quality Conformity Analysis for the Spring 2023 Air Quality Conformity Analysis of the Sun

Corridor MPO Transportation Improvement Program will be published in the Casa Grande Tri-Valley Dispatch paper and posted on the Sun Corridor MPO website at scmpo.org. All public notices will be made available in English and Spanish.

SCMPO Regional Transportation Plan

The Sun Corridor MPO will publish an RFP to utilize a consultant to complete the Regional Transportation Plan for the Sun Corridor MPO Region. An LEP Four-Factor analysis will be conducted for this project. Public involvement is planned for this project; however, the scope of work has not been finalized.

CAG/SCMPO Human Services Transportation Coordination Plan 2023

The Sun Corridor MPO will continue to partner with CAG to provide Mobility Management (MM) for both Pinal and Gila Counties. CAG and Sun Corridor MPO are committed to providing outreach to nonprofit agencies providing services to persons with disabilities to discuss regional coordination and collaborative planning opportunities in human services transportation. This includes outreach to stakeholders in Pinal County to ensure agencies in Pinal County from the small urban and rural areas have an opportunity to participate in regional coordination efforts. The Gila-Pinal Coordination meetings will be held every other month in Pinal and Gila Counties with the local and regional transit providers. Updates to the Human Services Transportation Coordination plan will begin in August 2022. CAG and the Sun Corridor MPO will obtain public/stakeholder input on the update to the Human Services Transportation Coordination Plan to ensure equal benefit to protected populations and to protect those populations from shouldering a disproportionate burden during the planning process. Public participation is welcomed and encouraged by CAG and the Sun Corridor MPO. Methods will include but not be limited to, public hearings, newspaper advertisements, small and large group presentations, committee meetings, website posts and e-mail correspondences. All public notices will be made available in English and Spanish.

Public Notices will be placed in the following newspapers:

- AJ News
- Casa Grande Dispatch - (Through Tri-Valley Dispatch)
- Florence Reminder
- San Manuel Miner
- Copper Basin News - (Kearny, Dudleyville, etc.)
- Superior Sun
- Silverbelt - (also Apache Moccasin, Copper Country News)
- Maricopa Monitor
- Payson Roundup

Pinal County Safety Study

The Sun Corridor MPO will publish an RFP to utilize a consultant to complete the Pinal County Safety Study. An LEP Four-Factor analysis will be conducted for this project. Public involvement is planned for this project; however, the scope of work has not been finalized.

Sun Corridor MPO Website

Update website to include Google Translate or another equivalent service.

REVIEW OF SUBRECIPIENTS

Continue to review all program areas and subrecipients for compliance with Title VI requirements.

REVIEW OF CONSULTANT CONTRACTS

The Title VI Coordinator is responsible for overseeing the preparation and execution of all planning study contracts for consultants to ensure Title VI compliance. Continue to review all contracts for compliance through contract review, training, onsite visits and personal interviews of staff.

Consultant Contracts

- City of Coolidge Route Optimization Study
- Crash Analysis/HSIP Application Project
- Regional Transportation Plan
- Pinal County Safety Study

Contract Compliance

- Ensure contract includes most recently signed Assurances, Appendix A and E of the Assurances, DBE Provisions, and Prompt Pay and Reporting Provisions.
- Consultant reports monthly in the ADOT LPA DBE System to ensure compliance.
- Provide Technical assistance.
- Correct deficiencies if necessary.

TITLE VI TRAINING

The Title VI Coordinator will seek and offer Title VI training opportunities to MPO staff, committee members, and consultants in FY 2023.

- **Sun Corridor MPO Staff** - Annually, request ADOT Civil Rights Office to offer Title VI Training/Overview for staff, to include new hires. Staff will partake in FTA/FHWA Title VI and Environmental Justice Training that is made available throughout the year.
- **Executive Board** - This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report.
- **Technical Advisory Committee** - This training will occur annually and functions as part training and debriefing regarding highlights from the previous reporting year. The training portion is high-level and is tailored to identify and address major challenges and special emphasis areas. Findings from the Title VI Implementation Plan and Annual Goals and Accomplishment Report.

- **Subrecipients/Consultants** – Subrecipients and Consultant contracts will be reviewed to ensure that the assurances are being followed, which will be followed by training. The content of the training is developed specifically to address the issues/challenges facing each subrecipient as communicated through the subrecipient review. At the current time, the Sun Corridor MPO does not have any subrecipients.

INVESTIGATIONS, LAWSUITS AND COMPLAINTS

The Sun Corridor MPO will strive to have zero complaints for FY2023.

APPENDIX A - COMPLAINT LOG



Annual Report Date: July 1, 2021 – June 30, 2022

Title VI Complaints, Investigations and Lawsuits						
Description/Name	Date Month, Day & Year	Funding Source (FHWA or FTA)	Summary/Basis of Complaint ¹	Status	Actions / Final Findings	
Complaints						
1) None						
2)						
3)						
Investigations						
1) None						
2)						
3)						
Lawsuits						
1) None						
2)						
3)						

¹Specific category, i.e. Race, Color or National Origin

Report to be Submitted Annually to ADOT Title VI Department; a Nil Report is Required